



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
October 13, 2020**

**Virtual Regular Meeting at 7:00 PM
(Meeting will not be held at the at the Buena Vista Community Center)**

To participate in Public Comment and/or Public Hearings you must connect to the video conference.
 Conferencing Access Information: <https://us02web.zoom.us/j/89196194944> Password: 875265
 Listen via phone at 1-301-715-8592 Meeting ID: 891 9619 4944 Password: 875265

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting including modifications.

V. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – September 22, 2020
2. Airport Advisory Board – August 18, 2020
3. Recreation Advisory Board – August 5, 2020
4. Beautification Advisory Board – September 3, 2020
5. Tree Advisory Board – September 3, 2020

B. Police Chief Report

C. Fire Chief Report

D. Chaffee County Office of Housing September Activities Report

E. Chaffee County Development Services Department September Activities Report

VI. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak up to 3 minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Lacy asks for Public Comment, select the More button, click Participants, and raise your hand. By phone press *9 to raise your hand and *6 to mute/unmute your phone, or you may email the information to bvclerk@buonavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and to respond then or at a later time to remarks made by any citizen.*

VII. STAFF REPORTS

1. Town Administrator
2. Town Treasurer
3. Recreation Director
4. Public Works Director

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buonavistaco.gov on Friday, October 9, 2020

5. Airport Manager

VIII. BUSINESS ITEMS

A. Fire Mitigation Project Proposal

Cindy Williams with Envision Chaffee County, and County Commissioner Keith Baker will present to the Board a proposal for fire mitigation. (Estimated time - 15 minutes)

B. Update to Housing Authority IGA

Should the Board of Trustees approve adoption of Resolution No. 56, Series 2020 entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A REVISED ESTABLISHING INTERGOVERNMENTAL AGREEMENT FOR THE CHAFFEE COUNTY MULTIJURISDICTIONAL HOUSING AUTHORITY AND RESCINDING THE BOARD’S SEPTEMBER 22, 2020 APPROVAL OF A PRIOR VERSION.”?**

The Board will consider rescinding Resolution No. 54, approved September 22, 2020, and adopt Resolution No. 56 that removes the Town of Poncha Springs from the Chaffee County Multijurisdictional Housing Authority. (Estimated time - 10 minutes)

C. Beautification Advisory Board

The Board will hear an update on the Beautification Advisory Board activities, and 2021 budget requests. (Estimated time - 15 minutes)

D. Trails Advisory Board

The Trustees will hear an update on the Trails Advisory Board activities, and 2021 budget requests. (Estimated time - 15 minutes)

E. Recreation Advisory Board

The Board will hear an update on the Recreation Advisory Board activities, and 2021 budget request. (Estimated time - 15 minutes)

F. Gallagher Amendment B

Should the Board of Trustees approve adoption of Resolution No. 57, Series 2020 entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, ENDORSING THE PASSAGE OF AMENDMENT B ON THE NOVEMBER 2020 BALLOT.”?**

The Board will consider a resolution expressing the Town’s position on Amendment B in the upcoming Election on November 3, 2020. (Estimated time - 5 minutes)

G. Public Hearing – 2021 Budget Presentation

Town Treasurer Michelle Stoke will present the 2021 preliminary budget to the Board, and set the dates for budget public hearings. (Estimated time - 30 minutes)

IX. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

X. ADJOURNMENT

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buenavistaco.gov on Friday, October 9, 2020



**MINUTES OF THE BUENA VISTA BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, September 22, 2020**

MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES ARE A TRANSCRIPT OF THE GOVERNING BODY'S ACTIONS RATHER THAN A VERBATIM RECORD OF DELIBERATIONS.

A virtual/public regular meeting of the Board of Trustees was called to order by Mayor Duff Lacy, at 7:05 pm, Tuesday, September 22, 2020 having been previously noticed in accordance with the Colorado Open Meetings Law.

ROLL CALL

Attendee Name	Title	Status
Duff Lacy	Mayor	Present
Amy Eckstein	Trustee	Present
Libby Fay	Trustee	Present
Norm Nyberg	Trustee	Present
Devin Rowe	Trustee	Present
Cindie Swisher	Trustee	Present
David Volpe	Trustee	Present

Town Staff Present:

Town Administrator Phillip Puckett
Principal Planner Mark Doering
Code Enforcement Officer Grant Bryans
Public Works Director Shawn Williams
Special Projects Manager Joel Benson

Town Attorney Jeff Parker
Town Treasurer Michelle Stoke
Town Engineer Al Smith
Town Clerk Paula Barnett

PLEDGE OF ALLEGIANCE

Mayor Lacy led the pledge of allegiance.

AGENDA ADOPTION

MOTION NO. 1:

MOVE TO APPROVE THE AGENDA.

RESULTS	CARRIED
MOVER:	Trustee Fay
SECONDER:	Trustee Rowe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote.)

A. Minutes

- 1. Board of Trustees Regular Meeting – September 8, 2020
- 2. Board of Trustees Regular Meeting – September 15, 2020
- 3. Tree Advisory Board – March 5, 2020
- 4. Historic Preservation Commission – June 4, 2020
- 5. Historic Preservation Commission – June 11, 2020
- 6. Historic Preservation Commission – July 2, 2020
- 7. Historic Preservation Commission – August 6, 2020

B. Police Chief Report

C. Town Clerk Report

D. Chaffee County Development Services Department September 14, 2020 Activity Update

E. Local Business Grant Program

Trustee Rowe stated in the September 15, 2020 Board of Trustees minutes, his name should be removed as voting Yes on Motion #3 since he was not in attendance.

Trustee Fay requested Consent Agenda Item E. Local Business Grant Program be moved to Business Item E. The Board agreed to the agenda change.

MOTION NO. 2:

MOVE TO APPROVE THE CONSENT AGENDA AS AMENDED.

RESULTS	CARRIED
MOVER:	Trustee Fay
SECONDER:	Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

PUBLIC COMMENT

Joyce Hansen 120 Baylor Drive, Buena Vista, stated as one of the three licensed home childcare providers in town, she would like the Board to reconsider allowing businesses that provided services within their home to apply for a Local Business Grant.

Janine Pryor, Chaffee County Early Childhood Coordinator, 1101 E. Sabeta, Avenue, Poncha Springs, stated she is speaking in support of allowing licensed home care providers to be eligible to apply for COVID Local Business Grants, and thanked the Trustees for their past support to licensed home day care providers in the Town of Buena Vista.

Anastacia Sandmeier, 86 Kathy Drive, stated she is also one of the licensed home care providers in Buena Vista, and has been financially impacted due to parents becoming unemployed or fears of COVID which has resulted in several children no longer being in her

care. Sandmeier stated normally she has a waiting list of children needing care, but due to COVID she currently has vacancies.

Mark Hammer, 118 Riverrun Drive, President of the Buena Vista Chamber of Commerce, updated the Trustees on activities occurring at the Chamber.

Mayor Lacy stated Business Item E. Local Business Grant Program will be moved to Business Item A, to allow participation from Hansen, Pryor, and Sandmeier.

STAFF REPORTS

1. Town Administrator – Highlights of the report in the packet were reviewed and Puckett responded to Trustee comments and questions.

Puckett updated the Trustees on the Cortese application for extraterritorial water service for property located at 15750 County Road 306.

2. Town Treasurer – Highlights of the report in the packet were reviewed and Stoke responded to Trustee comments and questions.
3. Principal Planner – Highlights of the report in the packet were reviewed and Doering responded to Trustee comments and questions.

BUSINESS ITEMS

Local Business Grant Program

Town Administrator Phillip Puckett reviewed with the Trustees that at the September 8th meeting, the Board was presented and approved the Local Business Grant Program which framework included reaching businesses that are not sales tax drivers but do provide services. The program is designed for businesses to receive between \$3,500.00 to \$7,500.00 with non-sales tax drivers receiving \$3,500.00.

Town Treasurer Michelle Stoke reviewed in order to participate in the program, a business must have a storefront physically located within the city limits, and no mobile, home-based, or e-commerce vendors are eligible. Stoke stated, to date, she has received nine applications, \$48,000.00 in grants have been awarded, and two applications are pending due to verification of sales tax identification numbers. Stoke stated she was contacted by the home-based childcare businesses regarding the eligibility requirements and encouraged them to participate in Public Comment so the Trustees are aware of their issues and concerns.

The Trustees held a lengthy discussion on which types of home-based businesses should be allowed to participate in the Local Business Grant Program and agreed Short Term Rentals will not be eligible for the program.

MOTION NO. 3:

MOVE TO AMEND THE LOCAL BUSINESS GRANT PROGRAM ELIGIBILITY REQUIREMENTS TO INCLUDE ALL HOME-BASED BUSINESSES, EXCLUDING SHORT TERM RENTALS.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Chaffee Housing Authority IGA

Puckett reviewed with the Board that over the past year Staff and several Trustees have been partnering with Chaffee County, City of Salida, and the Town of Poncha Springs to create a Multijurisdictional Housing Authority (MJHA) to serve the residents and workforce of Chaffee County.

The Authority will have the ability to utilize the following powers under the Colorado Revised Statutes related to workforce and affordable housing:

- Planning
- Financing
- Acquisition
- Construction
- Reconstruction
- Management
- Operations

The Board of Directors for the Authority will consist of nine members; three selected by the County Commissioners, and two from each of the municipalities. The terms of office for Directors will be two-year terms, with the representatives from each jurisdiction overlapping each other. The Directors generally will be able to approve routine actions via majority vote; however, certain actions will require a supermajority of 66.6% (or 6 members) for approval. The measures that require a supermajority include:

- condemnation of property for public use;
- proposal of ballot initiatives;
- creating, incurring, assuming, suffering or entering into any debt or indebtedness of any description whatsoever in the aggregate amount in excess of one million dollars;
- the addition of a new jurisdiction; and
- the termination of the Authority.

Puckett stated the Authority will become active upon approval of the IGA by the participating entities, with a projected start date of January 1, 2021. Puckett stated there is no fiscal impact to the 2020 budget and the Town will continue to fund its obligations in the same manner as the Memorandum of Understanding which created the Chaffee Office of Housing. The current budgeted amount is \$11,500, and \$13,750 will be allocated in the 2021 Budget.

Chaffee County Director of Housing Becky Gray, thanked Trustee Eckstein, Trustee Fay, and Town Administrator Puckett for their contributions to the creation of the Intergovernmental Agreement for the Multijurisdictional Housing Authority.

MOTION NO. 4:

MOVE TO ADOPT RESOLUTION NO. 54 APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR THE CHAFFEE COUNTY MULTIJURISDICTIONAL HOUSING AUTHORITY.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

South Main Exchange Potentials

Special Projects Manager Joel Benson reviewed with the Board that Jed Selby has approached Staff regarding a proposal to provide control of Front Loop Road to the Surf Hotel/The Town Company LLC (South Main), and to permanently extend their liquor premise.

Benson stated currently the Surf Hotel operates as a Resort Designation under its liquor license which allows them to serve alcohol in a more dispersed setting. In June, the Surf Hotel received a Temporary Modification of Premises due to COVID-19 permit which gave them permission to extend the premise, and allow servers to deliver alcoholic beverages to guests on The Lawn and The Beach areas of the property. Benson stated Selby would like to proceed forward in exploring ways to permanently change the liquor premise to allow guests to carry and enjoy their beverages on The Lawn, The Beach, and public sidewalks and street surrounding the Surf Hotel.

Benson shared in exchange for having access/control of Front Loop Road, South Main has offered to build the required bathrooms in the spring/summer of 2021 instead of Phase 3 as planned. Benson reminded the Board that the South Main Development is currently in its first phase, and the second phase may come before the Trustees this fall. Phase 3 would happen after the completion of the second phase, and the plan does not give details on size or design of the bathrooms. In the purposed scenario, the bathrooms would have a total of six stalls to serve the community, and would be maintained by South Main, not Town.

Jed Selby gave the Trustees an overview of the past, present, and future developments for South Main and the Surf Hotel. Selby stated whatever the Board and he agree upon, it must be approved by the Colorado Liquor Enforcement Division whose regulations and rules are extensive. Selby stated he, and the owners of the Eddyline and Black Burro Bikes, are looking at options to create a positive, relaxing vibe in the park area and do not want to turn the area into a regular late-night bar scene.

The Board and Selby had lengthy discussion regarding the use of the area, and the impacts it could have on neighboring home/business/property owners. The Board and Selby agreed before the Board and Staff proceed forward in drafting an agreement for use of Front Loop Road, and scheduling Public Meeting(s) to allow for public input, Selby will contact the

Colorado Liquor Enforcement Division to ensure all facets of his proposal are acceptable to be issued an extension of the liquor premise from the State.

Benson reviewed with the Board the second topic of discussion with Selby involves the Texaco building which the Town has been trying to facilitate the removal of for nearly two decades, and the agreement to build a roundabout at the intersection of East Main and South Main.

Benson stated The Town Company, LLC (South Main) is responsible for building or paying for a roundabout at the intersection of East Main and South Main as part of the original development agreement. Town constructed a T-intersection which accommodates the intersection well. However, the communication and letter of the agreement with South Main leaves the question if South Main's obligations remains outstanding. Benson stated it is South Main's opinion that the Town installed the T-intersection without clear approval from them, and, as a result South Main has been reluctant to pay for the cost of the T-intersection, which means that Town can still require a roundabout according to the letter of the agreement. Benson shared the proposal being presented to the Trustees would nullify this issue going forward.

Benson reviewed that the Town would declare that the T-intersection is complete, South Main would remove the Texaco, level the property, and grant Town at least a five-year lease for a nominal annual fee of \$5 with a clause assuring the use of the property until a building is built. Town would be allowed to landscape however it wishes and would have architectural review over the building that ultimately goes on the corner in the future. An amendment to the South Main PUD agreement would document the completed obligation.

The Board discussed and agreed that the T-intersection should not be replaced with a roundabout, the demolition of the Texaco, leveling of the property, and a lease giving the Town the right to enhance the property would satisfy the requirements of the obligations.

Trustee Swisher asked if there are any other projects that are lingering from the past between the Town and South Main that should be addressed. Benson stated improvements to River Park Road remaining outstanding, although there are no agreements in place related to the street. Selby stated improvements/development to River Park Road are not included in any of the South Main phases at this time, but does plan to include it in Phase 3.

The Board agreed to have staff move forward with drafting a document nullifying the requirement for a roundabout at East Main Street and South Main Street, the demolition of the Texaco building, leveling of the property, and a lease agreement of the property.

Nuisance Fee Schedule – Ability for Code Enforcement Officer to Issue Citations

Puckett reviewed with the Trustees that with the transition of Dean Morgan as Police Chief, Staff has been exploring ways for the Police Department and Code Enforcement to work together to develop effective methods for issuance of citations to bring residents into compliance on certain nuisance violations.

Code Enforcement Officer Grant Bryans reviewed with the Board that the duties of the Code Enforcement Department have progressed over the past four years, and while the current

methods of enforcing the code have been productive, there is a need to address specific nuisance issues in a more timely manner.

Bryans stated the proposed structure does not give the officer unlimited authority for issuing citations, but it provides the ability to cite at the time of the offense instead of taking the offender to court for a minor offense. The property owner would then pay the citation or go to court to fight the charge. This mechanism gives the Code Enforcement Officer another tool to perform their duties and serves as a reminder to the offender and residents that the Town does take its rules seriously.

Bryans reviewed with the Board the proposed offenses that would receive a citation, and the fine for each offense.

Offense/Ordinance

- 7-2 Nuisance as defined
- 7-14 Snow and Ice
- 7-15 Unlawful use of trash
- 7-73 Weeds and brush duty of owner to cut
- 8-42 Parking on private property
- 8-43 Parking on public property
- 8-44 Short-term and/or long-term storage of recreational/camping vehicles and utility trailers
- 7-201/7-202 Camping on private/public property

Fines

- First offense \$50
- Second offense \$100
- Third offense \$150

Bryans stated the proposed citation structure was presented to the Planning & Zoning Commission and members of the commission highly recommended the Trustees approve the issuance of citations.

MOTION NO. 5:

MOVE TO DIRECT STAFF TO PURSUE IMPLEMENTATION OF A CODE ENFORCEMENT CITATION PROCESS AND TO DRAFT AN ORDINANCE UPDATING THE MUNICIPAL CODE.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

AGREEMENT WITH WBS COATINGS

Public Works Director Shawn Williams reviewed with the Board during the required 2016 Colorado Department of Public Health and Environment comprehensive dive inspection of the 0.277MG potable water storage tank, it was identified that damage and corrosion of the

interior coating system would need to be evaluated and repaired before the next comprehensive tank inspection in 2021. KLM engineering performed a formal structural evaluation of the tank and the interior coating system in the Fall of 2019, and the recommendation was made to sandblast and recoat the interior of the tank. On August 24th, the Town posted an RFP for tank coating services and held a public bid opening on September 10th.

Williams stated after following up on references and reviewing the bids received, Staff feels that WBS Coatings, Inc. was the most responsive bid based on experience, references, the coating product specified, and ability to mobilize quickly, and recommends the Board approving a Notice of Award to WBS Coatings, Inc.

Town Treasure Michelle Stoke stated an \$114,550.00 adjustment to the 2020 Budget will be needed to cover the cost of the project.

MOTION NO. 6:

MOVE TO ADOPT RESOLUTION NO. 55 APPROVING A NOTICE OF AWARD TO WBS COATING INC. FOR THE INTERIOR RECOATING OF THE PORTABLE WATER STORAGE TANK IN THE IVY LEAGUE SUBDIVISION, AND AN ADJUSTMENT TO THE 2020 BUDGET IN THE AMOUNT OF \$114,550.00 FOR THE EXPENDITURE TO WBS COATING INC.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Nyberg
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

Gallagher Ballot Measure

Special Project Manager Joel Benson reviewed with Board information related to Colorado Amendment B, the Gallagher Amendment Repeal and Property Tax Assessment Rates Measure.

Trustee Fay stated she is in favor Amendment B and encouraged the Board to endorse the concept by adopting a resolution supporting Amendment B .

MOTION NO. 7:

MOVE TO DIRECT STAFF TO DRAFT A RESOLUTION SUPPORTING COLORADO AMENDMENT B.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Volpe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe	

TRUSTEE/STAFF INTERACTION

Trustees and Staff reported on or commented about recent and upcoming events, activities, and topics.

Trustee Volpe requested that a discussion regarding a Proclamation Policy be an agenda item at a future meeting.

Trustee Eckstein requested Short Term Rentals be an agenda item at a future meeting.

MOTION NO. 8:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THAT THE MEETING BE ADJOURNED AT 9:51 PM.

RESULTS	CARRIED
MOVER:	Trustee Nyberg
SECONDER:	Trustee Rowe
AYES:	Eckstein, Fay, Nyberg, Rowe, Swisher, Volpe

Respectfully submitted:

Duff Lacy, Mayor

Paula Barnett, Town Clerk



Minutes of the Regular Meeting of the Airport Board August 18, 2020

I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, August 18, 2020 by Chair Dennis Heap. Due to the COVID-19 pandemic, the meeting was held in person at the Airport conference room and remotely using Zoom Meeting. Additional Board Members attending were Taylor Albrecht, Mal Sillars, Jerry Steinauer, Dan Courtright, Wayne Lee and Bob Dimmitt. Airport Manager Jack Wyles also attended.

Board members not present were Mark Muller, and Town Trustee Liaison Dave Volpe.

Chair Heap introduced new Board member Wayne Lee who then gave a briefing of his background and experience.

II. Pledge of Allegiance

Heap led in the Pledge of Allegiance.

III. Public Comment

There was no public comment.

IV. Approval of Minutes – July 21, 2020

Dimmitt moved and Albrecht seconded a motion to approve the minutes of the July 21, 2020 meeting. Unanimously approved.

V. Reports

A. Operations

Wyles gave an overview of the July operations report. They are still a bit behind last year but have substantially increased. 100LL sales is far above last year's levels. With upcoming testing activities operations will significantly improve.

Jack and Tadd will go to Denver to attend the surplus equipment sale on August 19. They hope to acquire a truck and possibly a large snow plow.

Both Apache testing teams are scheduled in October and November. Agusta will likely be here but the dates are moving targets. One team is located in the U.S. but the other is in Italy and subject to continued travel restrictions

B. Financial

Wyles indicated that the Town is still operating on a more austere budget, including the Airport. Heap asked if Agusta had paid their bill from last year to which Wyles answered no, but they have the located the right contacts and are making weekly contact. The new

testing contracts have been amended to include some up-front payment and late payment fees.

VI. Old Business

A. Runway Rehabilitation Project

The project is still on schedule for a September 8 start and will include runway closures during the month. While this will impact fixed-wing operations, helicopter operations should be able to continue.

Jarod from Dibble Engineering attended at this point and discussed the project. Heap asked if the weight-bearing figures for the runway could be increased. Jarod indicated this is not in the plan for now but we are able to do some larger aircraft operations on a limited basis up to 100,000 pounds. The runway is certified for 30,000 pounds for sustained operations.

Jarod said the project will be done by the same contractor as Harriet Alexander Field in Salida used. They were very impressed with the job there. He said the seal coat is very heavy duty and hopes to have extra material that can be used on the connectors and perhaps some of taxiway A.

B. FAA CARES Act

Wyles indicated that Town Treasurer Michelle has access to the FAA portal where payments are made. He was not certain whether we had received payment yet.

C. August Appreciation BBQ

Wyles and crew did an outstanding job hosting this event on August 13. Seven aircraft showed up and Wyles thinks a total of 100 people attended even without public promotion. Heap mentioned that the crews he spoke with really enjoy and look forward to this event. Fuel sales more than compensated for the cost of the event, and there was a lot of work involved for the small crew.

D. AvFuel Supplier Consideration

The Town executed the contract to change provider from World Fuel to AvFuel. The World Fuel contract requires a 30-day notice for fuel and 90 days for the truck. The AvFuel representative is located in Pagosa Springs and has been very responsive, unlike the experience with World Fuel. Their point-of-sale system is much simpler and the move should not have any additional cost. The replacement truck will be of the same vintage and there is a credit in the contract to help offset the cost to return the World Fuel truck. The switchover should take place October 1 for fuel and in February 2021 for the truck.

VII. New Business

There was no new business to discuss.

VIII. Other Business

A. Drone Flying Park Approval

Albrecht reported that the Town has approved this project as of August 11. The next step is to execute an agreement then construction will begin. He then gave an overview of the project and reviewed the possible impact on airport operations, which are negligible.

B. 2020 UAS Roundup

Heap mentioned that this event has been postponed due to uncertainty around COVID-19 and health department requirements. The date has been rescheduled for April 12-13, 2021.

A. Adjournment

Dimmitt moved and Steinauer seconded a motion to adjourn. Unanimously approved, the meeting adjourned at 9:49am.

The next Board meeting is Tuesday September 15, 2020, 8:30am at the Airport conference room if available, and via Zoom Meeting.

RESPECTFULLY SUBMITTED:


CHAIR DENNIS HEAP
SECRETARY TAYLOR ALBRECHT

MINUTES FOR THE MEETING OF THE
RECREATION ADVISORY BOARD
Wednesday, August 5th, 2020

CALL TO ORDER: A meeting of the Recreation Advisory Board was held on Wednesday, August 5th, 2020 remotely via Google Hangouts. Mckenzie called the meeting to order at 7:32 am.

Roll Call

Members on call were chair Mckenzie Lyle, co-chair Marcus Trusty, Danielle Ryan, Dan Hamme Jan Johnson, Also in remote attendance were Recreation Director Earl Richmond, Recreation Specialist Ben Eichel, Leonard of Peak 2 Peak Pickleball club, and Trustee Devin Rowe.

APPROVAL OF MINUTES: Danielle moved to approve the July 2020 minutes, as written. Dan seconded the motion. Motion passes with unanimous approval. Correct Bladder Wave.

APPROVAL OF THE AGENDA: Danielle moved to approve the August 2020 agenda. Dan seconded the motion. Motion passes with unanimous approval.

PUBLIC COMMENT:

- I. A Pickleball club happy with collaboration

New Business

- I. Program Report Summary
 - a. Baseball season concluded, good consistency with rules and games and positive volunteers.
 - b. All summer programming wrapping up in next two weeks. Many have been supportive with summer changes due to COVID-19 and people are happy to be able to participate in some form of sporting events.
 - c. Relooking field maintenance and identifying old equipment that needs replacements- will adjust budget to add maintenance needs
 - d. Looking to plan Fall programs
 - e. New guidance on Fall and Spring school programs. Avoiding contact sports, holding all sports from OCT to JAN.
- II. Facility and Special Events Report
- III. Rec Director Report Summary
 - a. Trails work and development continues- challenged with recent heavy rains
 - b. Need to redo pocket wave in Whitewater Park
 - c. Sand Volleyball Courts both completed and operational
 - d. Skate Park still very busy, kids helping with Wednesday cleanups
 - e. Drone Club working on incremental steps for developing site
- IV. GOCO Resilient Communities Grant Opportunity
- V. Capital Improvement Projects Discussion 2021
- VI. Updating Rec Facilities Master Plan 2021
 - a. Need Board input on updating Master Plan

Ongoing Business

Board Pulse

- a. People are glad to have softball
- b. Ski season and mountain changes

ADJOURNMENT:

Mckenzie motioned to adjourn at: 8:52am.

Respectfully submitted:

Mckenzi Lyle, Chair

Ben Eichel, Recreation Department



Minutes
Town of Buena Vista Beautification Advisory Board

Thursday, September 3, 2020
At River Park Pavilion

The meeting was called to order at 5:08pm.

Present: Members - Joy Duprey (chairperson), Sue Benes, Bonnie Davis, Dorothy Distel, Diane Look, Nancy Taylor, Jan Wheeler-Kitzman, Jennifer Wright; Town Representatives Paula Barnett and Shawn Williams.

APPROVAL OF MINUTES

- Approved minutes from the August, 2020 meeting.

OLD BUSINESS

Funds

- Beautification funding from Town: \$14,740 (on hold)
 - \$ 3,750 – Annual flowers for 50 planters
 - \$ 4,800 – Black Metal Benches - 4 priced at \$1,200 each - on hold until further notice
 - \$ 6,190 - Sculpture; this would be a partial cost to be shared with Beautification. Estimated cost is \$7,500; balance to be paid by Beautification
 - \$75 Curb Appeal award stickers
 - - \$1,310 - committed to BV sculpture
- Total Beautification Fundraised Funds: \$4,597.14
- Balance after above - \$3,212.14

Town Funding Update

- Paula says that art sculpture will stay in the 2020 budget.

Xeric Gardens/Planters/Splash Park Planters

- Bulbs for the Splash Park planters are scheduled to ship around 9/27
- We've scheduled the bulb hole dig day for Saturday, 9/19 in the afternoon
- The xeric gardens look better with bark, but it runs into the sidewalk
 - We discussed using a combination of mulch and rocks and edging to hold the water in better.
 - We'll plan a day in the spring to get the gardens prepped.

- We'll also plant some of our bulbs in the xeric garden.

Sculpture for Highway 24 Triangle/Median

- There's a meeting tomorrow with SixLine metal works, Joy and Shawn to discuss getting the sculpture in place.

2021 Budget Requests

- Items requested:
 - Flowers
 - Gardens
 - Metal benches for East Main
 - We'll do 3 this year with SixLine: Lobeck's, Colorado Kitchen, and Asian Palate
 - That takes us to the end of that block!
 - 2 trash cans for South Main

Kinetic Sculpture for Charles St.

- We want to have a plan before we approach the businesses.
 - We'll work with the artist, Larry, to get a rendering of the proposed sculpture
- Paul reached out to Chief Dean Morgan, who says we'll definitely need to get approval from CDOT.
 - Shawn will work with CDOT
- There are concerns about the artwork distracting drivers near the crosswalk
- We could get some large boulders and pave the space...we had this idea last year.
- After much discussion, we decided to do rock sculptures using river rock, to be reminiscent of the river and the cobblestone at South Main.
- We then discussed where to put the kinetic sculptures
 - We're thinking the area just to the south of the depot is a possibility
 - Nothing grows there - it's a bit sad
 - We could make it into a boulder and sculpture garden

Winter Planters

- We don't know how the the grasses and plants in the planter will handle colder weather
- We can continue to use pine cones and painted yarrow for the holiday season
- Nancy brought a prototype of a fake evergreen tree
 - Wondering about having an "adopt-a-tree" to purchase fake trees for the planters
 - Businesses could adopt a tree and then decorate it
 - Nancy thinks the cost would be about \$50 for one plant, including delivery
 - We discussed where to store in the summer

- We're thinking we'd need 40 of them for \$1600, but the adopt-a-planter could provide up to half of the cost
- We will put two demo trees in the planters at Town Hall to see how they withstand the sun and elements

NEW BUSINESS

Flowers at the Stage at the Roastery

- Tom Rollings has asked if we could provide flowers around the stage.
- It's a non-profit group
- Nancy has located 2 very long planters that they could have
- We talked about putting mums in there - they're on sale at City Market

Paula Barnett Town Update

- talked about going before the trustees to see if they'd like to help us fund this next year
- Beautification has been asked to report to the Board of Trustees at the October 13th meeting.

Scarecrow Contest

- We'll discuss the annual scarecrow contest at the next meeting.

Adjournment

- Meeting was adjourned at 6:15pm (is this about right?)

Projects to keep track of:

- Friendship Garden
- Ornament Fundraiser
- Wayfinding signs
- Benches
- Cemetery clean up
- Large wreaths gifted from Chamber
- Light post globes (Sangre de Cristo has completed an inventory of light posts)
- Solar lights on bridge
- Directional signs in K's park

Minutes approved at Beautification Board meeting on 10/1/20. Respectfully submitted by
Diane Look, Board Member.

Diane Look

Buena Vista Tree Advisory Board September 3, 2020

In attendance were: Tom Liverman ,Roy Gertson , Dan Murray, Kathy Hoerlein, Patti Clark, JT Shaver CSFS , Shawn Williams , Public Works Director, Having a quorum of 5 members, a regular meeting continued at 0903 am. Sean Schaffer a local Tree Arborist also attended .

Agenda approved by President Tom , no comments from Members

Minutes ; from March 5, , 2020 meeting , a motion to approve with changes by Kathy and 2nd by Dan .Motion carried.

Volunteer time ; 2 hrs. Admin

9 hrs. - 4 members adopt tree 2019 maintenance

2020 Total to date = 17 hrs.

Annual work plan checked for 2020

Reports;

Public Works ; Shawn discussed several items & presented a comprehensive staff report.

Hazardous tree removal at S. Gunnison & Mill St alley ROW

We need to re-visit tree species for the Factory development plan .

Shawn will send out plan sheet.

Several dead tree issues relating to last October freeze and dry windy spring conditions. Roy is preparing list of dead trees, mostly recently planted and will send to members.

PW works crew has been deep watering several young trees, especially along E. Main.

Presented plan for new building at Court St & E.Main with a tree scape. Members suggested Spring Snow, Canada Red Cherry , Plains Cottonwood species for the tree wells located in the sidewalk. This would be similar to E. Main Street scape. An irrigation system would also be installed.

PW have been putting out watering flyers to areas having dying trees.

Colorado State Forest ; JT Shaver mentioned CSFS would like Buena Vista to host the annual Western Colorado Tree Conference , maybe next year. This year will be a Virtual conference on Thursday November 5. as a zoom format. Roy will send out details on viewing.

JT has not received many calls on “sick trees” . County is experiencing Pinyon scale, Spruce Budworm,& Spruce Beetle infestations.

JT said the CTC grant is available this year with an application due in December.

CSFS has also been working on areas for wildfire fuel breaks. Members had some discussion on existing wildfires within the state

Agenda Items :

1. Memorial tree for Lin Spatcher , tree board member that passed away this year . Tree Board would like to provide & plant a tree. Family would like an Apricot tree planted on their property next to ROW of Marquette Ave. Brady's West have Apricot Trees and would like a Tree Board member to pick out. Board discussed planting the tree next year in May, so tree would be able to establish before the winter season. Planting now would be risky for it's survival. Roy will contact the family.

2. Budget 2020, after waiting for any Covid 19 impacts , our budget has been verified.

Tree Board Expenses \$ 1,500

Tree pruning & removals @ \$25,000

Adopt a tree \$ 6,000

Since it's too late for any viable plantings , Tree Board presented a motion to use all remaining budget (\$31,000) on Tree pruning & removals. Motion by Tom with a 2nd by Patti and all members agreed.

The adopt tree program would resume in 2021.

3. Tree Pruning & scoping. Members set a workshop on Thursday September 10th @ 1 pm to meet at McPhelemy park to scope tree maintenance. Several other areas will also be evaluated, including Mill St & Alsina , and Waters Ave. & Crossman.

4. Shawn is still planning on Ponderosa Pine plantings at the new water Tank along CR 306 . He will contact the Tree Board for volunteers.

5. Landscape plans review : The Farm needs some attention to species and ongoing maintenance , especially watering.

The new Middle & High school landscape project is proceeding. They did receive our planting guide and species list.

6. The S. Railroad Ave. construction is proceeding with new tree lawns and realignment. Shawn suggested an Arbor day 2021 event to plant 10 -12 trees. Watering will have to be manually applied.

Other Business; none

Final comments; Patti Clark is moving to Yuma Colorado, thus resigning as a member as of September 31st. The Members thanked Patti for her commitment and awesome work on the Board and volunteering for all our plantings, maintenance, events & meetings. She also maintained our educational brochure display. She will be missed.

Next Meeting; October 1, 2020

Adjourned at 1035 with motion by Patti & 2nd by Kathy

Respectfully submitted,

Roy Gertson

Secretary



Buena Vista Police Department



**713 E. Main St. / P.O. Box 1310 Buena Vista, CO 81211
(719) 395-5457 (office), (719) 395-8655 (fax)**

Chief's Report for October 13th, 2020

- Very busy season for the BVPD. We've been actively working stolen vehicle cases out of our jurisdiction, and working these cases in tandem with the Chaffee County Sheriff's Office and Salida PD, as these agencies have also had several stolen vehicles. Lots of headway has been made in these cases. Keep an eye out for forthcoming press releases about the progress. These sorts of cases are complex, major crimes cases, and in the city, numerous detectives with numerous resources would be assigned to cases like this. Here, the on-duty officer takes it and runs with it. The whole BVPD team has been working diligently on this case, putting in many hours of hard work.
- At our October 7th team meeting, several of our staff were recognized for their recent efforts. Administrative Assistant Judy Nyberg was given a letter of acknowledgement for her hard work. Investigator Lee, Corporal Mitchell, and Sgt. Garcia were recognized for their hard work in assisting to solve a recent burglary case involving drugs and guns. K9 Sgt. Ben Adair was given a Chief's Commendation for spearheading this case and solving it, recovering stolen firearms and keeping some very dangerous drugs from hitting the street. Corporal Jesse Mitchell was given a Chief's Commendation for excellent police work in locating a young lady in physical distress due to a drug overdose, and taking actions that likely saved her life.
- Despite the heavy workload, we're trying to ensure that officers get their requested vacations, as having free time and time off with family is so important. October is a rough month for vacations, as many officers like to take advantage of the Fall hunting seasons. Sgt. Shane Garcia is working magic with the schedule to facilitate these vacations, and officers are good to help each other out by covering shifts.
- We're sponsoring two cadets at the Pikes Peak Regional Law Enforcement Academy, and they will be graduating in May of 2021, so we're excited for this, and we're generating interest in our current job posting. Hopefully we can fill one of open positions soon to relieve the burden on our officers.
- We conducted firearms qualifications and training on September 30th, and this went well.
- Dedication of Field Training Manual for fallen BVPD Officer Trevor Staszak. This October 26th will mark 25 years since BVPD Officer Trevor Staszak was killed in the line of duty by a drunk driver. On that date we will be officially dedicating our Field Training Manual to Officer Staszak's memory, and our officers will be observing a moment of silence at 11:02 PM, the time when Officer Staszak was killed. When an officer graduates from a police academy, they must then go through a 14 week field training program with a certified BVPD field training officer before they can even be released to a probationary officer status. The Field Training Manual documents this

14 week process, so by dedicating the manual to Officer Staszak, every police recruit with the BVPD will be able to read about Officer Staszak and know the story of his sacrifice so we can always honor his memory. As the date draws nearer, I will post the dedication on the BVPD Facebook page as well, to share about Officer Staszak with the public. Anyone can also go to the Officer Down Memorial Page and search Officer Staszak's name to learn about him and leave a reflection.

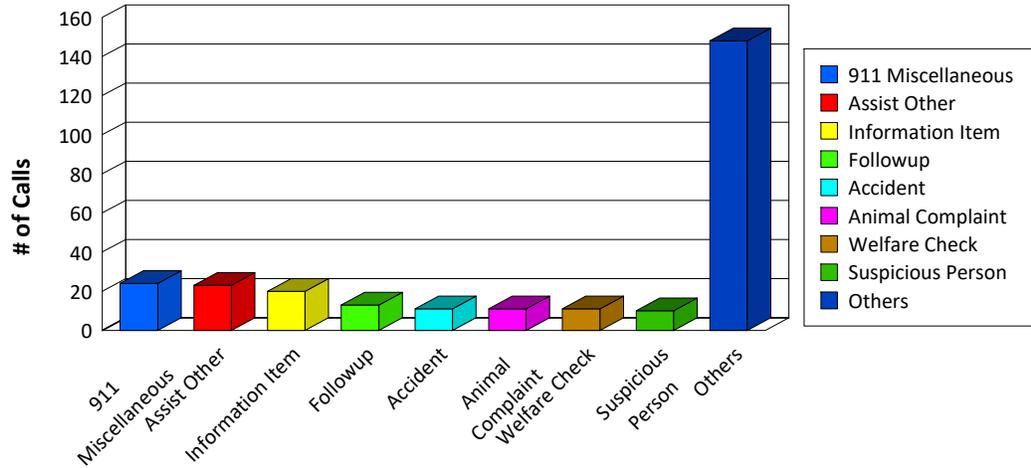
- I'll be meeting with Correctional Facility Warden Lengerich on the 14th to discuss our mutual aid agreements.

--Dean Morgan,
Chief of Police

Calls Statistics by Type Summary

9/1/2020 - 9/30/2020
00:00:00 - 23:59:59

Agency - BVPD



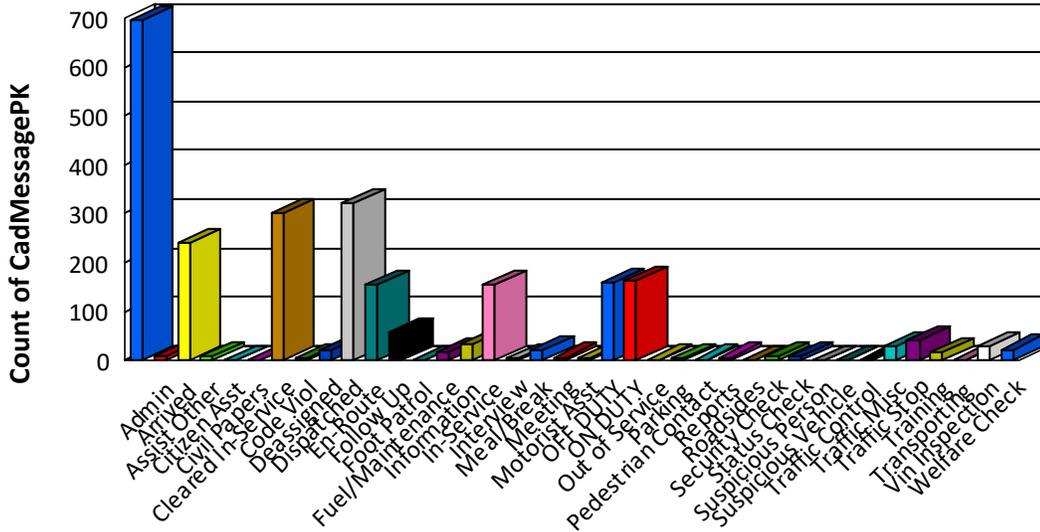
	9/2020	Total
911 Miscellaneous	24	24
911 non emergencies	1	1
Abandoned Vehicles	1	1
Accident	11	11
Alarm	7	7
Alarm Fire	2	2
Animal Complaint	11	11
Assist Other	23	23
Auto Theft	3	3
CHINS	2	2
Citizen Assist	3	3
Civil Dispute	3	3
Civil Standby	3	3
Code Violation	2	2
Criminal Mischief	1	1
Death Investigation	1	1
Disturbance - Fight	7	7
Disturbance - Noise	9	9
Domestic	3	3

	9/2020	Total
Fire - Miscellaneous	1	1
Followup	13	13
Forgery/Fraud	8	8
Found Property	7	7
Harassment	9	9
Hazard - General	1	1
Information Item	20	20
Intoxicated Subj	2	2
Lost Property	4	4
Medical Assist	7	7
Missing Person	1	1
Parking	4	4
REDDI Report	5	5
River Incident	1	1
Safe To Tell	1	1
Sexual Assault	1	1
Suspicious Incident	5	5
Suspicious Person	10	10
Suspicious Vehicle	3	3
Theft	7	7
Traffic Complaint	7	7
Traffic Violation	4	4
Trespass	3	3
Vin Inspection	2	2
Violation Prot Order	1	1
Voided Call	8	8
Warrant Arrest	2	2
Welfare Check	11	11
Wildlife	6	6
Total	271	271

Messages by Date

9/1/2020 - 9/30/2020
00:00:00 - 23:59:59

Agency - BVPD
Group By: Message Type



	09/2020	Total
	695	695
Admin	8	8
Arrived	239	239
Assist Other	8	8
Citizen Asst	1	1
Civil Papers	1	1
Cleared In-Service	300	300
Code Viol	4	4
Deassigned	21	21
Dispatched	321	321
En-Route	154	154
Follow Up	56	56
Foot Patrol	1	1
Fuel/Maintenance	15	15

	09/2020	Total
Information	33	33
In-Service	155	155
Interview	3	3
Meal/Break	19	19
Meeting	6	6
Motorist Asst	4	4
OFF DUTY	160	160
ON DUTY	162	162
Out of Service	2	2
Parking	4	4
Pedestrian Contact	2	2
Reports	6	6
Roadsides	1	1
Security Check	7	7
Status Check	9	9
Suspicious Person	1	1
Suspicious Vehicle	1	1
Traffic Control	2	2
Traffic Misc	28	28
Traffic Stop	41	41
Training	16	16
Transporting	2	2
Vin Inspection	29	29
Welfare Check	22	22
Total	2,539	2,539



Buena Vista Fire Department

P.O. Box 1624

Buena Vista, CO 81211

Phone: 719 395-8098

Fax: 719 395-2046

September Chief's Report

Our new firefighter, Nick DeLorey, came on board and doing well.

Working on emergency protocols with the airport.

Staff has been working on updating SOG/SOP's for the department.

We will be collaborating with the library for a modified fire prevention week for October.

Fire season is in full swing and our wildland program has been very busy. We have currently done 51 reimbursements. Brush 7 is currently out on the Mullen Fire and have 6 people out on on different incidents.



Buena Vista Fire Department

PO Box 1692
 Buena Vista, CO 81211
 Phone: 719-395-8098
 Fax: 719-395-2046

Incident Count for All Call Statuses per ALL Actions Taken for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020

ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	1	1.85%
12 - Salvage & overhaul	1	1.85%
20 - Search & rescue, other	1	1.85%
30 - Emergency medical services, other	38	70.37%
31 - Provide first aid & check for injuries	4	7.41%
32 - Provide basic life support (BLS)	2	3.7%
34 - Transport person	1	1.85%
60 - Systems and services, other	1	1.85%
63 - Restore fire alarm system	2	3.7%
70 - Assistance, other	6	11.11%
73 - Provide manpower	1	1.85%
77 - Control crowd	1	1.85%
78 - Control traffic	1	1.85%
80 - Information, investigation & enforcement, other	1	1.85%
81 - Incident command	3	5.56%
TOTAL:	64	

Total Training hours for September – 11 staff/volunteers

Firefighter 1 basics training	44
Driver Training	5
Wildland recertification/work capacity test	9.75
Total Hours	58.75



OFFICE OF HOUSING

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Directors Report to the Board of County Commissioners for activities in September 2020

- Multi-Jurisdictional Housing Authority
 - On August 30, the Steering Committee convened to discuss the changes to the IGA as suggested by Poncha Springs Trustees. A few changes to the document were agreed upon, and a revised draft IGA will be distributed to participating jurisdictions no later than September 4th.
 - The following jurisdictions approved entering into the IGA: Chaffee County, City of Salida, and Town of Buena Vista. The Intergovernmental Agreements that create the Chaffee Housing Authority and the funding agreements have been revised and recirculated among participating jurisdictions.
 - A Board of Directors job description has been distributed to each of the jurisdictions' Administrators. Each jurisdiction will follow their own protocol for recruiting, selecting, and appointing Board members.
 - A celebration of signing the IGA and creating the Chaffee Housing Authority will occur on October 15th, at noon. Location TBD.

- Housing Policy Advisory Committee:

On October 1st, the HPAC hosted their last “official” meeting. Per the IGA that created the HPAC, it dissolves upon the creation of a MJHA. However, given the significant advocacy efforts that the HPAC has accomplished, the group discussed transitioning from an advisory body to the Chaffee County Commissioners into what is known as a Citizens Advisory Board (CAB). CAB's are common among high performing Housing Authorities, and allow the Authority Director opportunity to vet policy and program recommendations with a diverse group of community stakeholders prior to taking recommendations before the Housing Authorities Board of Directors.

- Salida Housing Development Corporation
 - Serving on the Board of Directors for the SHDC, I continue to act as a liaison between Cardinal Capital, the Low Income Tax Credit developer, DOLA-DOH, and CHFA.
 - A letter of intent to apply will be submitted in December 2020; the final application will be submitted in February 2021. I am working with CHFA representatives to be certain that the recently awarded Confluent Park LITC project in Salida won't preclude this application from being considered. Typically, CHFA prefers to see a project built out and leased up before awarding another in the same Primary Market Area.
 - Should this application not receive the 9% LITC Credits, we could conceivably apply for the 4% credits; should this come to fruition, the BOCC may want to consider allocating their 2021 Private Activity Bond issuing authority to this particular project.

- Plans for this project have been submitted to the Town of Poncha Springs for their Planning Commission meeting on October 26th, 2020.
- Colorado CPACE:

I attended a webinar on the CPACE program operations in Colorado on September 16. While I still feel strongly that business owners in our county should have access to this financing tool, I will no longer drive advocacy efforts for opting into the New Energy Improvement District that would make this lending available. More information can be found here: <https://copace.com/counties-government/counties-government-how-it-works/>
- Chaffee County Comprehensive Plan: I continue to participate in the Comprehensive Plan Update activities as warranted.
- Health Disparities Grant Program
 - The Planning Collaborative convened to review the statement of work for the FY 21 grant year, including the following:
 - Two community-wide education events:
 - Increasing Intensity/Density in Commercial areas to include more missing middle housing and mixed use
 - Subject Matter Expert: Patrick Rawley, of Stan Classen and Associates
 - Reducing administrative and regulatory barriers to affordable housing development
 - Subject Matter expert TBD
 - Offering at least four training and technical assistance events for the Planning Collaborative:
 - Financing Affordable Housing Development
 - Subject Matter Experts: Katheryn Grosscup, CHFA and Chris Furlong, DOLA-DOH
 - Infrastructure costs for installation and long-term maintenance
 - Subject Matter Expert: Kevin Shepherd, Verdunity
 - Creating Metro Districts or other approaches to financing
 - Subject Matter Expert: TBD
 - GIS training for Planning, Evaluation, and Forecasting
 - Subject Matter Expert: Colorado Mountain College
 - Contracting the evaluation of a collaborative GIS tool, shared among the Planning Collaborative. Each jurisdiction has weighed in on this RFP, which is in it's final stages. I am collaborating with Recreation in Balance, as they have done extensive GIS work recently, and this initiative does not wish to duplicate efforts.
 - Contracting the creation of additional GIS layers, as funding allows.

- **Salida Adaptive Housing Development:**
This project is in the pre-development phase, and has switched the location to a more favorable site. We are still waiting to get a purchase Agreement signed by the site owner, and have begun the entitlement process. The plans, as they presently stand, would create 19 housing units, some of which would be adaptive to accommodate small or large groups of people.
- **Seeking temporary, part-time employee.** The Office of Housing is advertising for a temporary, part-time administrative support specialist. This position will initially be funded through the HDGP, and could transition to a regular part time staff.

Community Partnerships

- **Storytelling Initiative: “We Are Chaffee”**
Funded through the HDGP, a second storytelling workshop will convene in November focused on the topic of “resiliency.” Partners in this initiative have expanded, and Chaffee County Community Foundation will be hosting “We Are Chaffee” and online platform for displaying various storytelling efforts.
- **Mobile Home Park evaluations:** I have toured two mobile home parks in Chaffee County, both of whom have owners who are willing to evaluate options to maintaining permanent affordability for their parks. The biggest barriers to this type of affordable housing preservation is (1) the need to upgrade the water and wastewater infrastructure at these parks, and (2) the real estate value brought by the private market.
- **Public Private Partnerships:**
 - I have been engaged with several pre-development conversations in all jurisdictions, working to create more equitable development and affordable housing. As these pre-development conversations migrate toward actual developments, I will participate in whatever way I am able to increase affordability of the resulting housing.
 - The County planning department has established a standing pre-development meeting on Wednesdays at 1:30, which I have been attending.
- **Chaffee County Senior Planning Collaborative:** I have begun participating in this group, with the focus on creating a continuum of care facility for seniors in Chaffee County.
- **Salida Chamber of Commerce:** I attended the Salida Chamber’s Pic Nic for networking. I intend to become members of both the Salida and Buena Vista Chambers upon creation of the Chaffee Housing Authority.

- Housing Colorado: Housing Colorado Executive Director has sent El Paso County Housing Advocates to me to learn about our community engagement efforts through the HDGP, which is being looked upon as a model worthy of replicating.
- KHEN: KHEN continues to broadcast the Chaffee Housing Report, including a discussion about the new Mobile Home Park Oversight Program, administered by DOLA – DOH, and a Chaffee County Commissioners Candidate forum. The podcasts can be found here: <https://www.khen.org/affordable-housing-report>

Professional Development

- Attended a CHFA training on rural housing development and property management.



CHAFFEE COUNTY
DEVELOPMENT SERVICES DEPARTMENT

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bdepartment@chaffeecounty.org

**October 12, 2020 Board of County Commissioners Work Session Report
and Activity Update**

I. Building Inspection:

A. Permit Activity

- **Permits** issued in September 2020: 408 (BMEP only)
2019: 355 (BMEP only)
 - * BMEP = Building, Mechanical, Electrical, & Plumbing permits
- **Total Revenue** collected in September 2020: \$130,945.52 (all divisions)
2019: \$113,846.34 (all divisions)
- **Total Revenue** collected year-to-date 2020: \$1,022,676.50 (all div.s)
2019: \$1,274,024.24 (all div.s)
 - % of Total budgeted revenue (original) collected by year end: 85.22% (\$1.2 M)
 - % of Total Covid amended revenue collected by year end: 102.3% (\$1 M)
- **SFDs** issued in September 2020: 28
2019: 22
Salida: 4 BV: 10 Poncha: 6 County: 8
- **2020 year-to-date permit totals:**

Salida:	567	27 SFDs
Buena Vista:	349	49 SFDs
Poncha Springs:	265	29 SFDs
Unincorporated County:	<u>1,371</u>	<u>75 SFDs</u>
Total Number of Permits Issued:	2,552	*180 SFDs
- **2019 year-to-date permit totals:**

Salida:	829	24 SFDs
Buena Vista:	438	64 SFDs
Poncha Springs:	320	45 SFDs
Unincorporated County:	<u>1,340</u>	<u>107 SFDs</u>
	2,927	*240 SFDs

*SFDs include only new detached single-family dwellings and do not include duplexes, ADUs, townhouses, apartment units etc.

B. New Commercial Projects

Salida:

- 720 E. Hwy 50: A permit was issued for a covered patio addition to Walbangers.

- 104 Crestone: A permit was issued for a minor interior renovation at The County Clerk's office.

Poncha Springs:

- 11130 W. Hwy 50: A permit was issued for a lean-to addition to the Salida Stove building.
- 10012 W. Hwy 50: A permit was issued for a storage building at Poncha Lumber.

Buena Vista

- 203 Cedar Street: A permit was issued for a deck at this location.
- 220 N. Hwy 24: A permit was issued for a shade structure at McPhelany Park.

Chaffee County:

- 2600 CR 344: Permits were issued for the construction of new cabins at Spring Canyon Ranch.
- 12916 Hwy 24/285: Permits were issued for a large addition to the Gunsmoke Truck Stop in Johnson Village.
- 11170 W. Hwy 50: Permits were issued for new equipment on an existing cell tower.
- 27414 CR 319: Permits were issued for an interior finish of an existing commercial warehouse for a bathroom.

C. Inspection Totals

- We performed 1,054 field inspections in the month of September.
- We issued 51 certificates of occupancy in September.

D. Legislative Update

- Nothing to report.

E. Personnel Update:

- Electrical license renewals were due in September and all 4 of the licensed electricians on staff (Dan, Mike, Gary B., Chad) successful renewed their licenses.
- The new position in the planning department has been posted and we are receiving applications. We have received several well qualified applicants.

II. Planning & Zoning

A. Land Use Code: The September 29, 2020 Planning Commission work session included discussion of the progress of the Comprehensive Plan with Cushing-Terrell and setting a date for the Chaffee County Planning Commission to meet with the Buena Vista Planning Commission by Zoom to discuss implementation of the IGA, the meeting was set for October 29, 2020. The amendment to Article 7.7.2, the Airport Overlay District was heard in the regular meeting and was recommended for approval.

B. Comprehensive Plan: Staff continues to meet with Cushing Terrell on a bi-weekly basis on the comp plan project. The plan is currently available for public review. Pop-up public engagement booths occurred at the Salida and Buena Vista Farmer's Markets on September 26 and 27, 2020. The Planning Commission held work sessions with Cushing-Terrill on September 17 and 29, 2020.

C. Land Use Current / Pending / in progress:

Applications Scheduled for Public hearing:

- The Centerville Ranch Phase 1, Filings 2-6 Final Plan for 32 lots will be heard by the BoCC on **November 4, 2020**. This will complete the 62 lots proposed for Phase 1.
- The North Fork Ranches Major Subdivision Preliminary/Final Plat at the entrance to Weldon Creek on W. Hwy 50 proposes to divide 150 acres into 16 Lots. This application was before the Planning Commission on June 30, 2020 and was recommended for approval. The application was before the BoCC on July 14, 2020 and continued to August 4, 2020, September 15, 2020, October 6, 2020 and currently **October 13, 2020** to allow for revision of the property description and maps and preparation of a new title commitment.
- Lark's Perch Major Subdivision preliminary plan, located south of Hutchinson Lane and east of the Canyons ROSI, proposes the division of a 37-acre parcel into 13 lots. This application was before the PC on January 29, 2019 and recommended for approval. The application was before the BoCC on February 12, 2019 and approved. After agency review the application was before the Planning Commission on November 5, 2019 and continued to January 14, 2020 to allow the applicant to prepare additional materials and then additionally continued to March 3, 2020 at which time the application was denied. The BoCC heard an appeal on May 19, 2020 and this was continued to July 7, 2020 at which time the applicant's representative requested continuance to a face-to-face meeting. The BoCC met with the applicant's on August 4, 2020 to consider a date for further continuance and a date of **October 13, 2020** was set for a meeting at the fairgrounds.

Recently Approved, Denied or Withdrawn Applications:

- The Warren-Faulkner Boundary Line adjustment at 24703 and 24711 CR 339 proposed an increase in the Warren property from 35 acres to 39.9 acres and a decrease in the Faulkner property from 24.5 to 19.6 acres. The application was before the BoCC on September 8, 2020 and approved.
- Rio Frio Minor Subdivision Final plat on CR 300 proposes division of the 27-acre Parcel 1 of the Nestle Water/Jacobson Boundary Line Adjustment into 4 residential lots, 2 common use outlots and Rio Frio Lane. The application was before the Planning Commission on September 24, 2019 and was recommended for approval. The application was before the BoCC on October 10, 2019 and approved. The final plat was before the PC on August 25, 2020 and approved. The application was before the BoCC on September 8, 2020 and approved.

Applications Requiring Applicant Action:

- The Aspire Tours application for Limited Impact Review at 11302 CR 190W proposes an Outfitting Facility, a Commercial Campground and a Seasonal Employee Campground on a 44-acre parcel. This application was to be heard by the Planning Commission on February 25, 2020 but was continued to March 31, 2020 at the applicant's request. The application was before the

Planning Commission on July 7, 2020 and further **continued to a date uncertain** to allow the applicant to provide a water supply study and traffic study of the property.

- The Morrison Heritage Water Subdivision Exemption at 15974 CR 306 proposes the creation of one lot and one outlot in conjunction with a Minor Subdivision. The HWSE was heard by the BoCC on November 19, 2019 and approved. The Minor Subdivision was heard by the PC on November 19, 2019 and was recommended for approval.
- Ruby Mountain Minor Subdivision sketch plan, located east of the Arkansas River adjacent to the Ruby Mountain campground, proposes to divide a 19.7-acre parcel into two lots. This application was before the PC on January 29, 2019 and recommended for approval. The application will be sent for agency review upon receipt of the final submittal.
- El Rancho Vaquero Minor Subdivision north of the Buena Vista rodeo grounds proposes to divide the outlot created by the Heritage Water Subdivision into 3 lots of 9.6 to 9.8 acres. The Minor Subdivision was before the Planning Commission on February 26, 2019 and recommended for agency review. Road dedication issues are trying to be resolved with BV.
- Whispering Pinons Acres Major Subdivision Sketch Plan at 11341 CR 206, west of the Poncha Springs Cemetery, proposing 12 lots on 40 acres was heard and approved by the BoCC on March 13, 2018. Staff granted a 6-month extension to submit the preliminary plat through September 13, 2019. We have not heard from the applicant. This application is out of compliance.

Out of Compliance Applications:

- Estates at Mt. Princeton Phase II & III (OLD) are required to be completed by 06/08/2015 (sketch plans for multiple filing subdivisions are valid for a maximum of 5 years under the old regulations). The PUD development agreement also refers to a five-year term, requiring that all phases have final approval within 5 years. Staff had a pre-application meeting with the applicant on 6/4/15. This subdivision is out of compliance. Staff met with representatives of Mt. Princeton Holdings and Phelps Engineering on September 30, 2019 and it was agreed that Phases II & III will need to be considered as a new application. A replat of lots in Phase I was also discussed. No application has been submitted to date.

D. Nestle Waters: Staff continues to work with Nestle Waters in anticipation of a permit amendment and renewal of the 1041 permit. The 2018 Annual Report was received by staff on May 1, 2019. Staff met with Larry Lawrence on August 6, 2019 to review renewal submittal requirements. Nestle has submitted an application for extension of the permit without amendment. The resolutions and yearly reports are currently published on the County website. The BoCC considered a continuance of this hearing on April 7, 2020, and a hearing date of **October 20, 2020** was set. Subsequent discussions moved this hearing from the Buena Vista Community Center to the Chaffee County Fairgrounds.

E. Subdivisions subject to SIA with Lot Sales Restrictions:

1. Estates at Mt. Princeton: LSR on Phase 1, Lots 10 and 16-27; was extended through June 27, 2019. Staff met with the applicant on September 30, 2019, see out of compliance applications.
2. River Meadow Estates Addition, Fil. 1-4; LSR was extended through October 20 2029
3. Shikoba Acres Fil. 2: LSR was extended through July 6, 2023.
4. Westwinds: LSR Lots 35-45 Filing 3 & Lots 47-49 and 52-55, Filing 4. Developer has entered into an escrow agreement with the County (\$3520) for completion of road grading and road swales.
5. Bos Minor Subdivision: LSR on all 4 lots through November 11, 2019. This will require extension.
6. Chipeta Meadows Minor Subdivision: LSR on Lot 1 through July 13, 2019. This requires extension
7. Longhorn Ranch: Chaffee County holds an escrow account of \$10,000 for completion of improvements.
8. Oak Leaf Solar Farm: Improvements and Maintenance Agreement through July 27, 2019. The applicant has submitted the funds required by the Improvements Agreement and has submitted an application for the building permit. Construction is complete. The landscaping of the property has been completed and staff inspected the improvements on July, 16 2020 at which time it was noted that the irrigation system was not functional and that some of the plantings did not look healthy or were dying. The release of funds was before the BoCC on July 21 and this item was continued to August 11, 2020 and then September 8, 2020 to allow the applicant to repair the irrigation system, attend to the plantings and allow staff to do another site visit. Staff visited the site again on September 4, 2020 and found the plantings to be taking hold and the irrigation system to be functional. At the September 8 hearing the BoCC approved release of one-half of the escrow funds and set another review of the landscaping at the first meeting in May of 2021.
9. Rafter's Roost: Improvements and Maintenance Agreement through October 31, 2021 for Phase I and through October 31, 2024 for Phase II.
10. Strother Minor Subdivision: LSR through July 7, 2023.

F. Violation Investigations

1. Planning Staff is working with a landowner in Johnson Village regarding a junk and waste tire complaint. Public Health is working with the CDPHE to see if funds for the tire clean-up are available.

III. Engineering

F. Road and Bridge

1. Granite Bridge: See section E. Engineering projects.
2. Staff is working on engineering to rehab the 2 low water crossings on CR 110. The project RFP will be ready for publication in November.

G. Plan Review

1. Staff reviewed the following plans:
 - a. No plans were reviewed.

H. OWTS Program

1. In September staff reviewed 18 OWTS designs. Issued 18 OWTS permits and 3 are on hold.
2. Staff received a concern about the Comanche Drive-in Septic system. Staff visited the location, and there was no evidence of a failing system. This issue has been closed by staff.

I. Regional engineering plan review and inspection

1. Army Corp Of Engineers, "Waters of the USA", violations:
 - a. 30450 CR 371; The owners have hired a surveyor to prepare a LOMA, if the LOMA is approved the next step will be the building permit.
2. Buena Vista High School: Phase 2 and 3 is under construction.
 - a. Phase 1: 100% complete
 - b. Phase 2 and 3:
 - i. The existing school is 100% demolished,
 - ii. The foundations are 100% complete,
 - iii. Prefab concrete walls are 100% complete,
 - iv. Steel structure is 100% complete,
 - v. CMU walls are 100% complete,
 - vi. Steel stud framing is 100% complete,
 - vii. Drywall is 100% complete,
 - viii. Road/parking is 99% complete,
 - ix. Finishing is 95% complete,
 - x. Existing Gym is 100% complete, (TCO)
 - xi. New Gym is 95% complete,
 - c. Staff has performed approx. 264 different inspections to date.

J. Engineering Projects

1. Salida Airport Beacon Tower:
 - a. Staff wrote and published an RFP for the construction, repair and installation of the airport beacon tower. The county received 1 proposal, staff negotiated with the contractor and lowered the bid to an acceptable amount. The formal bid and contract will be presented to the BOCC in October for official approval.
2. Fair grounds North building, heating/cooling:
 - a. Adding filters to the RTU's that are acceptable in a hospital situation has been removed from the scope of the project.
 - b. Staff has received quotes from the contractor to extend the sewer and water lines to the North Building, staff is awaiting response to proceed.
 - c. Gas line has been completed.
3. Chaffee County Administration Building:
 - a. Preliminary design is 100% complete,
 - b. DD (Definite Design) has been given approval to continue,
 - c. A public open house will be organized for November 5th.
4. Public safety Building:
 - a. Staff will resume reviewing the submitted proposals in November.
5. Granite Bridge rehabilitation:

- a. Staff and Bob Christiansen were present at a meeting with CDOT Historical department and the engineering contractor, OTAK. In this meeting the historical significance of the Granite Bridge and the proposed method of repair were discussed. CDOT informed the county that the Granite bridge is on the CDOT list of top priority bridges to rehab due to its historical significance. CDOT also informed the county that it will take CDOT 9-12 months to review the design and receive approval from CDOT historical department. This information was new and a surprise to staff and to Mr. Christiansen. The CCI grant that this project is funded by was extended until 12-31-2021. With this new process requirement, the project cannot be completed before the existing deadline. The county will have to contact CCI and request another extension. With the uncertainty of CDOT historical review and requirements CDOT has requested the county ask for a 2-year extension.
 - b. Abutments:
 - i. No new news.
 - c. ROW (Right of Way):
 - i. No new news.
 - d. Estimate:
 - i. No new news.
6. Decker Fire recovery:
- a. The surveying of the site locations is complete.
 - b. Construction started on June 22, 2020,
 - c. Site specific status:
 - i. The Hosman property: NRCS approval, contract signed, construction 100%,
 - ii. The Short property: NRCS approval, contract signed, construction 100%, financial reimbursement has been submitted and returned with comments. Those comments have been addressed and will be resubmitted.
 - iii. The Fontana property: NRCS approval, contract signed, construction 100%,
 - iv. The Ricci property: NRCS approval, contract signed, construction 0% complete.
 - v. The Graves/Stables property: NRCS approval, no contract is needed, construction 100% complete. The road has been raised approximately 1.5 ft. the other part of this project was to add a trash guard and rip rap around the culvert. CDOT informed staff that they do not want a trash guard installed and do not want any rip rap added to the culvert as this would undermine and have adverse effects on the culvert. CDOT hydrologist wants the entire mouth of the culvert rehabbed. Staff tried to connect NRCS and CDOT to discuss this new insight. As of this month there has been no outreach from either party regarding this

issue. The county has removed and work in CDOT area from the project.

- vi. The Byars property: NRCS approval, the Byars have chosen to not participate in the EWP program.
- vii. The Chick property: NRCS approval, contract signed, construction 40% complete.



- viii. The Speaker property: NRCS approval, contract signed, construction 100% complete,



7. Sleeping Indian: Sleeping Indian has been bought by Pikul Investments. Staff noticed and was also contacted by the Buena Vista engineer that mobile homes were being removed and demolished. On 9/30/2020 staff posted a stop work order on the gate of the sleeping Indian informing them of their responsibilities abating the mobile homes including demo permits, asbestos report, asbestos removal, transportation permit for mobile homes and OWTS requirements.





TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: October 13th, 2020

TO: Mayor and Board of Trustees

FROM: Phillip Puckett, Town Administrator

AGENDA ITEM: Town Administrator Report

A huge THANK YOU to our Town staff who continue to demonstrate dedication to serving Buena Vista. There has been no letup in 2020. COVID adds so many extra operating and emotional challenges to an already busy town. Many of our employees work very long days and have the challenge/opportunity to interact with people that are stressed, scared, frustrated and flat out are not having their best day. I regularly witness our team acting with humility and professionalism to help people during this tough time. This level of service is amazing and should be recognized and appreciated.

Key Dates

Topic	Date & Time	Location
Budget public hearings and discussions	Regular meetings during October/November	Zoom

2021 Budget – Public Support Highlights

The Board will receive updates with some of our public support groups during the budget cycling including some of our Advisory Boards, Chaffee Community Foundation for the Grant Program, and the Economic Development Corporation. If the Board would like to receive and update and have any of these groups or topics on an upcoming agenda, please let me know.

- Chaffee County Economic Development – seeking additional funding from local governments to cover their operating costs. BV contribution would increase from \$5,000 to \$11,910
- Budget line items for Public Support:
 - American Legion (fireworks) \$4,000
 - Boys & Girls \$5,000
 - BV Strong Community Dinner \$3,000 (in case of emergency, typically not needed)
 - After Prom \$500
 - Chamber Building Water & Trash \$2,000
- Community Support Grants:
 - \$39,000 proposed budget not including the budgeted line items above
 - During the previous grant cycle, it was recommended that we not require certain organizations to apply through this process (EDC, American Legion, After Prom, Boys &

Girls Club). The Board can make changes to which items are line items vs community support grants. We will invite Joseph Teipel to an upcoming meeting to discuss the process.

- Advisory Board operating budgets:
 - Historic Preservation Commission \$3,000
 - Trails Board \$3,500
 - Beautification \$14,250 (planters, xeric gardens, benches, trash cans)
 - Tree Board \$7,500 (including adopt a tree)

Staffing Update

The Deputy Clerk / Finance Clerk position is open, and we are taking applications through October 28th. If you know any awesome people with good communication and customer service skills please encourage them to apply - <http://buenvistaco.gov/2227/Employment-Opportunities>

COVID Relief Funds

The [Local Business Grant Program](#) and [Local Nonprofit Relief Fund](#) are up and being utilized. We have already allocated ~80% of the \$130,000 budget for the Business program so it has been a quick and efficient way to get relief funding out to 21 businesses so far.

Chaffee Housing Authority

BV, Salida and the County are moving forward with the IGA and formation of the new Board of Directors. We will advertise for 2 appointed seats for BV to get applications submitted for the Board to consider. Should we take applications for both seats? Or assume one seat will be a BV Trustee?

A ceremonial signing event for the IGA will be held at noon on October 15th at Thonhoff Park in Salida. Mayor Pro Tem Fay and I will attend to represent BV.

Wi-Fi in McPhelemy Park

Town has partnered with the Buena Vista Public Library to revamp wifi access in McPhelemy park – free to the public. BVPL obtained grant funding to cover the cost of setup and service to get a robust wifi signal to the park. Town contributed some of our unused equipment and installed new signage advertising the service.

Thank you for your attention to my report. Please let me know if you have questions.



Phillip Puckett, Town Administrator

**TOWN OF BUENA VISTA**

P.O. Box 2002
Buena Vista, CO 81211
Phone: (719) 395-8643
Fax: (719) 395-8644

DATE: October 13, 2020
TO: Mayor and Board of Trustees
FROM: Michelle Stoke, Town Treasurer

AGENDA ITEM: Treasurer's Report

ClearGov Launch:

The Town of Buena Vista is proud to announce the launch of their new transparency website located at:
<https://www.cleargov.com/colorado/chaffee/town/buena-vista>.

There you will find information such as:

- Financial information from 2017 forward
- Demographic information
- Sales tax receipts graphs
- Check listing
- Digital Budget Book for 2021 (once adopted)

Local Business COVID Grant Program:

To date \$103,298.24 in Local Business Grants have been issued.

Town Expenditures:

Since the September 22, 2020 report the Town has issued:

- 113 accounts payable checks for a total of \$331,467.35
- ACH withdrawals to the IRS, FPPA, CCOERA and Colorado Department of Revenue for pay period ending 9/19/2020 was \$64,498.64.
- Net payroll was \$76,052.01 for the same period.
- The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: *(Note that not all expenditures are expenses since some are reimbursements or withholding from employees' gross payroll)*
 - General Fund - \$ 303,915.83
 - Water Enterprise Fund - \$ 37,937.40
 - Capital Improvement Fund - \$ 3,081.75
 - Stormwater Enterprise Fund- \$ 0.00
 - Airport Enterprise Fund - \$ 26,309.56
 - Street Fund \$ 24,721.45
 - TOTAL \$ 395,965.99

Expenditures Over \$2,000.00

- A-1 Chipseal Co. Inc for \$19,986.75 for the 2020 crackseal project
- ACA Products for \$3,230.69 for Asphalt, Road Base and Concrete for Harvard & Railroad
- ACA Products for \$7,500.00 for local business grant
- All Around Tire & Wheel for \$2,170.00 for tires and tire repair for Police vehicles
- Alperstein & Covell for \$2,860.00 for August water legal fees
- Bristlecone Tree Care for \$2,000.00 for hazardous tree removal
- Darren Patterson Christian Academy for \$3,987.75 for building use fees for rec activities for fall of 2020
- DPC Industries for \$2,474.83 for supplies for the Water department
- Heart of the Rockies Regional Medical Center for \$2,792.36 for September lease payment for Police Building

- Municode for \$3,322.00 for supplement 27, update 1
- Sangre de Cristo Electric Association for \$11,631.94 for August electricity billing
- Wright Water Engineers for \$2,957.00 for June water engineering billing
- Ascent Aviation for \$17,219.11 for Jet A fuel purchase and September lease payment
- Heart of the Rockies Regional Medical Center for \$2,792.36 for the October lease payment for Police building
- Hoffmann, Parker, Wilson & Carberry for \$8,332.36 for August attorney fees
- Jenna Pfingston/Jalablu for \$3,500.00 for local business grant
- L.N. Curtis & Sons for \$6,533.34 for supplies for Fire department
- McFarland Oil for \$2,563.72 for August fuel charges
- RG and Associates for \$11,586.25 for August development review and planning services
- ROI Fire & Ballistics Equipment for \$7,495.00 for Thermal imaging camera for Fire department
- Ryan Mueller DMD for \$3,500.00 for local business grant
- Spoon-fed LLC for \$7,500.00 for local business grant
- The Lettucehead Food Co. for \$7,500.00 for local business grant
- The Lincoln National Life Insurance Company for \$2,039.14 for October disability premiums for employees
- ACA Products for \$2,077.28 for asphalt and concrete for Railroad & Harvard
- Anastacia's Child Care for \$3,500.00 for local business grant
- Arkansas Valley Digital Imaging for \$3,500.00 for local business grant
- Buena Vista Physical Therapy for \$3,500.00 for local business grant
- CEBT for \$52,290.35 for October health insurance premiums for employees
- DeerHammer Distilling for \$7,500.00 for local business grant
- Delta Dental of Colorado for \$3,973.27 for October dental insurance premiums for employees
- DPC Industries for \$4,825.41 for chlorine and cylinder rental for August
- Front Range Research Associates for \$3,209.00 for completion of fieldwork and photography
- Hair by Rachelle for \$3,500.00 for local business grant
- Intentions Spa for \$3,500.00 for local business grant
- Jailhouse Brewery for \$5,789.66 for local business grant
- Joyce Hansen for \$3,500.00 for local business grant
- La Herradura for \$7,500.00 for local business grant
- Ridgeline Signs for \$3,500.00 for local business grant
- The Blend for \$7,008.56 for local business grant
- The Book Nook for \$7,500.00 for local business grant
- Touch Massage & Integrative Healing for \$3,500.00 local business grant

This concludes my report.

I will entertain questions at this time.

Michelle Stoke, CPA
Treasurer/Finance Director



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: October 13th, 2020

TO: Mayor and Board of Trustees

FROM: Earl Richmond, Recreation Director

AGENDA ITEM: Recreation Director Report

Director's Report

Well, we made it through another exciting summer like no other here at BV Rec. As you know, town has been busier than ever and there seems to be little to no reprieve as visitors continue to make their way to BV finding refuge from the cities. We are also seeing many new faces and lots of families choosing BV as their present-day home. BV Rec continues to offer high-quality programming opportunities, facility rentals, special event planning, community engagement and capital improvement project management. Below is a quick list of highlights we have been working on as a team over the past month. Stay Happy, Stay Healthy.

UAS

The new UAS - Drone Park is starting to take shape. We have signed an MOU to help direct the UAS Club and the Town through the first few years of developing this site. They are hosting a groundbreaking ceremony on Thursday October 7th at 11 am on site. Plans are to have some basic features built by late fall. The facility will be open to the public and is planned to be seasonal in nature. 2021 should be an exciting time for UAS-Drone Park.

GOCO Grant 2020-2021

BV Rec has been working weekly with Peak to Peak Pickleball Club and the BV Trails Board to finish up our Resilient Communities RFP. The application will be turned in by October 15th and we should have notification by mid-November. This is a very exciting opportunity for the town to accomplish 3 big projects with one large scale grant.

Partner Organizations:

- Chaffee County Commissioners
- Peak to Peak Pickleball Club, Chaffee County
- Rocky Mountain Racquet Club, Buena Vista
- Buena Vista Singletrack Coalition, Buena Vista

Total Project Cost: **\$761,375**

Community In-Kind Contributions: **\$282,175**

Community Cash Contributions: **\$80,000**
 Amount Requested: **\$399,800**

Our GOCO Resilient Communities RFP has three distinct project elements. The Town of Buena Vista requests the following support for improvements to our River Park facilities.

- **ADA and Singletrack Trail Enhancements**
- **Six New Dedicated Pickleball Courts**
- **New Restroom and Sanitation Facility**

Excerpt from current GOC application-

The COVID-19 Pandemic has created a dramatic increase in outdoor activities in our mountain communities, as Coloradoans and out of state visitors have headed to the mountains for safer outdoor recreational activities. The Town of Buena Vista and its recreational facilities have been overwhelmed – our trails are busier than ever, our tennis and pickleball courts are overcrowded with long lines of players, and inadequate sanitation and restroom facilities are proving to be a big concern. As a community trying to safely respond to this increased usage, Buena Vista hopes to enhance its River Park facilities to take the pressure off its existing resources while spreading users out to encourage proper social distancing and safer outdoor recreation.

The greatest post-COVID-19 need in Buena Vista is the ability to enhance our River Park outdoor recreation facilities to better cope with the explosive facility usage caused by the pandemic. While some people still venture out to our more primitive areas, the majority want structured outdoor spaces - trails, courts, and access to our River Park. These same populations also require restroom and sanitation solutions. Amidst the pandemic, Buena Vista appears to be the absolute epicenter as a preferred tourism destination and area of relocation for many Coloradoans. However, our recreational infrastructure is quickly overwhelmed by the demands from the crowds of people seeking refuge here. The projects and improvements outlined in our RFP will greatly enhance the safety of our outdoor activities by alleviating the overcrowding and inability to socially distance and will address the inadequate sanitation facilities in the park.

Pump Track

The BV Pump Track continues to get much needed attention from the Rec Department, the BVSC, and other key volunteer groups. A new .5 miles single track trail has just been constructed around the perimeter and is bringing even more energy and great upgrades to the facility. There have been several volunteer days with lots of the community coming out to assist. We have also received some much-needed help from the BVHS Mtn Bike teams. More work is planned into the fall.

Budget

BV Rec has put in our requests for the preliminary draft 2021 budget. We are looking to accomplish several capital improvements projects next year and plan for adjustments in our operating budget to assist in staffing shortfalls with the goal of operating more effectively and efficiently.

Capital Projects 2021

BV Rec is asking for support from both the General Fund and the Conservation Trust Fund to assist us with our plans to do some great upgrades and new projects in 2021. More details to follow in future presentations. Below is a list of concepts.

- Softball field & tennis lights upgrades
- DPCA gym resurfacing and new lines for Basketball, Volleyball, and Pickleball
- New Dedicated Pickleball facility
- ADA trail development
- Single track trail development
- Speaker/PA system Rodeo Grounds
- Ticket booths at Rodeo Grounds
- Rec maintenance vehicle-Gator

CPW (Colorado Parks and Wildlife) Non-Motorized Trail Grant

With the help of Kelly Collins and the BV Trails Advisory Board, we were able to get a 2021 Non-Motorized Trail Grant turned this week to support upgrades to the Whipple Bridge (wood plank replacements) and to help repair and restore the first 1500 linear feet of the most popular Whipple Trail.

River Park Master Plan

BV Rec worked with the BOT to update our River Park Site plan from 2013 to match our current goals of 2020 and beyond. With your assistance, we were able to get this amendment approved so we can best plan into the future. The updated document will also allow us to have a reference when applying for future grants.

Youth Baseball Scoreboard

The new little league baseball scoreboard has been delivered and we plan to have it installed with the help of BVPW and the Park's team this October. We are very excited about this great upgrade that has been in need for several years. The old scoreboard has been on its last leg and was in unrepairable condition.

Rodeo Grounds

Ben has become the point of contact to assist the BV Rodeo Board with the implementation of their improvement plans for 2020 and into the future. They are working on new gateway signs, minor repairs to the facility, and small additions to get prepared for the 100th annual Collegiate Peaks Stampede Rodeo in 2021. We all recognize how great this facility is and we want to make sure we are providing the needed attention for the facility to reach its full potential for years to come.

Staircase Work - BV River Park

To help mitigate the social trail challenges at the River Park, we are putting in a new access staircase to connect the River Park Trail to the Whitewater Trail just north of the Surf Chateau. These improvements will make river access easier for trail users and will give more structured opportunities, reduce unwanted rogue trails and will add a lot in terms of the aesthetics of this region. This project is part of the BV Trails Board top improvement plans for the 2020 season.

Boys and Girls Club Collaboration with the GOCO Resilient Communities Grant

The Boys and Girls Club is continuing their planning to build a new campus adjacent to the Multi-Generational Facility we have proposed in our River Park Site Plan Updates. Town staff will meet up with their teams in late October to get updates on their work and to get additional insight of the feasibility of this location to become the new home for the club.

Excerpt from current GOC application-

The Boys & Girls Club of Chaffee County is planning to build a new multi-purpose youth/indoor facility on Town land abutting the planned new Pickleball courts. Buena Vista is very excited to share usage of the new proposed courts, restroom facility and trails with the Boys and Girls Clubs and the students of Avery Parsons Elementary. There is a myriad of collaborative opportunities being dreamed of as we are visualizing these two projects blending into one campus to promote new multi-generational recreational opportunities.

Concerts in the Park

BV Rec brought Concerts in the Park back into play for the month of September. We had great new performers and some really nice weather. The public enjoys these community minded gatherings and the turnout was great for all 3 shows. We may consider starting Concerts in the Park a little later next summer to cater more to our local clientele.

River Park Surf Wave Fundraiser

We have been raising funds and awareness for a planned River Park upgrade in the fall of 2021. The community is excited about these potential improvements and have been showing their support by buying tee shirts, stickers and making substantial donations to support the cause.

Excerpt from the GOFUND ME site-

In 2014, we built the Pocket Wave, which is one of five in-stream recreational features here in the Buena Vista River Park. Pocket Wave was designed to be another great feature for river surfers, bodyboarders, and kayakers.

For a majority of the year, the River Park stays at flows ranging from 500-1,500 cfs. At flows above 2,000 cfs, the Pocket Wave is one of the top features in the state for all types of surfing. Unfortunately, as the water drops to below 1,600 cfs, the "fun" of Pocket Wave disappears.

Our goal is to revamp this wave structure for the overall enjoyment of river enthusiasts at every water level, but especially the mid-range flows (500 -1,500cfs). The design teams at REP have learned a lot in the past 6 years and have insight and know how to make these improvements for everyone to enjoy. For more information on [Pocket Wave 2.0](#) [click here](#).

Optimist Splash Park Bench

BV Rec has funding to purchase a new bench for the Optimist Splash Park. We thought it would be a nice gesture to make it a memorial for one of their members. The club is discussing this opportunity and will get back to us soon with a decision on who that member would be. Plan is to install this bench in November.

DPCA River Park Clean-Up Days

As part of their environmental education program, DPCA will be working with BV Rec to do a large-scale River Park cleanup day on Friday October 16th at 3 pm. This will be a great opportunity to connect with a sector of youth that really wants to learn about the true impacts that trash has on our local environment and our town.

Programming Update – Shane

- Youth Flag Football will wrap up this week for grades 3-5 and 9-12. Participants will receive their program t-shirt at the end of the 4-week program. Grades 6-8 will resume their participation this week after the cancelation of the last 2 sessions due to the BVMS quarantine. We are planning to hold 2 makeup sessions on Monday, October 12 and Wednesday, October 14 to conclude the middle school age group.
- Youth Soccer has two weeks remaining in the schedule. After 3 weeks of BV vs BV games, our 2009-2010 and 2011-2012 age groups will play two Saturdays of games against the CCU Recreational teams. Games are scheduled to be played in Salida on October 10 and in BV on October 17. 2013-2014 and 2015-2016 age groups will continue playing only against other BV teams until October 17.
- The Men's and Women's Adult Volleyball programs are halfway through their season. Games have been competitive, and players have largely been very compliant with the requirement to wear a face covering while recreating indoors, per state and local public health guidelines. Both programs will conclude with single elimination tournaments at the end of the month.
- Adult Pickleball was scheduled to begin indoor play on Friday, October 2. Play was scheduled on Friday evenings, Sunday afternoons, and Monday mornings. Like at Adult Volleyball, players are required to wear a face covering while playing and undergo a health screening as they enter the gym. Due to this requirement, among other reasons, many players are not interested in participating in indoor pickleball. BV Rec has moved the Sunday and Monday play outdoors to still provide an opportunity for play. BV Rec will reevaluate the pickleball schedule after play on Monday, October 12.
- BV Rec are currently working to develop the program plans for activities in November and December. Likely programs include Youth Basketball, Youth Volleyball, Adult Basketball, Adult Pickleball, and Adult Open Gym Volleyball. Registration and marketing for these programs will begin when the program plans are finalized.

Facilities Update-Ben

- Masks are mandatory when entering or moving within the BV Community Center. We are still closed to the public but hosting reservations and events of 10 or less people in the Aspen Room and 20 or less in the Pinon Room.
 - Amounted refunded to date because of COVID: \$1,805 (no change).
- 2020 Rental Fees: \$7,705 out of \$10,940.
 - Up from \$6,965 out of \$10,835 last month
 - Total fee waivers: \$5,685 (Up from \$4,990 last month)

Special Events

Assuming proper social distancing is used, outdoor events are still limited to 175 people per designated event area. Indoor events can total 100 people with proper distancing, but our Community Center can only hold 20 in Pinon and 10 in Aspen Room using proper distancing protocols.

Canceled/Postponed by Event Organizers/Champions (changes in **yellow**):

- October 10th: Paws 4 LEOs Fundraiser at Community Center: Will Return in April 2021

- October 31st: Truck or Treat: Will return in 2021

Still Planned as Normal or with Modification (changes in yellow):

- NEW: October 26th: APES Preschool Parade in APES parking lot (application not submitted)
- NEW: October 30th: APES Elementary School Parade down Main Street (application not submitted)
- NEW: October 31st: BVHS Homecoming Parade down Main Street (application not submitted)
- December 5th: BV Chamber's Christmas Open (application not submitted)

Peaceful Assemblies

These events don't meet the criteria necessary for a Special Event Permit but are included for situational awareness and planning purposes.

- SEP 26- OCT 31- Trump Patriot Rally 10:00am in vicinity of stoplight by McPhelemy park
- OCT 17: Human Trafficking Awareness at 10:00am at Forest Square Park then walking on sidewalk north on HWY24 and turning around via crosswalk in vicinity High Country Bank

Sincerely

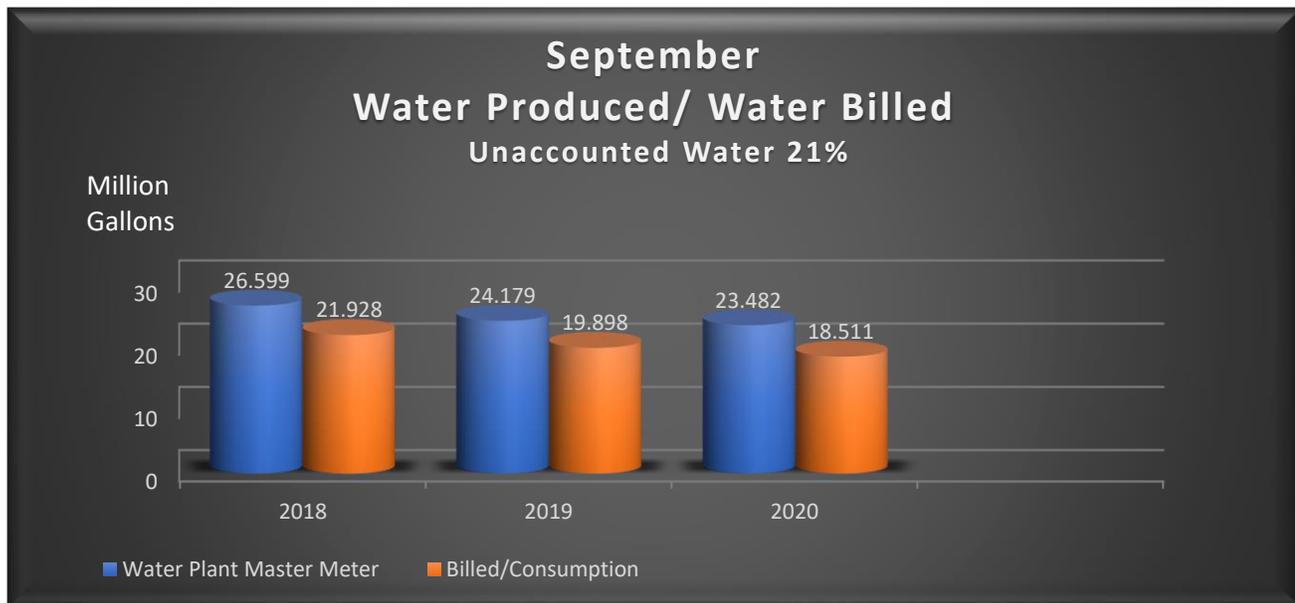
Earl Richmond

Earl Richmond
Recreation Director



**TOWN OF BUENA VISTA
PUBLIC WORKS**

MEETING DATE: October 13, 2020
TO: Mayor and Board of Trustees
FROM: Shawn Williams, Public Works Director
AGENDA ITEM: Staff Report



Ivy League Unaccounted = 42%	Master Meter = 1.073 MG	Billed = 0.621 MG
Construction; 75,000 gal. (estimated)	Fill Station; 60,340gal.	Fire Hydrant Flushing; 2,000 gal.

2020 Service Line and Meter Installations

Development	Service Line Installations	Meter Installations
Town In-Fill Lots	13	6
Sunset Vista	11	12
The Farm	24	22
South Main	0	0
Colorado Center	0	0
Block 41	0	0
Tri Vista	0	2

Water Operations

- Normal Operations
- Repaired 1 unmetered service line break
- Performing fire hydrant maintenance and flushing
- Monthly and annual Sampling, No Issues

Current Water Projects

- Westmoor station variable frequency drive unit replacement wrapped up last week. Tony Johnson with EPPI provided and installed the new components and system control telemetry. This is the pump station that moves the lower zone finished water to the upper zone storage tanks.
- Ivy League (Tee Road) tank recoating project is underway. The blasting process is currently being performed. Staff is scheduling consultants for blasting (tank surface conditions and removals) and holiday (coating thickness) inspections.

Streets:

- **Staff has evaluated and recommends the option to reduce the speed limit on West Main Street from 35 MPH to 25 MPH. This location would be a continuation from the current 25 MPH extended to the Rodeo Road intersection. This effort will require the addition of 1 new sign and posts and 3 new speed limit sign changes.**



- South Railroad Street sign and pedestrian crossing improvements continue
- Striping and sign installations as needed
- Installed 2 large asphalt patches
- Sign installations

Engineering and Development Projects:

- Continue to work updating and modifying the Town's Standards and Specification and technical manual
- Staff continues to meet and work with Wright Water Engineers on Well #4 preliminary design and evaluations
- Water Plant and Gallery Expansion Project ground water evaluations continue
- CDOT grant/sidewalk project
- **Development Reviews;** The Farm Phase 2, Fading West Factory, Pine Street Water Main, Legacy Bank, The Summit, Block 41, Court Street Social

Parks:

- Winterizing irrigation systems
- Normal operations

Facilities and Building Maintenance:

- Normal Operations
- Town Hall roof and building maintenance project rescheduled for October

Fleet:

- Normal Operations and Vehicle Maintenance and Repair
- Getting ready for winter

Highlights and Noteworthy Items:

- **Water Plant field trip update**
- **Tree removals and trimming RFP update**
- **Town Engineer update**

Respectfully Submitted,

Shawn Williams

Shawn Williams, Public Works Director



To: Board of Trustees, Town of Buena Vista, CO
Airport Advisory Board

October 13, 2020

From: Jack Wyles / Airport Manager

Subject: Airport Report

- **Staffing:** All Staff available for work.
- **Operations:** Ops decline for the month of September due to Runway Rehab Project.
Agusta-139 Testing ETA: Phase 1: 18-25 September. Have been Invoiced and are in the process of payment. Leonardo Team, AW139, and Boeing will return for Phase 2 on 12October.
ATEC-AH64 (AL) Testing ETA: 30 October – 21 November
Boeing-AH64 (AZ) Testing ETA: 2 November – 17 November / DATE CHANGE
- **Oct Events:** Business After Hours - CANCELLED this year due to COVID.
- **Runway Rehab Project: Re-Open/Operational 30Sept**
- **Equipment / Vehicles:** Vehicles status = green.
- Expect to pick up the new F350 4x4 pickup next week.

September 2020 / Airport Ops	MTD	YTD
Total Based Aircraft	17	229
Total Transient Aircraft	98	893
Total Piston Aircraft	88	873
Total Jet/Turbine Aircraft	27	239
Total Aircraft	115	1112
Total Operations	278	2435
Total Persons Using Airport	579	4675
Total Military Ops	3	69
Total Helicopter Ops	9	56
Total Ops over 12,500 lbs	16	87
Day W/O Ops	8	48

September 2019 / Airport Ops	MTD	YTD
Total Based Aircraft	17	261
Total Transient Aircraft	197	973
Total Piston Aircraft	141	811
Total Jet/Turbine Aircraft	72	428
Total Aircraft	213	1239
Total Operations	451	2739
Total Persons Using Airport	832	4321
Total Military Ops	5	82
Total Helicopter Ops	32	192
Total Ops over 12,500 lbs	48	179
Days W/O Ops	0	36

Fuel Sales

September 2020 Fuel Sales

September 2019 Fuel Sales

Jet A fuel sold: 3,005 gal	YTD: 26,652 gal	Jet A fuel sold: 11,217 gal	YTD: 56,568 gal
100LL fuel sold: 795 gal	YTD: 11,101 gal	100LL fuel sold: 1,467 gal	YTD: 9,797 gal

Thank you,
Jack Wyles



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: October 13th, 2020

TO: Mayor and Board of Trustees

FROM: Phillip Puckett, Town Administrator

AGENDA ITEM: Resolution 56 – Establishing Intergovernmental Agreement for the Chaffee County Multijurisdictional Housing Authority

Background

Revisions from the September 22nd memo are highlighted

Over the past year, the Town of Buena Vista has been participating with Chaffee County, the City of Salida and the Town of Poncha Springs on formulating the creation of a Multijurisdictional Housing Authority (MJHA) to serve the residents and workforce of Chaffee County. Working in conjunction with the Office of Housing, the Town has participated in the MJHA Steering Committee meetings that have created the attached Intergovernmental Agreement (IGA) that would create the Authority.

On September 22, 2020, the Town Board unanimously approved Resolution 54, which would have set up the MJHA. Unfortunately, the Town of Poncha Springs has chosen to not join the parties in the agreement, and thus the prior approval needs to be rescinded and a new agreement (attached) will need to be approved between Buena Vista, Salida and Chaffee County.

The Authority would have the ability to utilize the following powers under the Colorado Revised Statutes related to workforce and affordable housing:

- Planning
- Financing
- Acquisition
- Construction
- Reconstruction
- Management
- Operations

Utilizing these specific tools, the Authority will be a flexible tool to pursue land and projects across Chaffee County. The Authority is able to work with municipalities and the County to seek sustainable funding sources, including grants, Certificates of Participation, and potentially requests to voters to

approve new taxes to fund affordable housing needs. The IGA is clear that any request for voter approval must also be approved by the governing bodies of individual municipalities.

The Board of Directors for the Authority will consist of nine (9) members – three (3) selected by the Chaffee County Board of County Commissioners, and two (2) from each of the municipalities. The remaining two will be at-large appointees approved by a majority of the local governments (i.e. 2 out of 3 of the participating jurisdictions). The terms of office for Directors will be two-year terms, with the representatives from each jurisdiction overlapping each other.

The Directors generally will be able to approve routine actions via majority vote; however, certain actions will require a supermajority of 66.6% (or 6 members) in order to be in effect. The measures that require a supermajority include:

- condemnation of property for public use;
- proposal of ballot initiatives;
- creating, incurring, assuming, suffering or entering into any debt or indebtedness of any description whatsoever in the aggregate amount in excess of one million dollars;
- the addition of a new jurisdiction; and
- the termination of the Authority.

The Authority will become active upon approval of the IGA by all of the partners in this venture; however, actual organizational capability is not anticipated to commence until January 1, 2021. The interim period will be spent setting up a second IGA that will identify funding responsibilities of the partners along with the organizational structure of employees, which at this time is anticipated to consist of a contract with Chaffee County to utilize existing staff in the Office of Housing. The subsequent IGA is currently under review by staff.

Budget Impact

There is no fiscal impact to the 2020 budget or for the immediate creation of the Authority; however, the Town will continue to fund its obligations in the same manner as the Memorandum of Understanding which created the Chaffee Office of Housing. Under that MOU, the Town currently expends approximately \$11,500 annually, and will be budgeted at \$14,871 the 2021 Annual Budget.

Board Action

If the Board desires to move forward with this IGA, staff asks for a motion to approve Resolution 56 Series 2020, approving a Revised Establishing Intergovernmental Agreement for the Chaffee County Multijurisdictional Housing Authority and Rescinding The Board's September 22, 2020 Approval of a Prior Version.

TOWN OF BUENA VISTA**RESOLUTION NO. 56
SERIES 2020****A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A REVISED ESTABLISHING INTERGOVERNMENTAL AGREEMENT FOR THE CHAFFEE COUNTY MULTIJURISDICTIONAL HOUSING AUTHORITY AND RESCINDING THE BOARD'S SEPTEMBER 22, 2020 APPROVAL OF A PRIOR VERSION**

WHEREAS, on September 22, 2020 via Resolution No. 54 (Series 2020), the Board of Trustees approved an Establishing Intergovernmental Agreement for the Chaffee County Multijurisdictional Housing Authority;

WHEREAS, subsequent to such approval, the Town of Poncha Springs opted to not participate and additional revisions were made to the agreement; and

WHEREAS, the Board of Trustees desires to approve the new version of the agreement attached hereto as **Exhibit A** and rescind its September 22, 2020 approval of the prior version.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, as follows:

Section 1. The Establishing Intergovernmental Agreement for the Chaffee County Multijurisdictional Housing Authority attached hereto as **Exhibit A** is hereby approved and the Mayor or Town Administrator is authorized to execute the same.

Section 2. The September 22, 2020 approval of the prior version of the agreement via Resolution No. 54 (Series 2020) is hereby rescinded.

ADOPTED this 13th day of October, 2020.

Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk

ESTABLISHING INTERGOVERNMENTAL AGREEMENT FOR THE CHAFFEE COUNTY MULTIJURISDICTIONAL HOUSING AUTHORITY

This Intergovernmental Agreement (“Agreement”) is entered into as of the Effective Date, defined below, by and among the Board of County Commissioners of Chaffee County, Colorado (“County”); the Town of Buena Vista (“Buena Vista”); and the City of Salida (“Salida”) (collectively, the “parties”) each of which is a political subdivision of the State of Colorado.

Recitals

The provisions of Section 18 of Article XIV of the Colorado Constitution and C.R.S. § 29-1-203 allow Colorado governments to cooperate or to contract with one another to provide any function, service or facility lawfully authorized to each local government.

Colorado Revised Statute § 29-1-204.5 provides for the establishment by Colorado local governments to contract with each other to establish a separate governmental entity to be known as a multijurisdictional housing authority.

Chaffee County has experienced rapid growth over the last decade, and consequently, the demand for attainable and affordable housing has grown to exceed the available supply.

The business community, community members, public officials and others have expressed a concern that there is currently and will continue to be insufficient workforce housing for workers in Chaffee County.

A majority of counties and many cities within Colorado have addressed such housing issues through the creation of housing authorities, whose purpose it is to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs pursuant to a multijurisdictional housing plan.

A multijurisdictional housing authority established pursuant to C.R.S. § 29-1-204.5 may be used by the contracting local governments to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs pursuant to a multijurisdictional plan to provide: dwelling accommodations at rental prices or purchase prices within the means of families of low or moderate income; and attainable and affordable housing projects or programs for employees of employers located within the jurisdiction of the authority.

The County, Buena Vista, and Salida recognize the benefits and advantages obtained by working together to establish and create a multijurisdictional housing authority to provide attainable and affordable housing projects or programs for local low or moderate income families and for employees of local employers, and therefore desire to participate with one another in the establishment of a multijurisdictional housing authority serving the interests of residents of the County, Buena Vista and Salida.

NOW THEREFORE, the parties desire to create the Chaffee Housing Authority, a Multijurisdictional Housing Authority, a body and corporate and politic and a separate governmental entity of the State of Colorado, pursuant to C. R. S. § 29-1-204.5, by this Agreement, the parties hereby mutually agree as follows:

ARTICLE I

Name

The name of the multijurisdictional housing authority hereby established shall be the “Chaffee Housing Authority,” a Multijurisdictional Housing Authority (the “Authority”).

ARTICLE II

Purpose

It is the purpose of the Authority to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs in order to provide dwelling accommodations at rental prices or purchase prices within the means of households of low or moderate incomes, and to provide attainable and affordable housing projects or programs for employees of employers located within the jurisdictional boundaries of the Authority.

ARTICLE III

Boundaries

The boundaries of the Authority shall be coterminous with the boundaries of the separate governmental entities that comprise the authority, unless said boundaries are modified by the Authority. The boundaries of the Authority shall not include the area incorporated within the Salida Housing Authority, as shown in attached Exhibit A, and the incorporated area of the Town of Poncha Springs.

ARTICLE IV

Establishment and Organization of Governance

- (a) Governance: The Authority shall be governed by a Board of Directors (“Board”). All legislative power of the Authority is vested in the Board as described below.
- (b) Board of Directors. The inaugural Board shall be comprised of nine (9) members. The County shall appoint three members and Buena Vista and Salida shall each appoint two members to the Board and two members-at large shall be appointed upon the approval of a majority of the Member Jurisdictions. Each party shall be responsible for identifying its member(s) to the Board and deciding if it shall be an elected official or a designated member. Additionally, each party shall appoint an alternate or alternates, who may serve in the event a regular member is unable to attend a meeting and the parties, upon majority approval, may appoint an alternate or alternates who may serve in the event a member at large is unable to attend a meeting. When attending as described, alternate members shall have the same powers and duties as regular members.

(c) Duties of Board. It shall be the duty of the Board to govern the affairs of the Authority, to establish policies of the Authority, to comply with parts 1, 5, and 6 of C.R.S. § 29-1-204.5 as amended from time to time, and to exercise with due diligence and prudence the purpose and powers set forth herein, including, but not limited to the following:

1. Establishing the overall policy approval for the Housing Authority;
2. Establishing Bylaws for the duties and conduct of the Board;
3. Adopting an annual budget;
4. Adopting an annual audit, to be presented to each Member Jurisdiction;
5. Adopting annually an Administrative Plan, Strategic Plan, and/or Community Guidelines for deed restriction management; and
6. To employ, supervise, manage and direct agents and employees.

The Board of Directors will meet every other month to receive formal updates from the Authority's staff. On a (fiscal) yearly basis, the Board will review and approve of the annual budget and Administrative Plan, Strategic Plan, and/or Community Guidelines prior to the start of the fiscal year.

(d) Eligibility, Term of Office, and Filling Vacancies. The following eligibility criteria apply to both the inaugural and subsequent members of the Board:

All members of the Board must be residents of Chaffee County, or in the case that a new governmental entity is permitted to join the Authority, the Board member representing the new governmental entity must be a resident of the county in which the new member entity is situated, and shall have reached the age of 18 years of the effective date of their appointment.

Members of the Board shall serve two-year terms, with reappointment from the appointing jurisdiction at the end of each two-year term, except that, members of the inaugural Board from each appointing jurisdiction shall initially serve staggered terms of one and two years, which will respectively expire on January 31, 2022 and January 31, 2023, as designated by the appointing entity upon the member's Appointment and upon the approval of a majority of the Member Jurisdictions, after which the Members are eligible to serve their remaining two-year terms. The County's three inaugural Board members shall be designated such that one Board member serves a one-year term and the other two members will serve two-year terms.

Members of the Board shall receive no compensation for their services; however, reasonable pre-approved expenses related to the discharge of their duties shall be reimbursed.

Vacancies on the Board shall be filled by appointment from the jurisdiction from which The vacancy arises for the remainder of the unexpired term of the vacating member of the Board.

Voting. Each member of the Board shall have one vote on matters brought before the Board. The Board of Directors shall act only upon a duly executed vote of the Board Members. Each Director shall cast one vote. A vote of the Board shall be deemed duly executed if made by a majority of a quorum of Board Members present. A quorum shall consist of a majority of the Board Members. Board Members unable to attend a meeting must notify the Board in writing in advance of a meeting that a designated alternate will attend in their place.

Notwithstanding the foregoing or any other provision herein to the contrary, the following actions shall require the approval of two thirds (66.67%) of the full Board of Directors:

- i. condemnation of property for public use;
- ii. proposal of ballot initiatives;
- iii. creating, incurring, assuming, suffering or entering into any debt or indebtedness of any description whatsoever in the aggregate amount in excess of one million dollars;
- iv. the addition of a new jurisdiction; and
- v. the termination of the Authority.

Meetings of the Board shall be open to the public and conducted in accordance with C.R.S. 24-6-401, *et seq.* and as amended from time to time.

(e) Officers. The Board of Directors shall establish an Executive Committee, which will include four officers, Chair, Vice Chair, Secretary and Treasurer, who shall be elected or appointed annually by a majority vote of the full Board of Directors and serve a one-year term and the Secretary or Treasurer need not be a member of the Board. A vacancy in any office may be filled by the Board by a majority vote of the full Board of Directors for the unexpired portion of the term. Any officer may be removed by a majority vote of the Board of Directors whenever, in the Board's judgment, it is in the best interest of the Authority.

1. Duties.

- i. The Chair shall preside at all meetings and execute all legal instruments that have been authorized by the Board, on behalf of the Authority. The Chair shall perform all duties incident to the office of Chair and such other duties as may be established by the Board.
- ii. The Vice Chair shall serve as Chair in the event the Chair is absent or unable to fulfill the duties of Chair and when so acting shall have all the powers of and be subject to all the restrictions upon the Chair. The Vice Chair shall perform such other duties as may be established by the Board.
- iii. The Secretary shall be responsible for the minutes of the Board meetings, assure that all notices are duly given in accordance with the provisions of C.R.S. § 24-6-401, *et seq.* and fulfill other duties as may be established by the Board.
- iv. The Treasurer shall be the financial officer for the Authority and shall oversee the preparation of the Authority's budget, oversee financial transactions, perform all duties incident to the officer of Treasurer,

coordinate with department of revenue regarding the collection of any sales and use tax authorized pursuant to C.R.S. § 29-1-204.5 and fulfill other duties as may be established by the Board. All checks written from an Authority bank account over \$15,000 shall require the signature of the Treasurer and the Chair or Vice Chair.

2. **Salaries and Expenses.** The Board of Directors shall fix the salaries of the officers from time to time and no officer shall be prevented from receiving such salary by reason of the fact that he or she is also a director of the Authority. Each officer shall also be entitled to his or her necessary expenses, including traveling expenses, incurred in the discharge of his or her duties.
- (f) **New Members.** The Board of Directors may approve other jurisdictions to join the multijurisdictional housing authority and redefine the Authority's boundaries to include the jurisdiction through a vote, with at least two thirds (66.67%) of the Board membership voting in approval and approval by the governing body of the prospective new member party and each then-existing party. Notwithstanding the foregoing, any new member joining the Authority shall be a governmental entity that either shares a boundary with Chaffee County or is wholly situated within Chaffee County. The sitting Board will dictate the opting-in jurisdiction's financial contribution to the Authority, based on the same formula that establishes the current Authority's Party's own contribution, and will require a resolution to be passed by the incoming jurisdictions governing body prior to entertaining such requests. If a new member joins the Authority, subject to the membership requirements herein, said new member will be represented by two Board members. The addition of any new member shall correspondingly increase the total number of Board members by two members.
- (g) **Conflict of Interest.** No member of the Board and no any immediate member of the family of any such member shall acquire or have any interest, direct or indirect, in (a) any property or project acquired, held, leased or sold by the Authority; or (b) any entity with whom the Authority has contracted with to plan, finance, construct, reconstruct, repair, maintain, manage or operate any property, project or program related to the Authority. If any Board member has such an interest, whether direct or indirect, he or she shall immediately disclose the same in writing to the Board, and such disclosures shall be entered upon the minutes of the Board. Upon such disclosure, such Board member shall not participate in any action by the Board affecting the project, property, or contract unless the Board determines that, in light of such personal interest, the participation of such member in any such act would not be contrary to the public interest, the affected member shall not vote in the Board's determination of a conflict of interest .

ARTICLE V

Source of Revenue

- (a) **Sources of Revenue.** The possible sources of revenue for the Authority may include, but are not limited to, the following:
1. federal, state, local and private grants;
 2. fees associated with property management and/or deed restriction management;

3. interest on interest-bearing accounts;
 4. proprietary revenue of the parties in accordance with this Agreement;
 5. sales and/or use taxes levied in accordance with this Agreement and other applicable law;
 6. ad valorem taxes levied in accordance with this Agreement and other applicable law;
 7. private donations;
 8. development impact fees imposed in accordance with this Agreement and other applicable law; and
 9. revenue or general obligation bonds issued in accordance with applicable law.
- (b) Prerequisites for All Tax Levies and Impact Fees. The Authority shall not establish or increase any tax unless first submitted to a vote of the registered electors of the Authority in which the tax is proposed to be collected. Moreover, prior to levying any tax on any property within the boundaries of the Authority, the Board of Directors shall:
1. Adopt a resolution determining that the levying of such taxes will fairly distribute the costs of the Authority's activities among the persons and businesses benefited thereby and will not impose an undue burden on any particular group of persons or businesses; and
 2. Obtain the prior written consent of the governing party or parties having jurisdiction over the property on which the taxes are proposed to be levied or imposed.
- (c) Sales and Use Taxes. Any sales or use tax imposed or levied by the Authority on any transactions within the boundaries of the Authority shall not exceed the rate of one percent. Prior to levying any sales or use tax, the Authority shall designate the Treasurer who shall coordinate with the Colorado Department of Revenue regarding the collection, administration, and enforcement of any sales and use tax to be levied in the manner established by C.R.S. § 29-1-204.5, as it may be amended from time to time, and by other applicable law. The Authority shall apply the proceeds of all sales or use taxes solely towards the purposes, functions, or services authorized by this Agreement.
- (d) Ad Valorem Taxes. The Authority may levy an ad valorem tax on all properties within the Authority's boundaries of the Authority at a rate not to exceed five mills on each dollar of valuation for assessment of the taxable property within such boundaries. To levy an ad valorem tax, the Board shall certify to the Chaffee County Board of County Commissioners the levy of ad valorem property taxes in accordance with the schedule prescribed by C.R.S. § 39-5-128, as it may be amended from time to time. Thereafter, Chaffee County shall levy and collect the ad valorem taxes in the manner prescribed by law. All taxes levied under this Section, together with interest thereon and penalties for default in payment thereof, and all costs of collecting them shall constitute, until paid, a perpetual lien on and against the property taxed, and such lien shall be on a parity with the tax lien of other general taxes.
- (e) Development Impact Fees. The Authority shall not impose a development impact fee unless it also imposes a sales or use tax or an ad valorem tax pursuant to this agreement,

or both and in the manner established by C.R.S. § 29-1-204.5, as it may be amended from time to time. No development impact fee imposed by the Authority shall be imposed on the development, construction or permitting of low- or moderate-income housing or affordable employee housing. No impact fee shall be imposed by the authority without the prior written consent of the governing party or parties having jurisdiction over the property on which the impact fees are imposed. Any development impact fee imposed by the Authority shall not exceed the rate of two dollars (\$2.00) per square foot of gross floor area of any building constructed thereon.

- (f) Other Sources of Revenue. The parties may make monetary and in-kind contributions to the Authority. The parties shall enter into a Funding Agreement which shall provide, at a minimum, funding for the Authority for the first three (3) full calendar years after the appointment of the Board. The parties acknowledge that such funding may not be adequate to completely fund the Authority for such years. Funding from each party shall be subject to annual availability and appropriation by the governing body of each jurisdiction.

In addition to the foregoing, the parties may, from time to time, pay the Authority with proprietary revenues or other public funds for services rendered or facilities provided by the Authority, as contributions to defray the cost of any purpose set forth in this Agreement, and/or as advances for any purpose subject to repayment by the Authority.

ARTICLE VI

Powers and Functions

- (a) Powers. The general powers of the Authority include the following:

The use of any power and responsibility listed below shall be at the discretion of the Board of Directors.

1. To plan, finance, acquire, construct, reconstruct, manage, and operate housing for households located within the jurisdiction of the Authority, in particular, low- to moderate-income households;
2. To plan, finance, acquire, construct, reconstruct, manage and operate housing programs for employees of employers located within the jurisdiction of the Authority;
3. To make and enter into contracts with any person, including, without limitation, contracts with state or federal agencies, private enterprises, and nonprofit organizations;
4. To employ agents and employees;
5. To cooperate with state and federal governments concerning the financing of housing projects and programs;
6. To acquire, hold, lease, (as lessor or lessee), sell, or otherwise dispose of any real or personal property, commodity, or service;

7. To condemn property for public use, if such property is not owned by any governmental entity or any public utility and devoted to public use pursuant to state authority; provided, however, that the use of the condemnation by the Authority shall occur with the concurrence of the participating local government jurisdiction where the proposed condemnation action is located;
8. To levy, in all of the area within the boundaries of the Authority, a sales or use tax, or both, upon every transaction or other incident with respect to which a sales or use tax is levied by the state, as more fully described in Article V(c) of this Agreement.
9. To levy, in all of the area within the boundaries of the Authority, an ad valorem tax; provided, however, that the use of taxing authority by the Authority shall occur only with the concurrence of all of the participating local government jurisdictions prior to submission for voter approval, as more fully described in Article V(d) of this Agreement.
10. To incur debts, liabilities, or obligations;
11. To sue and be sued in its own name;
12. To have and use a corporate seal;
13. To fix, maintain, and revise fees, rents, security deposits, and charges for functions, services, or facilities provided by the Authority;
14. To adopt, by resolution, bylaws or regulations respecting the exercise of its powers and the carrying out of its purposes;
15. To exercise any other powers that are essential to the provision of functions, services, or facilities by the Authority and that are specified in this Agreement;
16. To perform any act and things authorized by C.R.S. § 29-1-204.5, as may be amended from time to time, under, through, or by means of an agent or by contracts with any person, firm, or corporation;
17. To issue revenue or general obligation bonds according to state law;
18. To establish, and from time to time increase or decrease, a development impact fee and collect such fee from persons who own property located within the boundaries of the Authority who apply for approval for new residential, commercial, or industrial construction in accordance with applicable ordinances, resolutions, or regulations of any county or municipality as more fully described in Article V(e) of this Agreement. To establish enterprises for the ownership, planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, or operation or any combination of the foregoing, of housing projects or programs as authorized C.R.S. § 29-1-204.5, as may be amended from time to time, and by this section on the same terms as and subject to the same conditions provided in C.R.S. § 43-4-605, as may be amended from time to time.
19. To propose a referred measure to the electorate providing that the Authority is authorized to collect and spend or reserve all revenues of the Authority from existing property and sales or use taxes, non-federal grants and other revenue sources in any given year or in perpetuity to fulfill any of the prescribed purposes of the Authority, notwithstanding any limitation set forth in Article X, Section 20 of the Colorado Constitution.

(b) Functions. The functions, duties, and emphasis for the Housing Authority as listed herein do not necessarily constitute a complete list; the Board of Directors may choose to work in other functional areas supportive of affordable and workforce housing. Likewise, the list is not intended to suggest that all the functions should be a part of the initial strategic administrative plan for the Authority; the type and number of functions will depend upon the direction of the Board of Directors and the capacity of the Housing Authority to engage in particular areas of work.

1. Permanent staff/services, with some work to be contracted;
2. Provide homeownership and rental assistance programs;
3. Administer CDBG and HOME funding, if applicable;
4. Identify properties that can be developed or redeveloped for affordable and/or workforce housing;
5. Issue double tax-exempt bonds for affordable housing;
6. Create public/private partnerships, including but not limited to, assisting private developers and non-profits in packaging deals and group funding for a variety of resources;
7. Conduct housing habitability inspections for Rental Deposit Guarantee Program or other housing programs;
8. Facilitate education regarding Fair Housing Law and other regulations;
9. Implement measures for privately held deed restricted properties, such as: qualifying buyers and renters for affordable units; marketing available properties; setting affordable prices for new and resale properties; setting up and implementing lottery process; answering inquiries about available affordable units; setting maximum initial and resale prices; and keeping a current list of available properties and who to contact.

Article VIII

Status as a Separate Entity and Political Subdivision

The Authority shall be a political subdivision and a public corporation of the state, a governmental authority separate from the parties to the Agreement, and shall be a validly created and existing political subdivision and public corporation of the state, irrespective of whether a party withdraws (whether voluntarily, by operation of law, or otherwise) from such Authority subsequent to its creation under circumstances not resulting in the recession or termination of this Agreement, the Agreement establishing such Authority pursuant to its terms. It shall have the duties, privileges, immunities, rights, liabilities, and disabilities of a public body politic and corporate. The Authority may deposit and invest its moneys in the manner provided in C.R.S. §43-4-616. The bonds, notes and other obligations of the Authority shall not be the debts, liabilities or obligations of the contracting member governmental parties.

ARTICLE IX

Insurance

The Authority shall purchase and maintain at all times an adequate policy of public entity liability insurance, which insurance shall at the minimum provide the amount of coverage described in C.R.S. § 24-10-115(1), including errors and omissions coverage. The Authority may purchase such additional insurance as the Board deems prudent but in the event the Authority hires employees the Authority shall secure and maintain, Workers' Compensation Insurance and Unemployment Insurance as required by applicable law and automobile liability insurance that meets the requirements of C.R.S. § 24-10-115(1). The Authority's employees acting within the scope of their employment shall be indemnified pursuant to C.R.S. § 24-10-110

ARTICLE X

Provisions

- (a) Term. This Agreement shall continue in full force and effect until terminated in accordance with the provisions of subparagraph (c), below.
- (b) Amendment. This Agreement may be modified or amended only by action of the respective governing bodies of all Member Jurisdictions.
- (c) Termination. This Agreement may be rescinded or terminated by the approval of two thirds (66.67%) of the full Board. In the event of the rescission or termination of this Agreement and the dissolution of the Authority, all right, title, and interest of the Authority in General Assets (as hereinafter defined) of the Authority shall be conveyed to the Members who are such at the time of rescission or termination, as tenant-in-common subject to any outstanding liens, mortgages, or other pledges of such General Assets. The interest in the General Assets of the Authority conveyed to each Member shall be that proportion with the total dollar amount paid or contributed by such Member to the Authority for all purposes during the life of the Authority by all such Members during the life of the Authority. The term "General Asset" as used herein shall include all legal and equitable interests in real or personal property, tangible or intangible, of the Authority. Notwithstanding the foregoing, the right of the Board or the parties to terminate this Agreement shall be abrogated if the Authority has bonds, notes or other obligations outstanding at the time of the proposed termination unless provision for full payment of the same has been made by escrow or otherwise.
- (d) Withdrawal. Any Member may withdraw from the Authority, with the written consent and approval of the Member's governing body and with at least two thirds (66.67%) of the Board membership voting in approval, as of the end of any calendar year by giving written notice to the Authority at least 90 days prior to the end of such calendar year, provided that such withdrawing Member shall pay all of its obligations hereunder or any effective funding agreement to the effective date of its withdrawal. If a party withdraws

from the Authority, the said party will lose its representation on the Board and that the total number of Board members shall decrease by the number of the party's Board members. Within 90 days of a party withdrawing, the remaining parties shall review this Agreement, the Funding Agreement and all pertinent agreement between the parties concerning the Authority and re-negotiate, redraft or amend the agreements as necessary to continue the duties and obligations of the Authority.

- (e) Funding Appropriated. Notwithstanding any other term or condition of this Agreement, it is expressly understood and agreed that the obligation of any party for all or any part of the payment obligations herein or effective funding agreement,, whether direct or contingent, shall only extend to payment of monies duly and lawfully appropriated for the purpose of this Agreement by each party's respective governing body. Each party hereby represents to the other that all monies necessary to pay that party's obligations set out herein or effective funding agreement for the project as of the date of execution of this contract have been legally appropriated for the purpose of this Agreement.
- (f) Applicable Law. This Agreement shall be interpreted pursuant to the laws of the State of Colorado. The parties agree to comply with all applicable federal, state, and local statutes, charter provisions, ordinances, rules, regulations, and standards as are in effect at the time this agreement is executed.
- (g) Severability. Should any one or more provisions of this Agreement be determined to be illegal or unenforceable, all other provisions nevertheless shall remain effective; provided, however, the parties shall forthwith enter into good faith negotiations and proceed with due diligence to draft a term that will achieve the original intent of the parties hereunder.
- (h) Venue. Venue for any litigation arising out of any dispute hereunder shall be in the Chaffee County District Court, State of Colorado.
- (i) Headings for Convenience. Headings and titles contained herein are intended for the convenience and reference of the parties only and are not intended to combine, limit, or describe the scope or intent of any provision of this Agreement.
- (j) No Waiver of Governmental Immunity Act. The parties hereto understand and agree that all parties, their commissioners, mayors, city councils, agents, and employees are relying on, and do not waive or intend to waive by any provision in this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §§ 24-10-101 to 120, C.R.S., or otherwise available to that party.
- (k) Entire Agreement. This Agreement constitutes the entire Agreement of the parties hereto. The parties agree there have been no representations made other than those

contained herein; that this Agreement constitutes their entire Agreement; and further agree that the various promises and covenants contained herein are mutually agreed upon and are in consideration for one another.

- (l) No Third-Party Beneficiaries. The parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the parties to this Agreement, shall have any right, legal or equitable to enforce any provision of this Agreement.
- (m) Notices. All notices shall be in writing. Notices will be deemed to have been duly given if delivered personally or if mailed via certified mail (return receipt requested and postage prepaid) and confirmed by such certified mail receipt, given by facsimile or e-mail confirmed by receipt, or sent by courier confirmed by receipt, addressed to the party at the address set forth below or at such other address as either party may designate to the other in accordance with this Section. Notices shall be deemed to be given on the date of receipt, except that if delivery is refused, notice shall be deemed given on the fifth (5th) day after it is sent.
- (n) Interpretation. Subject only to the express limitation set forth herein, this Agreement shall be liberally construed (a) to permit the Authority and the parties to exercise all powers that may be exercised by a multijurisdictional housing authority pursuant to Colorado law; (b) to permit the parties hereto to exercise all powers that may be exercised by them with respect to the subject matter of this Agreement and applicable law; and (c) to permit the Board of Directors to exercise all powers that may be exercised by the board of directors of a multijurisdictional housing authority pursuant to Colorado law and by the governing body of a separate legal entity created by contract among the parties pursuant to C.R.S. § 29-1-203.

[Remainder Intentionally Left Blank]

THEREFORE, IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CHAFFEE COUNTY, STATE OF COLORADO

Chaffee County

Town of Buena Vista

By: 

By: _____

Greg Felt, Chairperson

Chaffee County Board of Commissioners

ATTEST:

ATTEST:



Chaffee County Clerk/Recorder

Date: 10-8-2020

Date: _____



City of Salida

By: _____

ATTEST:

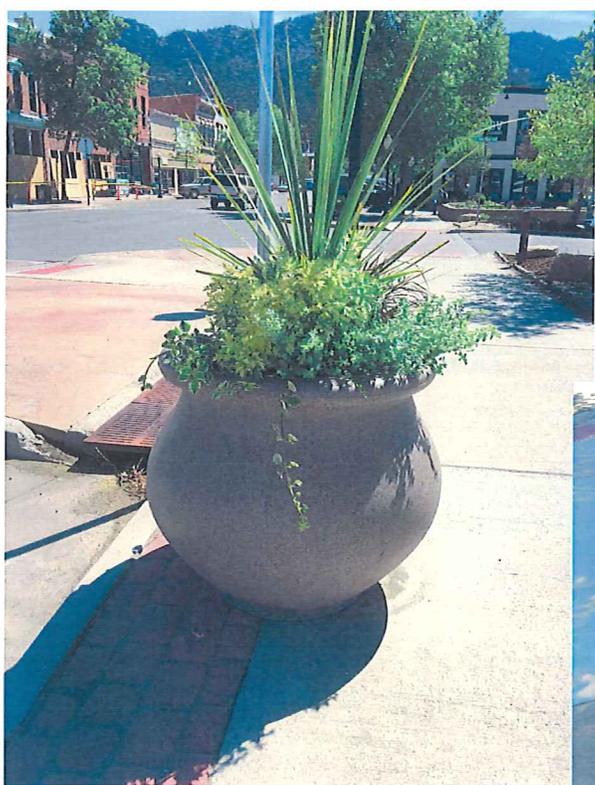
Date: _____

Exhibit A

The boundaries of the Authority shall not include the area incorporated within the Salida Housing Authority, as shown below.

Parcel Number	R380706400011	Physical Address	525 SIXTEENTH ST	Total Value	\$3,159,338	Last 2 Sales			
Property Class	Clubhouse	Owner Address	SALIDA HOUSING AUTHORITY			Date	Price	Reason	Qual
Taxing District	07		SALIDA, CO 81201			n/a	0	n/a	n/a
Acres	5.95					n/a	0	n/a	n/a
Brief Tax Description	BLKS 179 & 180 AND VACATED ALLEYWAYS BASSETT ADDITION B358 P379 <i>(Note: Not to be used on legal documents)</i>								

Beautification Report 2020



Planters

Low Maintenance Plan for Summer 2020

All Grasses and Vines

Low Water

No need to fertilize

No need to deadhead

No need for deer spray





Xeric Gardens and Splash Park

Beautification volunteers
cleaned, weeded, mulched,
added compost and planted
in May and throughout the
summer 2020



**Before and After
Railroad Street**

3 New Utility Box Covers



Colorado Ave

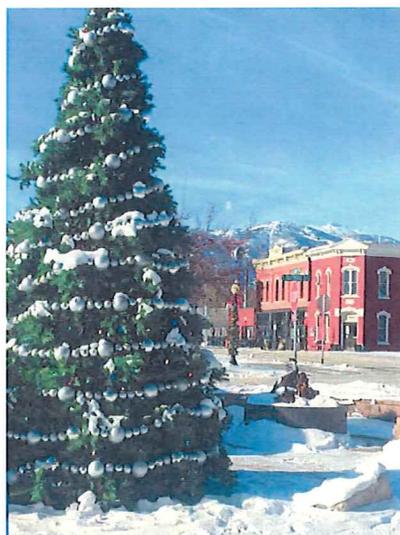
Total Cost: \$750
Project costs covered using
Beautification's fundraised funds



Court Street

2019 Fall and Winter Projects

December 2019:
Added the new 3 ft. section
to the Town Holiday Tree in
the Splash Park



October 2019
Scarecrow Contest

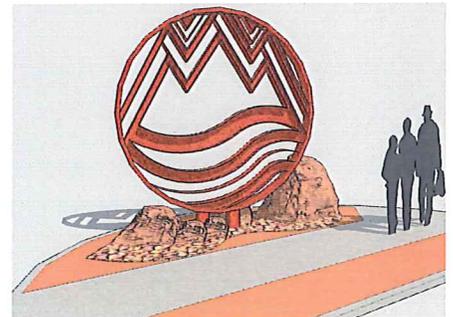


October 2019:
Wired five new lighted
snowflakes to Hwy 24 and
rewired older snowflakes that
needed repair



Still To Come in 2020

- 3 new black benches have been ordered for E Main St
- The Mountain Vibrance sculpture for the Highway median near the BV fire department is under construction
- Scarecrow contest
- Decorate the East Main planters for the winter months



Budget Requests for 2021

2021 Beautification Budget Requests2021.....	
	Qty	Cost
Continuing Project: Annual flowers for town planters.	50 @ \$78	\$3,900
Continuing Project: Plants / Compost / Mulch for Xeric Gardens on East Main	11 @ \$50	\$550
Continuing Project: Black metal benches for East Main St. sidewalks. Replace wood benches against the buildings on East Main with benches designed and built by BVHS metal shop students. We also plan to purchase additional black metal benches commercially to supplement.	4 @ \$1300	\$5,200
Continuing Project: Additional trash cans for South Main park	2 @ \$2,300	\$4,600
Total budget requests		\$14,250

Additionally our 2021 goal is to continue from 2020 a focus on beautifying Highway 24

- The first item we plan to tackle in 2021 is to create a plan for beautifying the median at Charles St.



Trails Advisory Board

Trails Planning Progress Report

2020 Activities

- New river access stairway from the Arkansas River Trail
- Adopt-a-Trail Program
- Three new TAB members
- Trail Planning

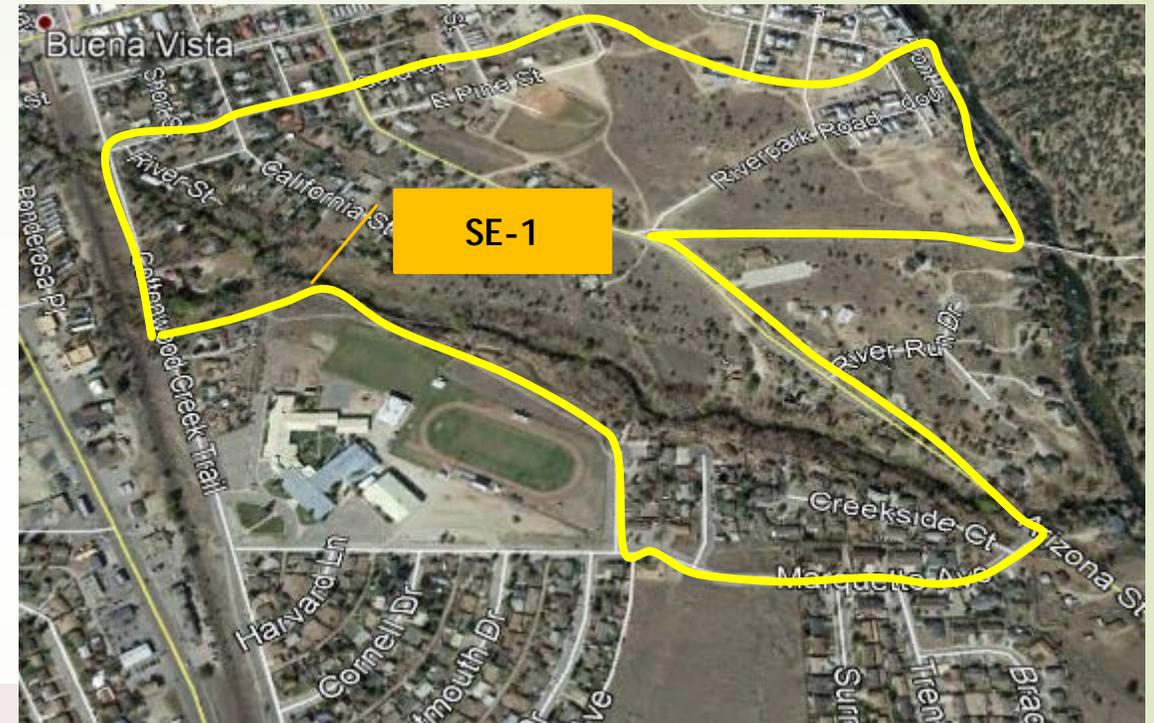


Northeast Quadrant

Proposed Trail Number	Priority	Description	Length	Cost Estimate
NE-1	6	Extend Rock&Roll trail to connect two staircases along the Arkansas Trail	0.3 miles	Low
NE-2	1	Walton Loop Complete Arkansas Trail Loop from tennis court to the ADA Trail	1.0 mile	\$70,000
NE-3	2	Disc Golf Course single track	0.8 miles	Low
NE-4	1	Restore tread width on Whipple Trail; 4 river access points	0.3 miles	\$50,000



Southeast Quadrant



Proposed Trail Number	Priority	Description	Length	Cost Estimate
SE-1	3	Cottonwood Creek Loop - Restore existing Cottonwood Creek Trail; connect with Zebulon Pike Trail; new bike Lane on Marquette; new bike lane on Gold; existing Railroad Avenue path	2.3 miles	Medium
SE-2	8	Cactus Trail	0.2 mile	Low

Northwest Quadrant



Proposed Trail Number	Priority	Description	Length	Cost Estimate
NW-1	4	Crossman Loop - Existing bike Lane on CR 306 to CR 361 past Harmon Fishing Access to Crossman; North Pleasant to CR 306 (Town and County)	6 miles	Low

Southwest Quadrant



Proposed Trail Number	Priority	Description	Length	Cost Estimate
SW-1	5	Peaks View Loop East - complete Gregg Drive Trail, New(?) leg from Gregg Drive to South Gunnison; connect to Mill Street and South Pleasant to existing Peaks View Trail	4 miles	Medium
SW-2	7	Peaks View West Loop	3 miles	Low

Trails Plan

Proposed Trail Number	Priority Ranking	Description	Connectivity	Length	Cost Estimate	Funding
NE-2	1	Walton Loop - Complete ADA Loop trailhead, include segment from parking area to High School Baseball Field (GOCO Grant)	Around Arkansas River Park	1.0 mile	\$70,000	GOCO Grant
NE-4	1	Whipple Trail restore tread width, River access points	Four Mile area	0.3 miles	\$50,000	CPW Grant
NE-3	2	Disc Golf Course singletrack (GOCO grant in kind)	East Main street to Whipple bridge	0.8 miles	Low	GOCO Grant (match)
SE-1	3	Cottonwood Creek Loop - Restore existing Cottonwood Creek Trail; connect with Zebulon Pike Trail; new bike Lane on Marquette; new bike lane on Gold; existing Railroad Avenue path	Arkansas River Trail - Stage and Rail Trail - River Park - High School-Middle School	2.3 miles	Medium	
NW-1	4	Crossman Loop - Existing bike Lane on CR 306 to CR 361 past Harmon Fishing Access to Crossman; North Pleasant to CR 306 (Town and County)	CR306 to Crossman, Harmon Fishing Access	6 miles	Low	
SW-1	5	Peaks View Loop East - complete Gregg Drive Trail, New(?) leg from Gregg Drive to South Gunnison; connect to Mill Street and South Pleasant to existing Peaks View Trail	In-Town Bike lanes to Rodeo Road and Gregg Drive	4 miles	Medium (Gregg Drive)	
NE-1	6	Extend Rock&Roll trail to connect two staircases along the Arkansas Trail	Rock&Roll to Walton Loop	0.3 miles	Low	
SW-2	7	Peaks View West Loop	Rodeo Road to CR 306 Bike Lane (County)	3 miles	Low	
SE-2	8	Cactus Trail	The Farm to Cottonwood Creek Loop	0.2 mile	Low	

Next Steps

- ▶ Develop project descriptions
- ▶ Project cost estimates
- ▶ Recommend phasing
- ▶ Funding - grant applications, CIP budget



Thanks to the Trails Advisory Board

Volunteers

- Lois Walton
- Pat McCarthy
- Kelly Collins
- Alex Ware
- Ryan Cole
- Nancy Fox
- Jim Hight



Town Trustee and Staff

- Dave Volpe
- Shawn Williams
- Earl Richmond

18

79

THE TOWN OF

BUENA VISTA

Buena Vista Recreation

The Buena Vista Recreation Department's vision is to serve the local community by facilitating affordable and inclusive recreational opportunities.



Mission

Our mission is to support individuals' well-being by:

1. Providing recreation programs that inspire a variety of interests, including sports, , and fine arts.
2. Organizing special events that promote community development through positive social interaction.
3. Facilitating stewardship of our outdoor recreation resources.
4. Communicating with the Recreation Advisory Board to address the evolving needs of the community.

BV Recreation Staff



Earl Richmond Recreation Director

Shane Basford Program Coordinator

Ben Eichel Special Events Coordinator, Recreation Assistant and Facility Operator

Programming - The HEART AND SOUL of BV Recreation

HOME	PERIOD	GUEST
FOULS	PLAYER FOUL	FOULS
SCORE	MATCH	SCORE



BV Rec has had great success in 2020 by reinventing how we are offering program opportunities during a pandemic. Chaffee Co has remained relatively healthy and has allowed us to structure programs by taking into consideration:

Smaller group sizes Shorter seasons Updated safety precautions-Health screening-Great communication with our participants and the community.

Special Events Buena Vista

BV Rec works with our department heads to assure that all new and existing special events are not only in compliance with town code, but that they also will be safe and easily integrated into the lives of locals and guests alike.

2020 was a year like no other for Special Events. Most large events were postponed/rescheduled. Many small Special Events have occurred with great success.

2021 looks to be a very big year for Special Events in BV. We are prepared and ready with many updates to our systems, policies and protocols.

BV Community Center - Stays Open⁹⁵ For Business

With updated guidelines and our staffing structure, we are able to remain open for business for our locals and guests here in Buena Vista.

- Reduced occupancy per rooms
- Reduced frequency per day per room rental
- Improved cleaning schedules
- Self guided check out systems

Welcome to the BV Community Center. To keep you, our staff, and other guests safe, please:

1. Wash in and Wash out. Wash (or sanitize) your hands upon arriving, routinely while you are here, and upon departure.
2. Maintain at least 6 feet distance from others.
3. Please wear a mask or face covering.
4. Stay home if you have a fever or cough.
5. Event organizers please ensure tables and chairs are disinfected before being put away.

Thank You



Facility Management

A large group of people, many wearing pink t-shirts, posing on a concrete structure outdoors under a blue sky with clouds. The group is arranged in several rows, with some people sitting on the ground in front and others standing or sitting on the structure behind. The background shows a clear blue sky with scattered white clouds and some distant hills or mountains.

BV Rec helps manage all the reservation that occur not only in our Community Center, but also at our town parks and pavilions. Demand for our spaces are on the rise and we are here to help fulfill the needs of special events, programming and the overall desires of our general public.

Trail Maintenance & Trail Development

BV Rec continues to work closely with the BVSC (Buena Vista Single Track Coalition) and the BV Trails Advisory Board.

- Trail maintenance days.
- Pump Track Rehab Project.
- Creation of a new .5-mile single track trail around the Pump Track/BV Dog Park area.
- Prioritizing and executing new trail development opportunities each year.



Trail Maintenance & Trail Development

We continued to manage the CPW grant which has brought our region 9 new miles of incredible human powered single track. The final touches are taking place this fall. These trails are being extremely well received.

BV Rec is working with the BVSC to assist in the restoration of the Whipple Bridge and the restore the first 1500 feet of the Whipple Trail.

We have applied for a GOCO Grant to support the completion of the Walton Loop ADA accessible trail and additional singletrack in our Disc Golf Course area.

Capital Improvement Projects

-2020

99

Buena Vista Rec was able to manage several Capital Improvement projects. Many are complete and a few are being pushed forward to 2021 due to uncontrollable circumstances.

CIP Projects Updates - 2020

100

- **Skate Park Border and Improvements** - 1800 sq. ft of new concrete. New half pipe. Updated curb appeal. New signs.
 - **Pump Track Rehab**- Redefined all 3 courses. Beautified the entire facility. Built .5 miles of single track around the park. New signs.
 - **Outdoor Volleyball Courts Rehab** - Replaced surface sand. New nets and new lines.
 - **Youth Baseball Scoreboard** - New state of the art little league scoreboard to replace our outdated and unserviceable one.
- 

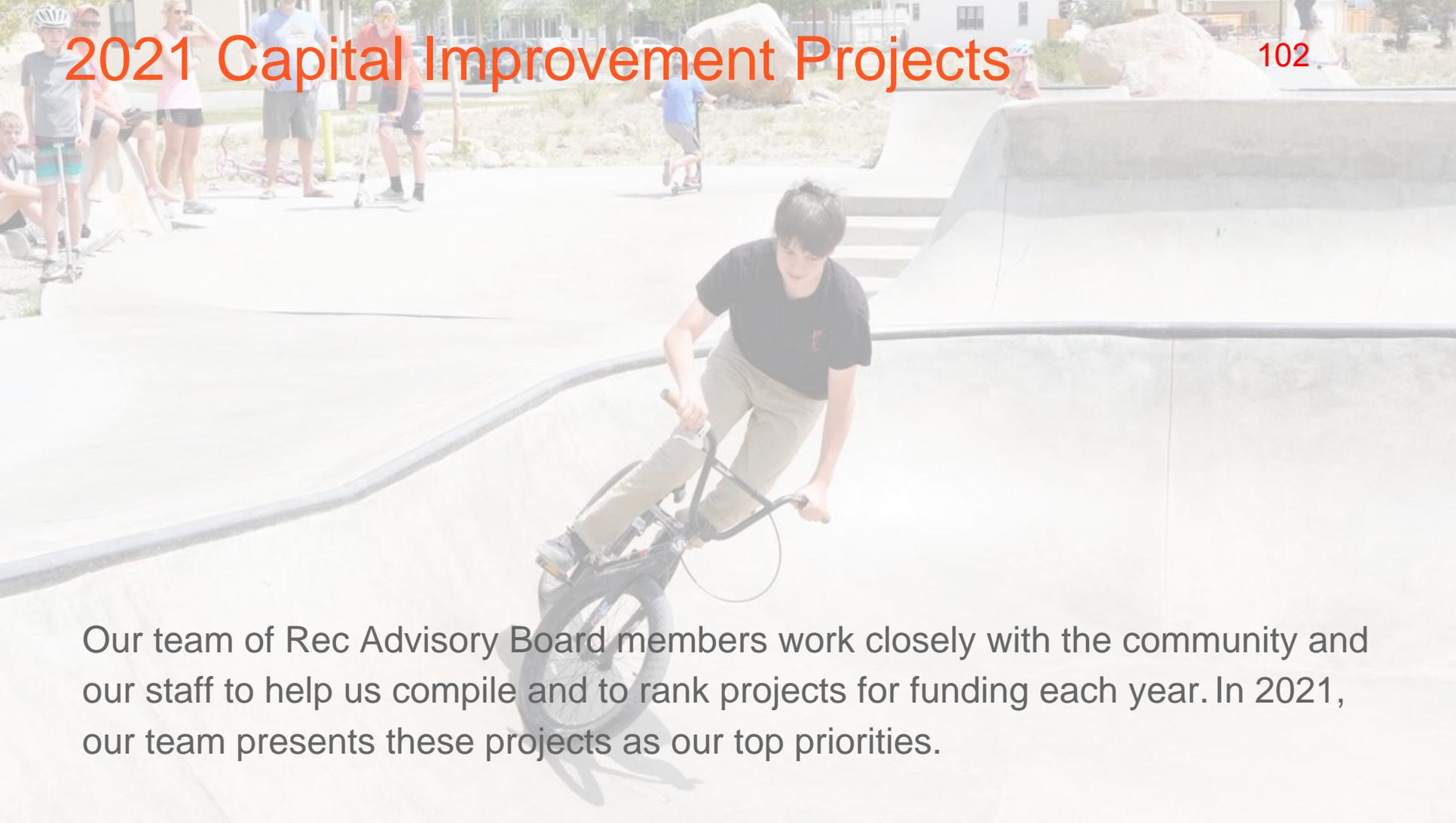
CIP Projects Updates - 2020

101

- **Disc Golf Course Improvements** - Additional tee pads and baskets installed to add variety and options for tournament play.
- **Rodeo Grounds Upgrades**- New signs, roof repairs and facility upkeep.
- **Additional Seating at BV Splash Park** - Benches will be installed in November.
- **McPhelemy Park Shade Structure** - Delayed due to log jam in contractors schedule and lengthy flood plain review necessary for the final permit.

2021 Capital Improvement Projects

102

A young man in a black t-shirt and khaki pants is performing a bicycle stunt on a concrete ramp. He is leaning forward, balancing on the handlebars as he descends the ramp. In the background, several other people are watching or participating in activities at the skate park. The scene is outdoors with large rocks and buildings in the distance.

Our team of Rec Advisory Board members work closely with the community and our staff to help us compile and to rank projects for funding each year. In 2021, our team presents these projects as our top priorities.

Softball Field and Tennis Courts Light

103
S



Rewire light poles and upgrading bulbs - \$18,000 CTF

The electrical wires at the Softball Fields on the lighting towers need to be replaced to bring our systems up to code standards and bulbs in both locations need to be replaced with new LED bulbs.

Multigenerational Facility

104

\$20,000 - CTF

6 dedicated Pickleball courts

One mile of ADA trail development – Walton Loop

One mile of new single-track development

New restroom and sanitation facility

\$20,000 would be the cash match from the Town to contribution to a \$406,000 GOCO Grant ask in 2021.



DPCA Gym Floor Resuracing

HOME	PERIOD	GUEST
FOULS	PLAYER FOUL	FOULS
SCORE	MATCH	SCORE



\$12,500 General Fund

Floor would be sanded and resurfaced and new Pickleball lines would be added. Making for a clearer and cleaner court surface that would require less monthly maintenance by BV Rec staff.

Rodeo Grounds Improvement

ents

106

\$5500 - General Fund

Upgrading the PA System and make shelter improvement to get prepared for the 100^h anniversary of the Collegiate Peaks Stampede.



Rec Maintenance Vehicle

\$10,000 General Fund

The BV Recreation Department does not currently have a vehicle to used to support our daily workload for programming. A vehicle like a Gator could help in several areas.

- Field maintenance. To reduce reliance on the old tractor.
- General material and supply hauling at the BV River Park
- Trash service at River Park
- Event management
- Moving more efficiently between the office and our facilities

Project Goals 2022

- **BV Rodeo Grounds Shelter-Pavilion**
- **Forest Square Basketball Court Rehab**
- **Forest Square Pavilion Remodel**
- **Whipple Bridge Wood Board s Replacements**
- **Whipple Trail Rehab Work**

QUESTIONS ?????????????????????????????????



Town of Buena Vista

**RESOLUTION NO. 57
(Series 2020)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
BUENA VISTA, COLORADO, ENDORSING THE PASSAGE OF
AMENDMENT B ON THE NOVEMBER 2020 BALLOT**

WHEREAS, Amendment B has been placed on the November 3, 2020 ballot which would repeal the Gallagher Amendment;

WHEREAS, the Buena Vista Board of Trustees recognize the original intent and benefits of the Gallagher Amendment adopted in 1982 by the State of Colorado;

WHEREAS, the Buena Vista Board of Trustees recognize the intent and benefits to the Taxpayer Bill of Rights, or TABOR Amendment, adopted in 1992 by the State of Colorado;

WHEREAS, the Buena Vista Board of Trustees recognize that unintended consequences exist from having both the Gallagher and TABOR amendments and that these unintended consequences include an imbalance in property tax calculations because the ratio of residential to nonresidential property valuations is established in the State constitution;

WHEREAS, by passing Amendment B, the Gallagher Amendment would be repealed, eliminating this ratio in the constitution and allowing greater budgetary flexibility for the State, and helping to preserve property tax income coming to Chaffee County, Buena Vista, and the county's special districts;

WHEREAS, by passing Amendment B, TABOR would still prohibit tax increases taxes without voter approval; and

WHEREAS, the Buena Vista Board of Trustees desires to support the approval of Amendment B to benefit Buena Vista, Chaffee County, and the State of Colorado as a whole.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF BUENA VISTA:**

Section 1. For the reasons set forth above, the Board of Trustees of the Town of Buena Vista endorses and supports the passage of Amendment B and urges all electors of the Town to vote in favor of Amendment B.

Section 2. The Town Clerk is directed to report the passage of or distribute this Resolution through established, customary means, other than paid advertising, by which information about the proceedings of the Board is regularly provided to the public.

RESOLVED, APPROVED AND ADOPTED this 13th day of October, 2020.

TOWN OF BUENA VISTA, COLORADO

Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk



Town of Buena Vista
 Post Office Box 2002
 Buena Vista, Colorado 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: October 13, 2020
 TO: Mayor and Board of Trustees
 FROM: Michelle Stoke, Town Treasurer
 AGENDA ITEM: Proposed 2021 Budget

Request:

A request is being made for the Board of Trustees to review the 2021 proposed Budget.

Introduction to ClearGov:

Staff is pleased to announce the launch of our new transparency website ClearGov which can be found at <https://www.cleargov.com/colorado/chaffee/town/buena-vista>. In addition to transparency ClearGov has a collaborative Budget Builder module which Town is now utilizing during the budget process. I have sent out invitations to the Mayor and each Trustee requesting they review the 2021 Proposed Budget for the General Fund and the Capital Improvement Fund. A demo of the Budget Builder will be given during the meeting.

Analysis:

Staff is presenting the first draft of our Proposed 2021 Budget. The 2021 Budget remains structurally balanced. This meeting, the Board of Trustees needs to set the public hearings for the Budget to be during the regular meetings dated:

Tuesday, October 27, 2020
 Tuesday, November 10, 2020
 Tuesday, November 24, 2020
 Tuesday, December 8, 2020

A listing of the Proposed Capital Improvement Projects has been attached for your reference.

Policy Alignment:

This aligns with Town's Financial Policy requiring adherence to the Colorado Revised Statute regarding Municipal Budgeting.

BOT Action:

The Board should make and second a motion to set the public hearing dates.

Respectfully submitted,
 Michelle Stoke, CPA
 Treasurer

Town of Buena Vista, Colorado
Capital Improvement Plan

2021

	Status	Project #	2021	2022	2023	2024	2025	Total
Administration								
Sunset Vista IV park and trail	Pending	Admin-18-02		100,201				100,201
<i>Fund Balance In-Kind</i>				50,201				50,201
<i>Contributions</i>				50,000				50,000
Town Hall Building	Pending	Admin-18-03				2,900,000		2,900,000
<i>General Fund</i>						500,000		500,000
<i>State & Local Grants</i>						500,000		500,000
<i>Other</i>						1,900,000		1,900,000
New Vehicle for Town Hall	Pending	Admin-18-04			35,000			35,000
<i>General Fund</i>					35,000			35,000
Administration Total			0	100,201	35,000	2,900,000	0	3,035,201
Clerk								
Municode Recodification	Unfunded	Clerk-19-01	21,600					21,600
<i>General Fund</i>			21,600					21,600
Clerk Total			21,600	0	0	0	0	21,600
Fire								
Airport Fire Truck	Pending	Fire 18-03		300,000				300,000
<i>Fire Truck Fund</i>				150,000				150,000
<i>Other</i>				150,000				150,000
Safety Complex	Pending	Fire 18-04		5,200,000				5,200,000
<i>Fund Balance</i>				1,000,000				1,000,000
<i>Grants/Donations</i>				500,000				500,000
<i>Other</i>				3,700,000				3,700,000
Brush Truck Replacement	Funded	Fire 21-01	140,000					140,000
<i>Fire Truck Fund</i>			140,000					140,000
Chief's Command Vehicle	Funded	Fire-17-02	70,000					70,000
<i>Fire Truck Fund</i>			70,000					70,000
Engine #7 Replacement	Pending	Fire-18-02			250,000			250,000
<i>Fire Truck Fund</i>					250,000			250,000
Fire Total			210,000	5,500,000	250,000	0	0	5,960,000
Information Technology								
Data Center Upgrade	Funded	IT-21-01	89,621					89,621
<i>General Fund</i>			89,621					89,621
Domain Consolidation	Funded	IT-21-02	19,995					19,995
<i>General Fund</i>			19,995					19,995
Information Technology Total			109,616	0	0	0	0	109,616
Parks								
Whitewater Park Infrastructure	Funded	Parks-17-05	7,000	7,000	7,000	7,000	7,000	35,000
<i>Donations</i>			3,500	3,500	3,500	3,500	3,500	17,500
<i>General Fund</i>			3,500	3,500	3,500	3,500	3,500	17,500
Community Center Landscape/Irrigation	Funded	Parks-18-01	13,250					13,250
<i>General Fund</i>			13,250					13,250
Whitewater Bladder Wave	Pending	Parks-18-03			100,000			100,000
<i>General Fund</i>					100,000			100,000
RiverPark Boathouse Deck Repair	Funded	Parks-21-01	5,000					5,000
<i>General Fund</i>			5,000					5,000
South Main Electric Outlet Repair/Replace	Funded	Parks-21-04	3,000					3,000
<i>General Fund</i>			3,000					3,000
Tennis Court Resurfacing	Pending	Parks-21-05		8,000				8,000
<i>General Fund</i>				8,000				8,000
Bear Proof Trash Cans	Funded	Parks-21-06	12,000					12,000
<i>General Fund</i>			12,000					12,000
Park Picnic Table Replacements	Funded	Parks-21-07	5,000	5,000	5,000			15,000
<i>General Fund</i>			5,000	5,000	5,000			15,000
Community Center Fitness Course	Pending	Parks-21-08		60,000				60,000
<i>General Fund</i>				60,000				60,000
Parks Total			45,250	80,000	112,000	7,000	7,000	251,250

Town of Buena Vista, Colorado
Capital Improvement Plan

2021

	Status	Project #	2021	2022	2023	2024	2025	Total
Planning								
UDC Publishing Software Update	Unfunded	Planning-21-03	17,000	12,000	12,000			41,000
<i>General Fund</i>			17,000	12,000	12,000			41,000
Transportation and Trails Master Plan	Pending	Planning-21-02		100,000				100,000
<i>General Fund</i>				25,000				25,000
<i>General Fund</i>				75,000				75,000
Planning Total			17,000	112,000	12,000	0	0	141,000
Police								
Police Patrol Unit	Funded	Police-17-01	53,000	53,000	53,000	53,000	53,000	265,000
<i>General Fund</i>			53,000	53,000	53,000	53,000	53,000	265,000
Lexipol	Funded	Police-21-01	15,280	5,993	5,993			27,266
<i>General Fund</i>			15,280	5,993	5,993			27,266
Police Station Expansion	Pending	Police-21-05			3,200,000			3,200,000
<i>Fund Balance</i>					500,000			500,000
<i>Grants/Donations</i>					500,000			500,000
<i>Other</i>					2,200,000			2,200,000
Police Total			68,280	58,993	3,258,993	53,000	53,000	3,492,266
Public Works								
Arizona Street Bike Lane Trail	Funded	PW-16-01	611,560					611,560
<i>Fund Balance</i>			73,312					73,312
<i>State & Local Grants</i>			538,248					538,248
Community Center Roof Replacement	Funded	PW-17-03	40,000					40,000
<i>General Fund</i>			40,000					40,000
Trails Maintenance/Development	Funded	PW-18-03	10,000	10,000	10,000	10,000	10,000	50,000
<i>General Fund</i>			10,000	10,000	10,000	10,000	10,000	50,000
Light Globe Replacement on Main Street	Pending	PW-18-05		50,000				50,000
<i>General Fund</i>				50,000				50,000
Public Works Total			661,560	60,000	10,000	10,000	10,000	751,560
Recreation								
Community Skating Rink	Pending	Rec-17-06		15,000				15,000
<i>General Fund</i>				15,000				15,000
Rodeo Grounds Pavilion	Pending	Rec-18-03		20,000				20,000
<i>General Fund</i>				20,000				20,000
Recreation Department Vehicle-Gator	Funded	Rec-21-01	10,000					10,000
<i>General Fund</i>			10,000					10,000
Softball Field and Tennis Court Lights	Funded	Rec-21-02	18,000					18,000
<i>Conservation Trust Fund</i>			18,000					18,000
Covered Pavilion Rodeo Grounds	Pending	Rec-21-03		15,000				15,000
<i>Conservation Trust Fund</i>				15,000				15,000
Forest Square Park Rehab	Pending	Rec-21-04		12,500	12,500			25,000
<i>Conservation Trust Fund</i>				12,500	12,500			25,000
Rodeo Grounds PA System	Funded	Rec-21-06	1,500					1,500
<i>General Fund</i>			1,500					1,500
Rodeo Grounds Ticket Booth	Funded	Rec-21-07	4,000					4,000
<i>General Fund</i>			4,000					4,000
Intergenerational River Park Complex	Funded	Rec-21-08	459,000					459,000
<i>Grants/Donations</i>			439,000					439,000
<i>Conservation Trust Fund</i>			20,000					20,000
Whipple Trail Reconstruction	Funded	Rec-21-09	40,000					40,000
<i>General Fund</i>			12,000					12,000
<i>Grants/Donations</i>			28,000					28,000
DPCA Gym Floor Resurfacing	Funded	Rec-21-10	12,500			20,000		32,500
<i>General Fund</i>			12,500			20,000		32,500
Recreation Total			545,000	62,500	12,500	20,000	0	640,000
Total Capital Improvement Fund			1,678,306	5,973,694	3,690,493	2,990,000	70,000	14,402,493



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
October 27, 2020**

Work Session at 6:00 PM –

**Virtual Regular Meeting at 7:00 PM
(Meeting will not be held at the at the Buena Vista Community Center)**

To participate in Public Comment and/or Public Hearings you must connect to the video conference.
Conferencing Access Information: <https://us02web.zoom.us/j/82304608553> Password: 700760
Listen via phone at 1-301-715-8592 Meeting ID: 823 0460 8553 Password: 700760

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting including modifications.

V. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – October 13, 2020
- 2.
- 3.
- 4.

B. Town Clerk Report

VI. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak up to 3 minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Lacy asks for Public Comment, select the More button, click Participants, and raise your hand. By phone press *9 to raise your hand and *6 to mute/unmute your phone, or you may email the information to bvclerk@buenavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and to respond then or at a later time to remarks made by any citizen.*

VII. STAFF REPORTS

1. Town Administrator
2. Town Treasurer
3. Principal Planner

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buenavistaco.gov on Friday, October 23, 2020

VIII. BUSINESS ITEMS**A. Public Hearing - Liquor License – The Cellar on Railroad**

(Estimated time – xx minutes)

B. Block 21 Alley – Construction and Cost Allocation**C. Code Enforcement Citation Ordinance**

(Estimated time – xx minutes)

D. Employee Handbook Update

(Estimated time - xx minutes)

E.

(Estimated time - xx minutes)

F.

(Estimated time - xx minutes)

G. Public Hearing – 2021 Budget Hearing

The Board will hold a hearing on the 2021 Proposed Budget to discuss budget requests.

(Estimated time - xx minutes)

IX. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

X. EXECUTIVE SESSION**XI. ADJOURNMENT**