



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
July 7, 2020**

Work Session at 6:00 PM – Set up for public/virtual Board of Trustees meeting

Regular Meeting at 7:00 PM
at the Buena Vista Community Center
Pinon Room – 715 East Main Street, Buena Vista, Colorado

The meeting may be accessed virtually via ZOOM.

To participate in Public Comment and/or Public Hearings you must connect to the video conference.

Conferencing Access Information: <https://zoom.us/j/83086715969> **Password:** 536746

Listen via phone at 1-301-715-8592 Meeting ID: 830 8671 5969 **Password:** 536746

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PROCLAMATION – Police Chief Jimmy Tidwell

V. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting including modifications.

VI. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – June 23, 2020
2. Historic Preservation Commission Meeting – February 6, 2020
3. Historic Preservation Commission Meeting – March 5, 2020
4. Historic Preservation Commission Meeting – April 2, 2020
5. Historic Preservation Commission Meeting – May 7, 2020
6. Beautification Advisory Board Meeting – May 7, 2020

B. Police Chief Report

C. Fire Chief Report

D. Chaffee County Office of Housing Report - June 2020

VII. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak up to 3 minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. If you are attending the meeting virtually, enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Lacy asks for Public Comment, select the More button, click Participants, and raise your hand. By phone press *9 to raise your hand and *6 to mute/unmute your phone, or you may email the information to bvclerk@buonavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and to respond then or at a later time to remarks made by any citizen.*

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buonavistaco.gov on Thursday, July 2, 2020

VIII. BUSINESS ITEMS

A. Recreational Marijuana

The Trustees will discuss allowing the sale of recreational marijuana. Points to be considered include the Board adopting an ordinance approving the use, hold an Election allowing residents to vote on the issue, and consider an additional Special Sales Tax imposed on each sales transition of recreational marijuana.

B. Sangre de Cristo Electric Annexation

The Board will consider accepting the Annexation Petition for Sangre de Cristo Electric Association Headquarters Parcel A, Parcel B, and the Tri-State Substation and establishing a date of the public hearings for the Annexation and Zoning.

Should the Board of Trustees approve adoption of Resolution No. 39, Series 2020, entitled **“A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. HEADQUARTERS ANNEXATION PARCEL A.”?**

Should the Board of Trustees approve adoption of Resolution No. 40, Series 2020, entitled **“A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. HEADQUARTERS ANNEXATION PARCEL B.”?**

Should the Board of Trustees approve adoption of Resolution No. 41, Series 2020, entitled **“A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE TRI-STATE GENERATION AND TRANSMISSION ASSOCIATION, INC. BUENA VISTA SUBSTATION ANNEXATION PARCEL A.”?**

IX. STAFF REPORTS

1. Town Administrator – 2020 2nd Quarter Report
2. Town Treasurer and Vehicle Replacement Policy and Report
3. Recreation Director
4. Public Works Director
5. Airport Manager

X. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

XII. ADJOURNMENT

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buenavistaco.gov on Thursday, July 2, 2020



**MINUTES OF THE BUENA VISTA BOARD OF TRUSTEES
VIRTUAL REGULAR MEETING
TUESDAY, June 23, 2020**

MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES ARE A TRANSCRIPT OF THE GOVERNING BODY'S ACTIONS RATHER THAT A VERBATIM RECORD OF DELIBERATIONS.

Work Session – Buena Vista Police Department – Review of the Department Standard Operating Procedures

In attendance for the Work Session were Mayor Duff Lacy, Trustees Amy Eckstein, Libby Fay, Norm Nyberg, Devin Rowe, Cindie Swisher, and David Volpe. Also present were Town Administrator Phillip Puckett, Police Chief Jimmy Tidwell, Sergeant Dean Morgan, Town Attorney Kathryn Sellars, Special Projects Manager Joel Benson, Town Treasurer Michelle Stoke, Principal Planner Mark Doering, Public Works Director Shawn Williams, and Town Clerk Paula Barnett.

Town Administrator Phillip Puckett reviewed with the Trustees that at the June 9th meeting the Board discussed having Mayor Lacy sign the Mayor's Pledge related to police use of force, and requested a Work Session with Chief Tidwell and Sergeant Morgan to discuss and review the Police Department's Standard Operating Procedures (SOPs) and training/recertification requirements.

Chief Tidwell shared with the Board the department has been using body cameras for several years, and the cameras are utilized anytime an officer has contact with the public. Chief Tidwell also stated that the officer does not determine the level of use of force, but rather the situation and the contact governs how the officer handles the call. The goal of the department and the officers is not to have to use force.

The Trustees, Chief Tidwell, and Sergeant Morgan, discussed current and future training needs of the department, and aspects and concerns related to the Law Enforcement Integrity Bill SB20-217.

Puckett stated that Staff and the Legal team will be reviewing the senate bill, with a focus on additional training programs and costs associated with those requirements, liability to the Town and taxpayers, and the continued provision of an excellent level of service and safety to the community.

The Mayor and Trustees thanked Chief Tidwell and Sergeant Morgan for their dedication to the Town, residents and visitors.

A virtual regular meeting of the Board of Trustees was called to order by Mayor Duff Lacy, at 7:00 pm, Tuesday, June 23, 2020 having been previously noticed in accordance with the Colorado Open Meetings Law.

ROLL CALL

Attendee Name	Title	Status
Duff Lacy	Mayor	Present
Amy Eckstein	Trustee	Present
Libby Fay	Trustee	Present
Norm Nyberg	Trustee	Present
Devin Rowe	Trustee	Present
Cindie Swisher	Trustee	Present
David Volpe	Trustee	Present

Town Staff Present:

Town Administrator Phillip Puckett
 Principal Planner Mark Doering
 Public Works Director Shawn Williams
 Special Projects Manager Joel Benson

Town Attorney Kathryn Sellars
 Town Treasurer Michelle Stoke
 Airport Manager Jack Wyles
 Town Clerk Paula Barnett

PLEDGE OF ALLEGIANCE

Mayor Lacy led the pledge of allegiance.

Town Administrator Phillip Puckett requested the addition of a second executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), particularly regarding Town water rights.

AGENDA ADOPTION

MOTION NO. 1:

MOVE TO APPROVE THE AGENDA AS AMENDED.

RESULTS	CARRIED
MOVER:	Trustee Fay
SECONDER:	Trustee Eckstein
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – June 9, 2020
2. Recreation Advisory Board Minutes – May 6, 2020

3. Airport Advisory Board Minutes – May 19, 2020

B. Town Clerk Report

C. Adoption of Resolution No. 36, Series 2020 entitled **“A RESOLUTION EXTENDING THE DECLARATION OF A LOCAL DISASTER EMERGENCY IN AND FOR THE TOWN OF BUENA VISTA, COLORADO THROUGH JULY 31, 2020.”**

Approve extending the Order declaring a local disaster emergency.

MOTION NO. 2:

MOVE TO APPROVE THE CONSENT AGENDA.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

PUBLIC COMMENT

No Public Comment was received.

STAFF REPORTS

1. Town Administrator – Highlights of the report in the packet were reviewed and Puckett responded to Trustee comments and questions.

Given recent changes allowing for a greater number of people to gather in social/meeting settings, Puckett asked whether the Board would want to consider holding public Trustee meetings at the Community Center, and continue utilizing Zoom as well, providing the public the option to attend in-person or virtually. Puckett stated a decision can be made during Trustee/Staff Interaction.

2. Town Treasurer – Highlights of the report in the packet were reviewed and Stoke responded to Trustee comments and questions.
3. Principal Planner – Highlights of the report in the packet were reviewed and Doering responded to Trustee comments and questions.

Doering reviewed with the Board there are several properties in town that are moving forward to provide housing for multiple individuals/families similar to a boarding house. Currently there is not a definition in the municipal code that defines this type of use. Doering asked if the Board would like to add it to the code, and the Board agreed to the addition.

Doering reviewed with the Board that the Colorado Department of Transportation (CDOT) is offering municipalities up to \$50,000.00 (10% required match) in Revitalizing Main Streets Grant funds for projects that safely improve the economy and enhance healthy activities. Doering stated Staff would like to proceed forward in the grant application process, and to utilize the funds to install sidewalk on the west side of Highway 24 from Rally Liquor to

Shop & Save. The Board agreed to have Staff submit a grant application which will require Mayor Lacy's signature.

MOTION NO. 3:

MOVE TO APPROVE MAYOR LACY SIGN THE REVITALIZING MAIN STREET GRANT APPLICATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

BUSINESS ITEMS

Public Hearing – Transfer of Lodging and Entertainment Liquor License from Buena Vista Adventure Center LLC dba Adventure Hub to Black Burro Bikes LLC dba Black Burro Bikes

Town Clerk Paula Barnett reviewed with the Board that Lindsey Lighthizer and Matthew Wells, managers of Black Burro Bikes submitted an application on May 13, 2020 for the Transfer of Ownership of the Lodging and Entertainment Liquor License issued to Buena Vista Adventure Center LLC dba Adventure Hub. Black Burro Bikes is leasing the building located at 801 Front Loop Unit 1A from Urban Flats, LLC. Barnett stated the applicable fees have been paid, public hearing notification requirements met, backgrounds checks are satisfactory, State and Town applications are complete and meet the requirements set forth in the Colorado Liquor Code, and recommended the Trustees approve the transfer of ownership.

Lindsey Lighthizer shared with the Board that Black Burro Bikes plans to follow Adventure Hubs business processes for serving liquor and selling light snacks and sandwiches.

No Public Comment was received, and Mayor Lacy closed the Public Hearing.

MOTION NO. 4:

MOVE TO APPROVE THE TRANSFER OF LODGING AND ENTERTAINMENT LIQUOR LICENSE FROM BUENA VISTA ADVENTURE CENTER LLC TO BLACK BURRO BIKES LLC.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Eckstein
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Municipal Code Changes Regarding the Rules and Regulations for Mt. Olivet Cemetery

Puckett stated that with the Board's recent adoption of Ordinance No. 7 regarding the maintenance of cemetery sites, and the increase of site fees, Staff has identified several areas of the municipal code that need clarification or removal. Deputy Town Clerk Melanie Jacobs reviewed the additions and deletions to the code with the Board.

MOTION NO. 5:

MOVE TO APPROVE ORDINANCE NO. 9 AMENDING ARTICLE VIII OF CHAPTER 11 REGARDING THE RULES AND REGULATIONS FOR MT. OLIVET CEMETERY.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Eckstein
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Meadows Farm, LLC to Lease the Water from the Leesmeagh Ditch

Puckett reviewed with the Trustees that in 2017 the Town entered into a three-year lease agreement with an annual rate of \$400.00 with Meadow's Farm, LLC. for use of Leesmeagh Raw Water for irrigation use. The agreement expired in April 2020, and staff has prepared a second amendment that will extend the agreement starting in 2020, at a new rate of \$420.00, and will automatically renew for subsequent one-year terms unless either party provides written notice of nonrenewal.

Puckett recommended the Board approve the lease and continue demonstrating use of the Leesmeagh water right by allowing the current use for local agriculture irrigation, and to explore ways to convert the senior water right for municipal use in the future.

MOTION NO. 6:

MOVE TO APPROVE RESOLUTION NO. 7 AMENDING THE LEESMEAGH WATER LEASE AGREEMENT WITH THE MEADOWS FARM, LLC.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Rowe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Notice of Award for the Runway Rehabilitation Project at the Central Colorado Regional Airport

Airport Manager Jack Wyles reviewed with the Board the process and projected timeline to complete the runway rehabilitation project.

MOTION NO. 7:

MOVE TO APPROVE RESOLUTION NO. 38 APPROVING A NOTICE OF AWARD TO AMERICAN ROAD MAINTENANCE FOR THE 2020 AIRPORT REHABILITATION PROJECT.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Volpe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

CARES Relief Funding Memorandum of Understanding with Chaffee County

Puckett reviewed with the Board that the State of Colorado is appropriating \$1,746,282 of CARES funding to Chaffee County local governments to reimburse unbudgeted COVID-19

expenses through the Department of Local Affairs. The Administrators from the county and municipalities have created a memo of understanding (MOU) which defines how the entities will work together to allocate funding and move forward with reimbursement requests. Buena Vista's allocated amount is \$254,041.12.

Puckett shared that staff has identified expenses for PPE, signage, cleaning materials and some emergency personnel expenses as eligible, and will utilize this funding to increase seasonal staff for parks, playground and facility cleaning, and trash mitigation.

Puckett stated the guidelines also allow for expenditures to provide grants to small businesses to reimburse the costs of business interruption as a result of the required closures. If the Board is interested, Staff can explore the possibility of offering business grants, which could be handled either in partnership with other municipalities or as a strictly Buena Vista process.

The Board discussed providing grants to small businesses, and agreed to postpone considering a grant program at this time, given that they do not know how long COVID19 will directly impact the town's operating procedures/processes, and services to residents and visitors. Puckett will provide the Board with an analysis of projected expenses.

MOTION NO. 8:

MOVE TO APPROVE TOWN ADMINISTRATOR PHILLIP PUCKETT SIGN THE CORONAVIRUS RELIEF FUND MEMORANDUM OF UNDERSTANDING.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Town Treasurer 2019 Audit Presentation

Treasurer Stoke reviewed with the Board the 2019 Audit Report which was completed by Hamblin & Associates.

MOTION NO. 9:

MOVE TO ACCEPT THE 2019 FINANCIAL STATEMENTS AND AUDIT REPORT.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Volpe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

TRUSTEE/STAFF INTERACTION

Trustees and Staff reported on or commented about recent and upcoming events, activities and topics.

Trustee Rowe stated he would like to begin meeting at the Community Center. The Board agreed to hold Trustee meetings at the Community Center beginning in July following physical distancing requirements, and to provide access to the meeting virtually.

Trustee Rowe stated he would like the topic of recreational marijuana be an agenda item so the Trustees can discuss if they would like to consider adopting an ordinance allowing the use, or have an election giving residents the opportunity to vote on the issue, and if an additional sales tax should be assessed on products sold.

Mayor Lacy asked the Board if they would like to have recreational marijuana as an agenda item, and Trustees Swisher and Nyberg said no, and Eckstein, Fay, Volpe, and Rowe said yes. Puckett asked the Board if they need information from Staff to reference during the discussion, and the Trustees agreed the information that was previously provided to the Board will be sufficient for the discussion.

EXECUTIVE SESSION

An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the potential future annexation of The Meadows Farm.

An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), particularly regarding Town water rights.

MOTION NO. 10:

MOVE TO GO INTO EXECUTIVE SESSION.

RESULTS	CARRIED
MOVER:	Trustee Eckstein
SECONDER:	Trustee Fay
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

The Board went into Executive Session at 8:42 pm. Present for the Executive Session were Mayor Duff Lacy, Trustees Amy Eckstein, Libby Fay, Norm Nyberg, Devin Rowe, Cindie Swisher, and Dave Volpe, as well as Town Administrator Phillip Puckett, Town Attorney Kathryn Sellars, Special Projects Manager Joel Benson, and Principal Planner Mark Doering.

MOTION NO. 11:

MOVE TO ADJOURN FROM EXECUTIVE SESSION AT 9:43 PM.

RESULTS	CARRIED
MOVER:	Trustee Nyberg
SECONDER:	Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

Mayor Lacy announced that he, Trustees Eckstein, Fay, Nyberg, Rowe, Swisher, and Volpe, the Town Administrator, Town Attorney, Special Projects Manager, and Principal Planner were present for the Executive Session.

MOTION NO. 12:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THAT THE MEETING BE ADJOURNED AT 9:44 PM.

RESULTS	CARRIED
MOVER:	Trustee Volpe
SECONDER:	Trustee Nyberg
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

Respectfully submitted:

Duff Lacy, Mayor

Paula Barnett, Town Clerk



MINUTES

HISTORIC PRESERVATION COMMISSION TOWN OF BUENA VISTA, COLORADO

February 6, 2020

3:00 PM

Town Hall

I. CALL TO ORDER

Meeting called to order at 3:05 pm.

II. ROLL CALL

Present: Katy Welter, Vic Kuklin, Suzy Kelly, Dan Cartwright, Nancy Locke, Jo Reese, John O'Brien

Staff: Mark Doering, Joel Benson

Public: Susan Nies

III. APPROVAL OF AGENDA

Approved unanimously.

IV. APPROVAL OF MINUTES – January 2, 2020

Approved unanimously.

V. PUBLIC COMMENT

Susan Nies was present and expressed concern over the potential loss of the stone arch and wall on the school property located between Pinon and Chestnut just East of N. Court Street. She noted that her father Shorty Nies built the wall in the 1930's and Suzy Kelly noted that for years school pictures were taken at that location. The HPC will draft a letter to the School requesting consideration for its preservation.

VI. BUSINESS ITEM

A. Residential Survey –

1. A kick off conference call was held with representatives of the State Historical Fund and Front Range Associates. The scope of work, budget, list of submittals and deliverables and schedule were reviewed.

2. All the proposed properties were reviewed and the list narrowed to 30 properties.

B. Architectural Guideline Subcommittee

1. Dan reviewed the upcoming Trustee work session scheduled for Tuesday February 11, 2020 at 6pm.

2. Nancy made a motion, amended by Suzy to "Recommend to the Trustees that the Architectural Design Guidelines (ADG) be implemented as a guideline with the intent that the ADG's be developed into a requirement over time." Motion carried unanimously with Katy recusing herself due to a perceived conflict.

C. Grants update

1. Katy reported that the CHRAB program manager site visit went well and that 100's of photos have been digitized to date.

D. Saving Places Conference discussion

1. Nancy Locke reported to the board her experiences at the 4 day conference. She went to a mock commission hearing where the demo permit for "Trader Tads" was discussed as an example.

VII. Staff updates - none

VIII. Next Meeting

1. Next meeting scheduled for 3pm, March 5, 2020 in the Town Hall.

VIII. Adjournment

Meeting was adjourned at 6:30 pm

Respectfully Submitted:



Katy Welter, Chair



Meeting Minutes

HISTORIC PRESERVATION COMMISSION TOWN OF BUENA VISTA, COLORADO

March 5, 2020

3:00 PM

Town Hall

I. CALL TO ORDER

II. ROLL CALL

Present: Katy Welter, Dan Cartwright, Nancy Locke, Jo Reese, John O'Brien
Staff: Mark Doering

III. AGENDA ADOPTION

Approved unanimously

IV. APPROVAL OF MINUTES – FEBURARY 6, 2020

Approved unanimously

V. PUBLIC COMMENT

We were notified that Reilly's Liquor was looking for any historical information on their building. To be discussed in future meeting.

Historic stone wall and arch on N. Court Street - Katy presented a draft letter addressed to the school board about the stone wall and arch that was discussed at the 2.6.20 meeting under public comments. After review the board approved the letter to be sent.

VI. BUSINESS ITEMS

A. Residential survey progress report

First progress report has been submitted.

HPC will propose April 22 or 29th, for the public outreach meeting to the consultant as possible dates. Once the date is picked the HPC will put advertisement in paper and send out notices to each property owner. John will draft letter to owners.

B. Architectural Guidelines Subcommittee

Final draft was reviewed and amended to reflect revised height recommendation on E. Main Street between Court Street and South Main Street. Motion to

approve final draft as amended was made by John seconded by Nancy and approved unanimously. Katy recused herself due to a perceived conflict. Dan to distribute final draft.

C. Review HPC goals and objectives.

Katy reviewed the progress of the HPC to date noting the accomplishments of the HPC to date: grants for the commercial historic surveys, residential historic surveys, and historic records surveys; the two locally landmarked properties, demolition permit reviews, architectural guidelines and assisting several property owners on building project restoration and remodel advise and consultation.

Possible future projects for the HPC were identified and a list will be compiled for discussion and action at a future meeting.

D. Grants Updates

1. Colorado Historical Records Advisory Board Grant

Katy discussed the progress made since last meeting.

E. Next meeting date and location: Thursday, April 2 at 3:00 pm

F. Updates from related organizations - none

VII. STAFF UPDATES

Mark noted that he expected to see some planning activity from the owners of the Trader Tad's property later this spring.

VIII. ADJOURNMENT

Meeting was adjourned at 4:30

Respectfully Submitted:



Katy Welter, Chair



Meeting Minutes

HISTORIC PRESERVATION COMMISSION TOWN OF BUENA VISTA, COLORADO

April 2, 2020

3:00 PM

Via Google Hangout

I. CALL TO ORDER

II. ROLL CALL

Present: Katy Welter, Dan Cartwright, Nancy Locke, Jo Reese, John O'Brien, Vic Kuklin, Suzy Kelly
Staff: Mark Doering, Doug Tart – new Planning Tech.

III. AGENDA ADOPTION

Approved unanimously

IV. APPROVAL OF MINUTES – March 5, 2020

Approved unanimously

V. PUBLIC COMMENT

No public comment

VI. BUSINESS ITEMS

A. Residential survey progress report

Public outreach meeting tentatively scheduled for May 28th to be confirmed at next meeting. John to draft letter to property owners.

B. Architectural Guidelines Subcommittee

Dan noted that the public meeting scheduled for March was canceled due to public distancing requirements. Meeting will be scheduled in the future.

C. Review HPC goals and objectives.

Katy presented list of Accomplishments for 2017-2019 and a list of Goals for 2020 and beyond. The goals were discussed and accepted with minor changes.

D. Grants Updates

1. Colorado Historical Records Advisory Board Grant

Katy discussed the progress made since last meeting which included the purchase of a computer and scanner.

- E. Next meeting date and location: Thursday, May 7th at 3:00 pm
- F. Updates from related organizations
 - Suzu informed the group that the Court House would apply for a grant this summer for window restoration and preservation. Katy noted that she wrote a letter of support on behalf of the BV HPC.

VII. STAFF UPDATES

Mark presented information on the Gone to the Dogs building, Oxygen Hog building, Legacy Bank and Trader Tads site.

VIII. ADJOURNMENT

Meeting was adjourned at 4:00

Respectfully Submitted:



Katy Welter, Chair



Meeting Minutes

HISTORIC PRESERVATION COMMISSION TOWN OF BUENA VISTA, COLORADO

May 7, 2020 3:00 PM

Virtual Meeting
Via Google Hangout

I. CALL TO ORDER

II. ROLL CALL

Present: Katy Welter, Dan Courtright, Nancy Locke, Jo Reese, John O'Brien, Vic Kuklin, Suzy Kelly, Melanie Roth

Staff: Mark Doering

III. AGENDA ADOPTION

Approved unanimously

IV. APPROVAL OF MINUTES – April 2, 2020

Approved unanimously

V. PUBLIC COMMENT

No public comment

VI. BUSINESS ITEMS

- A. Residential survey progress report
 - 1. Confirmed May 28th 6 PM public outreach meeting using video conference.
 - 2. Owner outreach letter was approved with minor changes. Owner outreach will include a sample intensive survey. Katy will provide letter and addresses to Mark who will mail out and put notice in paper.
- B. Architectural Guidelines Subcommittee
 - 1. Mark will check with Trustees to see when is best to submit final draft for their action.
- C. 103 S. Court Site Plan Review
 - 1. Mark presented the submitted drawings to the group. Commissioners discussed the project and Suzy, Jo and John will provide an informal review and recommendations to Mark for his action.
- D. Grants updates
 - 1. State Historical Fund Grant – Payment request and progress on this project is on track.

This Agenda may be Amended

Posted at Buena Vista Town Hall and www.buenavistaco.gov

- E. History Colorado upcoming available webinars
 - 1. Katy discussed the need to have continued training to meet the states requirements for the HPC. Katy will distribute available webinars for everyone's consideration.
- F. Next meeting date and location: Thursday, June 4th at 3:00 pm likely via remote meeting
- G. Updates from related organizations
 - 1. Melanie reviewed the news from St. Elmo and Vic noted the progress on the Court House tax credit paperwork on the copula project. Vic also noted that the grant application had been submitted for the \$150,000 Court House window restoration project.

VII. STAFF UPDATES

Mark updated the Commission on the progress on the Gone to the Dogs project.

VIII. ADJOURNMENT

Meeting was adjourned at 5pm.

Respectfully submitted.



Katy Welter, Chair



Minutes
TOWN BEAUTIFICATION BOARD MEETING
Thursday, May 7, 2020

The meeting was called to order at 5:05 p.m. via online Google Meet conference.

Present: Members - Joy Duprey (chairperson), Sue Benes, Bonnie Davis, Diane Look, Nancy Taylor, Jennifer Wright; Town Representative Paula Barnett (popped in and out).

APPROVAL OF MINUTES

- Minutes for the April meeting were approved.

OLD BUSINESS

2020 Budget Update

- Town is expecting less revenue. They won't know for sure until mid to late summer. They're taking precautions now.
- No Seasonal Staff, so no town gardener.
- Benches are on hold, as is our sculpture.
- We'll need to help more with the xeriscape and splash park planters.
- Bonnie suggested that new master gardeners need hours, and our planters can count...Sue and Bonnie will check to see if they can help.
- Town will water planters on Monday, Tuesday, Thursday and Fridays.
- We'll remove all the small planters in town - kayaks, Police Department, Public Works, Community Center and the depot.
- We may only plant decorative grasses in the planters on Main St., so they are easily maintained. It was suggested that Wave Petunias could be an option - they don't need deadheading, and would only need deer spray about once a month.
- Adopt A Planter
 - We could put out a donor letter saying this is a free year, but they could make a donation if wanted.

Funds

- Beautification funding from Town: \$14,740 (on hold)
 - \$ 3,750 – Annual flowers for 50 planters
 - \$ 4,800 – Black Metal Benches - 4 priced at \$1,200 each - on hold until further notice

- o \$ 6,190 - Sculpture; this would be a partial cost to be shared with Beautification. Estimated cost is \$7,500; balance to be paid by Beautification - \$1,310 - on hold until further notice
- Total Beautification Fundraised Funds: \$5,122.11 - this balance reconciled with Town January 2020.
 - o (\$ 335) – Note: We have not yet been billed for shipping of the tree base. estimate was \$355. Joy has contacted the company one last time 3/30/20, if she does not receive a reply she will notify the company that we will assume we do not owe any money for shipping.
 - o (\$ 1,310) – Committed to BV sculpture
 - o \$ 3,477 - Balance after above items
- Regular beautification fund - \$4915

Ornaments Fundraiser

- Nancy will sanitize and restock ornament displays at The View and The Chamber when town opens up a bit.
- \$205 was deposited January 20th
- \$245 to be deposited (included in totals below)
 - o 500 ornaments purchased (\$1,321.12)
 - o Ornaments sold \$3,036.00
 - o Sales tax paid (\$ 243.34)
 - o Total amount fundraised \$2,071.54
 - o Total amount spent on tree (\$2,425.00)
 - o Balance of fundraiser fund (\$353.46)

Second Student Bench

- John Burt confirmed that there won't be any new benches this year.

Planters

- We'll plant 35 this year, but budgeted for 55, so we'll have some extra funds.
- Glen Merrifield says they're thinking of types of flowers that need less watering and no deadheading - he'll let Joy know.
- Nancy is standing by with dried yarrow that is painted to add color to the grasses if need be.
- We won't do adopt-a-planter this year; instead we'll put last year's signs in to honor people who have supported us in the past.

Xeric Gardens

- Confirmed our assignments.
- We'll need to replace some plants.
- We'll stick with the plants that have weathered winter the best:
 - o Yarrow, salvia, catmint, sedum, russian sage
- Xeric garden work day; we scheduled Saturday 5/23 from like 8 to 11 (we later changed this to Thursday, 5/28 from 8 to 11).

- Joy has asked the Town whether they have compost and mulch to help us that day; waiting to hear back from them.
- We'll think we'll just put compost and top soil on top this year - the mulch seems to just blow away; Bonnie will get estimates on compost and topsoil.
- On our work day, we'll bring as much water as we can in our cars - Paula will check to see if the water will be turned on there that weekend.

Splash Park

- Bonnie and Jan did a lot of work there last Sunday - it looks so much better!

Friendship Garden at McPhelemy Park

- Waiting for Shawn to meet with them and give them the approval; Bonnie will reach out to Paula to see if she can get on Shawn's schedule.
- Thinking of a pollen garden - could be part of the demo gardens in the town.
- We get the plants through the Master Gardener program.

Utility Boxes Update

- Randy Duprey thinks he can build metal covers for the utility boxes.
- The cost would be \$250/each - or \$750 total.
- We approved - Randy can move forward.

Sculpture

- We aren't moving forward yet; Joy will look at the public art policy and see how we can move forward when we have funding again.

NEW BUSINESS

Report from Paula Barnett

- Norm Nyberg is our new Board representative.
- Signs and other projects are on hold.

Adjournment

- The meeting was adjourned at 5:45 p.m.

Projects to keep track of:

- Cemetery clean up
- Large wreaths gifted from Chamber
- Directional pole in K's park – should we have someone make new placards?
- Solar lights on bridge?
- Lamppost globes

These minutes were approved at the June 4, 2020, Board meeting. Respectfully submitted by Diane Look, Board member.

Diane Look



Buena Vista Police Department
Post Office Box 1310
713 E. Main St.
Buena Vista, Colorado 81211
Phone: (719) 395-8654 Fax (719) 395-8655



Chief's Report June 2020

We want to thank all of you for the Zoom meeting on June 23rd. We really appreciate you taking the time to hear us & the questions that were asked. We all want the same things, a really safe community to work in, play in & enjoy our friends & family.

I have almost seen it "all" in 34 years in law enforcement. As most of you know, I sent a text to Phillip on February 27th, telling him I was retiring on July 23, 2020. This was before COVID 19, protests & riots! None of us had a clue what the future was going to be. I have nothing but RESPECT for the Town of Buena Vista! I want to thank my boss, Phillip Puckett for being a true professional & his awesome family. Mayor Lacey, you are also a true professional & have awesome leadership in hard times. All of you trustees have a big heart & we appreciate your time serving the citizens of Buena Vista. I am leaving with the best Team we have ever had! Sgt. Livingston, Sgt. Morgan, Ben Adair, Jesse Mitchell, Amber Lee, Shane Garcia, Megan DiGirolamo, Eli Brito, Chris Marusarz & Judy Nyberg who has 15 years with BVPD.

Please see attached calls for service & stats.



BVPD CALLS FOR SERVICE FOR THE MONTH OF JUNE 2020

34	911 MISC. (NON-EMERGENCY; HANGUP CALLS ETC)
1	ABANDONED VEHICLE
12	ACCIDENTS
52	ADMINISTRATIVE CALLS (OUT AT PD/TOWN HALL/MTGS)
12	ALARMS - INCLUDING FIRE
16	ANIMAL COMPLAINTS
0	ARSON
2	ASSAULTS
33	ASSIST OTHER AGENCY
2	AUTO THEFT
2	BURGLARY
1	BUSINESS CHECKS
0	CHILD ABUSE
0	CHINS (CHILD HAVING IMMEDIATE NEED OF SUPERVISION)
33	CITIZEN ASSIST
1	CIVIL DISPUTES
0	CIVIL PAPERS
0	CIVIL STANDBY
4	CODE VIOLATION
0	COMMUNITY RELATIONS
1	COURT SERVICES
8	CRIMINAL MISCHIEF
1	DEATH
2	DOMESTIC VIOLENCE
3	DISTURBANCE CALL - FIGHT
8	DISTURBANCE CALL - NOISE
1	DRUG INVESTIGATION
0	EMERGENCY MESSAGE
1	FIRE CALLS - MISC
0	FIRE CALLS - STRUCTURE & WILDFIRE
50	FOLLOW UP
0	FOOT PATROL
2	FORGERY/FRAUD
14	FOUND PROPERTY
5	HARASSMENT
0	HAZARDS - GENERAL
0	HAZARDS - MATERIAL
0	HOME TOWN SECURITY
0	HOUSE WATCH
1	INTERVIEW
58	INFORMATION ITEMS
0	INTOXICATED SUBJECT
0	LIQUOR VIOLATION

1	LIVESTOCK
0	LOST PROPERTY
2	MEDICAL ASSIST
12	MEETING
0	MISSING PERSON
5	MOTORIST ASSIST
20	PARKING VIOLATION
1	PHONE CALL
7	REDDI REPORT
20	REPORTS
0	ROADSIDES
0	RUNAWAY
15	SECURITY CHECKS
0	SEXUAL ASSAULT
1	SMOKE INVESTIGATION
1	SUICIDE ATTEMPT
4	SUSPICIOUS INCIDENT
13	SUSPICIOUS PERSON
4	SUSPICIOUS VEHICLE
8	THEFT
45	TRAFFIC STOPS (ALL CONTACTS)
1	TRAFFIC VIOLATIONS (CITATIONS WITH CASE #)
31	TRAFFIC MISC (VEHICLE INVESTIGATION)
10	TRAFFIC COMPLAINT
2	TRAINING
0	TRANSPORTS
6	TRESPASS
19	VIN INSPECTION
1	VIOLATION OF PROTECTION ORDER
1	WARRANT ARREST (INCLUDING ATTEMPTED)
0	WEAPONS/GUN
51	WELFARE CHECK
0	WILDLIFE
641	TOTAL CALLS RECEIVED FROM CHAFFEE CTY. DISPATCH

Buena Vista Police Department

Statistics from: 6/1/2020 12:00:00AM to 6/30/2020 11:59:00PM

Citation Printout Report by Violation

Total Citations of (18-6-801 DOMESTIC VIOLENCE): 1
Total Mandatory Appearances: 1

Total Citations of (18-8-103 RESISTING ARREST): 1
Total Mandatory Appearances: 1

Total Citations of (18-8-104 OBSTRUCTING A PEACE OFFICER/FIREFIGHTER/EMS/VO): 1
Total Mandatory Appearances: 1

Total Citations of (18-8-212 VIOLATION OF BAIL BOND CONDITIONS): 1
Total Mandatory Appearances: 1

Total Citations of (18-9-106 DISORDERLY CONDUCT): 1
Total Mandatory Appearances: 1

Total Citations of (18-9-111 HARASSMENT): 1
Total Mandatory Appearances: 1

Total Citations of (42-4-1008 FOLLOWING TOO CLOSELY): 2
Total Mandatory Appearances: 0

Total Citations of (42-4-1101 SPEED LIMITS (EXCEEDING)): 6
Total Mandatory Appearances: 0

Total Citations of (42-4-1204 STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES): 2
Total Mandatory Appearances: 0

Total Citations of (42-4-1211 LIMITATIONS ON BACKING): 2
Total Mandatory Appearances: 0

Total Citations of (42-4-1402 CARELESS DRIVING): 1
Total Mandatory Appearances: 0

Total Citations of (42-4-1409 COMPULSORY INSURANCE): 2
Total Mandatory Appearances: 2

Total Citations of (42-4-504 HEIGHT AND LENGTH OF VEHICLES): 1
Total Mandatory Appearances: 0

Total Citations of (42-4-703 ENTERING THROUGH HIGHWAY - STOP OR YEILD INTERSECTION): 2
Total Mandatory Appearances: 1

Total Citations of (7-143 NOISE DOG): 2
Total Mandatory Appearances: 1

Total Citations of (VOID): 4
Total Mandatory Appearances: 0

27

Grand Total

Total Number of Citations Reported: **30**

Total Fine Amounts Reported: **\$0.00**

Total Money Collected:

Total Money Still Due: **\$0.00**

Total Mandatory Appearances: **10**



Buena Vista Police Department



713 E. Main St. / P.O. Box 1310 Buena Vista, CO 81211
(719) 395-5457 (office), (719) 395-8655 (fax)

July 7, 2020, Report for the Town Council:

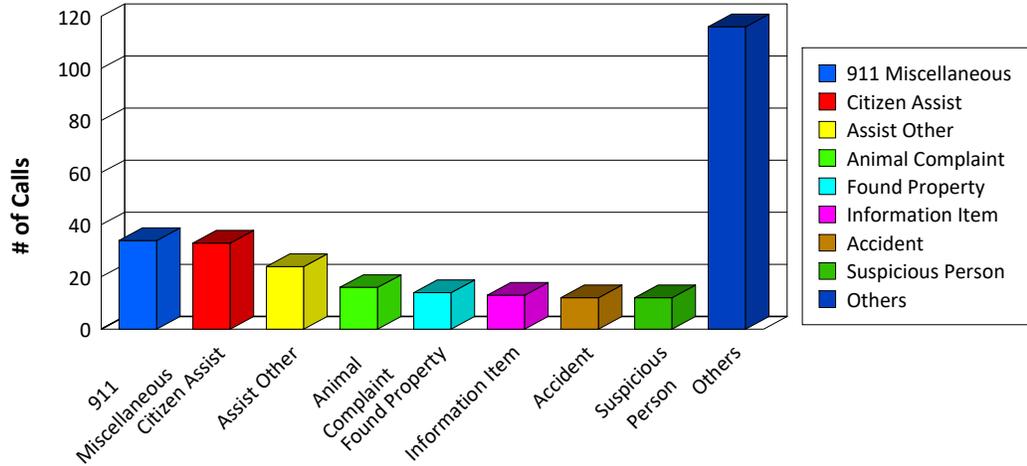
- In June of 2019 we had 57 case reports, and as of June 28, 2020, we had 57 case reports.
- Sergeant's testing taking place tomorrow (July 8th). We have four testing.
- Interviewing two candidates for potential hiring at end of the week (July 10th and 11th).
- Receiving a bullet and stab resistant vest for K9 Thor from Vested Interests in K9s...good article in the paper about this.
- Applied for and received the High Visibility Enforcement Grant from CDOT for DUI enforcement. \$6000 for 2020 to 2021 grant cycle.
- On June 26th had a very productive meeting with the town attorney on changes coming to the BVPD via SB 20-217. Focusing on field interview cards, verbiage on officer business cards, and updating SOP 209: Use of Force.
- At the recent house fire where two lives were lost, BVPD Ofcr. Elijah Brito was the first on-scene. Body camera footage extremely heartbreaking to watch. Every officer, deputy, EMT, and firefighter who responded was the picture of compassion and professionalism, and they all brought honor to the emergency services profession. Ofcr. Brito and every first responder there should be commended.
- Attended BV Peaks meeting at Buena Vista High School on Monday June 29th. Discussions related to the local schools.
- Ofcr. Amber Lee just completed Certified Voice Stress Analysis training.

Prepared by Sgt. Dean Morgan

Calls Statistics by Type Summary

6/1/2020 - 6/30/2020
00:00:00 - 07:34:53

Agency - BVPD



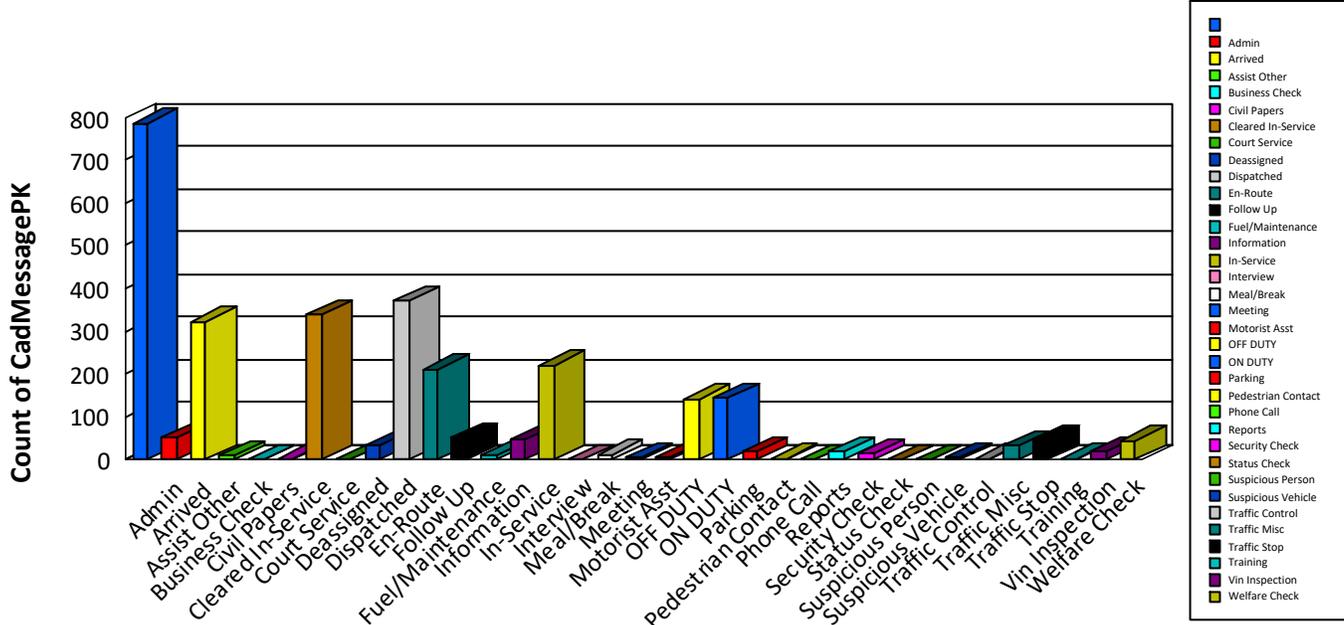
	6/2020	Total
911 Miscellaneous	34	34
Abandoned Vehicles	1	1
Accident	12	12
Alarm	10	10
Alarm Fire	2	2
Animal Complaint	16	16
Assault	2	2
Assist Other	24	24
Auto Theft	2	2
Burglary	2	2
Citizen Assist	33	33
Civil Dispute	1	1
Code Violation	4	4
Criminal Mischief	8	8
Death Investigation	1	1
Disturbance - Fight	3	3
Disturbance - Noise	8	8
Domestic	2	2
Drug Investigation	1	1

	6/2020	Total
Fire-Vehicle	1	1
Forgery/Fraud	2	2
Found Property	14	14
Harassment	5	5
Information Item	13	13
Livestock	1	1
Medical Assist	2	2
Motorist Assist	1	1
Parking	2	2
REDDI Report	7	7
Smoke Investigation	1	1
Suicide Attempt	1	1
Suspicious Incident	4	4
Suspicious Person	12	12
Suspicious Vehicle	1	1
Theft	8	8
Traffic Complaint	10	10
Traffic Violation	1	1
Trespass	6	6
Violation Prot Order	1	1
Voided Call	7	7
Warrant Arrest	1	1
Welfare Check	7	7
Total	274	274

Messages by Date

6/1/2020 - 6/30/2020
00:00:00 - 07:32:47

Agency - BVPD
Group By: Message Type



	06/2020	Total
	788	788
Admin	52	52
Arrived	323	323
Assist Other	9	9
Business Check	1	1
Civil Papers	2	2
Cleared In-Service	339	339
Court Service	1	1
Deassigned	32	32
Dispatched	371	371
En-Route	211	211
Follow Up	50	50
Fuel/Maintenance	10	10
Information	45	45

	06/2020	Total
In-Service	221	221
Interview	1	1
Meal/Break	12	12
Meeting	3	3
Motorist Asst	4	4
OFF DUTY	142	142
ON DUTY	144	144
Parking	20	20
Pedestrian Contact	2	2
Phone Call	1	1
Reports	20	20
Security Check	15	15
Status Check	1	1
Suspicious Person	1	1
Suspicious Vehicle	3	3
Traffic Control	2	2
Traffic Misc	31	31
Traffic Stop	45	45
Training	2	2
Vin Inspection	20	20
Welfare Check	44	44
Total	2,968	2,968



Buena Vista Fire Department

P.O. Box 1624

Buena Vista, CO 81211

Phone: 719 395-8098

Fax: 719 395-2046

Chief Villers June 2020 Report

For the month of May, we worked on purchasing tools for Engine 8, so that it can be put in service.

Plans are in place for the July 4th fireworks show.

June was a busy month for the wildland program. We have had multiple people out on incidents. To date, we have sent 11 reimbursements to the state, including the Brush truck going to the East Canyon Fire near Cortez. We still have 7 resources out on incidents.

We are working on putting a reserve program in place to replace the volunteer program.

Getting ready to institute a residential Knox Box program for at risk and shut-in residents.

The Buena Vista Fire Department would like to thank Jimmy Tidwell for his guidance and leadership with our development of the fire department program. Thank you again, Jimmy. Good luck on your retirement.

Please see our call volume and training for the month of May.

Thank you for your time,
Chief Dixon Villers



Buena Vista Fire Department

P.O. Box 1624

Buena Vista, CO 81211

Phone: 719 395-8098

Fax: 719 395-2046

Incident Count for All Call Statuses per ALL Actions Taken for Date Range

Start Date: 06/01/2020 | End Date: 06/30/2020

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	1	3.23%
10 - Fire control or extinguishment, other	1	3.23%
30 - Emergency medical services, other	14	45.16%
31 - Provide first aid & check for injuries	3	9.68%
32 - Provide basic life support (BLS)	2	6.45%
42 - HazMat detection, monitoring, sampling, & analysis	1	3.23%
45 - Remove hazard	1	3.23%
50 - Fires, rescues & hazardous conditions, other	1	3.23%
65 - Secure property	1	3.23%
70 - Assistance, other	1	3.23%
72 - Assist animal	1	3.23%
73 - Provide manpower	3	9.68%
78 - Control traffic	1	3.23%
81 - Incident command	2	6.45%
86 - Investigate	2	6.45%
92 - Standby	2	6.45%

TOTAL: 37

Total Training hours for June - 10 volunteers/staff

Driver Training	13.5
Physical Fitness	10
Search & Rescue	8
Pre-Fire Plans	1
Hydrant Drills	4

Total Training Hours 36.5



OFFICE OF HOUSING

PO Box 699
SALIDA, CO 81201
PHONE (719) 530-2590
WWW.CHAFFEECOUNTY.ORG

36

Directors Report to the Board of County Commissioners for activities in June 2020

- Multi-Jurisdictional Housing Authority
 - Letters to Community Partners were mailed on June 12th, 2020. Thus far, I have only received a response from Habitat for Humanity Executive Director, which was shared with the Steering Committee. She had no concerns at all.
 - The Steering Committee Convened June 23rd, 2020. We reviewed the Cost sharing formula and associated IGA, reviewed a Board Member Matrix to begin consideration of Board nominees, as well as outlined the next steps and proposed timeline for adopting all of the documents.
 - I have incorporated both Buena Vista and Salida's comments into both the Creation IGA and the Funding IGA. After County legal reviews the document, it was agreed that it would be sent to a third party council who has expertise in special taxing districts for a final review.
 - We have begun drafting a Personnel Agreement that the newly-formed MJHA can use to contract personnel services from the County, primarily that of the Housing Director.
 - As a reminder, the Central Peaks Region of El Pomar Foundation has offered the MJHA a \$50,000 challenge grant. Details include:
 - Contingent upon the creation of the MJHA
 - Requires 100% local match; High Country Bank has already pledged \$1,000.
 - To be used for workforce housing.
- Salida Housing Development Corporation
 - The SHDC Board of Directors continues to work with Cardinal Development on a potential Low Income Tax Credit project in Poncha Springs.
 - We are beginning to have weekly meetings to prepare an application to CHFA for the tax credits; a letter of intent to apply is due in December 2020.
 - The project will likely be a 9% LITC deal, and include 50 total units, 25% of which will be Permanent Supportive Housing (which is for people earning 30% AMI or less) and the remaining units will be for people earning 60% AMI or less.
- Rental Deposit Guarantee Program: This program is continuing to see an increase in inquiries and activities.
 - A year-end report was submitted to the Central Peaks Regional Council of the El Pomar Foundation on June 9, 2020. A copy of the report, along with letters of appreciation from tenants participating in the program, are included as attachments to this report.

- Health Disparities Grant Program
 - The HPAC engaged in a mini-storytelling workshop on June 4th; the result was a greater understanding of how local stories can contribute to policy conversations and to recruit additional storytellers and advocates for the FY 21 HDGP Storytelling workshop.
 - The final events of this grant year occurred on June 25th and June 26th, with Randall Arendt presenting the Conservation Subdivision Design process. The two events had the same first half, where Randall introduced concepts to embrace conservation subdivision in locations that have access to public utilities, and the second half of each presentation ended with sketch designs of two different parcels, one near Salida on June 25th and one near Buena Vista on June 26th.
 - The HDGP Grant Manager notified us that much of the FY 21 budget has been restored, bringing our total budget amount up to \$201,165.00. I will be revising our Statement of Work and Budget to reflect the increase, and have it submitted by July 13th.
 - FY21 HDGP Statement of Work: Our budget and statement of work for FY21 have been approved, and includes the following activities:
 - Two community-wide education events
 - Convening of a Planning Collaborative among all of the jurisdictions within the county.
 - Offering at least four training and technical assistance events for the Planning Collaborative.
 - Contracting the evaluation of a collaborative GIS tool, shared among the Planning Collaborative.
 - Contracting the creation of additional GIS layers, if possible.
 - A final grant report, which will contain policy recommendations based on community input, is under draft and should be distributed in July.

- C-PACE: I am maintaining communication with CPACE Director Tracy Phillips to monitor the situation in Fremont County.
 - The following is an update from CPACE Director, as of June 29, 2020: “We have revised the amortization schedule and proposed assessment amount and payments to reflect the C-PACE funds that were actually dispersed to the developer. This will reduce the annual C-PACE payments and will hopefully make the property "more attractive" to a potential buyer. We are in the process of finalizing this with the developer and hope to have this completed soon.”

- Salida Land Use Code Update:
 - There has been no new activities on this matter since last report.

Community Partnerships

I continue to develop working relationships with a myriad of service providers within Chaffee County, often centering around the Rental Deposit Guarantee Program.

- UAACOG: The Director of Housing for the UAACOG is no longer employed, and Amanda Allen, who typically operates their Housing Choice Voucher (HUD Section 8) program is serving as the interim Housing Director. I am working with her to bring her up to speed on the Salida Housing Development Corporation project and the reporting requirements of the loan that assisted SHDC acquire the land.
- Public Private Partnerships:
 - I continue to work with Chaffee County Community Foundation to flesh out two potential housing developments. The CCCF was awarded \$39,000 from the Colorado Health Foundation to conduct pre-development work on both projects. Part of this predevelopment work is evaluating public private partnerships in terms of ownership structure.
 - We met with DOLA-DOH Housing Development Specialist on June 3rd to review the project as envisioned. The project in Salida envisions two, eight bed dormitory style living quarters, which are not eligible for funding through DOH. Therefore, we are evaluating other ways to create a similar kind of flexible living environment that will also qualify for capital through DOH.
 - On June 9th, we met with the Salida Planning Department as a pre-development consultation. They have provided feedback from both Public Works and the Fire Department.
- CHFA:
 - The CHFAReach, professional development opportunity scheduled for July 23rd at the Poncha Springs Town Hall has turned into a virtual opportunity. The topic of this session will be LITC compliance, applicable to management of multi-family complexes include Collegiate Commons, Sunrise Manor, DeAnza Vista, Riverbend, and Salida Apartments. The new Confluent Park LITC and potential Mesa Crossings would benefit from attending as well.
 - Private Activity Bonds: We are scheduled to transfer our issuing authority to CHFA on
 - I have contacted the CHFA Asset Management team regarding both the Salida Apartments and Sunrise Manor. I have received numerous calls from tenants at both locations complaining about how they are treated by management and about the physical condition of the facilities. CHFA staff have connected me with the property owners, and I am working with them to identify whether or not they could benefit from the County PAB. Of primary importance is the expiration of the Salida Apartment's LURA on December 31, 2021, which would pull the

project back into market rate. If they will re-syndicate the tax-credits and use Chaffee County PAB, we can ensure the LURA extends for an additional 30-40 years.

- Colorado Mountain Housing Coalition:
 - The Board of Directors of the CMHC had determined not to host a fall conference, due to uncertainty because of COVID-19.

- Envision Chaffee County:
 - I have begun conversations with the Director of Envision Chaffee County about partnership opportunities related to the GIS Activity within the Health Disparities Grant Program for FY 21. The goal would be to work together to prioritize potential GIS layers that will assist in long term planning and evaluation.

Central Peaks Regional Council

Affordable Housing Grants Final Report

Please provide an update on the status of your affordable housing project.

Through the generous grant from the Central Peaks Regional Council, the Chaffee County Rental Deposit Guarantee Program has been in existence since July 1st, 2019. Landlords, community partners, and word of mouth have been the primary driver of applicants to this program. Given the staffing constraints of the Chaffee County Office of Housing, we have not engaged in considerable advertising of the program, because we want to be sure we can keep up with processing the applications, promissory notes, habitability inspections, and repayment agreements while managing the remaining affairs of the Office.

That said, at least two to four inquiries per week are made about the program; often, tenants decide not to apply once realizing it is not a grant and that they would have to enter into a repayment agreement. Those who do apply have all been employed within the county, save one tenant who receives her income from disability payments.

How has this grant expanded attainable housing in the Chaffee County region?

Although the total number of affordable housing units have not been expanded due to the Rental Deposit Guarantee Program, the upfront cost necessary to enter rental housing, a typical and consistent barrier to accessing safe and stable housing, has been reduced.

On average, rent in Chaffee County is \$1,500 for a two-bedroom unit. Landlords require first month's rent, last month's rent, and security deposit, typically equaling one month's rent, with an average total of \$4,500. This program allows tenants to spread the payment of the rental deposit out over the term of the lease, therefore keeping their emergency funds, savings, or other reserves intact.

Property managers, landlords, and community service entities are supportive of the program, because it offers the tenants opportunity to demonstrate responsibility and commitment while reducing the barriers to entering safe, stable, and affordable housing.

Throughout the course of the project, did you receive any additional funding or support?

The initial grant from the Central Peaks Region of El Pomar Foundation has been the only source of funding for this project. That said, the design of the Rental Deposit Guarantee Program creates a revolving fund, as the tenants are largely compliant with their repayment agreements.

We do work very closely with the Salvation Army fund, operated by Chaffee County Department of Human Services. This flexible source of funds can be used for one-time injections into a household's budget to stabilize their housing and financial situations, however the overall budget is relatively small. Therefore, we work together to use this Rental Deposit Guarantee Program braided with the Salvation Army funds to address the households overall financial and housing needs, ensuring that both funding streams are used wisely and not duplicative.

How did the project change from what you initially proposed and anticipated?

The program was designed to have eligibility criteria similar to that associated with state and federal affordable housing programs. The criteria include employment earnings at or below 100% of Chaffee County's Area Median Income, which is verified through a third-party review of pay stubs.

In Chaffee County, however, many of our employed residents are working in the "gig" economy, and incomes often include cash tips, casual verbal agreements, and inconsistent work availability; therefore, it has been more difficult than anticipated to verify applicants' incomes.

I have responded by accepting bank statements demonstrating deposits in amounts that average the income claimed on the application. I have also accepted emails from employers stating the average pay and the average opportunity to work; I verify these emails with a phone call to the employer to eliminate any potential fraud. One example of this kind of income, which is very common in Chaffee County, is seen in multiple tenants who earn a portion of their income cleaning short term rental houses. They are "on call" more or less, through a network of property management companies, and are never guaranteed a specific number of cleaning gigs.

One unanticipated outcome is an increase in the relationships the Office of Housing has with landlords and property managers. They have been appreciative of the program, of the scrutiny of the applicants, and of the communications between this office and theirs. These relationships are vital in the execution of community-based housing supports, and this program has been an excellent way to demonstrate that the Office of Housing is a reliable and accountable partner.

How many families have been served through this grant?

Ten households have been the recipient of the Rental Deposit Guarantee, although an additional five have applied and were denied due to the inability to document their income or poor landlord references. On average, two to four inquiries are made about the program every week.

The ten households who have been served through the program include five single-parent households (all female heads of households), two two-parent households, and three single person households. Of them, four were homeless or doubled up immediately prior to entering the rental unit whose deposit was guaranteed by this program, and one had fled domestic violence.

In total, there are 12 children under the age of 18 living in the homes that have benefited from this program.

What is the default rate connected to the loan agreement?

The total amount of rental deposit funds that have been guaranteed is \$7,970, with deposits ranging from \$1,650 to \$350; the average deposit amount is \$797.00.

One tenant left her rental unit without notifying the landlord, and therefore defaulted on her repayment agreement for a total of \$450.00. This tenant was an eighteen-year-old caring for her two minor siblings, and the landlord believes that she took them to family on the front range. The landlord and I had conversations prior to entering into the agreement due to the unusual circumstances, and collectively agreed to enter into the arrangements knowing the risk of the situation.

One tenant has paid in full, and six are submitting payments on time, regularly. The final two tenants make sporadic payments, but they are current in the total amount due and are in regular communications to adjust arrangements.

Therefore, the overall default rate is \$450 out of \$7,970.00, which is 5.6%. This program was modeled after a similar one operated by a Community Action Agency based in New Hampshire, whose default rate was reported to be 26%. We had anticipated our default rate to be considerably less, given the income levels of our tenants compared to theirs; the 5.6% default rate we have realized over the past year demonstrates this is true.

Are there any next steps for the project and, if applicable, the long term timeline?

The next steps for this program will coincide with the next steps for the Chaffee County Office of Housing, which is anticipated to transition into a multijurisdictional housing authority (MJHA), including Chaffee County, Buena Vista, Poncha Springs, and Salida. Once this entity is created and a Board of Directors is established, we will engage in a strategic planning and budgeting session.

As the Director of Housing, I will be advocating for the addition of a Housing Navigator position within the organization, who I envision will be central to the execution of the Rental Deposit Guarantee Program. Should this come to fruition, I anticipate a marketing campaign to promote the program throughout the county, which will significantly increase the number of inquiries and applicants. Should this not come to fruition, and we maintain the number of tenants between 10-20, I would encourage the Board to evaluate whether or not the entire \$40,000 granted by the Central Peaks Regional Council is best used for this program in its entirety, or whether it would be better to use some of the funds to support workforce housing development activities. After a full evaluation by the Board of the MJHA, we would reach out to the Council for further conversation and evaluation.

November 5, 2019

Chaffee County Office of Housing
Becky Gray
448 E. 1st Street, #225
Salida, CO 81201

Dear Becky:

I would like to thank you, the Commissioners of Chaffee County, and anyone else who was a part of bringing the Rental Deposit Guarantee Program to the Valley. Without this program, it would have been very difficult for me to rent a house in September.

I am a working mother of 2 who found myself in a situation where I needed to sell my house, and I needed to move to a rental house during the process. Coming up with the additional \$1500 for the rental deposit along with the first month's rent and pet deposit was overwhelming.

I read about the Rental Deposit Guarantee Program in the Mountain Mail over the summer and contacted you for the details. Once I learned more about the program, I felt I was a great candidate. You took the time to meet with me to answer my questions about the program. I also appreciate the time you also spent working closely with [REDACTED] of Salida Rentals to expedite this process so I could move into my rental home. I understand I am the first recipient of the Rental Deposit Guarantee Program, and I am so grateful.

Again, I want to thank you for offering this program and working with me on this fantastic opportunity. You were very professional and helpful during this process. I have been telling others about the program, and I hope that more people take advantage of it. After all, life is a TEAM EFFORT!

Thank you for helping the local community. Please contact me with any questions [REDACTED].

Thank you so much!

[REDACTED]
[REDACTED]
[REDACTED]
Salida, CO 81201

4/17/20

Dear Becky,

I thought I would be able to pay extra each month, but am ending the just enough to make the minimum payment. From the Bottom of my Heart, thank you for offering me the El Dugre Foundation Loan. It has made all the difference. I have a SAFE Home. Sincerely,

[Redacted]
\$70.00 Jan. 2020
payment
for El Dugre Loan
[Redacted] Porcha Spruce Ln.
Porcha Spruce



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: July 7, 2020

TO: Mayor and Board of Trustees

FROM: Mark N. Doering, Principal Planner

AGENDA ITEM: Three Resolutions accepting annexation petitions for the Sangre de Cristo Electric Headquarters and Tri-State Substation Annexation Petitions and establishing a date of the public hearings for the Annexation and Zoning

Request:

Town staff is requesting that the Board of Trustees approve three separate petitions for annexation for the property located at 29780 Highway 24. That property is made up of two parcels owned by two separate owners, Sangre de Cristo (the office building and the associated storage yard) and Tri-State Electric (the Substation itself). There are three resolutions because the applicants have three separate petitions for annexation, which must be considered and approved individually to annex the property meeting state regulations. The resolutions start the annexation process as required under Colorado State Statutes and establishes the “shot-clock” for required public hearings for a decision on both annexation and zoning the property under the Town’s zoning ordinance if the property is annexed into Town limits.

Background:

Annexations are subject to a statutory process and timeline, known as the Municipal Annexation Act. The first step in that process is for the Town to find that the annexation petitions are in substantial compliance with certain provisions of the Municipal Annexation Act. Then the Town has specific deadlines to hold the public hearings on the annexations and zoning of the properties. The attached resolutions that establish the petitions are in substantial compliance. As part of that process, the state also establishes a timeline for zoning the property under the Town’s Unified Development Code. Staff will bring back the annexations and zoning requests for a public hearing before the Board of Trustees to consider, after review by the Planning and Zoning Commission.

Budget Impact:

The Town is annexing property that is already connected to the Town’s water supply. The Town connected the current headquarters building as part of the water main extension that ran to True Value when it was developed. In that connection agreement, the Town required annexation when the Town was ready to annex. The property will pay in-town rates for water service if the property is annexed instead of the out-of-town rates that it pays for its current water usage for the office building. Additionally, the town limits will expand to cover the fire and police protection for the building that were primarily covered by the County before annexation, if approved. Town currently has mutual aid agreements for those service to that property, so additional costs are minimal. Sangre de Cristo is not proposing any additional improvements on their site at this time so no new public improvements, such as sidewalks, are proposed at this time. That means no additional cost for maintenance of public improvements for the property. All road maintenance for Highway 24 will be the responsibility of the Colorado Department of Transportation (CDOT). Lastly, if the site is annexed into Town limits, any purchases Sangre de Cristo makes will have additional Town taxes assessed on those purchases that up until annexation were not included.

BOT Action:

If the Board of Trustees agree with staff's recommendation, it should approve the three resolutions separately, in order, to start the process of annexing the Sangre de Cristo Headquarters and Tri-State Substation properties and establishing a date for the public hearings that will come back before the Board.

Attachments:

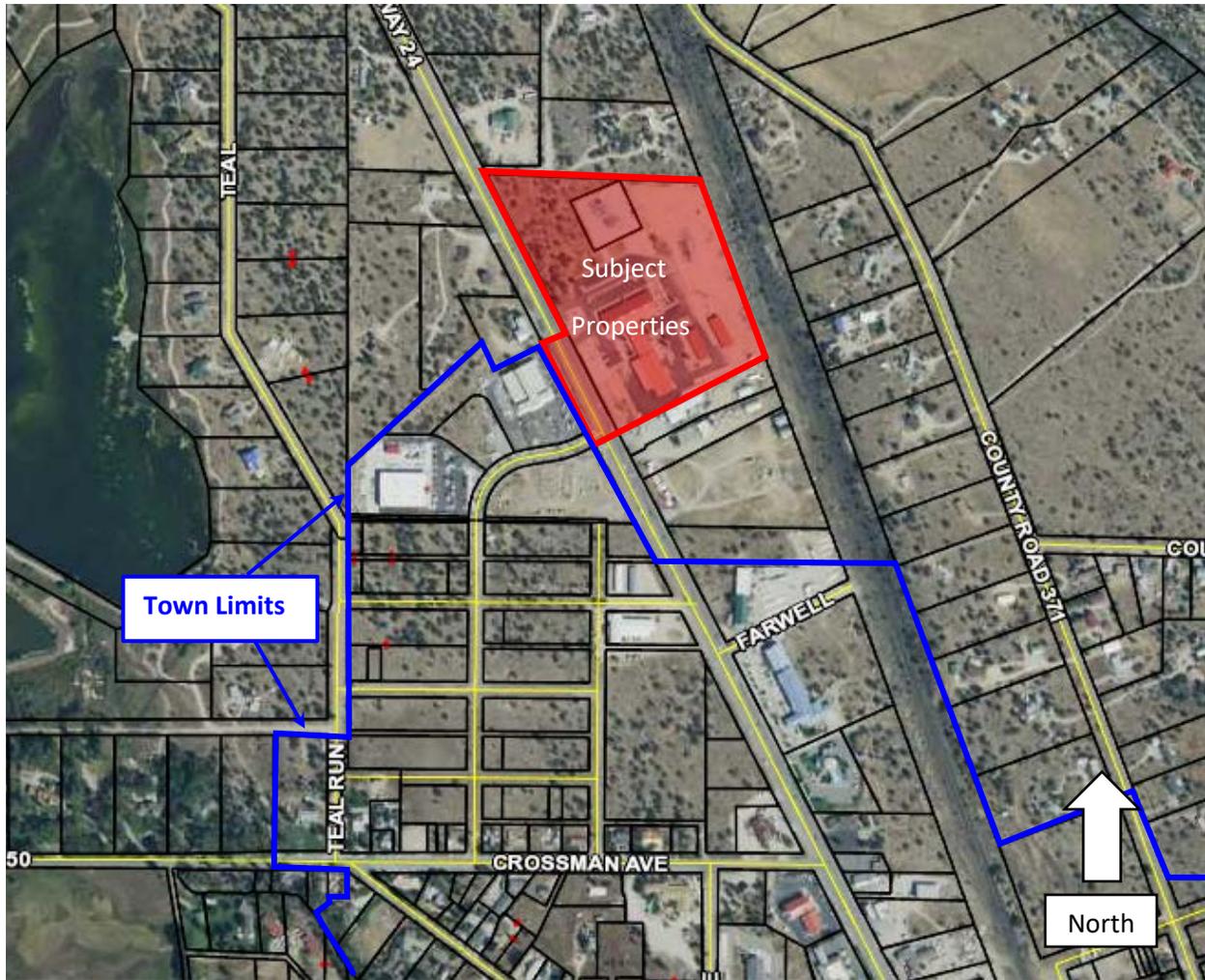
Attachment A – Vicinity Map

Attachment B – Annexation Maps (Three sheets)

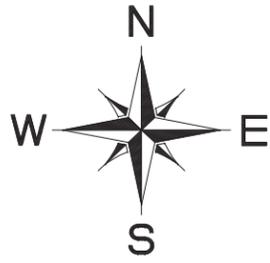
Attachment C – Annexation Petitions (Three Petitions)

Attachment D – Resolutions Accepting the Petitions (Three Resolutions)

Attachment A – Vicinity Map



Attachment B – Annexation Maps (Three sheets)



SCALE
1" = 100'



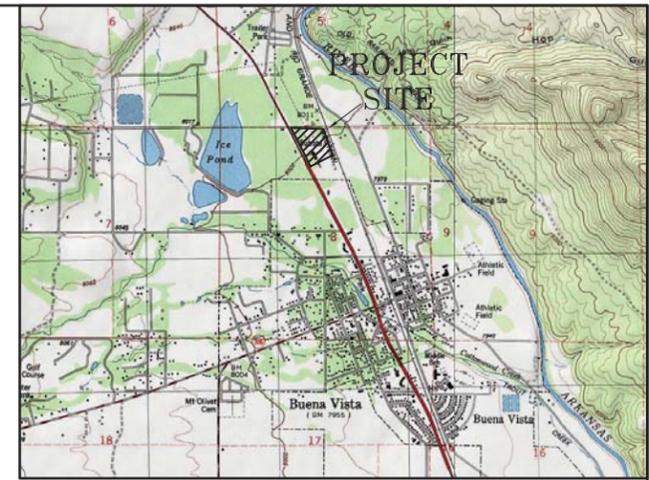
LEGEND

- FOUND MONUMENT AS NOTED
- FENCE
- TOWN LIMITS
- ANNEXATION BOUNDARY
- PARCEL BOUNDARY

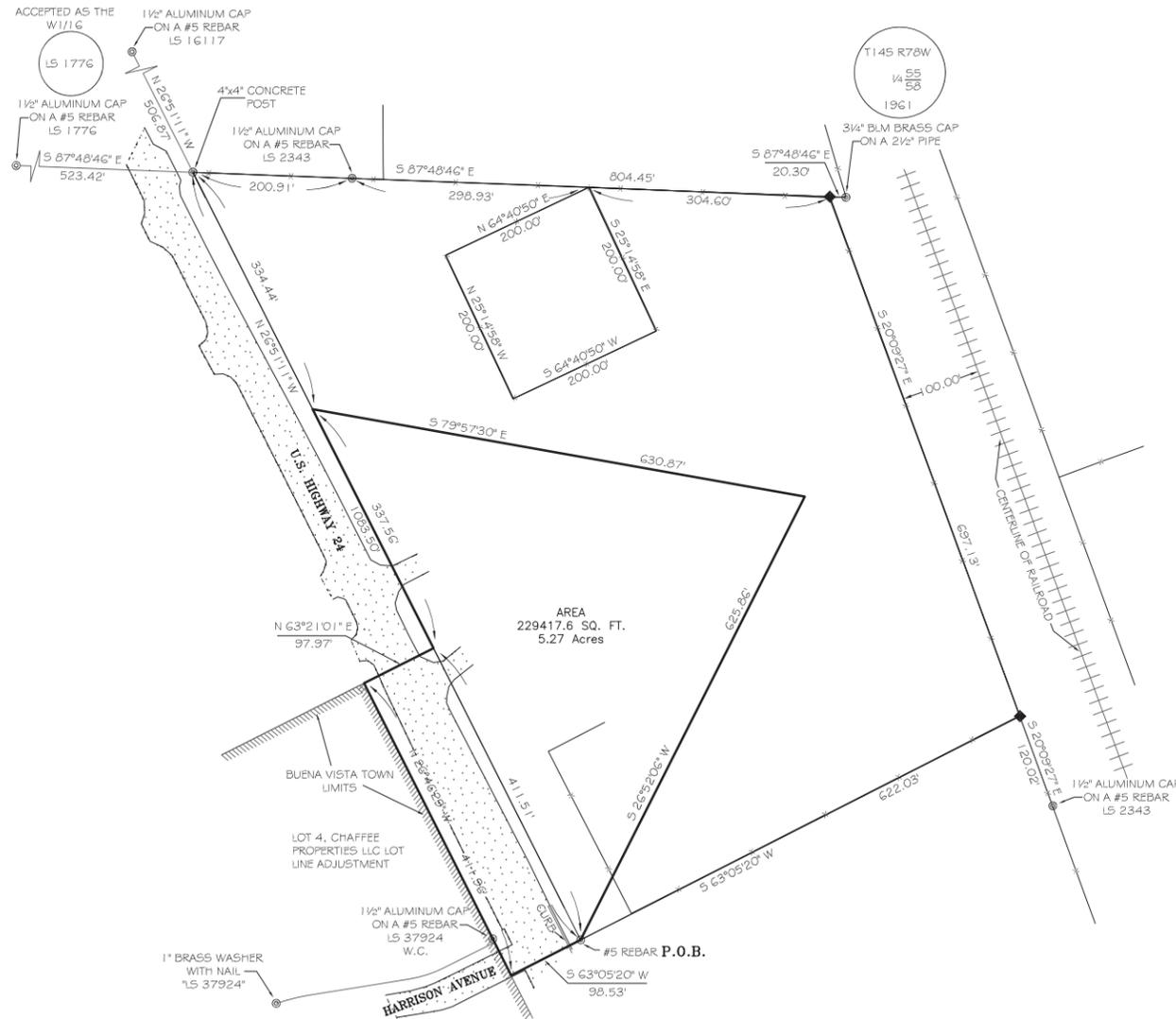
CONTIGUOUS	411.96'
MAX PERIMETER ALLOWED	2471.76'
ACTUAL PERIMETER	2202.75'

SANGRE DE CRISTO BUENA VISTA HEADQUARTERS ANNEXATION PARCEL A TO THE TOWN OF BUENA VISTA

LOCATED WITHIN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE¹/₄NW¹/₄) OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO



VICINITY MAP
NOT TO SCALE



ANNEXATION DESCRIPTION

WHEREAS THE BUENA VISTA, COLORADO BOARD OF TRUSTEES HAS BEEN PRESENTED WITH AN APPLICATION TO ANNEX TERRITORY AS DESCRIBED HEREIN BY THE SANGRE DE CRISTO ELECTRIC ASSOCIATION AS OWNER OF 100 PERCENT (100%) OF THE AREA TO BE ANNEXED, EXCEPTING THEREFROM THE RIGHT-OF-WAY OF U.S. HIGHWAY 24; AND WHEREAS, THE BOARD OF TRUSTEES BY RESOLUTION ADOPTED ON _____ 2020, DETERMINED THAT THE ANNEXATION APPLICATION SUBSTANTIALLY COMPLIES WITH THE REQUIREMENTS OF SECTION 31-12-107(1), C.R.S.; AND WHEREAS, AFTER NOTICE AND PUBLIC HEARING ON _____ 2020, AS REQUIRED BY SECTION 31-12-108, C.R.S., THE BOARD OF TRUSTEES ADOPTED RESOLUTION NUMBER _____ (SERIES OF 2020), DETERMINING THAT THE ANNEXATION SATISFIED THE REQUIREMENTS OF SECTIONS 31-12-104 AND 105, C.R.S., AND THAT AN ANNEXATION ELECTION WAS NOT REQUIRED; AND WHEREAS, ON _____ 2020, THE BOARD OF TRUSTEES ADOPTED ORDINANCE NUMBER _____ (SERIES 2020) APPROVING AND ANNEXING THE SANGRE DE CRISTO BUENA VISTA HEADQUARTERS ANNEXATION PARCEL A TO THE TOWN OF BUENA VISTA, COLORADO. NOW, THEREFORE, THE BOARD OF TRUSTEES OF BUENA VISTA, COLORADO DOES HEREBY APPROVE AND ACCEPT THE SANGRE DE CRISTO BUENA VISTA HEADQUARTERS ANNEXATION PARCEL A, AN ANNEXATION COMPRISED OF ONE (1) PARCEL, AS DESCRIBED HEREIN; TO WIT, THAT TERRITORY COMPRISING A TOTAL OF 5.27 ACRES, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SUBJECT PROPERTY, SAID POINT LYING ON THE EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 24 BEING MARKED BY A 4"x4" CONCRETE POST;
 THENCE SOUTH 26°51'11" EAST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 1038.50 FEET TO THE POINT OF BEGINNING, SAID POINT BEING MARKED BY A #5 REBAR;
 THENCE SOUTH 63°05'20" WEST A DISTANCE OF 98.53 FEET TO THE WESTERN RIGHT-OF-WAY OF SAID HIGHWAY;
 THENCE NORTH 26°46'29" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 411.96 FEET;
 THENCE NORTH 63°21'01" EAST A DISTANCE OF 97.97 FEET TO THE EASTERN RIGHT-OF-WAY OF SAID HIGHWAY;
 THENCE NORTH 26°51'11" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 337.56;
 THENCE SOUTH 79°57'30" EAST A DISTANCE OF 630.87 FEET;
 THENCE SOUTH 26°52'06" WEST A DISTANCE OF 625.86 FEET TO THE POINT OF BEGINNING,
 CONTAINING 5.27 ACRES, MORE OR LESS

APPROVED THIS ____ DAY OF _____, 2020.

TOWN OF BUENA VISTA, A COLORADO MUNICIPAL CORPORATION

BY: _____
MAYOR

ATTEST: _____
TOWN CLERK

GENERAL NOTES

- 1) BASIS OF BEARING FOR THIS SURVEY IS GRID NORTH FROM COLORADO STATE PLANE COORDINATE SYSTEM CENTRAL ZONE, BASED ON G.P.S. OBSERVATIONS ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 8 BETWEEN A B.L.M. BRASS CAP AND A 1 1/2" ALUMINUM CAP STAMPED LS 1776 HAVING A BEARING OF SOUTH 87°48'46" EAST
- 2) THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY LANDMARK SURVEYING AND MAPPING TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. FOR ALL INFORMATION REGARDING TITLE OF RECORD, LANDMARK SURVEYING AND MAPPING RELIED UPON DOCUMENTS PROVIDED BY THE CLIENT. EASEMENTS OF RECORD WERE NOT SHOWN PER CLIENTS REQUEST.
- 3) THE PARCEL DESCRIBED HEREON IS CURRENTLY ZONED CHAFFEE COUNTY IND, PROPOSED ZONING IS BUENA VISTA H-C.
- 4) PROPERTY SHOWN ON THIS MAP IS OWNED BY THE SANGRE DE CRISTO ELECTRIC ASSOCIATION UNLESS OTHERWISE NOTED.

OWNERS' CERTIFICATE AND DEDICATION

THIS IS TO CERTIFY THAT THE SANGRE DE CRISTO ELECTRIC ASSOCIATION IS THE OWNER OF 100% OF THE LAND DESCRIBED AND SET FORTH HEREIN, EXCEPTING THEREFROM THE RIGHT-OF-WAY OF U.S. HIGHWAY 24, THAT SUCH OWNER DESIRES AND APPROVES THE ANNEXATION OF THE TERRITORY DESCRIBED HEREIN TO THE TOWN OF BUENA VISTA, COLORADO.

EXECUTED THIS ____ DAY OF _____, 2020.

OWNER: PAUL ERICKSON, CEO
 SANGRE DE CRISTO ELECTRIC ASSOCIATION
 P.O. BOX 2013
 BUENA VISTA, CO 81211

STATE OF _____ }
 COUNTY OF _____ }

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY PAUL ERICKSON ON THE ____ DAY OF _____, 2020.

WITNESS MY HAND AND OFFICIAL SEAL.

 NOTARY PUBLIC
 MY COMMISSION EXPIRES: _____

CLERK AND RECORDER'S CERTIFICATE

I HEREBY CERTIFY THAT A CERTIFIED COPY OF THIS ANNEXATION MAP AND A CERTIFIED COPY OF THE ANNEXATION ORDINANCE FOR THE SANGRE DE CRISTO BUENA VISTA HEADQUARTERS ANNEXATION TO THE TOWN OF BUENA VISTA, CHAFFEE COUNTY, COLORADO WERE ACCEPTED AND FILED IN MY OFFICE ON THE ____ DAY OF _____, 2020.

UNDER RECEPTION NUMBER(S) _____

CHAFFEE COUNTY CLERK AND RECORDER

LAND SURVEYOR'S CERTIFICATE

I, SYDNEY A. SCHIEREN, A REGISTERED LAND SURVEYOR LICENSED TO PRACTICE IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS LAND SURVEY WAS PERFORMED UNDER MY DIRECT SUPERVISION, AND THAT THE PLAT REPRESENTS THE RESULTS OF SAID SURVEY AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

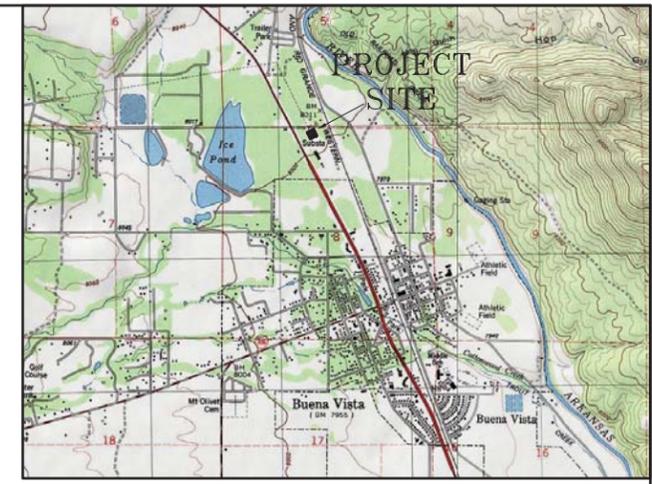
PRELIMINARY DRAFT
 INTENDED FOR AGENCY USE ONLY
 NOT TO BE USED FOR RECORD

SYDNEY A. SCHIEREN
 COLORADO P.L.S. 37937



REVISED: JANUARY 20, 2020	SANGRE DE CRISTO BUENA VISTA HEADQUARTERS ANNEXATION PARCEL A TO THE TOWN OF BUENA VISTA <small>LOCATED WITHIN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE¹/₄NW¹/₄) OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO</small>
JUNE 15, 2020	
JUNE 16, 2020	LANDMARK SURVEYING & MAPPING <small>P.O. BOX 668 SALIDA, CO 81201 PH 719.539.4021 FAX 719.539.4031</small>
JOB # 19158	
DATE: SEPTEMBER 19, 2019	
SHEET 1 OF 1	

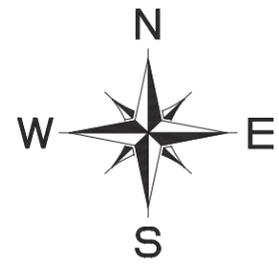
NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE SURVEYOR'S STATEMENT CONTAINED HEREON.



VICINITY MAP NOT TO SCALE

TRI-STATE SUBSTATION ANNEXATION TO THE TOWN OF BUENA VISTA

LOCATED WITHIN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE¹/₄NW¹/₄) OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO



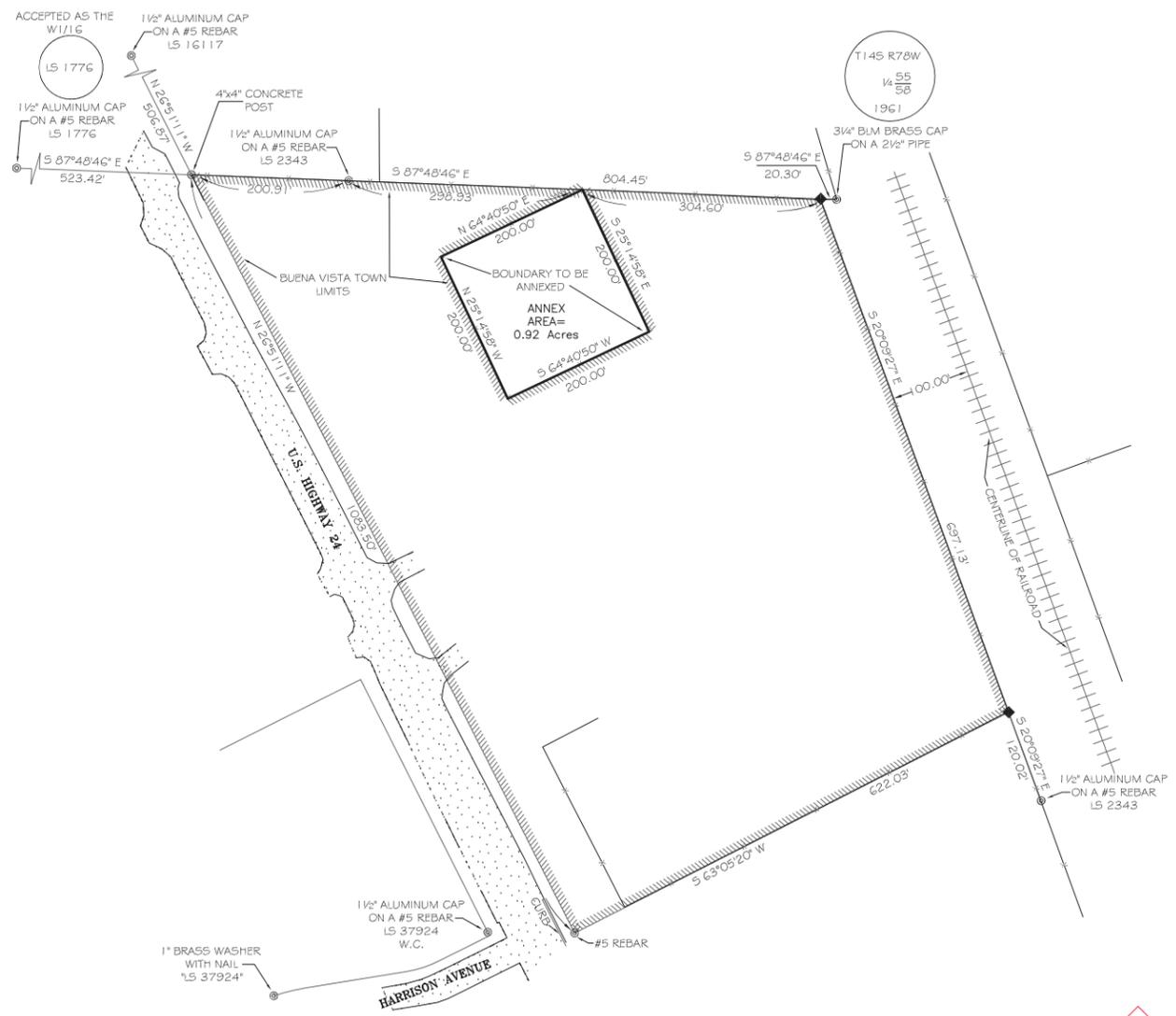
SCALE
1" = 100'



LEGEND

- FOUND MONUMENT AS NOTED
- ◆ FOUND MONUMENT AS NOTED
- x-x- FENCE
- ||||| TOWN LIMITS
- ==== ANNEXATION BOUNDARY
- _____ PARCEL BOUNDARY

ANNEXATION	ANNEX
CONTIGUOUS	800.00'
MAX PERIMETER ALLOWED	4800.00'
ACTUAL PERIMETER	800.00'



ANNEXATION DESCRIPTION

WHEREAS THE BUENA VISTA, COLORADO BOARD OF TRUSTEES HAS BEEN PRESENTED WITH AN APPLICATION TO ANNEX TERRITORY AS DESCRIBED HEREIN BY TRI-STATE GENERATION & TRANSMISSION AS OWNER OF 100 PERCENT (100%) OF THE AREA TO BE ANNEXED; AND WHEREAS, THE BOARD OF TRUSTEES BY RESOLUTION ADOPTED ON _____ 2020, DETERMINED THAT THE ANNEXATION APPLICATION SUBSTANTIALLY COMPLIES WITH THE REQUIREMENTS OF SECTION 31-12-107(1), C.R.S.; AND WHEREAS, AFTER NOTICE AND PUBLIC HEARING ON _____ 2020, AS REQUIRED BY SECTION 31-12-108, C.R.S., THE BOARD OF TRUSTEES ADOPTED RESOLUTION NUMBER _____ (SERIES OF 2020), DETERMINING THAT THE ANNEXATION SATISFIED THE REQUIREMENTS OF SECTIONS 31-12-104 AND 105, C.R.S. AND THAT AN ANNEXATION ELECTION WAS NOT REQUIRED; AND WHEREAS, ON _____ 2020, THE BOARD OF TRUSTEES ADOPTED ORDINANCE NUMBER _____ (SERIES 2020) APPROVING AND ANNEXING THE TRI-STATE SUBSTATION ANNEXATION TO THE TOWN OF BUENA VISTA, COLORADO. NOW, THEREFORE, THE BOARD OF TRUSTEES OF BUENA VISTA, COLORADO DOES HEREBY APPROVE AND ACCEPT THE TRI-STATE SUBSTATION ANNEXATION, AN ANNEXATION COMPRISED OF ONE (1) PARCEL, AS DESCRIBED HEREIN; TO WIT, THAT TERRITORY COMPRISING A TOTAL OF 0.92 ACRES, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE QUARTER-CORNER OF SECTIONS 5 AND 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE 6TH PRINCIPAL MERIDIAN, SAID QUARTER CORNER BEING MARKED BY A 3/4" B.L.M. BRASS CAP ON A 2 1/2" PIPE;
 THENCE NORTH 87°48'46" WEST A DISTANCE OF 324.90 FEET TO THE POINT OF BEGINNING;
 THENCE SOUTH 25°14'58" EAST A DISTANCE OF 200.00 FEET;
 THENCE SOUTH 64°40'50" WEST A DISTANCE OF 200.00 FEET;
 THENCE NORTH 25°14'58" WEST A DISTANCE OF 200.00 FEET;
 THENCE NORTH 64°40'50" EAST A DISTANCE OF 200.00 FEET TO THE POINT OF BEGINNING.
 CONTAINING 0.92 ACRES, MORE OR LESS

APPROVED THIS ___ DAY OF _____, 2020.

TOWN OF BUENA VISTA, A COLORADO MUNICIPAL CORPORATION

BY: _____
MAYOR

ATTEST: _____
TOWN CLERK

GENERAL NOTES

- 1) BASIS OF BEARING FOR THIS SURVEY IS GRID NORTH FROM COLORADO STATE PLANE COORDINATE SYSTEM CENTRAL ZONE, BASED ON G.P.S. OBSERVATIONS ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 8 BETWEEN A B.L.M. BRASS CAP AND A 1 1/2" ALUMINUM CAP STAMPED LS 1776 HAVING A BEARING OF SOUTH 87°48'46" EAST
- 2) THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY LANDMARK SURVEYING AND MAPPING TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. FOR ALL INFORMATION REGARDING TITLE OF RECORD, LANDMARK SURVEYING AND MAPPING RELIED UPON DOCUMENTS PROVIDED BY THE CLIENT. EASEMENTS OF RECORD WERE NOT SHOWN PER CLIENTS REQUEST.
- 3) THE PARCEL DESCRIBED HEREON IS CURRENTLY ZONED CHAFFEE COUNTY IND, PROPOSED ZONING IS BUENA VISTA H-C.
- 4) PROPERTY SHOWN ON THIS MAP IS OWNED BY TRI-STATE GENERATION & TRANSMISSION UNLESS OTHERWISE NOTED.

OWNERS' CERTIFICATE AND DEDICATION

THIS IS TO CERTIFY THAT TRI-STATE GENERATION & TRANSMISSION IS THE OWNER OF 100% OF THE LAND DESCRIBED AND SET FORTH HEREIN, THAT SUCH OWNER DESIRES AND APPROVES THE ANNEXATION OF THE TERRITORY DESCRIBED HEREIN TO THE TOWN OF BUENA VISTA, COLORADO.

EXECUTED THIS ___ DAY OF _____, 2020.

OWNER: JOEL K. BLADOW, SENIOR VICE PRESIDENT, TRANSMISSION

TRI-STATE GENERATION & TRANSMISSION
 1100 WEST 116TH AVENUE
 WESTMINSTER, CO 80234

STATE OF _____ }
 COUNTY OF _____ }

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY JOEL K. BLADOW ON THE ___ DAY OF _____, 2020.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC _____

MY COMMISSION EXPIRES: _____

CLERK AND RECORDER'S CERTIFICATE

I HEREBY CERTIFY THAT A CERTIFIED COPY OF THIS ANNEXATION MAP AND A CERTIFIED COPY OF THE ANNEXATION ORDINANCE FOR THE TRI-STATE SUBSTATION ANNEXATION TO THE TOWN OF BUENA VISTA, CHAFFEE COUNTY, COLORADO WERE ACCEPTED AND FILED IN MY OFFICE ON THE ___ DAY OF _____, 2020.

UNDER RECEPTION NUMBER(S) _____

CHAFFEE COUNTY CLERK AND RECORDER _____

LAND SURVEYOR'S CERTIFICATE

I, SYDNEY A. SCHIEREN, A REGISTERED LAND SURVEYOR LICENSED TO PRACTICE IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS LAND SURVEY WAS PERFORMED UNDER MY DIRECT SUPERVISION, AND THAT THE PLAT REPRESENTS THE RESULTS OF SAID SURVEY AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SYDNEY A. SCHIEREN
 COLORADO P.L.S. 37937



REVISED: JANUARY 20, 2020

JUNE 15, 2020

JOB # 19158

DATE: SEPTEMBER 19, 2019

SHEET 1 OF 1

TRI-STATE SUBSTATION ANNEXATION TO THE TOWN OF BUENA VISTA

LOCATED WITHIN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE¹/₄NW¹/₄) OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO



NOTICE: ACCORDING TO COLORADO LAW YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE SURVEYOR'S STATEMENT CONTAINED HEREON.

Attachment C – Annexation Petitions (Three Petitions)

PETITION FOR ANNEXATION

TO: THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO

RE: PROPERTY KNOWN AS: Sangre de Cristo Electric Association, Inc. Headquarters – Parcel A

The undersigned landowners, in accordance with the provisions of Title 31, Article 12, Part 1, C.R.S., known as the Municipal Annexation Act of 1965, as amended, hereby petition the Board of Trustees of the Town of Buena Vista, Colorado for annexation to the Town of Buena Vista of the following described unincorporated area situate and being in the County of Chaffee, and State of Colorado:

(See **Exhibit A** attached hereto and
incorporated herein by reference)

In support of their Petition, Petitioners state as follows:

1. That it is desirable and necessary that such area be annexed to the Town of Buena Vista, Colorado

2. That the area sought to be annexed meets the requirements of C.R.S. §§ 31-12-104 and 105, in that:

a. Not less than one-sixth (1/6) of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town of Buena Vista, Colorado, disregarding for contiguity purposes, as allowed by C.R.S. § 31-12-104(1)(a), the existence of any platted street or alley, any public right-of-way, any public or private transportation right-of-way or area, public lands (except county-owned open space), or any lakes, reservoirs, streams, or other natural or artificial waters located between the Town and the land proposed to be annexed. The contiguity required by C.R.S. § 31-12-104(1)(a) has not been established by use of any boundary of an area which was previously annexed to the Town of Buena Vista where the area, at the time of its annexation, was not contiguous at any point with the boundary of the Town of Buena Vista, and was not otherwise in compliance with C.R.S. § 31-12-104(1)(a), and was located more than three (3) miles from the nearest boundary of the Town of Buena Vista, nor was the contiguity required by C.R.S. § 31-12-104(1)(a) established by use of any boundary of territory which was subsequently annexed directly to, or which was indirectly connected through subsequent annexations of such an area.

b. The proposed annexation will not create any disconnected municipal satellites.

c. A community of interest exists between the area proposed to be annexed and the Town of Buena Vista, Colorado.

d. The area proposed to be annexed is urban or will be urbanized in the near future and said area is integrated or is capable of being integrated with the Town of Buena Vista, Colorado.

e. No land held in identical ownership, whether consisting of one (1) tract or parcel of real estate or two (2) or more contiguous tracts or parcels of real estate:

i. is divided into separate parts or parcels without the written consent of the landowner or landowners thereof, unless such tracts or parcels are separated by a dedicated street, road, or other public way.

ii. comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has a valuation for assessment in excess of two hundred thousand dollars (\$200,000.00) for ad valorem tax purposes for the year next preceding the annexation is included within the area proposed to be annexed without the written consent of the landowner or landowners.

f. No annexation proceedings have been commenced for the annexation to another municipality of part or all of the territory proposed to be annexed.

g. The annexation of the area proposed to be annexed will not result in the detachment of area from any school district and the attachment of same to another school district.

h. The annexation of the area proposed to be annexed will not have the effect of extending the boundary of the Town of Buena Vista more than three (3) miles in any direction from any point of the Town's boundary in any one year.

i. If a portion of a platted street or alley is to be annexed, the entire width of said street or alley is included within the area to be annexed.

j. Reasonable access will not be denied to landowners, owners of easements or the owners of franchises, adjoining any platted street or alley to be annexed that will not be bordered on both sides by the Town of Buena Vista.

3. That attached hereto and incorporated herein by reference are four (4) prints of the annexation map, containing the following information:

a. A written legal description of the boundaries of the area proposed to be annexed.

b. A map showing the boundary of the area proposed to be annexed.

c. Within the annexation boundary map, a showing of the location of each

ownership tract of unplatted land, and, with respect to any area which is platted, the boundaries and the plat numbers of plots or lots and blocks.

d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town and the contiguous boundary of any other municipality abutting the area proposed to be annexed.

4. That Petitioners are the landowners of more than fifty percent (50%) of the area sought to be annexed, exclusive of streets and alleys.

5. That all Petitioners signed this Petition for Annexation no more than one hundred eighty (180) days prior to the date of the filing of this Petition for Annexation.

6. That this Petition for Annexation satisfies the requirements of Article II, Section 30 of the Colorado Constitution in that it is signed by persons comprising more than fifty percent (50%) of the landowners in the area proposed to be annexed who own more than fifty percent (50%) of said area, excluding public streets and alleys and any land owned by the Town of Buena Vista.

7. That no election has been held within the last twelve (12) months for annexation of the area described in Exhibit A to the Town of Buena Vista.

8. That upon the Annexation Ordinance becoming effective, all lands within the area sought to be annexed shall become subject to the ordinances, resolutions, rules and regulations of the Town of Buena Vista, except for general property taxes which shall become effective on January 1 of the next succeeding year following passage of the Annexation Ordinance.

9. That, by the date that is ninety (90) days after the effective date of the Annexation Ordinance, Petitioners will request that zoning be granted.

10. That this Petition, and the annexation of the property described in Exhibit A hereto, is specifically conditioned on the negotiation and execution by Petitioners and the Town of a mutually acceptable annexation agreement.

11. That Petitioners reserve the right to withdraw this Petition at any time prior to the adoption of an annexation ordinance.

Therefore, the undersigned Petitioners respectfully request that the Board of Trustees of the Town of Buena Vista, Colorado approve the annexation of the area described in Exhibit A to the Town of Buena Vista.

Whenever from the context it appears appropriate, each term stated in either the singular or plural will include the other, and pronouns stated in either the masculine, eminent or the neuter gender will include each of the other genders.

EXHIBIT A

[Annexation Plat with Property Description]

ALL THAT TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SUBJECT PROPERTY, SAID POINT LYING ON THE EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 24 BEING MARKED BY A 4"x4" CONCRETE POST;
THENCE SOUTH 26°51'11" EAST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 1038.50 FEET TO THE POINT OF BEGINNING, SAID POINT BEING MARKED BY A #5 REBAR;
THENCE SOUTH 63°05'20" WEST A DISTANCE OF 98.53 FEET TO THE WESTERN RIGHT-OF-WAY OF SAID HIGHWAY;
THENCE NORTH 26°46'29" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 411.96 FEET;
THENCE NORTH 63°21'01" EAST A DISTANCE OF 97.97 FEET TO THE EASTERN RIGHT-OF-WAY OF SAID HIGHWAY;
THENCE NORTH 26°51'11" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 337.56;
THENCE SOUTH 79°57'30" EAST A DISTANCE OF 630.87 FEET;
THENCE SOUTH 26°52'06" WEST A DISTANCE OF 625.86 FEET TO THE POINT OF BEGINNING.
CONTAINING 5.27 ACRES, MORE OR LESS THAT TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SUBJECT PROPERTY, SAID POINT LYING ON THE EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 24 BEING MARKED BY A 4"x4" CONCRETE POST;
THENCE SOUTH 26°51'11" EAST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 1038.50 FEET TO THE POINT OF BEGINNING, SAID POINT BEING MARKED BY A #5 REBAR;
THENCE SOUTH 63°05'20" WEST A DISTANCE OF 98.53 FEET TO THE WESTERN RIGHT-OF-WAY OF SAID HIGHWAY;
THENCE NORTH 26°46'29" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 411.96 FEET;
THENCE NORTH 63°21'01" EAST A DISTANCE OF 97.97 FEET TO THE EASTERN RIGHT-OF-WAY OF SAID HIGHWAY;
THENCE NORTH 26°51'11" WEST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 337.56;
THENCE SOUTH 79°57'30" EAST A DISTANCE OF 630.87 FEET;
THENCE SOUTH 26°52'06" WEST A DISTANCE OF 625.86 FEET TO THE POINT OF BEGINNING.
CONTAINING 5.27 ACRES, MORE OR LESS

PETITION FOR ANNEXATION

TO: THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO

RE: PROPERTY KNOWN AS: Sangre de Cristo Electric Association, Inc. Headquarters –
Parcel B

The undersigned landowners, in accordance with the provisions of Title 31, Article 12, Part 1, C.R.S., known as the Municipal Annexation Act of 1965, as amended, hereby petition the Board of Trustees of the Town of Buena Vista, Colorado for annexation to the Town of Buena Vista of the following described unincorporated area situate and being in the County of Chaffee, and State of Colorado:

(See **Exhibit A** attached hereto and
incorporated herein by reference)

In support of their Petition, Petitioners state as follows:

1. That it is desirable and necessary that such area be annexed to the Town of Buena Vista, Colorado

2. That the area sought to be annexed meets the requirements of C.R.S. §§ 31-12-104 and 105, in that:

a. Not less than one-sixth (1/6) of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town of Buena Vista, Colorado, disregarding for contiguity purposes, as allowed by C.R.S. § 31-12-104(1)(a), the existence of any platted street or alley, any public right-of-way, any public or private transportation right-of-way or area, public lands (except county-owned open space), or any lakes, reservoirs, streams, or other natural or artificial waters located between the Town and the land proposed to be annexed. The contiguity required by C.R.S. § 31-12-104(1)(a) has not been established by use of any boundary of an area which was previously annexed to the Town of Buena Vista where the area, at the time of its annexation, was not contiguous at any point with the boundary of the Town of Buena Vista, and was not otherwise in compliance with C.R.S. § 31-12-104(1)(a), and was located more than three (3) miles from the nearest boundary of the Town of Buena Vista, nor was the contiguity required by C.R.S. § 31-12-104(1)(a) established by use of any boundary of territory which was subsequently annexed directly to, or which was indirectly connected through subsequent annexations of such an area.

b. The proposed annexation will not create any disconnected municipal satellites.

c. A community of interest exists between the area proposed to be annexed and the Town of Buena Vista, Colorado.

d. The area proposed to be annexed is urban or will be urbanized in the near future and said area is integrated or is capable of being integrated with the Town of Buena Vista, Colorado.

e. No land held in identical ownership, whether consisting of one (1) tract or parcel of real estate or two (2) or more contiguous tracts or parcels of real estate:

i. is divided into separate parts or parcels without the written consent of the landowner or landowners thereof, unless such tracts or parcels are separated by a dedicated street, road, or other public way.

ii. comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has a valuation for assessment in excess of two hundred thousand dollars (\$200,000.00) for ad valorem tax purposes for the year next preceding the annexation is included within the area proposed to be annexed without the written consent of the landowner or landowners.

f. No annexation proceedings have been commenced for the annexation to another municipality of part or all of the territory proposed to be annexed.

g. The annexation of the area proposed to be annexed will not result in the detachment of area from any school district and the attachment of same to another school district.

h. The annexation of the area proposed to be annexed will not have the effect of extending the boundary of the Town of Buena Vista more than three (3) miles in any direction from any point of the Town's boundary in any one year.

i. If a portion of a platted street or alley is to be annexed, the entire width of said street or alley is included within the area to be annexed.

j. Reasonable access will not be denied to landowners, owners of easements or the owners of franchises, adjoining any platted street or alley to be annexed that will not be bordered on both sides by the Town of Buena Vista.

3. That attached hereto and incorporated herein by reference are four (4) prints of the annexation map, containing the following information:

a. A written legal description of the boundaries of the area proposed to be annexed.

b. A map showing the boundary of the area proposed to be annexed.

c. Within the annexation boundary map, a showing of the location of each

ownership tract of unplatted land, and, with respect to any area which is platted, the boundaries and the plat numbers of plots or lots and blocks.

d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town and the contiguous boundary of any other municipality abutting the area proposed to be annexed.

4. That Petitioners are the landowners of more than fifty percent (50%) of the area sought to be annexed, exclusive of streets and alleys.

5. That all Petitioners signed this Petition for Annexation no more than one hundred eighty (180) days prior to the date of the filing of this Petition for Annexation.

6. That this Petition for Annexation satisfies the requirements of Article II, Section 30 of the Colorado Constitution in that it is signed by persons comprising more than fifty percent (50%) of the landowners in the area proposed to be annexed who own more than fifty percent (50%) of said area, excluding public streets and alleys and any land owned by the Town of Buena Vista.

7. That no election has been held within the last twelve (12) months for annexation of the area described in Exhibit A to the Town of Buena Vista.

8. That upon the Annexation Ordinance becoming effective, all lands within the area sought to be annexed shall become subject to the ordinances, resolutions, rules and regulations of the Town of Buena Vista, except for general property taxes which shall become effective on January 1 of the next succeeding year following passage of the Annexation Ordinance.

9. That, by the date that is ninety (90) days after the effective date of the Annexation Ordinance, Petitioners will request that zoning be granted.

10. That this Petition, and the annexation of the property described in Exhibit A hereto, is specifically conditioned on the negotiation and execution by Petitioners and the Town of a mutually acceptable annexation agreement.

11. That Petitioners reserve the right to withdraw this Petition at any time prior to the adoption of an annexation ordinance.

Therefore, the undersigned Petitioners respectfully request that the Board of Trustees of the Town of Buena Vista, Colorado approve the annexation of the area described in Exhibit A to the Town of Buena Vista.

Whenever from the context it appears appropriate, each term stated in either the singular or plural will include the other, and pronouns stated in either the masculine, eminent or the neuter gender will include each of the other genders.

EXHIBIT A

[Annexation Plat with Property Description]

ALL THAT TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SUBJECT PROPERTY, SAID POINT LYING ON THE EASTERN RIGHT-OF-WAY OF U.S. HIGHWAY 24 BEING MARKED BY A 4"x4" CONCRETE POST;
THENCE SOUTH 26°51'11" EAST ALONG SAID RIGHT-OF-WAY A DISTANCE OF 1038.50 FEET TO THE POINT OF BEGINNING, SAID POINT BEING MARKED BY A #5 REBAR;
THENCE NORTH 26°52'06" EAST A DISTANCE OF 625.86 FEET;
THENCE NORTH 79°57'30" WEST A DISTANCE OF 630.87 FEET TO THE EASTERN RIGHT-OF-WAY OF SAID HIGHWAY;
THENCE NORTH 26°51'11" WEST A DISTANCE OF 334.44 FEET ALONG SAID EASTERN RIGHT-OF-WAY TO A 4"x4" CONCRETE POST;
THENCE SOUTH 87°48'46" EAST A DISTANCE OF 499.84 FEET;
THENCE SOUTH 64°40'50" WEST A DISTANCE OF 200.00 FEET;
THENCE SOUTH 25°14'58" EAST A DISTANCE OF 200.00 FEET;
THENCE NORTH 64°40'50" EAST A DISTANCE OF 200.00 FEET;
THENCE NORTH 25°14'58" WEST A DISTANCE OF 200.00 FEET;
THENCE SOUTH 87°48'46" EAST A DISTANCE OF 304.60 FEET TO A POINT ON THE WESTERN RIGHT-OF-WAY OF THE D&RGW RAILROAD;
THENCE SOUTH 20°09'27" EAST A DISTANCE OF 697.13 FEET ALONG SAID RAILROAD RIGHT-OF-WAY;
THENCE SOUTH 63°05'20" WEST A DISTANCE OF 622.03 FEET TO THE POINT OF BEGINNING.
CONTAINING 8.43 ACRES, MORE OR LESS

PETITION FOR ANNEXATION

TO: THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO

RE: PROPERTY KNOWN AS: Tri-State Generation and Transmission Association, Inc.
Buena Vista Substation – Parcel A

The undersigned landowners, in accordance with the provisions of Title 31, Article 12, Part 1, C.R.S., known as the Municipal Annexation Act of 1965, as amended, hereby petition the Board of Trustees of the Town of Buena Vista, Colorado for annexation to the Town of Buena Vista of the following described unincorporated area situate and being in the County of Chaffee, and State of Colorado:

(See **Exhibit A** attached hereto and
incorporated herein by reference)

In support of their Petition, Petitioners state as follows:

1. That it is desirable and necessary that such area be annexed to the Town of Buena Vista, Colorado

2. That the area sought to be annexed meets the requirements of C.R.S. §§ 31-12-104 and 105, in that:

a. Not less than one-sixth (1/6) of the perimeter of the area proposed to be annexed is contiguous with the existing boundaries of the Town of Buena Vista, Colorado, disregarding for contiguity purposes, as allowed by C.R.S. § 31-12-104(1)(a), the existence of any platted street or alley, any public right-of-way, any public or private transportation right-of-way or area, public lands (except county-owned open space), or any lakes, reservoirs, streams, or other natural or artificial waters located between the Town and the land proposed to be annexed. The contiguity required by C.R.S. § 31-12-104(1)(a) has not been established by use of any boundary of an area which was previously annexed to the Town of Buena Vista where the area, at the time of its annexation, was not contiguous at any point with the boundary of the Town of Buena Vista, and was not otherwise in compliance with C.R.S. § 31-12-104(1)(a), and was located more than three (3) miles from the nearest boundary of the Town of Buena Vista, nor was the contiguity required by C.R.S. § 31-12-104(1)(a) established by use of any boundary of territory which was subsequently annexed directly to, or which was indirectly connected through subsequent annexations of such an area.

b. The proposed annexation will not create any disconnected municipal satellites.

c. A community of interest exists between the area proposed to be annexed and the Town of Buena Vista, Colorado.

d. The area proposed to be annexed is urban or will be urbanized in the near future and said area is integrated or is capable of being integrated with the Town of Buena Vista, Colorado.

e. No land held in identical ownership, whether consisting of one (1) tract or parcel of real estate or two (2) or more contiguous tracts or parcels of real estate:

i. is divided into separate parts or parcels without the written consent of the landowner or landowners thereof, unless such tracts or parcels are separated by a dedicated street, road, or other public way.

ii. comprising twenty (20) acres or more and which, together with the buildings and improvements situated thereon, has a valuation for assessment in excess of two hundred thousand dollars (\$200,000.00) for ad valorem tax purposes for the year next preceding the annexation is included within the area proposed to be annexed without the written consent of the landowner or landowners.

f. No annexation proceedings have been commenced for the annexation to another municipality of part or all of the territory proposed to be annexed.

g. The annexation of the area proposed to be annexed will not result in the detachment of area from any school district and the attachment of same to another school district.

h. The annexation of the area proposed to be annexed will not have the effect of extending the boundary of the Town of Buena Vista more than three (3) miles in any direction from any point of the Town's boundary in any one year.

i. If a portion of a platted street or alley is to be annexed, the entire width of said street or alley is included within the area to be annexed.

j. Reasonable access will not be denied to landowners, owners of easements or the owners of franchises, adjoining any platted street or alley to be annexed that will not be bordered on both sides by the Town of Buena Vista.

3. That attached hereto and incorporated herein by reference are four (4) prints of the annexation map, containing the following information:

a. A written legal description of the boundaries of the area proposed to be annexed.

b. A map showing the boundary of the area proposed to be annexed.

c. Within the annexation boundary map, a showing of the location of each

ownership tract of unplatted land, and, with respect to any area which is platted, the boundaries and the plat numbers of plots or lots and blocks.

d. Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town and the contiguous boundary of any other municipality abutting the area proposed to be annexed.

4. That Petitioners are the landowners of more than fifty percent (50%) of the area sought to be annexed, exclusive of streets and alleys.

5. That all Petitioners signed this Petition for Annexation no more than one hundred eighty (180) days prior to the date of the filing of this Petition for Annexation.

6. That this Petition for Annexation satisfies the requirements of Article II, Section 30 of the Colorado Constitution in that it is signed by persons comprising more than fifty percent (50%) of the landowners in the area proposed to be annexed who own more than fifty percent (50%) of said area, excluding public streets and alleys and any land owned by the Town of Buena Vista.

7. That no election has been held within the last twelve (12) months for annexation of the area described in Exhibit A to the Town of Buena Vista.

8. That upon the Annexation Ordinance becoming effective, all lands within the area sought to be annexed shall become subject to the ordinances, resolutions, rules and regulations of the Town of Buena Vista, except for general property taxes which shall become effective on January 1 of the next succeeding year following passage of the Annexation Ordinance.

9. That, by the date that is ninety (90) days after the effective date of the Annexation Ordinance, Petitioners will request that zoning be granted.

10. That this Petition, and the annexation of the property described in Exhibit A hereto, is specifically conditioned on the negotiation and execution by Petitioners and the Town of a mutually acceptable annexation agreement.

11. That Petitioners reserve the right to withdraw this Petition at any time prior to the adoption of an annexation ordinance.

Therefore, the undersigned Petitioners respectfully request that the Board of Trustees of the Town of Buena Vista, Colorado approve the annexation of the area described in Exhibit A to the Town of Buena Vista.

Whenever from the context it appears appropriate, each term stated in either the singular or plural will include the other, and pronouns stated in either the masculine, eminent or the neuter gender will include each of the other genders.

Tri-State Generation and Transmission Association, Inc.

By: 
Joel K. Bladow
Senior Vice President, Transmission

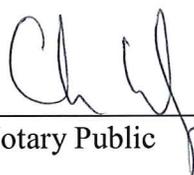
STATE OF COLORADO)
) ss.
COUNTY OF ADAMS)

Subscribed, sworn to, and acknowledged before me this 24 day of January, 2020, by Joel K. Bladow as Senior Vice President, Transmission for Tri-State Generation and Transmission Association, Inc.

Witness my hand and official seal.

My Commission expires:

[SEAL]


Notary Public

CHRISTOPHER LINDGREN
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20184005319
MY COMMISSION EXPIRES JANUARY 31, 2022

EXHIBIT A

[Annexation Plat with Property Description]

COMMENCING AT THE QUARTER-CORNER OF SECTIONS 5 AND 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE 6TH PRINCIPAL MERIDIAN, SAID QUARTER CORNER BEING MARKED BY A 3¼" B.L.M. BRASS CAP ON A 2½" PIPE;
THENCE NORTH 87°48'46" WEST A DISTANCE OF 324.90 FEET TO THE POINT OF BEGINNING;
THENCE SOUTH 25°14'58" EAST A DISTANCE OF 200.00 FEET;
THENCE SOUTH 64°40'50" WEST A DISTANCE OF 200.00 FEET;
THENCE NORTH 25°14'58" WEST A DISTANCE OF 200.00 FEET;
THENCE NORTH 64°40'50" EAST A DISTANCE OF 200.00 FEET TO THE POINT OF BEGINNING.
CONTAINING 0.92 ACRES, MORE OR LESS

AFFIDAVIT OF CIRCULATOR

The undersigned, being of lawful age, being first duly sworn upon oath, deposes and says:

That he was the circulator of the foregoing Petition for Annexation of lands to the Town of Buena Vista, Colorado, consisting of six (6) pages including this page, and that each signature thereon was witnessed by the affiant and is the true signature of the person whose name it purports to be.



Circulator

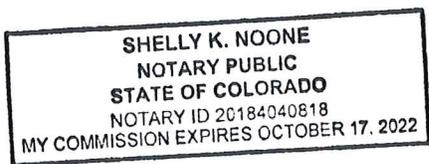
STATE OF COLORADO)
) ss.
COUNTY OF ADAMS)

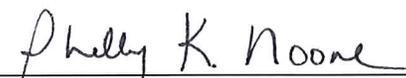
The foregoing Affidavit of Circulator was subscribed and sworn to before me this 28th day of January, 2020, by H. Steven Gray, Senior Manager, Transmission Land Rights and Permitting for Tri-State Generation and Transmission Association, Inc..

Witness my hand and official seal.

My Commission expires:

[SEAL]





Notary Public

Attachment D – Resolutions Accepting the Petitions (Three Resolutions)

**TOWN OF BUENA VISTA
RESOLUTION NO. 39
SERIES 2020**

A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. HEADQUARTERS ANNEXATION PARCEL A

WHEREAS, the owner of unincorporated territory, comprising more than fifty percent (50%) of the area proposed for annexation pursuant to C.R.S. § 31-12-107, have filed a petition for annexation (the “Petition”) of a certain unincorporated property to the Town, which territory is more particularly described in **Exhibit A** attached to the Petition;

WHEREAS, C.R.S. § 31-12-108 requires that the Town accept the Petition and establish a date, time and place that the Board of Trustees will hold a public hearing to consider the annexation and the various requirements of Title 31, Article 12, C.R.S.;

WHEREAS the Board of Trustees, at its regular meeting on July 7, 2020, reviewed the Petition and various documents submitted in support of the Petition;

WHEREAS, the Board of Trustees has examined the record in this case and the various exhibits; has considered the request, the Comprehensive Plan, and the recommendations of the staff; and based upon the record which has been made concerning the request, has arrived at its decision; and

WHEREAS, it has been found and determined that the applicant has complied with all of the procedural requirements as provided in Title 31, Article 12, C.R.S., in connection with the Petition.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, as follows:

Section 1. That the Petition is hereby accepted and found to be in substantial compliance with the requirements of Title 31, Article 12, C.R.S.

Section 2. That a public hearing to consider the Petition is scheduled for August 25, 2020 at 7:00 p.m., both virtually and at the Buena Vista Community Center, Piñon Room, which is located at 715 E. Main Street, Buena Vista, Colorado, 81211, to determine if the proposed annexation complies with C.R.S. §§ 31-12-104 and 31-12-105 or such part thereof as may be required to establish eligibility under the terms of Title 31, Article 12, Part 1, as amended, known as the Municipal Annexation Act of 1965, and the Constitution of the State of Colorado, Article II, Section 30, as amended.

Section 3. Any person living within the area proposed to be annexed, any landowner

of lands thereof, any resident of the municipality to which the area is proposed to be annexed, any municipality located within one mile of the proposed annexation, or the Board of County Commissioners of Chaffee County, may appear at such hearing and present evidence upon any matter to be determined by the Board of Trustees.

ADOPTED this ____ day of _____, 2020.

Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk

**TOWN OF BUENA VISTA
RESOLUTION NO. 40
SERIES 2020**

A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. HEADQUARTERS ANNEXATION PARCEL B

WHEREAS, the owner of unincorporated territory, comprising more than fifty percent (50%) of the area proposed for annexation pursuant to C.R.S. § 31-12-107, have filed a petition for annexation (the “Petition”) of a certain unincorporated property to the Town, which territory is more particularly described in **Exhibit A** attached to the Petition;

WHEREAS, C.R.S. § 31-12-108 requires that the Town accept the Petition and establish a date, time and place that the Board of Trustees will hold a public hearing to consider the annexation and the various requirements of Title 31, Article 12, C.R.S.;

WHEREAS the Board of Trustees, at its regular meeting on July 7, 2020, reviewed the Petition and various documents submitted in support of the Petition;

WHEREAS, the Board of Trustees has examined the record in this case and the various exhibits; has considered the request, the Comprehensive Plan, and the recommendations of the staff; and based upon the record which has been made concerning the request, has arrived at its decision; and

WHEREAS, it has been found and determined that the applicant has complied with all of the procedural requirements as provided in Title 31, Article 12, C.R.S., in connection with the Petition.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, as follows:

Section 1. That the Petition is hereby accepted and found to be in substantial compliance with the requirements of Title 31, Article 12, C.R.S.

Section 2. That a public hearing to consider the Petition is scheduled for August 25, 2020 at 7:00 p.m., both virtually and at the Buena Vista Community Center, Piñon Room, which is located at 715 E. Main Street, Buena Vista, Colorado, 81211, to determine if the proposed annexation complies with C.R.S. §§ 31-12-104 and 31-12-105 or such part thereof as may be required to establish eligibility under the terms of Title 31, Article 12, Part 1, as amended, known as the Municipal Annexation Act of 1965, and the Constitution of the State of Colorado, Article II, Section 30, as amended.

Section 3. Any person living within the area proposed to be annexed, any landowner

of lands thereof, any resident of the municipality to which the area is proposed to be annexed, any municipality located within one mile of the proposed annexation, or the Board of County Commissioners of Chaffee County, may appear at such hearing and present evidence upon any matter to be determined by the Board of Trustees.

ADOPTED this ____ day of _____, 2020.

Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk

**TOWN OF BUENA VISTA
RESOLUTION NO. 41
SERIES 2020**

A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING AUGUST 25, 2020 AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY KNOWN AS THE TRI-STATE GENERATION AND TRANSMISSION ASSOCIATION, INC. BUENA VISTA SUBSTATION ANNEXATION PARCEL A

WHEREAS, the owner of unincorporated territory, comprising more than fifty percent (50%) of the area proposed for annexation pursuant to C.R.S. § 31-12-107, have filed a petition for annexation (the “Petition”) of a certain unincorporated property to the Town, which territory is more particularly described in **Exhibit A** attached to the Petition;

WHEREAS, C.R.S. § 31-12-108 requires that the Town accept the Petition and establish a date, time and place that the Board of Trustees will hold a public hearing to consider the annexation and the various requirements of Title 31, Article 12, C.R.S.;

WHEREAS the Board of Trustees, at its regular meeting on July 7, 2020, reviewed the Petition and various documents submitted in support of the Petition;

WHEREAS, the Board of Trustees has examined the record in this case and the various exhibits; has considered the request, the Comprehensive Plan, and the recommendations of the staff; and based upon the record which has been made concerning the request, has arrived at its decision; and

WHEREAS, it has been found and determined that the applicant has complied with all of the procedural requirements as provided in Title 31, Article 12, C.R.S., in connection with the Petition.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, as follows:

Section 1. That the Petition is hereby accepted and found to be in substantial compliance with the requirements of Title 31, Article 12, C.R.S.

Section 2. That a public hearing to consider the Petition is scheduled for August 25, 2020 at 7:00 p.m., both virtually and at the Buena Vista Community Center, Piñon Room, which is located at 715 E. Main Street, Buena Vista, Colorado, 81211, to determine if the proposed annexation complies with C.R.S. §§ 31-12-104 and 31-12-105 or such part thereof as may be required to establish eligibility under the terms of Title 31, Article 12, Part 1, as amended, known as the Municipal Annexation Act of 1965, and the Constitution of the State of Colorado, Article II, Section 30, as amended.

Section 3. Any person living within the area proposed to be annexed, any landowner of lands thereof, any resident of the municipality to which the area is proposed to be annexed, any municipality located within one mile of the proposed annexation, or the Board of County Commissioners of Chaffee County, may appear at such hearing and present evidence upon any matter to be determined by the Board of Trustees.

ADOPTED this ____ day of _____, 2020.

Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: July 7th, 2020
 TO: Mayor and Board of Trustees
 FROM: Phillip Puckett, Town Administrator
 AGENDA ITEM: Town Administrator Report

Key Dates

Topic	Date & Time	Location
Jimmy Tidwell retirement party	Saturday July 25 th , 2:00pm	Community Center
Water 101 work session	July/Aug	TBD
Intergovernmental Meeting	Monday August 31 st , 6:00pm	BV - TBD
Historic Preservation Commission – work session with Board	September	TBD
BV Safety – work session with Wold on Fire/Police/Town Hall plans	September	TBD
Budget Kickoff work session	September	TBD
Budget public hearings and discussions	October/November	TBD

CARES Relief Funding allocation

As requested by the Board on June 23rd, staff has put together a summary of how our \$254,041 allocation will and can be spent. As you can see, there is a large amount that hasn't been assigned to a specific use, which allows the Town to be flexible as we enter an uncertain Fall and Winter.

BV Allocation	\$253,210.00	Timeframe	Comment
PPE, signs, cleaning products	\$ 8,128.15	March - June	Actual expenses already paid
Community Foundation Emergency Response Fund	\$ 32,000.00	April	Need to evaluate if this qualifies
Staffing	\$ 31,200.00	July-December	2 Parks Seasonal, 2 Interns, 1 Rec Facility Cleaner
PPE, cleaning products	\$ 5,000.00	July-December	
Remaining	\$ 176,881.85	July-December	Reserve for emergency cleaning/staffing/equipment. Board can consider a Business Relief Grant program as well

2Q Report

As we all know, the world took a several dramatic turns during 2Q 2020. COVID-19, racial tensions, concerns about police operating procedures, and divisive politics are some of the global topics that have had significant impact to Buena Vista. I want to thank our Board and staff for adapting to take on these challenges. Who would have imagined that we would become accustomed to local emergency declarations, Zoom video conferences and masking up??

What's on track / what went well

- Chaffee County leadership came together on March 12th in response to the COVID-19 pandemic and from that point forward has set the example for county-wide cooperation. Several other counties have taken notice and have adopted what we have done. While there have been many stumbling blocks, our County and Town have balanced public health and economic needs well to achieve stability. More challenges ahead with positive cases likely to increase and schools starting again in the fall.
- Jimmy Tidwell announced his retirement at the end of February. Choosing the next Police Chief was a daunting task but thankfully I had help from many people during the process. Dean Morgan was named the next Police Chief and will transition into his new role in July.
- Projects completed:
 - “New” Fire Rescue Engine to replace our 46-year-old engine
 - Crack seal on Main, street paint
 - Skatepark expansion
 - New police radios
 - Pump track rehab
 - Zoom video conference policy and procedure for Board and Advisory Board meetings
 - Temporary Use expansion of premise process for restaurants and retailers
 - Outdoor volleyball rehab
 - River Park changing station repair
 - Disc golf course improvements
 - CML Training for Board of Trustees

What has slipped / what's not working

- COVID-19 has had a major impact on our capital and operating plans. While staff has been able to get many things done, several items have slipped out later into 2020.
- The impacts of COVID-19 has put a toll on several staff members. Long, stressful days are pushing some to burnout. We are doing our best to get some vacation time used this summer and fall.
- Projects not completed on schedule:
 - Cemetery irrigation system – pressure to keep up with other parks and trash plus staff turnover has delayed the completion of the new irrigation system. Public Works is planning to get this wrapped up by mid-July.
 - Arizona Trail – this project has continued to present unexpected issues. While going through final CDOT reviews in early June, it was discovered that some of the assumptions and data used by the engineer (Olsson) did not align with the 2017 FEMA floodplain update. Staff is working with the engineer to regroup and come up with a design alternative that does not drastically impact cost and hopefully does not cause a restart of the CDOT review process. We had hoped to get this project out to bid by end of July but that is uncertain now. Updates will be shared once we have a revised scope. It is anticipated that this project will carryover to 2021.

What's coming up in 3Q

- Street maintenance projects (DePaul, Oak St, S. Gunnison, Arkansas St, Rodeo Rd, S Railroad and completion of Railroad sidewalks)
- Airport runway rehab
- Gateway signs (north and south on HWY 24)
- McPhelemy shade structure
- Planning and Land Use IGA with the County
- Multi-jurisdictional housing authority agreement
- Trustee work sessions – water, HPC, BV Safety plan
- Budget kickoff
- Police SOP updates
- Human Resources – hiring/backfilling positions within Police and Public Works departments

Thank you for your attention to my report. Please let me know if you have questions.

A handwritten signature in cursive script that reads "Phillip Puckett". The signature is written in black ink and is positioned above the typed name.

Phillip Puckett, Town Administrator

**TOWN OF BUENA VISTA**

P.O. Box 2002
Buena Vista, CO 81211
Phone: (719) 395-8643
Fax: (719) 395-8644

DATE: July 6, 2020
TO: Mayor and Board of Trustees
FROM: Michelle Stoke, Town Treasurer

AGENDA ITEM: Treasurer's Report

Vehicle replacement Policy:

I have attached the proposed Fleet Replacement Policy and vehicle listing for the Board to review. Staff is gathering the information for the Airport and Fire Department vehicles to add to the attached exhibit. Staff would like to point out that Town vehicles are reasonably reliable and safe, however, it is important to continue with a plan of regular vehicle replacements. Please discuss the attached policy and adjust or approve.

Town Expenditures:

Since the June 23, 2020 report the Town has issued:

- 51 accounts payable checks for a total of \$125,375.20
- ACH withdrawals to the IRS, FPPA, CCOERA and Colorado Department of Revenue for pay period ending 06/13/2020 was \$37,005.11.
- Net payroll was \$73,454.94 for the same period.
- The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: *(Note that not all expenditures are expenses since some are reimbursements or withholding from employees' gross payroll)*
 - General Fund - \$ 76,508.61
 - Water Enterprise Fund - \$ 10,276.05
 - Capital Improvement Fund - \$ 24,000.00
 - Stormwater Enterprise Fund- \$ 32,341.63
 - Airport Enterprise Fund - \$ 3,004.15
 - Street Fund \$ 16,249.87
 - TOTAL \$ 162,380.31

Expenditures Over \$2,000.00

-Heart of the Rockies Regional Medical Center for \$2,792.36 for the lease payment for July for the Police Department
-Sangre De Cristo Electric Association for \$11,611.23 for May electricity statement billing
-David Bailey for \$2,100.00 for deposit refund for landscaping and grading
-DL Propernick Concrete for \$70,364.00 for Railroad Street improvements through 6/15/2020
-RG and Associates, LLC for \$8,615.25 for May services for engineering, planning and development review
-Statewide Internet Portal Authority for \$6,560.00 for G-Suite licenses
-W.S. Darley & Co. for \$2,849.35 for two lanterns and a saw for the new fire truck

This concludes my report.
I will entertain questions at this time.

Michelle Stoke, CPA
Treasurer/Finance Director



TOWN OF BUENA VISTA

Policy Area: Capital Maintenance	Subject: Fleet and Equipment Replacement
Department: Finance	
Title of Policy: Fleet Replacement Policy	Number: 1
Effective Date:	Page Number:
Approved Date:	Approved by:
Revision Date:	Next Review Date:

1.0 Purpose & Background

To provide a fiscally responsible vehicle replacement policy that will enable the Town of Buena Vista to maximize vehicle utilization while maintaining a reliable fleet.

2.0 Policy Scope

Replacement criteria for Town-owned vehicles have been based upon:

1. Age
2. Miles/Hours of usage
3. Type of utilization
4. Reliability
5. Maintenance and Repair Costs (without regard to incident repairs)
6. Overall condition

The Town may decide to retain a vehicle beyond the stated criteria or dispose of a vehicle early after evaluation of anticipated usage, repairs and operating costs.

Each Town vehicle is categorized as listed below, so a consistent replacement standard can be followed.

Category A-1: Consists of Police Patrol vehicles with high utilization primarily to deal with the public.

Category A-2: Consists of Police and Fire Administrative (such as Detective or Incident Command) vehicles with lower utilization primarily to deal with the public.



TOWN OF BUENA VISTA

Category B: Consists of fire apparatus.

Category C: Consists of all other cars and pickup trucks used in day to day activities for the Town

Category D: Consists of large rolling stock vehicles including but not limited to snowplows, dump trucks, street sweepers.

Category E: Consists of heavy off-road and construction equipment including but not limited to loaders, backhoes and tractors.

3.0 Related Policies

Early Replacement of Vehicles and Equipment

Disposition of Vehicles and Equipment

4.0 Policy Owner

Police Department

Fire Department

Public Works Department

5.0 Definitions

Service Life: Refers to the amount of time a unit is capable of operating and rendering service.

Technological Life: Represents the relative productivity decline of a unit when compared to a newer unit.

Economic Life: Refers to the length of time the average total vehicle cost is at its minimum.



TOWN OF BUENA VISTA

6.0 Procedures

Replacement cycles should be monitored on an annual basis for cost effectiveness and overall usage and condition.

Some vehicles or equipment will not meet the criteria set in this policy and should be assessed on an individual basis.

Trailers and small specialty equipment such as water pumps, ATVs, radios etc should be replaced on an as needed basis and budgeted by the department making the request.

7.0 Exhibits / Appendices / Forms

Category	Vehicle or Equipment Type	Replace: Years, hours or mileage
A-1	Police Patrol including K-9	7 years or between 70,000 & 90,000 miles
A-2	Police and Fire Admin Vehicles	10 years or between 80,000 & 100,000 miles
B	Fire Apparatus	20 years, 50,000 miles or 10,000 hours
C	All other passenger cars and pickups	10 years or between 80,000 & 100,000 miles
D	Large rolling stock vehicles i.e. snowplows, dump trucks, street sweepers.	10 years or 30,000 miles or 10,000 hours
E	Heavy off-road and construction equipment i.e. loaders, backhoes and tractors.	10 years or 7,000 hours

<u>Unit</u>	<u>Vehicle Description</u>	<u>BV Police Vehicle VIN #</u>	<u>Miles</u>	<u>Cond</u>	<u>2020 Plan</u>
PD 01	2007 Ford Escape	1FMYU93117KA10014	95,000	Good	Keep - Chief
PD 02	2013 Ford Sedan Interc	1FAHP2M84DG144891	65,000	Good	Replace with new unit - dispose
PD 03	2013 Ford Sedan Interc	1FAHP2M85DG212888	69,000	Good	Replace with new unit - dispose
PD 04	2020 Ford Utility Interc	1FM5K8AB4LGA55475	11,000	New	New K-9 Unit
PD 05	2018 Ford Sedan Interc	1FAHP2MK2JG138162	23,000	Good	Keep - Patrol
PD 06	2018 Ford Sedan Interc	1FAHP2MK2JG125568	16,000	Good	Keep - Patrol
PD 07	2017 Ford utility interc	1FM5K8AR5HGC86230	35,000	Good	Keep - Patrol
PD 08	2010 Ford Crown Vic	2FABP7BV1AX146230	80,982	Fair	Backup K-9 Unit
PD 09	2010 Ford Crown Vic	2FABP7BVXAX103344	95,295	Fair	Decommission - dispose
PD 10	2014 Ford Sedan Interc	1FAHP2MKXEG175155	72,000	Good	Keep - Patrol
PD 11	2010 Ford Crown Vic	2FABP7BV9AX103366	100,772	Poor	Decommission - dispose
PD 12	2014 Ford Sedan Interc	1FAHP2MTXEG148904	71,000	Good	Keep - Patrol
PD 13	2012 Nissan P/Finder	5N1AR1NB0CC626575	66,000	Good	Keep - Sergeant/Investigator

Public Works

Unit #	Description	Vin	Cond	Miles/hrs
PK 1	1991 Chevy WT-10	1GCDC14Z2MZ190084	Poor	200,000
PK 2	John Deere 790 Trac	LV0790G592101	Good	400hrs
PK 3	1968 Chevy C-10	CE1485126865	Poor	175,000
PK 4	2010 Ford F150	1FTMF1EW4AKE34897	Good	64,000
PK 5	1992 Chevy WT-10	1GCDC14Z2NZ211291	Fair	120,000
PK 6	12' Equipment Trailer	Missing Vin Tag	Good	N/A
PK 7	2012 Bobcat UTV	B3FL12086	Good	300hrs
PW 01	2000 Ford F250	1FTNF21L21EA87512	Fair	102,000
PW 02	1980 GMC Brigadier	1GDT9C4C6BV568103	Poor	222,222
PW 03	1997 J.D.770 Grader	DW770BH546612	Poor	8500hrs
PW 04	2002 Chevy Impala	2G1WF55K829286097	Poor	100,000
PW 05	2011 J.D. 524K	1DW524KZEBD638409	Good	2000hrs
PW 06	1996 J.D. 410D	T0410DG819525	Fair	5000hrs
PW 07	2005 Johnston MX450	1D312696COLO	Good	2000hrs
PW 08	2009 Ford F250	1FTNF21529EB26015	Good	47,000
PW 09	2012 S185 Bobcat	A3L944894	Good	400hrs
PW 10	2012 Equip Trailer	4ZECH2028D1033326	Good	N/A
PW 11	2003 Chevy Impala	2G1WF55K239364911	Poor	100,000
PW 12	18' Flat Deck Trailer	1D 312110	Poor	N/A
PW 13	2011 Ford F250	1FTBF2B60BEA79857	Good	37,000
PW 14	1997 Freightliner	1FV6JJBB6WH899505	Fair	4500hrs
PW 15	2007 Ford Escape - Town Hall	1FMYU93137KA34265	F/G	99,000
PW 16	Ingersoll Rand comp	PE4045D028201	Fair	600hrs
PW 17	2003 Ford Escape - Town Hall	1FMYU93123KD40013	F/G	142,000
PW 18	2000 8' Trailer	4K8AX0812Y1A608010	Good	N/A
PW 19	2019 410L	1T0410LXCKF358966	new	160hrs
WD01	2006 Ford F-150	1FTPW14V56FB09293	Good	63,000
WD02	2003 Ford F250	AFDND21S53EC74958	F/G	97,000
WD03	1999 Chevy 2500	1GBGC24R9XF073891	Fair	120,000
WD04	2016 Ford F-250	1FDBF2B69GEA92688	Good	19,000
WD05	2001 TRAV-L-VAC 300	ILV3001139	Good	500hrs
WD06	2019 Ford F-250	1FTBF2B68KEG09556	New	4,000



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: July 7th, 2020

TO: Mayor and Board of Trustees

FROM: Earl Richmond, Recreation Director

AGENDA ITEM: Recreation Director Report

Thank you for your continued support of all BV Town Staff. We are working hard to assure our locals and guests have an opportunity to enjoy all things BV Recreation this summer season.

Capital Improvement Projects

- Pump Track rehab workdays occurred on June 19th-20th and we had 70 volunteers show up to help. Thank you to the BVSC for all the assistance with orchestrating the project and to ACA for the service and assistance with the materials and delivery. We were able to get 60 ton of rock onto the track to redefine the best riding areas and to assist in people staying on the tracks to avoid future erosion issues. The community did a great job of beautifying this facility that had not been upgraded in 10 years. Many different people use this facility and we are committed to maintaining it for generations to come. Teams will come back and add more features later this summer and we hope to have the BVHS Mountain Bike teams adopt the track this fall to assist in keeping up on maintenance needs.
- Skate Park- Has been complete now for over a month and we are seeing record numbers of users each day. The younger generations seem to be flourishing with the additional flatwork zones. Parents enjoy the new location of the grandstands which includes trees and increased shade. Teenage users are having lots of fun and spending long periods of time here. With the increased use, we have seen some issues arise when big groups of teens congregate. The BVPD has been helpful to arrive on the scene when things begin to escalate. BV Rec also keeps a very watchful eye on the facility to assure everyone is having fun and being safe.
- Rodeo Grounds- Thank you, Jan and Gary, for your endless work and dedication to upkeeping the BV Rodeo Grounds. The painting project day was delayed due to rain but rescheduled and work has taken place. The BV Rodeo Board would like to request to change the scope of their CIP projects this summer. Their board will submit a letter requesting to focus on new entryway signs to inform the public about this facility and the annual rodeo.
- Volleyball Sand is complete. Nets arrive Monday and new hardware is being installed to support the high-quality nets and guidelines. It should be all set-in early July. BV Rec plans to use this facility in the summer season for open play VB and tournaments. BVHS and BVMS are very excited to use them also for practices, training, and tournaments

- We are working on single track trail development in the Disc Golf Course area. The BVDG Club walked the area with me to show us where the new tee pads are going and how-to best layout the potential new trails to reduce user conflict. We feel by working together both sides can accomplish their goals. Another area of potential in town single track development will be around the existing Pump Track and to the south of the BV Dog Parks.
- Town of BV learned recently about extra funds from the BV Areas Trails grant with CPW. The project has \$19,000 in unused funds per the CPW. The extra money can be used to build a new access trail from the parking lot of 304 to the start of the Sausage Links trail. We will also add some additional B Line signage on Unchained and attempt parking lot improvements this fall.
- We are looking at the first 1500 linear feet of the Barbara Whipple Trail with BV Trails to see what can be done to make improvements to this section of trail in the future. There are tons of users, lots of erosion, and several social trails have developed over time. The goals will be to widen the trail, stabilize areas in need, rehab many of the social trails, and create some upgrades to select social trails to legitimize them for future use. This area is under a CMA (Cooperative Management Agreement) with the BLM and we are researching grant opportunities for this future work. The BLM will be adding a laser counting device on the Whipple ridge to assist us with estimating the amount of recreational use we are experiencing in 2020 versus years past.
- Trails volunteers are keeping a good eye on our in-town trail system and reporting to myself and Lois Walton. There have been areas of erosion in certain sections and the town is keeping a close eye on these problem areas and will do repairs ASAP.

Areas of Interest

- It was brought to our attention by a community member that there may be changes to public access of state wildlife areas that could affect local and regional users in select areas of town including the BV River Park. The town was not informed by the state or by local agencies. Once we caught wind of the current situation, the town has taken action to stay informed and to get better information. CPW announced on May 1, 2020

DENVER – A valid hunting or fishing license will be required for everyone 18 or older attempting to access any State Wildlife Area or State Trust Land leased by Colorado Parks and Wildlife, beginning July

<https://cpw.state.co.us/aboutus/Pages/News-Release-Details.aspx?NewsID=7346>

https://cpw.state.co.us/learn/Maps/BuenaVistaCottonwoodCreekSWA_geo.pdf

<https://cpw.state.co.us/placestogo/parks/Pages/WildlifeAreaMap.aspx>

Joel Benson (Special Projects Manager) with the town of BV has now been in conversation with CPW here in Salida. For these Wildlife areas are in traditional day use (non-fee) areas like the River Park and the Harmon recreational areas appear to be nonexclusive agreements with CPW. Meaning there can be a mix of licensed and unlicensed use in these zones if future activities and development do not affect access to fishing. Other areas in and around BV may require any users to have a license to enter the wildlife areas. More discussions to come.

Community Service

- BV is blessed to have so many great locals and visitors that give back to our community in the form of volunteer efforts each year. Recent examples are the BV Pump Track and Skate Park upgrade projects. Many others are working tirelessly under the radar doing regional cleanups and maintenance to our beloved resources. This list of people is a long one, we just want to recognize our appreciation of these very kind souls. If you recognize any of these folks, please reach out to me so I can thank them directly.
- I have been assigned to direct two local youth via the Full Circle Restorative Justice program. These local kids were involved with the spray-painting incident of the Skate Park in 2019 and have been directed to give back to the BV community under my guidance. We have a contract drafted up that centers around stewardship, upkeep and planning special events to take place in the BV Skate Park facility this summer. We have started with the Wednesday Skate Park Clean-Up Days from 10-11 am. The first week was a great success and we had 10 plus kids and some parents assisting in cleaning up the facility and surrounding areas.
- Nancy Anderson just retired from her post as the volunteer director of the BVSC (Buena Vista Single Track) She has done so much to help create new single-track opportunities for many users here in the BV area. Thank you, Nancy, for all your time and efforts over the past three years to nurture and grow this new not for profit based out of BV. Craig Piefer will be taking over the reins as the first paid (part-time) director of the BVSC and we are excited to work with him to connect BV town trails to the BV area trails. There is so much potential out there and we know there will be some great things to come.

Cares Act Funding

- Chaffee County has received federal funds from the Cares Act to help alleviate the financial pressure required to keep BV clean and safe during the 2020 summer season. Many departments will be using these resources to hire additional summer staff. BV Rec is rehiring Ashley Davis, along with two other BV area teens (new hires), to assist with all things maintenance, marketing updated guidelines and regulations, and education as it relates to recreating in BV during the Covid time frame. We are excited about the assistance and the funding to support our departments.

Events

- Concerts in the Park- BV Rec chose to wait to begin our free Concerts in the Park series to begin Thursday, July 2. They will be at McPhelemy Park each Thursday in July. The updated safer at home strategy allows us to offer these types of events under the guidance listed here. <https://covid19.colorado.gov/safer-at-home/outdoor-events> The space we utilize at McPhelemy is roughly 12,500 sq. feet of outdoor space. Our typical concert viewership is 30- 50 spectators. Using a very conservative layout of 12x12 sq. ft per participant would allow for up to 85 guests. We feel we have space and current guidelines to offer these performances for our community in a safe and enjoyable environment. We hope to see you and your family there each Thursday in July from 6p-7.30 on the northern side of the park.
- The 4th of July will look different this year for a few main reasons. The Chamber canceled the Main St parade a month ago along with the Art in the Park gathering and Julia Fuller adjusted the Freedom 5k from in-person to virtual. There are talks of locals gathering on the 4th to walk Main St to show their appreciation of our country. Anyone can do this if they abide by town rules and regulations. BV Fire has made the call to allow for the American Legion to move

forward with the traditional fireworks display at the Rodeo Grounds. The public seems very happy to have this traditional activity return this summer.

- BV Rec plans to assist 14erFest 2020 which is planned for late September. Marcus Trusty met with Ben and me to talk through ways to offer this event in a safe manner. With the current ability to have gatherings of 175 people (with restrictions and guideless) and with the knowledge that groups will be spread out around town and in the county, we feel it can occur if planned the right way. BV Rec will plan to help with the running races (5K and 14K) along with the Strider events for kids if the county guidelines stay consistent with where they are now.

Parks/Facilities

- You will notice more services opening at BV Parks. The restrooms at the Splash Park and McPhelemy Park have just been opened to the public. The Community Center outside restrooms along with Columbine Park has been open for a few weeks now. Teams are keeping a watchful eye on these facilities. The Community Center showers are not opened to date. Peak Fitness BV and Wally LaLa do offer shower services to the public. The Community Center showers are not deemed essential and do require a lot of maintenance to keep clean. This may change over time and we appreciate BVPW and BV Parks teams for the continuous efforts to maintain these facilities with limited staff. Thank you.
- The town is moving forward with planning efforts with the Boys and Girls Club to help them achieve their goals of a new facility just to the west of the tennis courts. Peak to Peak plans to help raise funds, awareness and planning for a new Pickleball facility on townlands just to the north of the existing tennis courts. Both the town of BV and Peak to Peak are keeping a watchful eye on new anticipated developments with the GOCO grant funding. As of the time of this report, the GOCO site has yet to update its plans for 2021 grant opportunities.

Program Report- Shane

- BV Rec has established broad program operation guidelines to be used in all BV Rec programs this summer. The guidelines focus on limiting the number of participants in a session, participants not participating if they feel any symptom of illness, face coverings whenever possible, 6 ft distancing between all participants and instructors, and practicing good hand hygiene.
- Youth Baseball and Girls Softball Clinics began on June 22. This year, we have decided to offer our Youth Baseball and Girls Softball programs as 4-week clinics with two weeks of games after the clinics, if guidelines allow. We are holding 2 sessions of 9U Machine Pitch Baseball, 2 sessions of 12U Live Pitch Baseball, 10U Girls Softball, and 14U & 18U Girls Softball. We have 29 participants in 9U Machine Pitch, 19 participants in 12U Live Pitch, 10 participants in 10U Girls Softball, and 15 participants in 14U & 18U Girls Softball. We are working on reaching out to Salida and Leadville programs to determine the feasibility of games at the end of July.
- Adult Softball will begin games on June 30. We had 10 teams register for the Coed League and 5 teams register for the Men's League. We will have a 7-week season with both leagues wrapping up in mid-August. Due to the shortened season, team and player registration fees have been reduced for this year.
- Concerts in the Park will begin on Thursday, July 2. We have 5 Thursdays in July for our annual concerts at McPhelemy Park. This year, Concerts in the Park will be held congruent with Paddle on the Pond to increase staff efficiency.

- Now that programs have begun, we are working on developing a plan for programming in late Summer and early fall. We will be monitoring for additional guidance from local and state public health agencies.
- BV Rec has been working diligently to find, hire, and train new and returning staff members to help run our programs including scorekeepers, umpires, and youth instructors.

Facilities Update-Ben

The state of Colorado just updated the Safer at Home guidelines. We refer to these updates when discussing with Chaffee County Public Health as to what our next steps will be.

<https://covid19.colorado.gov/safer-at-home/recreation>

- BV Community Center is still closed to the public but hosting reservations and events of 10 or less people in the Aspen Room and 20 or less in the Pinon Room.
 - Mask wearing, social distancing, disinfecting, and hand washing procedures are clearly posted for customers.
- Amounted refunded to date because of COVID: \$1,610
- 2020 Rental Fees (after COVID19 Refunds and Credits) \$4,907.50 out of \$10,457

Programming

- Sponsorship
 - Collected \$13,700 (two sponsors have canceled due to COVID)
 - Sponsor Banners will be on Softball Field Outfield fence in July
- Boat Launch Permits- issuing now

Special Events

New guidelines published from the state on event sizes. Assuming proper social distancing is used, outdoor events may now total 175 people per designated event area. Indoor events can total 100 people with proper distancing, but our Community Center can only hold 20 in Pinon and 10 in Aspen Room using proper distancing protocols.

Canceled/Postponed by Event Organizers/Champions (as of 26 JUN):

- July 3-5th: Rapids and Grass: Will return in 2021
- July 4th: Independence Day Celebration (Parade, Pancakes, Freedom 5k, and Art in Park): Will return in 2021
- July 5th: July 5th: BV Optimist Club Mountain Mania Car Show
- July 16-19th: Outliving it Fest: Postponed for later this fall (TBD)
- August 1-2nd: Gold Rush Days (may still have small events, TBD)
- August 3rd: Trans Rockies Run: Will return in 2021
- August 6-8th: Contin Trail Gem and Mineral Show (will return in 2021)
- August 29th: Trail Sisters Run: Will return in 2021
- September 12th: Flaming Foliage Relay: Will return in 2021
- September 19th: BV Autumn Color Run: Will return in 2021
- September 21: BV Strong Dinner: This year will be a dinner at home with own family instead of a mass gathering on E Main Street
- October 3rd: Thunder Thighs: Cancelled, may return in 2021

Still Planned as Normal or with Modification (as of 26 JUN):

- July 4th: American Legion Fireworks Display (event approved on 24 JUN)
- September 5th: BV Optimists Club Fishing Derby
- September 9-12th: Bronco Super Celebration at Rodeo Grounds
- September 19th: Boys and Girls Club's Boots and Bolos at Community Center (tentatively planned)
- September 24-27th: 14er Fest
- October 10th: Paws 4 LEOs Fundraiser at Community Center
- November 7-8th: BV Outlaw Race
- December 5th: BV Chamber's Christmas Open

Respectfully,

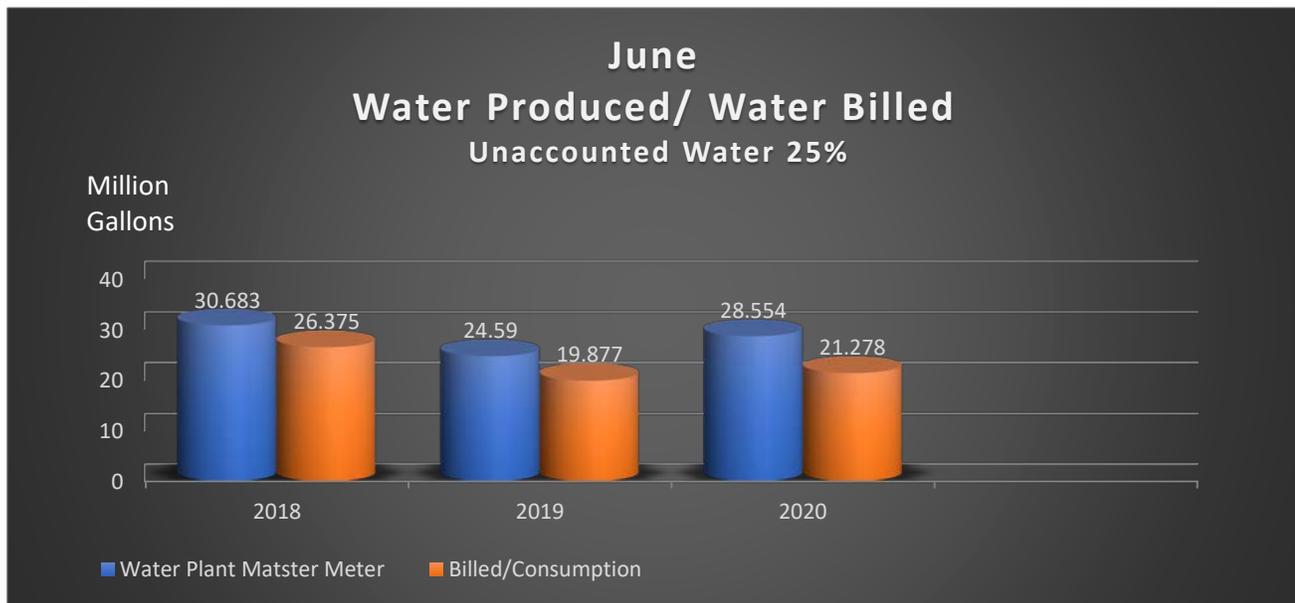
Earl Richmond

Earl Richmond
Recreation Director



TOWN OF BUENA VISTA PUBLIC WORKS

MEETING DATE: July 7, 2020
TO: Mayor and Board of Trustees
FROM: Shawn Williams, Public Works Director
AGENDA ITEM: Staff Report



Construction; 50,000 gal. (estimated)	Fill Station; 65,000 gal.	Fire Hydrant Flushing; 2,000 gal.
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Water:

- Normal Operations
- Performing fire hydrant maintenance and flushing
- Monthly Sampling, No Issues
- Service line and meter inspections
- Staff is working on a turbidimeter replacement, instrumentation purchases and installation
- Due to the drought and low stream flows, staff will be recommending voluntary water restrictions in the coming weeks

Recent Cottonwood Creek Stream Flows



Streets:

- Street Painting continues
- Railroad St./Collegiate Heights sidewalks, drainage and curb & gutter installation continue
- Pothole repair and patching continues
- Sign installation and maintenance as needed
- Asphalt subgrade preparation for 2020 street fund project continues

Engineering Projects:

- Continue to work updating and modifying the Town's Standards and Specification and technical manual
- Development Reviews

- Continue to work on Well #4 preliminary engineering
- Continue to work on Gallery Expansion Project preliminary engineering and data collection
- Beldan/Pinon street and stormwater design continues
- Alley Standards and specifications

Parks:

- Summer operations
- Trash removal as needed
- Cemetery Irrigation system installation progress report



Main Line 1,700 ft.
 Lateral sprinkler 2,800 ft
 Sprinkler Heads 35
 Valves 16

1.5-inch Backflow preventor
 Hose attachments 4

Staff continues prioritize this in-kind effort. Limits with staffing and obligations to daily town operations has impacted this phase completion date but we will continue to work as time allows. The highlighted areas show what has been installed.

We have had a few milestones and progress has been improved this last week. Staff is optimistic and projecting a phase completion in the next couple weeks.

Facilities and Building Maintenance:

- Normal Operations

Fleet:

- Normal Operations and Vehicle Maintenance and Repair

Highlights and Noteworthy Items:

- Thanks again to all the volunteers that make a difference!
- Rodeo Grounds Grandstands Painting Project
- The Town has entered into an agreement with consultants Wright Water Engineers Inc.

Wright Water Engineers submitted to the Town of Buena Vista a proposal for engineering services for a new drinking water well, Well No. 4. This proposed well site is located within the Farm development specifically "Tract J". Funding for this project has been secured through the water fund and in the 2020 Town of Buena Vista Adopted Budget.

This proposal provides this scope as the first phase of the project to add a new well to the Town's public water system; this phase will define constraints and the design basis for the future drinking water well and associated infrastructure improvements. WWE proposes to approach this project in multiple phases.

The first phase is the Phase 1 –Feasibility Report, which defines the design basis for the new well and identify constraints which may impact the future permitting, design, and construction phases of the project.

Phase 2 will include permitting, design, bidding, and construction of Well No. 4. The Well No. 4 construction will include pumping tests and water quality sampling to collect data for the Phase 3 work.

The Phase 3 work will include the permitting, design, bidding, and construction for the new well head water treatment, as well as the installation of the permanent well pumping equipment.

WWE proposes to perform the Scope of Services for Well No. 4 – Phase 1 as standard hourly labor rates plus expenses, in accordance with the attached rate schedule.

Task Description Fee**Phase 1:**

1 New Arkansas River Alluvial Aquifer Well Evaluation \$6,000

2 Potable Water Treatment Evaluation \$7,500

3 Site Plan Evaluation \$6,400

4 Engineer's Opinion of Probable Capital Cost \$3,500

5 Coordination Workshops \$4,000

Subtotal (Labor) \$27,400

Estimated Expenses **\$1,400**

TOTAL - PHASE 1 (Labor plus Expenses) \$28,800

Respectfully Submitted,

Shawn Williams

Shawn Williams, Public Works Director



To: Board of Trustees, Town of Buena Vista, CO
Airport Advisory Board

July 14, 2020

From: Jack Wyles / Airport Manager

Subject: Airport Report

- **Staffing:** Chanda Vacation: 13-24 July
- **3 Year DBE Goals and Announcement:** On airport webpage, Public meeting 16 July.
- **Operations:** Increase in operations: GA fuel sales back to normal summer levels and more.
- **Army-MH6 Testing:** (DELAYED 1 WEEK) 7 July – 4 August
Agusta-169 Testing: 16 July – 9 August?? (On hold due to USA travel restrictions)
Agusta-139 Testing: 15 August – 18 September (On hold due to USA travel restrictions)
Atec-AH64 Testing: 30 October – 21 November
Boeing-AH64 Testing: 19 October – 13 November
- **Runway Rehab Estimated Project Dates (Delayed until September):**
 - Contract Trustee Approval: 23 June 20
 - Project Start Date: 8 Sept 2020
 - Runway Closure: 8- 21 Sept / Operational: 22-28 Sept / Closure: 29-30 Sept
 - Re-Open- / Operational: 1 Oct 2020
- **Equipment / Vehicles:** Vehicles status = green

June 2020 / Airport Ops	MTD	YTD
Total Based Aircraft	32	138
Total Transient Aircraft	123	398
Total Piston Aircraft	130	431
Total Jet/Turbine Aircraft	24	92
Total Aircraft	154	523
Total Operations	282	1173
Total Persons Using Airport	519	1996
Total Military Ops	6	32
Total Helicopter Ops	7	24
Total Ops over 12,500 lbs	2	21
Day W/O Ops	2	40

June 2019 / Airport Ops	MTD	YTD
Total Based Aircraft	43	171
Total Transient Aircraft	116	355
Total Piston Aircraft	115	353
Total Jet/Turbine Aircraft	47	179
Total Aircraft	162	532
Total Operations	375	1163
Total Persons Using Airport	538	1576
Total Military Ops	10	33
Total Helicopter Ops	28	89
Total Ops over 12,500 lbs	22	55
Days W/O Ops	2	36

Fuel Sales

June 2020 Fuel Sales

June 2019 Fuel Sales

Jet A fuel sold: 1,417 gal	YTD: 8,247 gal	Jet A fuel sold: 4,915 gal	YTD: 16,335 gal
100LL fuel sold: 2,295 gal	YTD: 5,525 gal	100LL fuel sold: 1,445 gal	YTD: 4,652 gal

Thank you,
Jack Wyles

VIII. BUSINESS ITEMS**A. Public Hearing****B. Intergovernmental Agreement with Chaffee County Development with 3 Mile Plan****C. GOCO Grant B & G - Pickleball**

- D.** Should the Board of Trustees approve adoption of Resolution No. XX, Series 20202, entitled, **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO APPROVING A NOTICE OF AWARD** for asphalt portion for the 2020 Street Project.....

E. Intergovernmental for Multijurisdictional Housing Authority**IX. TRUSTEE/STAFF INTERACTION**

The Board discusses items with staff and staff can bring up matters not on the agenda.

X. EXECUTIVE SESSION**XI. ADJOURNMENT**

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buonavistaco.gov on Friday, July 24, 2020