



**AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
September 13, 2022**

**Work Session at 6:00 PM – Housing Affordability Code Audit**

The Board will hear a presentation of the final Housing Affordability Code Audit Report from Cappelli Consulting and discuss their recommended code changes. Also included for the Trustees and referenced in the report is the 2022 Housing Needs Assessment Update.

*(The Board will not make decisions during the Work Session)*

**Regular Meeting at 7:00 PM**

**The Board of Trustee meetings are held at the Community Center and are open to the public.  
Staff and the Public are encouraged to attend the meeting virtually.  
715 E. Main Street, Buena Vista, Colorado**

**To attend the meeting virtually or to participate in Public Comment and/or Public Hearings,  
you must connect to the video conference.**

**Conferencing Access Information: <https://us02web.zoom.us/j/88075048459> Password: 971317  
Listen via phone at 1-301-715-8592 Meeting ID: 880 7504 8459 Password: 971317**

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. OATH OF OFFICE – Town Administrator Lisa Parnell-Rowe  
Police Officer Michelle Flores**

**V. AGENDA ADOPTION**

*The Board approves the agenda at the start of the meeting, including modifications.*

**VI. CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports.  
(Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)*

**A. Minutes**

1. Board of Trustees Regular Meeting – August 23, 2022
2. Water Advisory Board Minutes – June 23, 2022
3. Historic Preservation Minutes -July 7, 2022
4. Historic Preservation Minutes – August 4, 2022

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, September 9, 2022

- B. Adoption of Resolution No. 64, Series 2022 entitled "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO AFFIRMING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS, CREDIT CARD ACCOUNTS AND INVESTMENT ACCOUNTS."**

**VII. PUBLIC COMMENT**

*Citizen participation where the public can sign up prior to the start of the meeting to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Fay asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press \*9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to [bvclerk@buenavistaco.gov](mailto:bvclerk@buenavistaco.gov). Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

**VIII. STAFF REPORTS (Estimated Time – 20 minutes)**

1. Town Administrator
2. Town Treasurer
3. Police Chief
4. Fire Chief
5. Airport Manager

**IX. BUSINESS ITEMS**

**A. Purchase and Sale Agreement for 705 and 713 E. Main Street**

Should the Board of Trustees approve the adoption of Resolution No. 65, Series 2022, entitled **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE PURCHASE OF REAL PROPERTY LOCATED AT 705 AND 713 E. MAIN STREET AND AUTHORIZING THE TOWN ADMINISTRATOR AND MAYOR TO EXECUTE DOCUMENTS NECESSARY TO COMPLETE THE TRANSACTION."**

*The Board will consider purchasing the property at 705 and 713 E. Main Street (Police Station), which is currently leased from Heart of the Rockies Medical Center. (Estimated time – 10 minutes)*

**X. TRUSTEE/STAFF INTERACTION**

*The Board discusses items with staff and staff can bring up matters not on the agenda.*

**XI. ADJOURNMENT**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, September 9, 2022