



The Town of BUENA VISTA

2019 Adopted Budget
1/1/2019 - 12/31/2019



SURROUND YOURSELF
WITH WHAT MATTERS





ACKNOWLEDGEMENTS

Board of Trustees

- Duff Lacy Mayor
- Mark Jenkins Mayor Pro Tem
- Lawanna Best Trustee
- Libby Fay Trustee
- Norm Nyberg Trustee
- Cindi Swisher Trustee
- David Volpe Trustee

Budget Input Team

- Phillip Puckett Town Administrator
- Michelle Stoke Treasurer/Finance Director
- Paula Barnett Town Clerk
- Shawn Williams Public Works Director
- Jimmy Tidwell Police Chief
- Dixon Villers Fire Chief
- Mark Doering Principal Planner
- Jack Wyles Airport Manager
- Emily Osborne Recreation Director
- Michael Hammond IT Director

TOWN OF BUENA VISTA
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Buena Vista, CO 81211
Town Hall: (719) 395-8643
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<https://buenavistaco.opengov.com/transparency>



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TRANSMITTAL LETTER



TOWN OF BUENA VISTA

Post Office Box 2002
Buena Vista, CO 81211
Phone: (719) 395-8643
Fax: (719) 395-8644

LETTER OF BUDGET TRANSMITTAL

Date: January 31, 2019

TO: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the 2019 budget for the Town of Buena Vista, Colorado, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on December 11, 2018 by the Board of Trustees of the Town of Buena Vista. If there are any questions regarding this budget, feel free to contact Michelle Stoke at 719-581-1035, 210 East Main Street, P.O. Box 2002, Buena Vista, CO 81211. A copy of the adoption and appropriation resolutions are included in the Appendix.

The mill levy certified to the Chaffee County Commissioners is 7.302 mills for all general operating purposes, subject to statutory and/or TABOR limitation. Based on an assessed valuation of \$57,962,430, the total gross property tax revenue is \$423,214. A copy of the resolution setting the mill levy is included in the Appendix.

I hereby certify that the enclosed is a true and accurate copy of the budget and certification of tax levies to the Chaffee County Board of Commissioners.

Michelle Stoke,
Finance Director/Treasurer



ADMINISTRATOR'S MESSAGE

Dear Mayor and Town Trustees,

I am pleased to present the 2019 Budget and Five-year Capital Improvement Plan for the Town of Buena Vista, Colorado.

For 2019 we maintained our structurally balanced budgeting policy where recurring revenues are equal to recurring expenditures. From the start of budget season in July to the adoption of the final document in December, staff applied a fiscally responsible approach to ensure expenditures were justified by a prioritization process and that they are aligned with revenues. Entering 2019 Town is projecting a 3.5% sales tax revenue growth over 2018 on top of healthy fund balances. It is of utmost importance that we maintain our solid financial status by not growing our operating expenses beyond our revenues and by ensuring our investments line up with our strategic plan.



We are extremely proud of the projects which were wrapped up in 2018. Notable Accomplishments on large, multi-year projects:

- Land Swap Affordable Housing project which produced a new baseball field and the Collegiate Commons 48 affordable apartment units.
- Implementation of the new Unified Development Code (UDC)
- Resolved the Sunset Vista IV phase 1 missing infrastructure situation by reaching agreement with TBK Bank. Town received \$25,000 to use towards missing sidewalks (to be constructed in 2019).
- Buyout of Ron Southard ground leases at Airport
- Feasibility Study for Trout Creek Reservoir and water rights
- Acquisition of land for Arizona to Marquette trail and pedestrian bridge (to be constructed in 2019)
- Planning, design, funding and construction agreements for Water System Improvements - upper zone water tank, water line replacements, and addition of potable water from well #3 (to be constructed in 2019).
- Phase 1 of Wayfinding - Downtown kiosk, 3 Highway signs

For 2019 Town has prioritized capital investments for the Fire Department and emergency services. We will also continue our focus on core services that are critical to maintaining our community including water, streets and building on recreation facilities. Some of the key projects planned in 2019 include:

- Purchase of a rescue pumper / quick attack truck for Fire Department
- Purchase of self-contained breathing apparatus (SCBA) for Fire Department
- New bike lanes, trail and pedestrian bridge across Cottonwood Creek from Arizona Street to Marquette Avenue
- Water storage tank, distribution system improvements and redundant potable water supply from well #3



ADMINISTRATOR'S MESSAGE

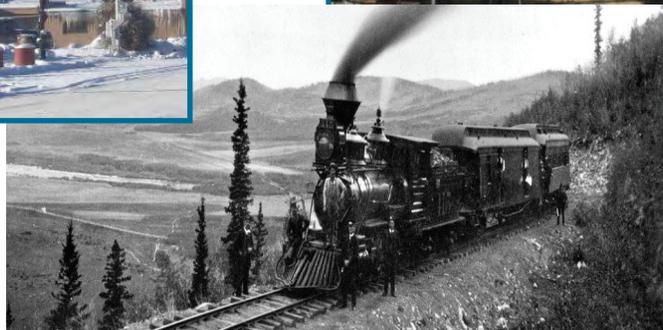
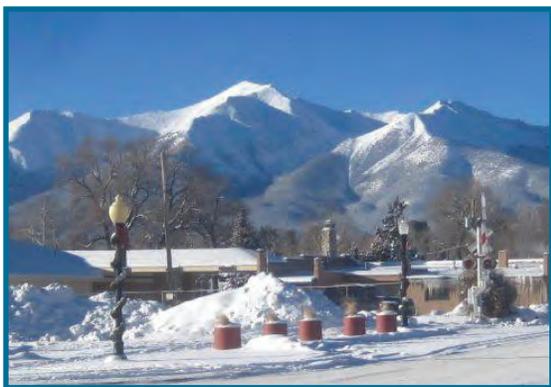
- Street and sidewalk improvements on Court and Gunnison streets
- Wayfinding gateway sign
- Emergency backup generator, new chairs and sound/video enhancements for Community Center
- Irrigation and signage improvements at Mt Olivet Cemetery
- Replacing the Softball Field Lights, rehab of outdoor volleyball court and enhancements to the skate-park border
- Maintenance and improvements at the Rodeo Grounds
- New ADA trail near the River Park
- Airport Self-Serve Fuel Terminal
- Public Support and Community Grants totaling \$128,241, up from \$70,719 in 2018

In addition to these exciting projects, we want to ensure that we have the capacity to serve our community whether it is by providing an outstanding customer service experience at Town Hall, providing security for the annual BVStrong Community Dinner, helping our schools with security procedures, offering diverse and year-round recreation programs, or by keeping our parks and public spaces healthy and beautiful. We strongly believe Town plays an important role in what makes Buena Vista a special and unique community.

The 2019 budget is hereby respectfully submitted. I want to thank all of our Town staff for their hard work putting this budget together and to the Board of Trustees for their insight clear direction throughout the process. Staff is looking forward to an amazing year in 2019.

Respectfully,

Town Administrator
Town of Buena Vista



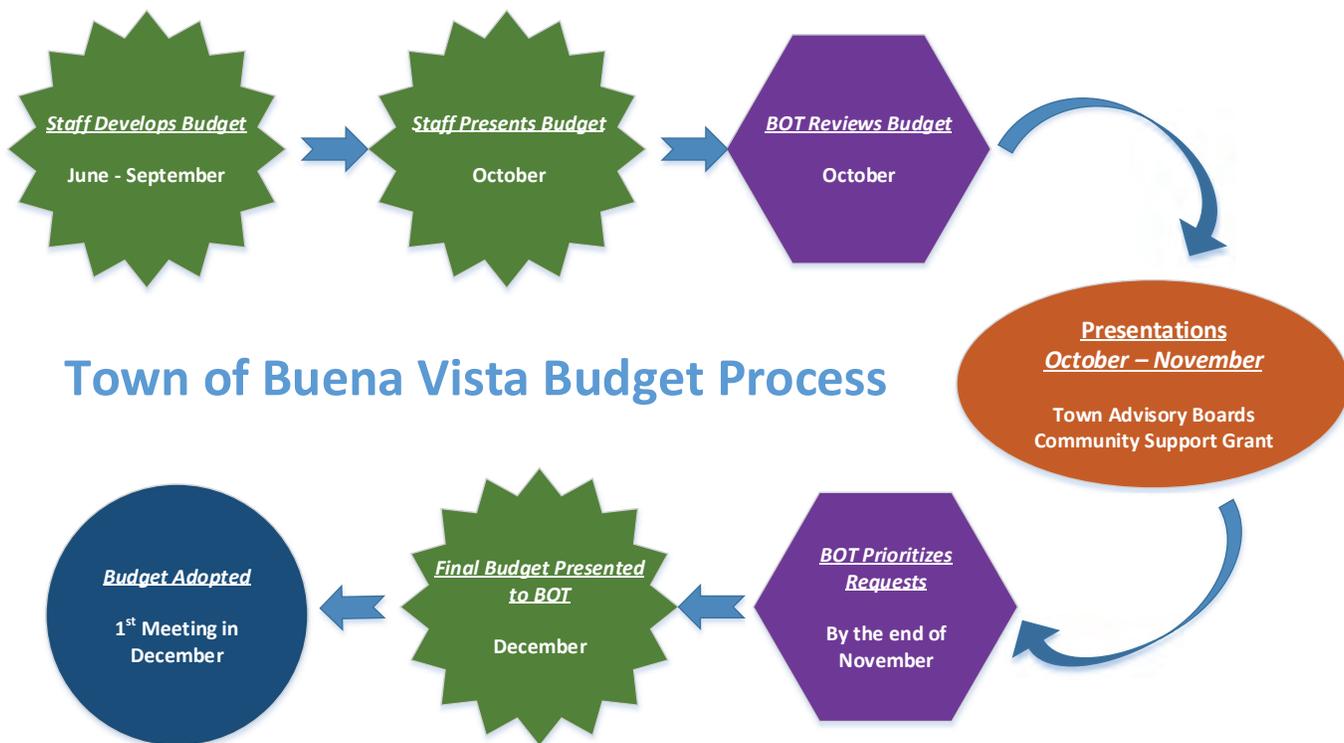


BUDGET PROCESS

The annual budget, developed jointly by the staff and the Town Board of Trustees (BoT), is arguably the single most important policy document that the town produces each year. Eventually all segments of the Town’s operations and citizens are affected by the annual budget. The budgeting process evolves over many months of a long information gathering and disseminating process aimed at including the entire community.

Documenting community needs and assigning project priorities is a year round endeavor for the town staff and board members alike. The process begins in June when departments prepare operational budgets detailing funding re-quired to maintain the same level of service as provided the previous year, and additional requests for new funding, personnel and service programs. All operating and capital requests submitted are considered within the framework of the town-wide anticipated revenue and goals established for the community by the Board of Trustees

On or before the 15th day of October, the Town Administrator is required to submit to the town board a proposed budget for the next ensuing fiscal year. The town board must conduct a public hearing and adopt the budget by resolution on or before December 31st. If it fails to adopt the budget by this date, the amounts appropriated for operation during the current fiscal year will be adopted for the ensuing fiscal year on a month-to-month basis



Town of Buena Vista Budget Process

Budget Process Details

- Many of the deadlines associated with the process are statutory.
- The BOT schedules a separate budget work session with staff to review the budget prior to October 15th.
- The Town uses a version of priority based budgeting to prioritize requests by staff and the community.



BUDGET ROLES

Review and Approval of the Budget

A public hearing on the proposed budget is held by the Town Board after the receipt of the proposed budget. After the public hearing, the Town Board may adopt the budget as presented or amend it.

Amendments to the Budget

In amending the budget, the Town Board may add or increase programs or amounts, or may delete or decrease programs or amounts except those expenditures required by law or for debt service or for estimated cash deficit. The amendment ultimately cannot increase the total expenditures for the overall budget as presented at the public hearing. If the amendment requires an increase in the total expenditures, then another public hearing is necessary prior to adoption of the amended budget.

Implementation of the Budget

Upon adoption of the budget, staff prepares the operating budget incorporating all changes from the proposed budget. The operating budget is published prior to January 31st of the budgeted year.

Monitoring the Budget

The town board and department heads receive monthly reports of actual versus budgeted revenues and expenditures to track their progress throughout the year.

Transfer of Appropriations

During the fiscal year, the town board may transfer part or all of any unencumbered appropriation balance among programs within a department, office, project or agency within a fund. The Town Board may also authorize by resolution the transfer of part or all of any unencumbered appropriation balance from one fund, department, office, agency or project to another.

Supplemental Budgets

Every effort is made to forecast revenue and expenditures for the coming year, limiting the need for supplemental budgets. If required, supplemental budgets are adopted at one of the last Town Board meetings of the year.

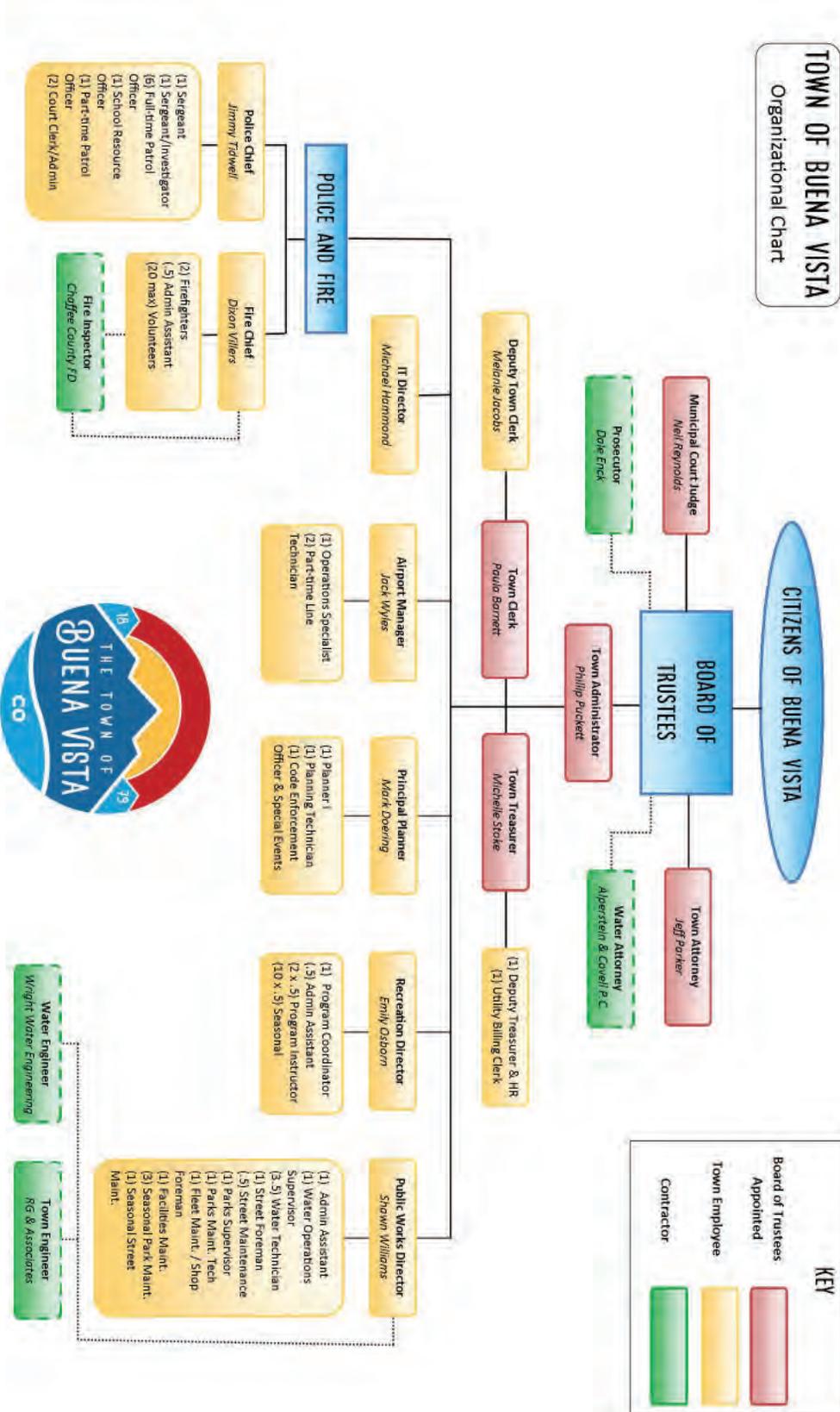
2019 Town of Buena Vista Budget Calendar

- June 11, 2018 - Budget kick-off department head meeting
- July 20, 2018 - Department CIP budgets due to Town Administrator/Finance
- July 20, 2018 - Department operating budgets due to Town Administrator/Finance
- July 23-26 2018- Department operating budgeting meetings
- September 10, 2018 - Trustee budget workshop
- October 9, 2018 - Formal presentation of the 2019 proposed budget
- October 23, 2018 - Public hearing on the 2019 proposed budget
- November 13, 2018 - Public hearing on the 2019 proposed budget
- November 27, 2018 - Public hearing on the 2019 proposed budget
- December 11, 2018 - Adopt 2019 Budget and certify mill levy to Chaffee County



FINANCIAL STRUCTURE

Organizational Structure





FINANCIAL STRUCTURE

Board of Trustees with Term Expirations



Mayor,
Duff Lacy
April 2022



Mayor Pro Tem,
Mark Jenkins
April 2020



Trustee,
Lawanna Best,
April 2020



Trustee,
Libby Fay
April 2022



Trustee,
Norm Nyberg
April 2020



Trustee,
Cindie Swisher
April 2022



Trustee,
David Volpe
April 2022



FINANCIAL STRUCTURE

Fund Structure

Governmental Funds

General Government Funds:

- 01 General Fund & Departments
 - * 110 Mayor and Board of Trustees
 - * 115 Elections
 - * 120 Clerk
 - * 125 Municipal Court
 - * 130 Administration
 - * 135 Finance
 - * 140 Town Hall
 - * 150 Public Support
 - * 160 Information Technology
 - * 210 Police
 - * 220 Public Safety Complex
 - * 230 Fire
 - * 310 Planning
 - * 320 Community Center
 - * 330 BTVV
 - * 410 Public Works
 - * 415 Street Maintenance
 - * 510 Parks
 - * 520 Cemetery
 - * 550 Recreation

- 03 Capital Improvement Fund

Special Revenue Funds:

- 04 Conservation Trust Fund
- 35 Street Fund

Proprietary Funds

Enterprise Funds:

- 02 Water Fund
- 05 Alternate Energy Fund
- 06 Storm water Fund
- 07 Airport Fund

Accounting Basis

Modified Accrual Basis:

- » Used in Governmental Funds
- » Revenues are recorded when they become both measurable and available
- » Expenditures are recorded when incurred

Accrual Basis:

- » Used in Proprietary Funds
- » Revenues are recorded when earned
- » Expenditures are recorded when incurred



FINANCIAL STRUCTURE

General Government Funds Description

General Fund

- The General Fund accounts for resources of the Town which are not required legally or by sound financial management to be accounted for in another fund. Ordinary operations of the Town such as public safety, administration and other activities financed from taxes and general revenues are reflected in this fund.
- Basis of Accounting--Modified Accrual
- The General Fund is made up of several departments which are listed and described below.

Mayor and Board of Trustees

The Board of Trustees is comprised of seven members. The Mayor and the Trustees are elected at large. The Board is the legislative and governing body of the town with the power and authority to adopt ordinances and resolutions. The Mayor presides over meetings and breaks tie votes when necessary.

Elect Mayor Pro Tem

- Appoints the Town Administrator, Town Attorney and Municipal Judge
- Appoints Community Members to Boards and Commissions
- Appoints Town Clerk and Treasurer/Finance Director by recommendation of the Town Administrator
- Determines the Order of Business
- Constitutes the Board of Adjustments

Elections

The Elections Department is run by the Town Clerk in the capacity of scheduling and overseeing elections.

Town Clerk

The Town Clerk is responsible for a wide range of duties relating to town elections, town meeting, licensing, public records and cemetery records. Notices of meetings, minutes of meetings and decisions of town boards and commissions are filed in this office.

- Supports the Board of Trustees—packet preparation, legal documents
- Oversees municipal elections regular and special
- Issues new and processes renewal Business, Liquor and Marijuana Licenses
- Maintains Town records and preserves historic documents
- Oversees the maintenance of Town website and Social Media

Town Clerk
Paula Barnett
719-581-1017
bvclerk@buenavistaco.gov



FINANCIAL STRUCTURE

General Government Funds Description

Municipal Court

Buena Vista Municipal Court hears cases involving alleged misdemeanor Municipal Code violations and traffic infractions that occur within town limits.

Court Clerk
Judy Nyberg
719-581-1071
bvpd@buenavistaco.gov

Town Administrator

The most important objectives of the Town Administrator are to ensure that policy decisions made by the board of Trustees are carried out, that all operations abide by the Town of Buena Vista's Municipal Code and state laws, that sound fiscal and operational practices are followed, that public services are delivered efficiently and effectively and that the quality of life of our residents continues to improve.

The Town Administrator is appointed by the Board of Trustees and is responsible for:

- Making recommendations to the Trustees, which the Board may accept, reject, or modify
- Implementing any action taken by the Board
- Making budget recommendations to the Board of Trustees
- Overseeing nine department heads who supervise all town employees

Town Administrator
Phillip Puckett
719-581-1031
bvadmin@buenavistaco.gov

Finance

The Finance Department, overseen by the Town Treasurer, is responsible for tracking the fiscal record of the Town and receiving and disbursing monies on behalf of the town.

- Works with the Administrator in developing the annual budget and capital improvement plan
- Schedules, prepares for and oversees the annual audit
- Payroll and Human Resources & Benefits
- Tracks and records sales tax and property taxes
- Records and remits sales taxes to the state
- Reports regularly to the Board of Trustees

Treasurer
Michelle Stoke
719-581-1035
bvfinance@buenavistaco.gov

Town Hall

The Town Hall Department is used specifically for tracking expenses and liabilities exclusively related to the Town Hall facility.



FINANCIAL STRUCTURE

General Government Funds Description

Public Support

The Public Support Department is to track and categorize grants the town makes to other organizations in the town as well as Chaffee County.

Public Support also functions to track budgets of various citizen boards and commissions.

Information Technology

The Information Technology Department is responsible for a number of technology based areas for Town including:

- Updating and servicing all hardware and software
- Maintaining internet and broadband capabilities
- Security surrounding the Town's technology and data
- Storage and backup of data and media
- Oversees BTVV

IT Director
Michael Hammond
719-581-1041
mhammond@buenavistaco.gov

Police

The Buena Vista Police Department provides protective and informational services to the community. The community has long regarded the BVPD with respect due to its perception of the department's high level of professionalism. It is the goal of each individual department member to maintain this tradition by being fair, firm, and impartial as well as friendly and approachable. The BVPD values its mission to ceaselessly pursue criminals, suppress and prevent crime, apprehend offenders, maintain order, facilitate the safe movement of traffic and otherwise serve the public.

Chief of Police
Jimmy Tidwell
719-581-1070
bvpolicy@buenavistaco.gov

Public Safety Complex

The Public Safety Complex Department is specifically for tracking expenses and liabilities exclusively related to the Public Safety Complex facility. This facility now exclusively houses the Fire Department as the Police Department moved into its facility in 2014.



FINANCIAL STRUCTURE

General Government Funds Description

Fire

The Buena Vista Fire Department is a mostly volunteer organization with two full-time professional on staff. They proudly protect a four square mile area encompassing the Town and surrounding area. In addition they assist Chaffee County with call outs and standard operations.

- Fire Fighting
- Hazardous Material Response
- BLS Emergency Medical Services
- Brush Truck Incident Call out and Response

Fire Chief
Dixon Villers
719-581-1053
bvfire@buenavistaco.gov

Parks

The Town of Buena Vista owns and maintains the following parks and facilities:

- McPhelemy (Lakeside) Park
- Columbine Park
- Forest Square Park
- River Park
- Ball Fields
- Millie Crymble Park
- South Main Town Square Park

Public Works Director
Shawn Williams
719-581-1049
bvpwdir@buena vistaco.gov

The Parks Department provides the following services:

- Parks, open space and trail maintenance
- Playground maintenance
- Turf, landscape and tree maintenance and replacement
- Facility maintenance and clean-up of restrooms and showers
- Daily trash pick-up and clean-up
- Assistance with special events

Rodeo Grounds

The Rodeo Grounds department is specifically utilized to track expenses and liabilities exclusively related to the Rodeo Grounds facility.

Cemetery

Mt. Olivet Cemetery, located at 257 South Rodeo Road is a town-owned cemetery. This department is specifically utilized to track expenses and liabilities exclusively related to Mt. Olivet Cemetery.



FINANCIAL STRUCTURE

General Government Funds Description

Recreation

The Buena Vista Recreation Department's vision is to serve the local community by facilitation affordable and inclusive recreational opportunities.

Our mission is to support individuals' well-being by:

- Providing recreation programs that inspire a variety of interests including sports, music and fine arts
- Organizing special events that promote community development through positive social interaction
- Facilitating stewardship of our outdoor recreation resources
- Communicating with the Recreation Advisory Board to address the evolving needs of the community

Recreation Director

Emily Osborn

719-395-2408

recdirector@buenavistaco.gov

BV REC works with local enthusiasts, instructors, businesses and citizens to provide over 75 athletic, cultural and expeditionary activities.

Planning

The Planning & Zoning (Community Development) Department serves the citizens and businesses of Buena Vista with information regarding land use, zoning, residential and commercial building permits and orderly development of our community.

The department provides assistance with:

- Zoning regulations and land use questions
- All development permits for land uses and new construction in addition to remodels, additions, decks, fences, shed and accessory structures
- Long-range planning and community development projects
- Subdivision of un-platted land or re-plats of existing subdivided property
- Annexation Requests
- Code enforcement
- Special Event Permitting

Principal Planner

Mark Doering

719-581-1025

bvplanning@buenavistaco.gov

Community Center

The Community Center Department is specifically for tracking expenses and liabilities exclusively related to the Community Center facility.



FINANCIAL STRUCTURE

General Government Funds Description

Public Works

Buena Vista pride is evident in the dedication of our Public Works Department who maintain and repair the streets, parks, cemetery and other public buildings and areas of our town. Public Works performs routine work and approved budgeted projects as identified in an Annual Work Plan. Additionally, Public Works responds to work orders called in from various sources including other Town Departments as well as the general public.

Public Works Director

Shawn Williams

719-581-1049

bvpwdir@buenavistaco.gov

Street Maintenance

The Street Maintenance Department provides the following services:

- Crack sealing and asphalt repairs
- Marking (striping, crosswalks, handicap, parking spaces, etc)
- Sign maintenance and upgrades
- Snowplowing and sanding
- Street Sweeping
- Pothole repair
- Assistance with special events
- Right-of-way maintenance, including trees
- Gravel road maintenance
- Storm water drainage maintenance

Streets Foreman

Jesse Hager

719-581-1045

jhager@buenavistaco.gov

Capital Improvement Fund

In addition to the General Fund, Town maintains a Capital Improvement Fund which also falls under the category of a General Government Fund.

- Funded through tax receipts and grants
- The Capital Improvement fund is used to account for the construction projects or purchases of capital items defined as anything costing \$5,000 or greater.
- Basis of Accounting—Modified Accrual



FINANCIAL STRUCTURE

Special Revenue Funds Description

Conservation Trust Fund

The Conservation Trust Fund revenues are the Town's share of state lottery proceeds. By state law, these funds can only be expended for the acquisition, development and maintenance of new conservation sites. The Conservation Trust Fund is currently dedicated to parks and park maintenance projects.

The Conservation Trust fund is used to account for the receipt of Colorado Lottery funds allocated to the Town solely for recreational uses.

As town continues to build the reserves in the Conservation Trust Fund, more park and trail projects will be identified for funding in the future

Basis of Accounting—Modified Accrual

Street Fund

The Street Fund is a special revenue fund established in 2018 to provide clarity to staff and transparency to citizens with regard to the one-half cent sales tax increase approved by citizens in 2010. The sales tax increase is dedicated to street and street related construction as well as the debt service on the bonds authorized in the ballot language as follows:

“TOWN SALES TAX (WHICH REPRESENTS A ONE-HALF CENT INCREASE ON EACH DOLLAR)....LIMITED IN USE FOR THE PURPOSES OF (I) DESIGNING, CONSTRUCTING AND INSTALLING STREET IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, SIDEWALKS, CURBS, GUTTERS AND INCIDENTALS, AND (II) PROVIDING FOR THE PAYMENT OF REVENUE BONDS ISSUED FOR SUCH PURPOSES.”

- The Street Fund is overseen by the Public Works Director
- Basis of Accounting--Modified Accrual



FINANCIAL STRUCTURE

Enterprise Funds Description

Water Enterprise Fund

The Water fund is used to account for revenues and costs associated with production and distribution of potable water to approximately 1,600 businesses and residences.

The objective of the Water Fund is to provide high quality, safe, clean water to the Town's water customers conveyed by reliable treatment and distribution.

- The Public Works director oversees the Water Fund in coordination with the Water Operations Supervisor
- Basis of Accounting--Accrual

Water Ops Supervisor

Al Smith

719-581-1047

watertech2@buenavistaco.gov

Airport Enterprise

Central Colorado Regional Airport (CCRA) is located one mile south of Buena Vista. The airport is close to premier ski areas and centrally located for a stopover on cross county flights. The services the airport provides are:

- Self-Service fuel island accessible 24/7
- On-call service
- Basis of Accounting--Accrual

Airport Manager

Jack Wyles

719-395-3496

ccramgr@buenavistaco.gov

Storm Water Enterprise Fund

Was formed in 2017 with the purpose of collecting funds and constructing improvements recommended in the Master Drainage Studies of 2013 and 2014. The Fund will begin construction on it's first project in 2019. As this fund continues to evolve, it is the hope of staff to apply for FEMA grants to leverage resources.

- Storm Water projects are overseen by the Public Works Director.
- Basis of Accounting--Accrual

Public Works Director

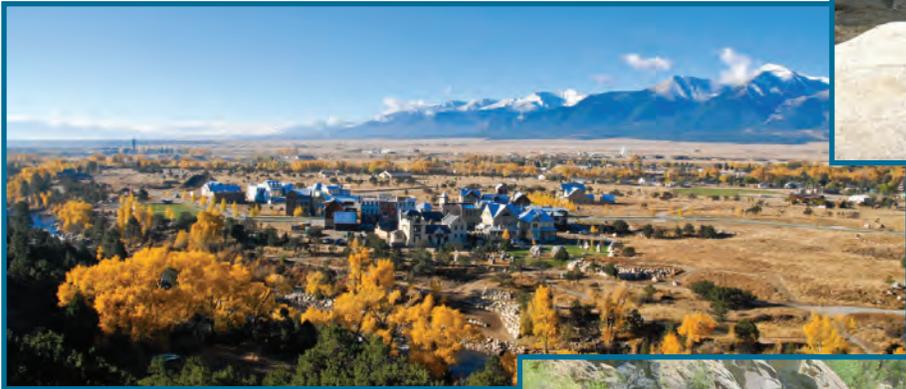
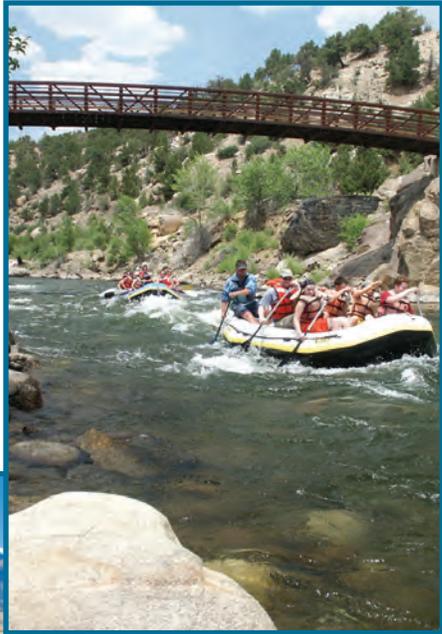
Shawn Williams

719-581-1049

bvpwdir@buenavistaco.gov

Alternate Energy Fund

The Alternate Energy Fund was formed in 2016. Partially funded by a grant by Governor Hickenlooper, Town installed two charging stations each with two ports to provide for the electric vehicle needs of visitors and citizens. The charging stations are the Town's initial step toward alternative energy sources.



FINANCIAL STRUCTURE

Revenue Description

General Government Funding Sources

The Graphic below shows the sources of revenue received by the General Government and how those revenue sources flow through the General Fund to the Capital Improvement Fund and the Street Fund.

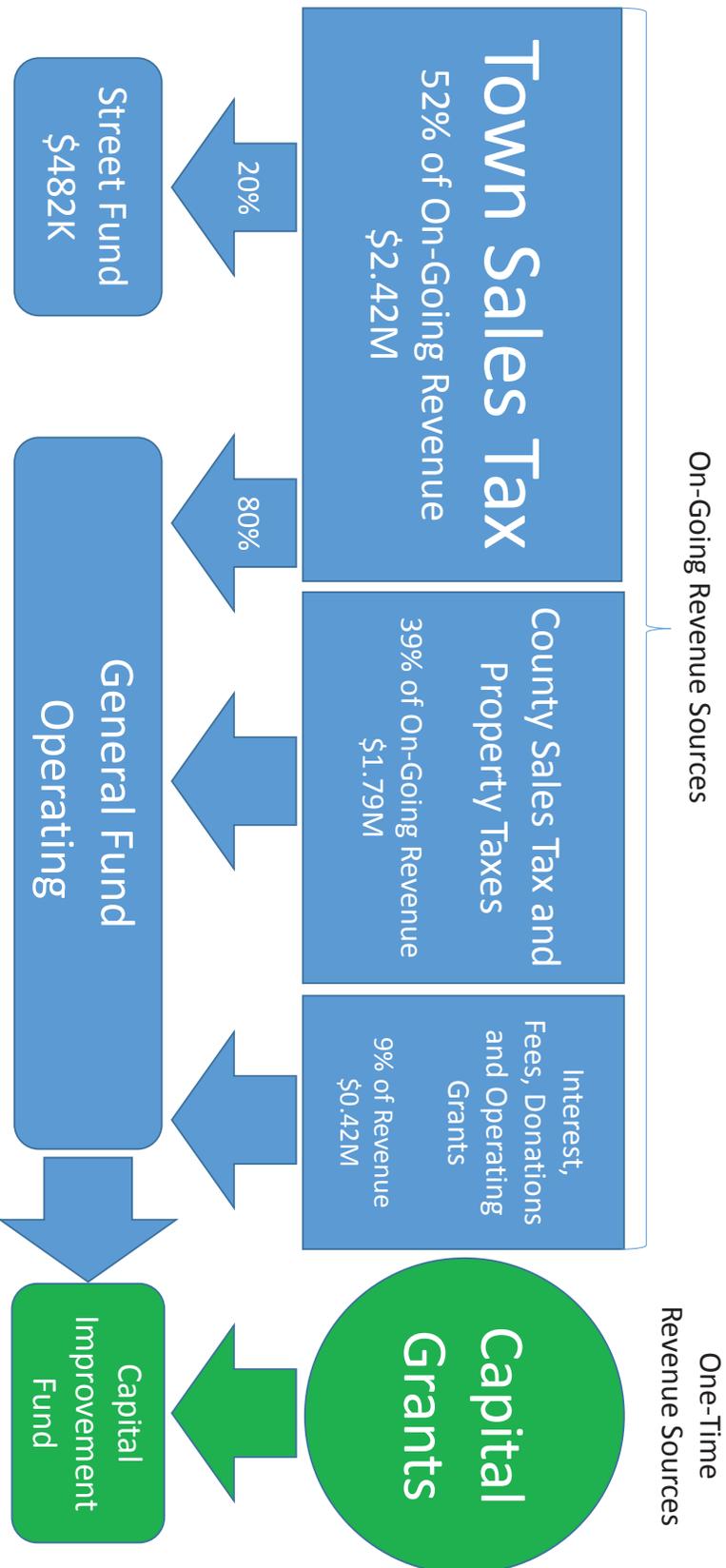
It is important to match on-going revenue sources with on-going expenses or operating expenses. In addition, one-time revenues sources are matched with one-time expenses such as capital expenses.

Below you can see the path of on-going expenses:

20% (0.5 cent) of the Town Sales Tax funds the activity in the Street Fund per the 2010 ballot initiative.

The remaining revenues flow into the General Fund to cover operating expenses.

After operating expenses are covered the remainder of on-going revenues flow to the Capital Improvement Fund and are combined with any one-time revenue sources such as capital grants.





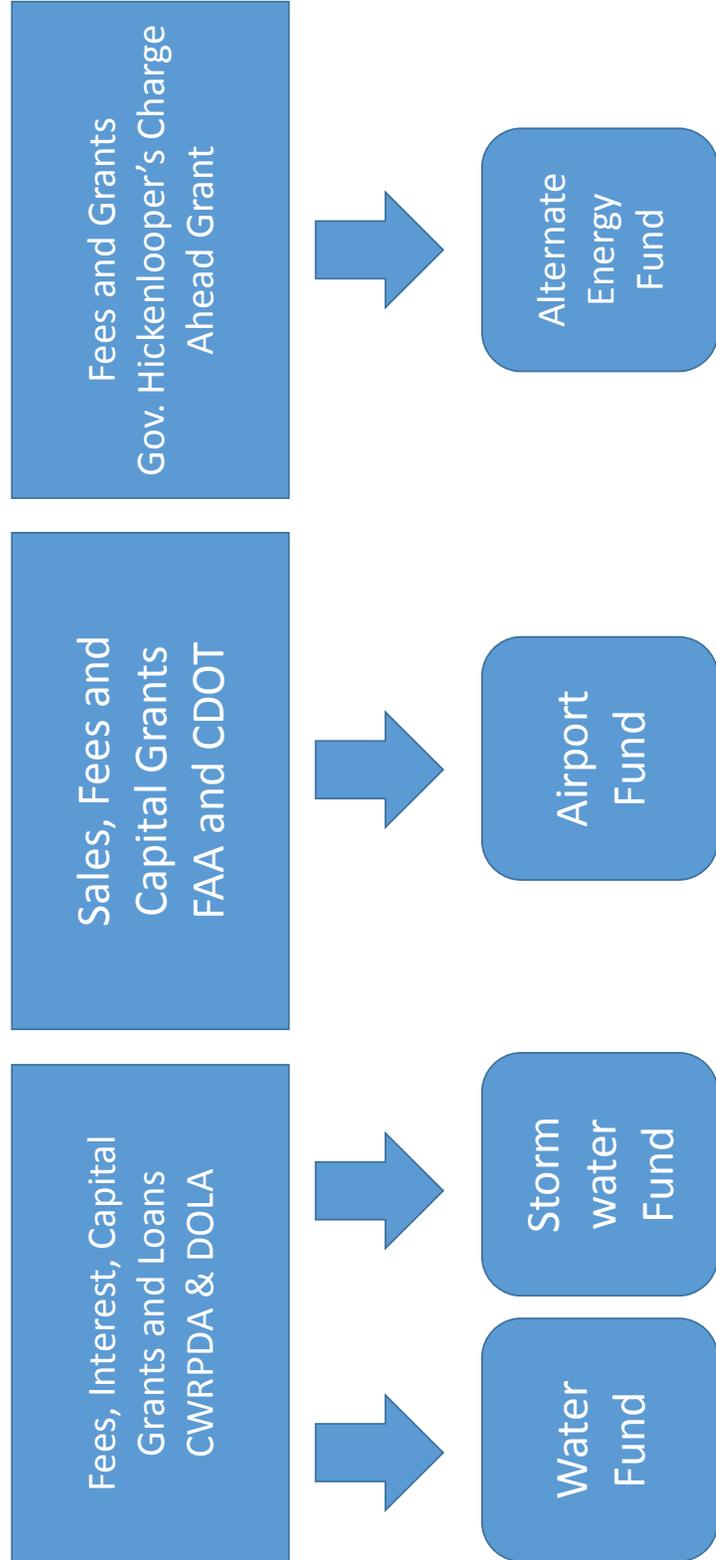
FINANCIAL STRUCTURE

Revenue Description

Enterprise Fund Revenue Sources

As you can see in the graphic below, revenue sources for each of the Enterprise Funds are derived through sales of goods or services, assessed fees and interest earnings. One-time revenues include activity specific grants and loans.

Enterprise Funds are treated like an individual business and are required by statute to receive no more than 10% of their revenue from outside sources in order to retain their Enterprise Status for TABOR purposes.





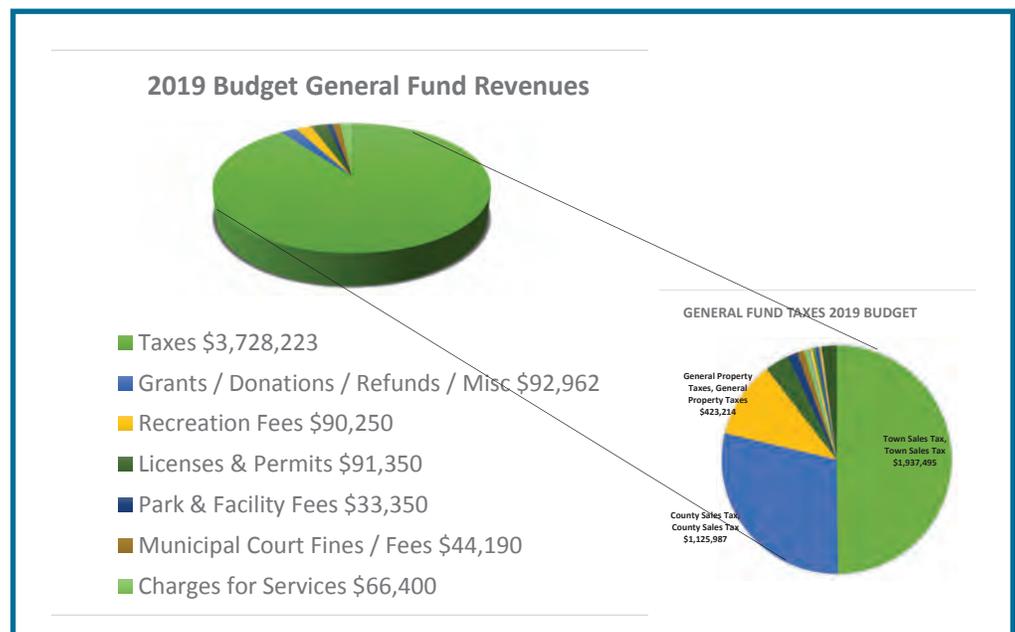
FUND SUMMARIES

General Fund

The General Fund supports administration, police, fire, public works, streets, planning & zoning, parks & recreation, and all major operations and transfers of the remaining funds to the Capital Improvement Fund. The General Fund's primary revenue stream is sales tax and property tax as the next largest revenue stream. The Town's sales tax is 2.5% of which two percent (2%) goes into the General Fund while one half percent (.5%) per the 2010 ballot initiative goes into the Street Fund.

Revenue Summary

The primary revenue stream for the Town of Buena Vista is derived from Sales Tax which in 2018 accounted for 82.17% of tax revenues. The next largest revenue stream is Property Taxes which is limited by amendment to the Colorado Constitution referred to as the TABOR amendment and caps the year over year increase at the lesser of 5% or the result of the TABOR calculation. There are a number of other tax revenues which account for the remaining 17.83%. The small graph to the far right represents projected tax revenues for 2019 showing the general relationship between the various tax revenues. The larger pie chart on the right shows all revenues received in the General Fund and their relationship to total tax revenues.



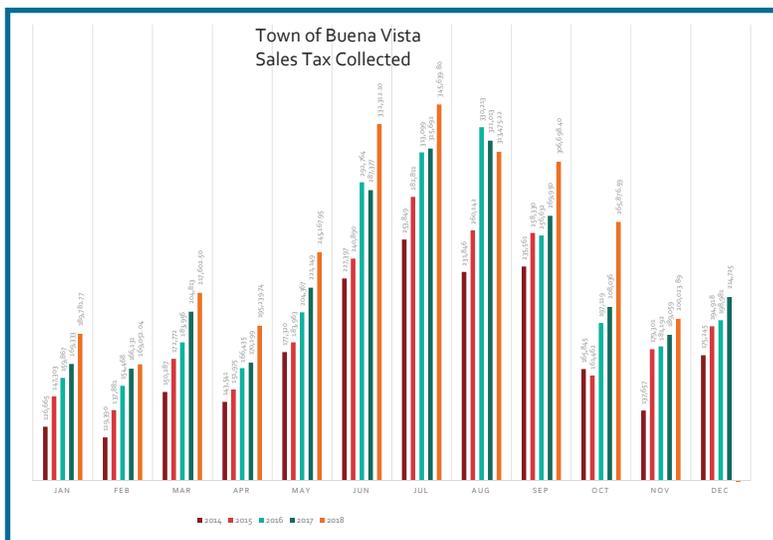
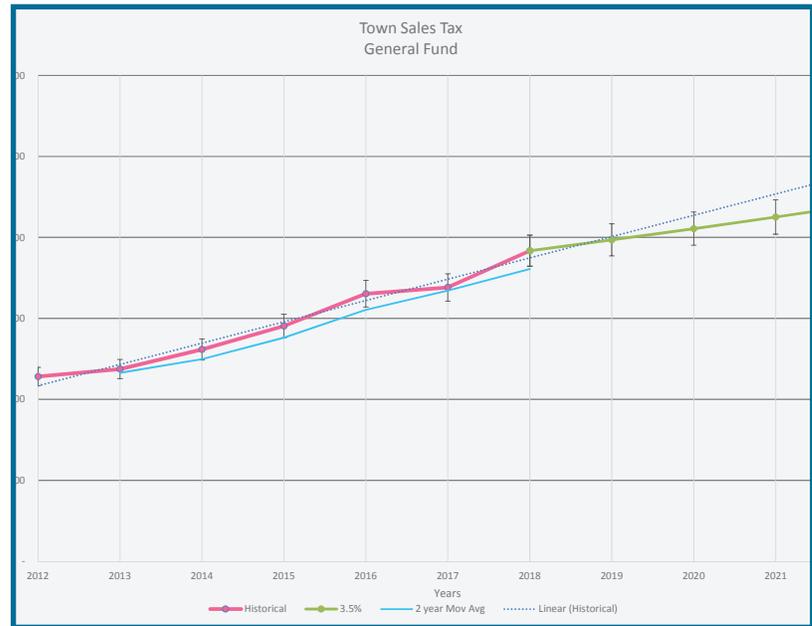
The Town of Buena Vista is classified as a statutory town. Sales taxes collected by businesses within the town limits are remitted to the State of Colorado on a monthly (or for some businesses quarterly) basis. The State in turn remits the Town's share the next month. Chaffee County will also receive their sales tax from the State and remits a portion to the Town. It is important to note that there are two months from the time of the original sale to the time the Town actually receives the sales tax, such that sales in January aren't actually received by Town until March.



FUND SUMMARIES

General Fund

Due to dependence on sales taxes, the Town has taken a conservative approach to revenue forecasting. The graphic to the right shows the actual historical sales tax revenues between 2012 and 2018 represented by the pink line. The green line represents growth of 3.5% from 2018 forward. The solid blue line shows the two year moving average and the dotted blue line shows simple linear growth based on 2012-2018. The vertical segments mark the margin of error for each year. Staff took into account other leading economic indicators such as the 2-10 year yield curve and recommended choosing a conservative 3.5% rate of growth.



This graph shows the month by month progression of growth in sales tax from 2014 through November 2018.

Looking at sales tax receipts for each month shows clearly the seasonal nature of Town's primary revenue stream. In addition it also seems to indicate growth in sales during our shoulder seasons. This trend may be indicating either increased tourism or growth in the year-round population or simply a combination of both.

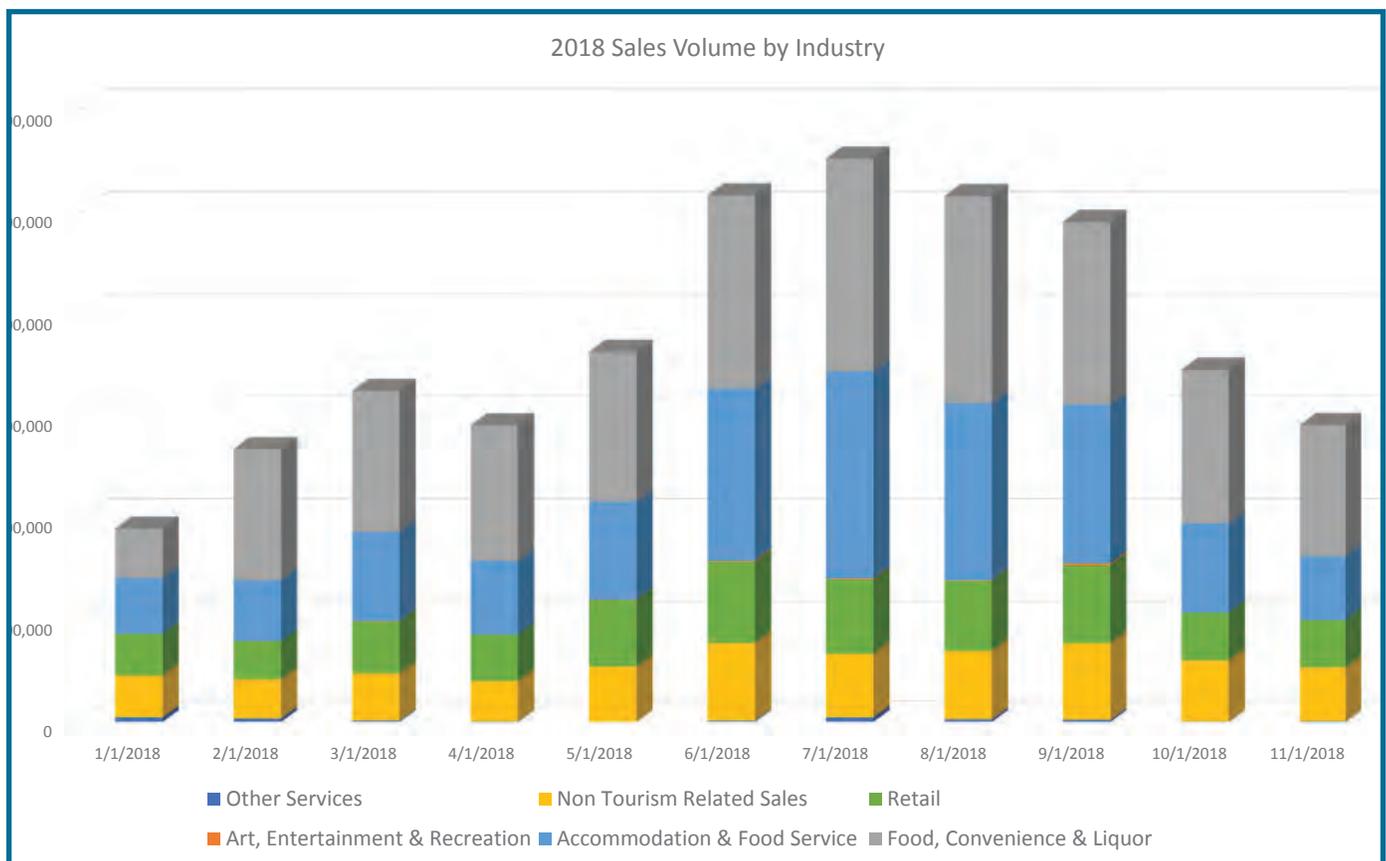


FUND SUMMARIES

General Fund

The following graph retrieved from our Transparency website located at: <https://buenavistaco.open-gov.com/transparency> shows January 2018 through November 2018 actual sales volume for Town businesses separated by industry. At the time this document was published December sales numbers had not been tallied.

The Retail, and Non-Tourism and other industries include utilities, office supply, construction, financial services, medical, auto repair and mail order.



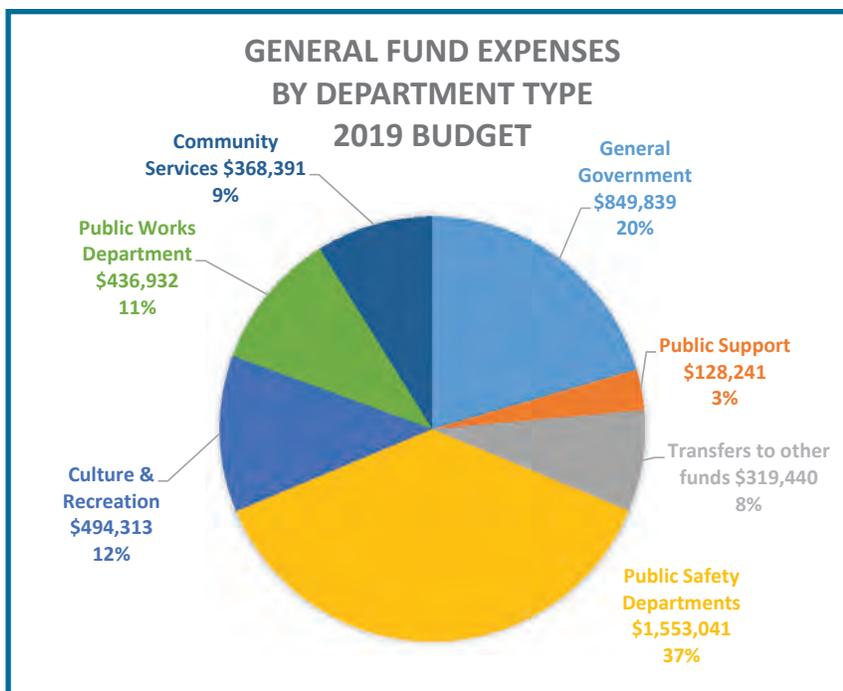
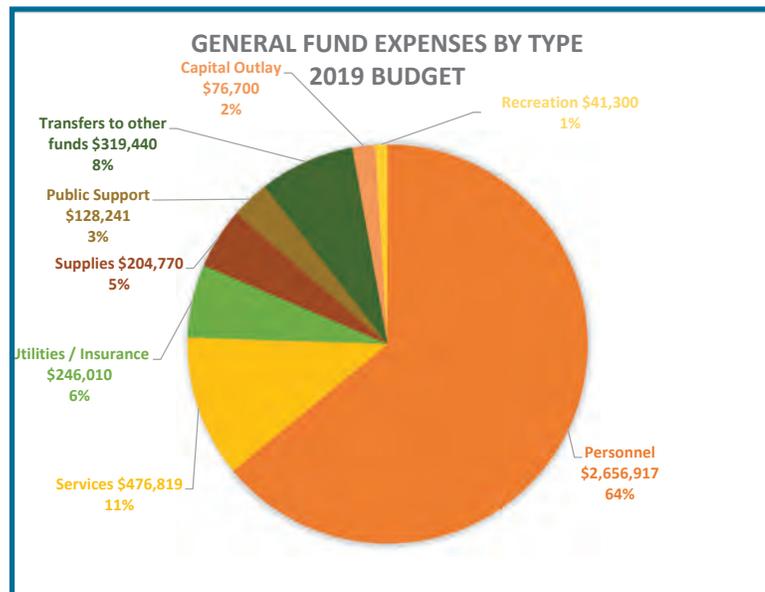
As the graph shows, Retail, Non-Tourism and Other industries do not fluctuate as widely throughout the year when compared to the Food, Convenience & Liquor and Accommodation & Food Service industries. The highest volume for all the industries occur during the summer months. The shoulder seasons, however, have been experiencing growth each year indicating more robust activity during the late fall and winter months as well as growth of the year round population.

The year over year cumulative graph on our OpenGov website shows a steady progression of growth beginning 2014 and continuing to the current period.



Expenditure Summary

The purpose of the General Fund is to provide for ordinary operations of the Town such as public safety, administration, recreation and other activities which are financed from taxes and general revenues. The following graph shows the total expenses of the General Fund broken down by expense type. Personnel is the largest expense in almost every For-Profit, Not-For-Profit and Governmental entity throughout the economy. This fact remains true for the Town of Buena Vista. The graphic on the right shows the breakdown of expense types per for the 2019 General Fund budget.



A different view of the 2019 total General Fund Expenses is shown broken down by department type. The graphic to the left shows how money is allocated to departments grouped by the type of service each provides.

The next pages will break down the different department types.



FUND SUMMARIES

General Fund

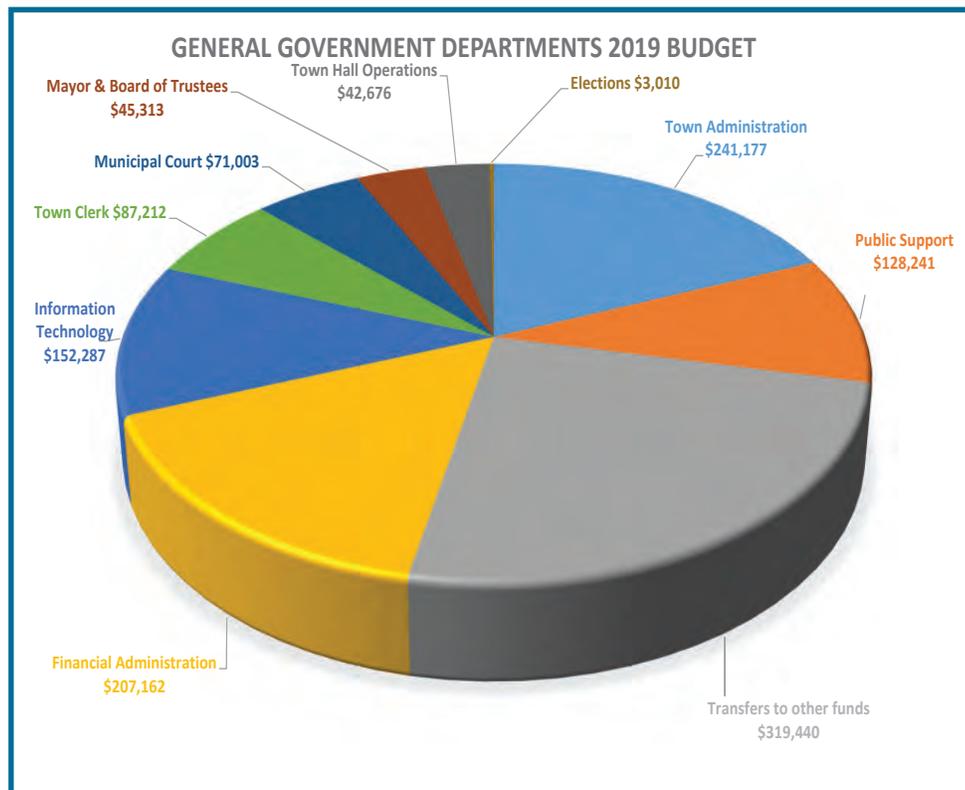
General Government Departments

Public Support department includes monies used to support community programs such as the American Legion Fireworks show, Operation Flagpole by the Boy Scouts, After-Prom and the BV Strong dinner totaling \$128,241 for 2019. Transfers made to the Capital Improvement Fund and (in some years) the Airport fund are also included in this department. Transfers for 2019 are \$319,440.

Town Administration department serves as the liaison between the Board of Trustees, Staff and Citizens. The Administrator makes sure policy decisions made by the board are carried out and that operations are compliant with Municipal Code, State laws and that operational and fiscal practices are sound. In addition the Administrator is active in budget development and oversees the day to day activities of the Town. The 2019 Budget for Town Administration is \$241,177.

Financial Administration department is responsible for oversight of the accounting books and records, disbursements and receipts. Works with the Administrator in developing the annual budget and capital improvement plan, oversees the annual audit, manages grants and loans and administers payroll and benefits. The 2019 Budget for Financial Administration is \$207,162

Information Technology department is responsible for purchasing and maintaining all technology related aspects of the Town. The 2019 Budget for Information Technology is \$152,287.





FUND SUMMARIES

General Fund

General Government Departments

Town Clerk department is responsible for duties relating to town elections, town meetings, licensing, public records and cemetery records. Notices of meetings, minutes of meetings and decisions of town boards and commissions are filed in this office. The 2019 Budget for the Town Clerk department is \$87,212.

Elections department is run by the Town Clerk who oversees elections and related expenses. The 2019 Budget for Elections is \$3,010.

Town Hall Operations department is where overhead type expenses pertaining to the Town Hall Building are recorded including insurance, utilities, equipment leases and maintenance and repairs. The 2019 Budget for Town Hall Operations is \$42,676.

Municipal Court department hears cases involving alleged misdemeanor Municipal Code violations and traffic infractions that occur within town limits. The 2019 Budget for Municipal Court is \$71,003.

Mayor and Board of Trustees department accounts for expenses of the Mayor and Board including legal fees and other meeting expenses. The 2019 Budget for Mayor and Board of Trustees is \$45,313.





FUND SUMMARIES

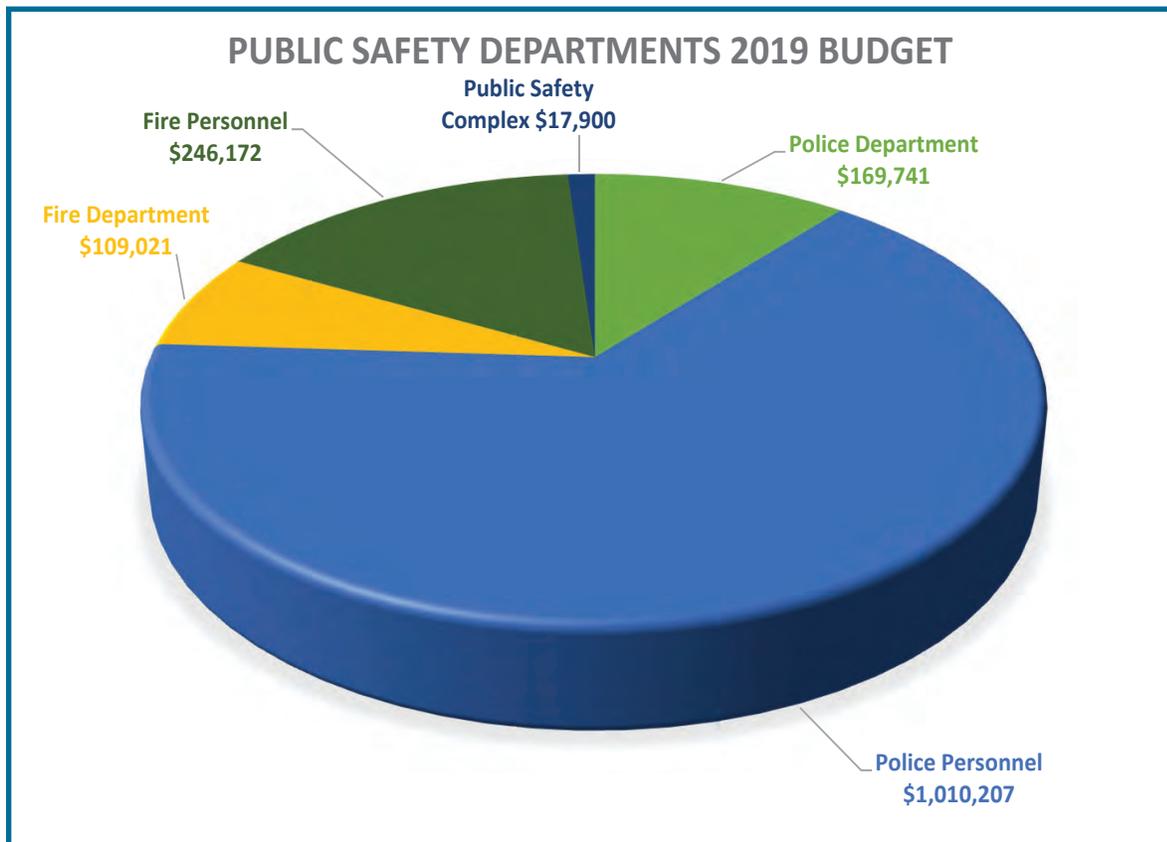
General Fund

Public Safety Departments

Police department provide protection and informational services to the community. With seven Police officers, one Seargent an Investigator and a Police Chief, this department is the Town’s largest investment in the General Fund. The Town of Buena Vista highly values our Police department and the safety they provide. The 2019 Budget for Police department is \$1,179,949.

Fire department is mix between professional and volunteer fire-fighters with certifications in Fire response, Hazardous Material Response and BLS Emergency Medical Services. The number of professional fire-fighters will increased to three in 2018 in order to better respond to the increasing number of calls for emergency services. The Fire department continues to compete for the Federal SAFER grant in order to assist this departments transition to a primarily professional staff. The 2019 Budget for Fire is \$355,193.

Public Safety Complex department is where overhead type expenses related to the fire station are recorded, including insurance, utilities and maintenance and repairs. The 2019 Public Safety Complex Budget is \$17,900.





FUND SUMMARIES

General Fund

Public Works Departments

Public Works department works tirelessly to maintain and repair the streets, parks, cemetery and other public buildings and areas of our town. Public Works performs routine work and approved budgeted projects as identified in an Annual Work Plan. The 2019 Budget for Public Works is \$411,663.

Street Maintenance department is staffed by Public Works and provides street related repairs such as crack sealing and asphalt repairs, marking (striping, crosswalks, handicap, parking spaces, etc), sign maintenance and upgrades, snowplowing and sanding, street sweeping, pothole repair, assistance with special events and right-of-way maintenance, including trees gravel road maintenance. The 2019 Budget for Street Maintenance is \$25,269.





FUND SUMMARIES

General Fund

Culture and Recreation

Parks department provides services for parks, open space, playground, rodeo grounds and trail maintenance including daily trash pick up and clean up of the parks and regular cleaning of restrooms and showers. The 2019 Budget for Parks is \$276,121.

Recreation department provides various indoor and outdoor activity programming throughout the year catering to a variety of interests. Their focus is organizing special events that promote community development through positive social interaction and facilitating stewardship of our outdoor recreation resources. The 2019 Budget for Recreation is \$215,258.

Cemetery department is where overhead type expenses are recorded for the Mount Olivet Cemetery including recording fees, insurance, utilities and property maintenance and repairs. The 2019 Budget for the Cemetery is \$2,935.





FUND SUMMARIES

General Fund

Community Services

Community Center department is where overhead type expenses related to the Community Center are recorded, including insurance, utilities, maintenance and repairs. The 2019 Budget for the Community Center is \$18,178.

BTVV department is where overhead type expenses related to the public access television station BTVV are recorded, including supplies, maintenance, hardware and software. The 2019 Budget for BTVV is \$4,000.

Planning department is responsible for providing citizens and businesses of Buena Vista with information regarding code enforcement, special events, land use, zoning, residential and commercial building permits and the orderly development of our community. The Unified Development Code was completed in 2018 providing a sound framework for the future development of the Town. The 2019 Budget for Planning is \$346,213.





FUND SUMMARIES

Capital Improvement Fund

Capital Improvement Fund

All Capital Improvement projects related to the General Fund are tracked in the Capital Improvement Fund. All grant revenue associated with these projects are booked directly into the Capital Improvement Fund. This allows the Grant Manager to more efficiently track grant usage and submit timely reimbursement requests.

The General Fund represents the operating budget whereas the Capital Improvement Fund represents the capital budget. Since the revenues and expenditures in the Capital Improvement Fund net to zero no graphic has been provided. However, the entire Capital Improvement Plan is attached after the appendix

Revenue Summary

Any projects in the Capital Improvement Fund which are not grant funded or partially grant funded rely on a transfer from the General Fund. The 2019 expected transfer to the Capital Improvement Fund is \$279,440 from the General Fund and \$61,000 from the Conservation Trust Fund.

Additional revenues are:

- Staff is applying for a GOCO grant for \$337,299 to help build the park planned for Sunset Vista.
- A \$3,500 donation for the Whitewater Park
- A CDOT grant of \$489,248 for the Arizona Trail project
- A grant from Chaffee County from their Conservation Trust Fund of \$49,000 for the Arizona Trail project
- A DOLA grant for \$25,000 and a GOCO grant for \$25,000 to update the Transportation and Trails Master Plan
- A State grant for \$141,000 for maintenance and improvements to trails located on BLM property

Expenditure Summary

Capital projects for 2019 include:

- New Police Vehicle for \$53,000
- New Hand Held Radios for Police for \$7,000
- Backup emergency generator for the Community Center for \$21,000
- Lease purchase of a Rescue Pumper for Fire for \$84,000 in 2019
- Lease purchase of SCBA equipment for Fire for \$28,000 in 2019
- New Communications Equipments for fire for \$7,000
- Wayfinding project Phase II for \$30,000
- Community Center repairs for \$20,000 for flooring and chairs
- Transportation & Trail Master Plan for \$75,000
- New Trails in Town for \$10,000
- Improvements to the Recycling Center for \$8,000
- Safe Routes to School infrastructure for \$24,000
- New softball field lights for \$40,000
- Whitewater Park improvements for \$7,000



FUND SUMMARIES

Capital Improvement Fund

Expenditure Summary cont.

- Build Sunset Vista Park for \$387,500
- Sprinkler replacements and general Rehab of Cemetery for \$20,000
- Rodeo Grounds Improvements for \$13,000
- Arizona Trail for \$611,560
- BLM Trails for \$151,000
- ADA Trail at the River Park for \$18,000
- Skate Park Border for \$12,000
- Rehab of the Outdoor Volleyball court for \$12,000





FUND SUMMARIES

Street Fund

Street Fund

The Street Fund was established in 2018 as a special revenue fund to separate the 2010 Ballot initiative sales tax revenue and qualifying expenses from the Capital Improvement Fund to provide greater transparency as to how much the revenue is and how these funds are being used. The ballot language is as follows:

“TOWN SALES TAX (WHICH REPRESENTS A ONE-HALF CENT INCREASE ON EACH DOLLAR).... LIMITED IN USE FOR THE PURPOSES OF (I) DESIGNING, CONSTRUCTING AND INSTALLING STREET IMPROVEMENTS, INCLUDING, BUT NOT LIMITED TO, SIDEWALKS, CURBS, GUTTERS AND INCIDENTALS, AND (II) PROVIDING FOR THE PAYMENT OF REVENUE BONDS ISSUED FOR SUCH PURPOSES.”

Revenue Summary

The only revenue for the Street Fund is the one-half cent portion of Town Sales tax receipts. Since this sales tax is from the same source as the General Fund sales tax, this revenue was forecasted using the same methodology as the General Fund Sales Tax Revenue using an assumed 5% rate of growth. The 2019 Revenue Budget is \$482,734.



Expenditure Summary

Specific projects scheduled include:

- Ongoing sidewalk replacement program
- 2019 Chip seal project of Court Street and Gunnison
- Charles Street Streetscape

The 2019 Expenditure Budget is \$482,734.





FUND SUMMARIES

Water Enterprise Fund

Water Enterprise Fund

The Water Enterprise Fund is used to account for revenues and costs associated with production and distribution of potable water to approximately 1,600 businesses and residences. The The Buena Vista Water Department's objective is to provide high quality, safe, clean water to the Town's water customers conveyed by reliable treatment and distribution.

The services which the Water Department provides includes water line locations, meter and service line inspections, new main inspections, treatment plant operations and maintenance, service line and meter sizing, monthly meter read for billing, turn off/on at the curb valves, leak detection, backflow device testing, water quality testing and the administration of the Water Supply Protection District.

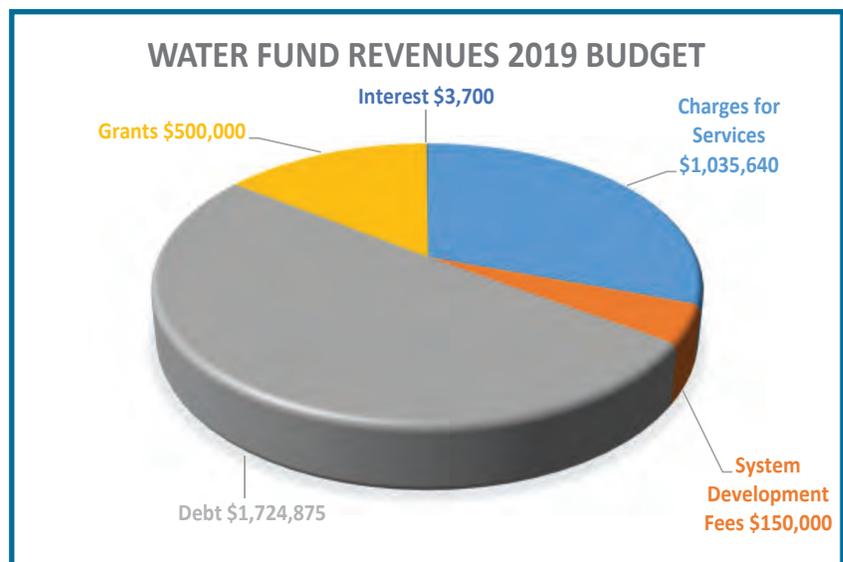
The Town's water sources come from Cottonwood Creek which feeds the water infiltration gallery. The Town also uses well #2 and the water treatment plant as a backup to Cottonwood Creek. Water storage is provided by Cottonwood Reservoir. The Town water system is made up of approximately 24 miles (126,720 linear feet) of water transmission and distribution lines, several pump stations and a water tank.

Revenue Summary

The graph below shows that the primary source of revenue for the Water Enterprise Fund is charges for services through the monthly billing of base fees and usage fees to water customers. The rate study from 2014 is currently being reviewed to assure water rates are appropriate. The 2019 budget for charges for services is \$1,035,640.

In addition to charges for services, the Town charges system development fees for new water taps. This fee goes toward capital improvements and water rights purchases. 2019 budget for system development fees is \$150,000.

In 2018 the Water Enterprise Fund closed on a loan from the Colorado Water Resources and Power Development Authority to carry out much needed water system improvements including a 750,000 gallon water tank, water line looping connections to help with chlorine contact time requirements and to finish well #3. This project is still underway and is expected to be completed in 2019. The 2019 budget for this project is \$1,724,875. In addition the loan Town has received a DOLA Grant for \$500,000 to assist with this project.



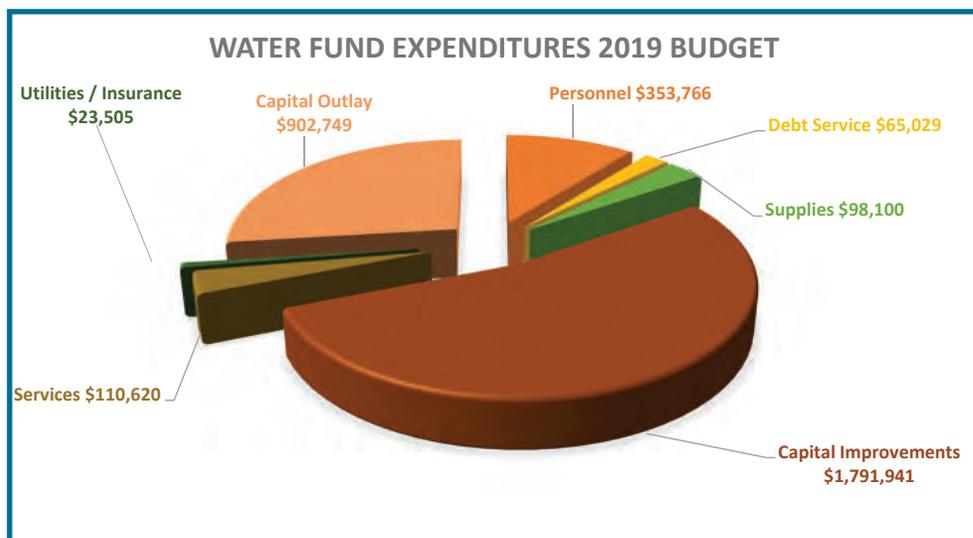


FUND SUMMARIES

Water Enterprise Fund

Expenditure Summary

The Town of Buena Vista has several Water Fund projects scheduled. As previously mentioned in the revenue summary the new Water Tank and Well #3 will augment water availability to the higher zones in town. Additionally Town has identified segments of the distribution system which will be replaced/ upgraded and several lines which will be looped to provide redundancy and better disinfection compliance. Because the Town's previous loan from Colorado Water Resources and Power Development Authority was paid off in 2018 and replaced with the new loan debt service expenditures will remain substantially the same.



The graph above shows the breakdown of Total Water Enterprise Fund Expenditures by expense type for 2019. The personnel expenditure is budgeted for 2019 is budgeted at \$353,766.

The Total Expenditure Budget for the Water Enterprise Fund is \$3,345,709.





FUND SUMMARIES

Airport Enterprise Fund

Airport Enterprise Fund

The Airport Enterprise Fund supports the operation of the Central Colorado Regional Airport (KAEJ). The general aviation classified airport was constructed in 1983 and is a facility that accommodates both general aviation and jet traffic. Financial support comes from fuel sales, testing, and support from grants from the Colorado Department of Transportation Division of Aeronautics and the Federal Aviation Administration (FAA). The facility includes 3 miles of runways, taxi ways, hangars, weather instrumentation, and main terminal and Jet A fuel.

Revenue Summary

The Town will continue to collect revenue on the 6 hangars that were acquired in 2015. Additionally, the Town will collect ground lease revenue from the construction of 6 hangars and acquiring leases from previous litigation. Revenues for capital improvements account for the majority of revenues for the airport. Airport capital improvements will remain low in 2019.

The 2019 Airport Revenue Budget is \$497,646.

Expenditure Summary

There are no major capital improvements scheduled for 2019 with the exception of the installation of a self-service fuel pump station. Station. The next major FAA/CDOT funded projects will occur in 2022 & 2023 with a Rehab of the Runway and Apron including fog seal and crack repair estimated at \$8.1 million. Town's share of this project is approx-



imately \$700,000. The Airport fund is focusing on accumulating reserves to cover this expenditure thus will not have any substantial capital improvements in the next few years.

2019 Airport Expenditures are budgeted at \$549,551.



FUND SUMMARIES

Storm Water Management Fund

Storm Water Management Fund

The Storm Water Management Fund was established in 2017 and was set up to pay for all costs associated with construction, maintainnce and improvments to the town’s storm water management system. Public Works staff clean and repair drainage features, plan improvements and identify future demands on the storm water system. The Storm Water Management Fund includes several functions, Storm Water Engineering/Administration; and Storm Water Maintenance/Construction.

Revenue Summary

The source of revenue is a monthly fee billed to all residential and commercial utility users in the town. All residential/commercial utility customers pay a flat rate per month.

2019 Storm Water Revenue Budget is \$66,000.

Expenditure Summary

The project for the 2019 Storm Water Management Fund will be the Railroad Embankment Crossing identified in the Town Drainage Master Plan intended to reduce the ponding of flood water against the Railroad embankment and elimintate the backwater impact that contributes to flooding on Highway 24.

The 2019 Expenditure Budget is \$90,036.





FUND SUMMARIES

Alternative Energy Fund

Alternative Energy Fund

The Alternative Energy Fund pays for all costs associated with maintaining and installing EV stations in town limits. It is a priority of the Town to support alternative energy projects like the EV stations. In addition to supporting the maintenance and the installation of EV charging stations, the Fund will pay for alternative energy projects as approved by the Board of Trustees.

Revenue Summary – total revenue for 2019 is \$450

In 2017 the Town set a connection fee to be applied to all EV charging station customers. A flat fee of \$5 applies to all users and can be found in the fee schedule. The first priority is to support the maintenance and installation of additional EV stations. Any remaining funds can be allocated to alternative energy projects.

Expenditure Summary – The Expenditure Budget for 2019 is \$345.





FUND SUMMARIES

Conservation Trust Fund

Conservation Trust Fund

The Conservation Trust Fund revenues are the Town's share of state lottery proceeds. By state law, these funds can only be expended for the acquisition, development and maintenance of new conservation sites. Conservation Trust Fund is currently dedicated to trails, parks and park maintenance projects.

Revenue Summary – total revenue for 2019 is \$32,000
Revenue will remain consistent over 2019 with no anticipated changes.

Expenditure Summary – total expenditures for 2019 is \$61,000
The Town will transfer \$61,000 to the Capital Improvement Fund for the following projects:

- ADA Accessible Trails - \$10,000
- BLM Trail Maintenance and Construction - \$10,000
- Improve Skatepark Border - \$12,000
- Rehab of the Outdoor Volleyball Court - \$12,000
- Town Trail Construction - \$10,000
- Improvements at the Rodeo Grounds - \$7,000

As Town continues to build the reserves in the Conservation Trust Fund, more park and trail projects will be identified for funding in the future.





FUND DETAILS

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FUND BALANCES

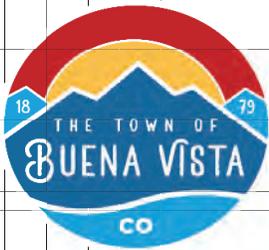
Consolidated Fund Balance Summaries



2019 Consolidated Fund Balance Summary

Fund	Projected 2019 Beginning Balance	Forecasted Revenue	Interfund Transfers In	2019 Available Resources	Budgeted Expenditures	Interfund Transfers Out	2019 Total Ending Fund Balance	TABOR Reserve	Loan Covenant Reserve	Restricted for Debt Service	27% Reserve Per Board of Directors	Unrestricted Fund Balance
General Government Funds:												
General Fund	1,612,081	4,146,725		5,758,806	-3,830,757	-319,440	1,608,609	-114,923			-1,034,304	459,382
Capital Improvement Fund	155,960	1,140,248	340,440	1,636,648	-1,639,000		-2,352					-2,352
Special Revenue Funds:												
Conservation Trust Fund	39,797	32,000		71,797	0	-61,000	10,797					10,797
Street Fund	169,794	482,734		652,528	-482,734		169,794			-176,975		-7,181
Enterprise Funds:												
Airport Fund	160,519	457,646	40,000	658,165	-549,551		108,614					108,614
Water Enterprise Fund	3,394,994	3,414,215		6,809,209	-3,345,709		3,463,500		-155,568	-65,029		3,242,904
Stormwater Enterprise Fund	110,197	66,000		176,197	-90,036		86,161					86,161
Alternative Energy Enterprise Fund	2,775	450		3,225	-345		2,880					2,880
Totals:	5,646,117	9,740,019	380,440	15,766,576	-9,938,133	-380,440	5,448,003	-114,923	-155,568	-242,004	-1,034,304	3,901,204





TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
Fund: 01 - General Fund				
Revenue				
01-100-3111	General Property Taxes	383,713.41	400,393.14	423,214.00
01-100-3112	Delinquent Property Taxes	0.00	13.06	0.00
01-100-3115	Interest on Delinquent Property Taxes	0.00	0.00	0.00
01-100-3121	Specific Ownership Taxes	52,197.41	53,701.31	55,746.83
01-100-3122	Motor Vehicle Registration Fee	14,998.00	15,350.30	15,000.00
01-100-3130	Electricity Business Tax	34,032.28	34,610.14	37,000.00
01-100-3131	Natural Gas Business Tax	10,665.27	12,351.92	16,000.00
01-100-3132	Cable TV Business Tax	21,810.54	25,494.82	27,000.00
01-100-3133	Telephone Business Tax	3,000.00	3,000.00	3,000.00
01-100-3134	Tower Tax	17,625.00	6,000.00	6,000.00
01-100-3135	Internet Business Tax	0.00	0.00	1,000.00
01-100-3141	Town Sales Tax	1,684,763.76	1,908,941.63	1,937,494.92
01-100-3142	County Sales Tax	1,042,044.51	1,085,444.56	1,125,986.52
01-100-3149	Sales Tax Rebate	(65,922.84)	(73,920.51)	(81,312.56)
01-100-3150	Highway Users Tax	122,066.73	158,031.00	130,611.40
01-100-3151	Cigarette Tax	9,261.45	9,195.94	9,450.00
01-100-3152	County Road & Bridge Tax	4,228.68	4,578.56	4,440.11
01-100-3155	Mineral Severance Tax	17,950.49	10,511.86	17,591.48
01-100-3411	Licenses & Permits	675.00	450.00	675.00
01-100-3661	Ground Lease Town Property	50,020.00	20.00	400.00
01-100-3701	Miscellaneous	2,299.69	5,770.63	300.00
01-100-3705	NSF Fees	25.00	(10.00)	25.00
01-100-3706	Service Fee	504.81	853.41	500.00
01-100-3711	REDI - Grant	27,500.00	0.00	0.00
01-100-3714	Insurance proceeds	475.00	7,706.00	0.00
01-100-3722	Rebates	0.00	0.00	0.00
01-100-3724	Insurance Dividends	0.00	0.00	30,162.00
01-100-3725	Refunded Expenditures	10,947.45	1,712.55	0.00
01-100-3749	Donations	2,600.00	2,480.00	500.00
01-100-3761	DOLA Grant	19,900.00	0.00	0.00
01-100-3770	State & Local Grants	14,679.60	30,626.00	34,000.00
01-100-3790	Interest	14,696.93	27,166.76	25,000.00
General Government Revenue		3,496,758.17	3,730,473.08	3,819,784.71
01-120-3200	Licenses & permits - Short term rental	0.00	7,000.00	5,000.00
01-120-3210	Licenses & Permits-Liquor	8,001.25	11,507.50	13,000.00
01-120-3211	Licenses & Permits-Medical Marijuana	100.00	100.00	100.00
01-120-3215	Business Licenses	17,096.00	15,032.75	11,500.00
01-120-3216	Licenses & Permits-Temp Business	0.00	0.00	0.00
01-120-3217	Licenses & Permits-Peddler's Permit	0.00	50.00	0.00
01-120-3219	Licenses & Permits	100.00	525.00	500.00
01-120-3220	Animal Licenses & Permits	0.00	0.00	0.00
01-120-3221	Large Animal Permits	865.00	465.00	600.00
01-120-3225	Licenses & Permits	0.00	150.00	200.00
01-120-3310	Copies-Faxes & Publications	212.75	192.00	150.00
01-120-3315	Notary Fees	504.00	508.00	600.00
01-120-3721	Forfeited of Retirement Payments	0.00	1,468.86	0.00
Clerk Revenue		26,879.00	36,999.11	31,650.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-125-3501	Court Cost	3,390.00	1,800.00	3,000.00
01-125-3510	Fines & Forfeitures	0.00	2,464.00	0.00
01-125-3511	Traffic Fines	21,832.65	32,576.47	24,000.00
01-125-3512	Victim's Assistance Fee	25.00	0.00	0.00
01-125-3514	Dog Fines	1,250.00	275.00	400.00
01-125-3517	Criminal Fines	2,880.00	3,150.00	3,000.00
01-125-3519	Surcharge on Fines	5,798.66	7,842.41	7,000.00
01-125-3520	Other Fines	564.10	700.90	800.00
01-125-3522	Portable Breath Test Fee	30.00	10.00	480.00
01-125-3523	VIN Inspection Fees	3,000.00	2,670.00	5,340.00
01-125-3526	Warrant Fee	0.00	60.00	120.00
01-125-3530	Jury Fees	50.00	25.00	50.00
01-125-3725	Combined Court payments	0.00	0.00	0.00
	Court Revenue	38,820.41	51,573.78	44,190.00
01-130-3721	Forfeited Retirement Contributions	0.00	1,282.30	0.00
		0.00	1,282.30	0.00
01-150-3622	Donations	17.75	0.00	0.00
01-150-3770	State & Local Grants	2,500.00	4,315.50	0.00
	Public Support Revenue	2,517.75	4,315.50	0.00
01-210-3520	Other Services	100.00	13,485.50	100.00
01-210-3701	Misc/Seized Property	339.10	44.15	0.00
01-210-3725	Refunded Expenditures	588.09	3,642.85	0.00
01-210-3741	Drug Offender Charges	0.00	0.00	0.00
01-210-3750	Donations	750.00	0.00	500.00
01-210-3763	Click IT or Ticket Grant	0.00	0.00	0.00
01-210-3764	DUI Grant	700.00	1,520.00	800.00
01-210-3770	State & Local Grants	3,667.50	1,000.00	0.00
	Police Revenue	6,144.69	19,692.50	1,400.00
01-230-3320	Personnel Incident Deployment	14,236.38	16,995.22	16,500.00
01-230-3321	Brush Truck Deployment	38,953.38	53,412.09	38,000.00
01-230-3723	State Contribution to Pension	10,800.00	0.00	10,800.00
01-230-3742	Donations	2,055.00	1,625.00	500.00
01-230-3770	State & Local Grants	0.00	0.00	0.00
01-230-xxxx	Federal Grant	0.00	0.00	0.00
01-230-3901	Class Fees	105.00	780.00	600.00
	Fire Department Revenue	66,149.76	72,812.31	66,400.00
01-310-3400	Licenses & Permits - Vacate ROW	0.00	2,000.00	2,000.00
01-310-3403	Licenses & Permits - Fence	980.00	2,385.00	1,240.00
01-310-3404	Licenses & Permits - Sign	1,870.00	1,070.00	2,260.00
01-310-3405	Licenses & Permits - Off Premise Sign	0.00	60.00	100.00
01-310-3408	Licenses & Permits - After the fact	215.46	0.00	230.00
01-310-3410	Licenses & Permits - SUP	1,010.00	1,150.00	1,220.00
01-310-3412	Licenses & Permits - Lot Line	2,100.00	1,050.00	3,200.00
01-310-3413	Licenses & Permits - Temp Use	2,500.00	3,350.00	5,000.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-310-3417	Building Permit Fees	10,378.56	22,120.56	21,000.00
01-310-3418	Licenses & Permits - Demo	150.00	50.00	250.00
01-310-3420	Licenses & Permits - Variance	650.00	0.00	1,200.00
01-310-3421	Zoning and Code Violations	200.00	50.00	200.00
01-310-3422	Flood Plain Development	0.00	0.00	3,500.00
01-310-3430	Licenses & Permits - Minor Sub	1,200.00	2,300.00	1,800.00
01-310-3432	Licenses & Permits - Sketch	500.00	600.00	1,000.00
01-310-3433	Licenses & Permits	500.00	0.00	1,000.00
01-310-3434	Licenses & Permits	500.00	0.00	1,000.00
01-310-3465	Planning Review Fees	250.00	0.00	10,000.00
Planning Revenue		23,004.02	36,185.56	56,200.00
01-320-3621	Shower Revenue	4,652.40	5,055.82	5,750.00
01-320-3660	Facility & Park Rental	4,834.00	3,978.50	6,000.00
Community Center Revenue		9,486.40	9,034.32	11,750.00
01-410-3416	Licenses & Permits	570.00	1,890.00	1,500.00
01-410-3441	Sidewalk-in-Lieu Fees	0.00	7,250.00	1,500.00
01-410-3721	Forfeited Retirement Contributions	3,369.86	367.84	0.00
01-410-3743	Donations	0.00	800.00	0.00
01-415-3415	Licenses & Permits - Escavation	270.00	1,260.00	500.00
01-415-3418	Street Cut Cost Recovery		2,961.77	
Public Works Revenue		4,209.86	11,567.84	3,500.00
01-510-3601	Park Rental	1,665.00	6,950.00	3,000.00
01-510-3620	Licenses & Permits	3,500.00	3,500.00	6,000.00
01-510-3622	Donations	1,550.00	0.00	1,500.00
Park Revenue		6,715.00	10,450.00	10,500.00
01-515-3670	Licenses & Permits	0.00	0.00	0.00
01-515-3673	Facility & Park Rental	500.00	0.00	500.00
Rodeo Grounds Revenue		500.00	0.00	500.00
01-520-3680	Sale of Cemetery Lots	7,845.00	6,850.00	8,500.00
01-520-3681	Burial Permit Fees	520.00	480.00	600.00
01-520-3682	Cemetery Recording Fees	50.00	0.00	0.00
01-520-3683	Cemetery Maintenance Fee	1,050.00	1,100.00	1,500.00
Cemetery		9,465.00	8,430.00	10,600.00
01-550-3672	Facility & Park Rental	0.00	0.00	0.00
01-550-3721	Forfeited Retirement Contributions	992.91	0.00	0.00
01-550-3770	State & Local Grants	0.00	0.00	0.00
01-550-3901	Special Interest Trips & Events Revenue	5,743.34	6,025.00	3,000.00
01-550-3902	Outdoor Recreation Revenue	2,239.50	2,688.00	3,500.00
01-550-3903	Fitness & Martial Arts Revenue	8,995.00	6,955.00	9,000.00
01-550-3904	Sports & Athletics	31,267.01	49,826.03	60,000.00
01-550-3905	Fine Arts Revenue	1,420.85	1,826.00	2,750.00
01-550-3939	BVBA Revenue	0.00	7,810.00	12,000.00
Recreation Revenue		50,658.61	75,130.03	90,250.00
Total Revenue: General Fund		3,741,308.67	4,067,946.33	4,146,724.71



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
Expenditures				
01-110-4101	Wages - BOT	13,200.00	16,225.00	19,800.00
01-110-4110	FICA & Medicare - BOT	1,010.16	1,241.56	1,514.70
01-110-4112	Unemployment - BOT	39.61	48.68	59.40
01-110-4140	Workers Compensation - BOT	1,058.47	215.54	212.90
01-110-4155	Employee EOY Gifts	2,100.00	0.00	2,200.00
01-110-4280	Meetings & Food - BOT	917.24	639.09	500.00
01-110-4410	Legal-BOT	42,292.28	22,152.00	15,000.00
01-110-4416	Marketing & Printing - BOT	1,045.69	517.39	500.00
01-110-4432	Dues & Memberships - BOT	2,893.00	2,984.00	3,100.00
01-110-4480	Travel & Training - BOT	783.42	907.90	2,000.00
01-110-4485	Sales Tax Interruption Insurance	0.00	209.00	426.36
BoT Expenditures		65,339.87	45,140.16	45,313.36
01-115-4112	Unemployment Insurance Election	0.00	4.96	10.00
01-115-4407	Election Judges	450.00	1,652.00	500.00
01-115-4471	General Election Costs	1,225.71	8,390.59	2,500.00
Election Expenditures		1,675.71	10,047.55	3,010.00
01-120-4101	Wages - Clerk	51,293.19	48,963.88	56,186.41
01-120-4110	FICA & Medicare - Clerk	3,911.29	3,723.38	4,261.61
01-120-4112	Unemployment - Clerk	153.89	146.90	168.56
01-120-4114	Retirement Contributions - Clerk	1,538.62	1,456.10	1,671.22
01-120-4116	Health & Life Insurance - Clerk	8,499.13	8,753.38	10,223.76
01-120-4120	Background Check - Clerk	38.50	0.00	0.00
01-120-4205	Postage & Shipping - Clerk	2.82	0.00	0.00
01-120-4211	Supplies - Clerk	1,200.74	1,354.90	1,500.00
01-120-4280	Meetings & Food - Clerk	308.00	195.51	200.00
01-120-4402	Recording & Public Notices - Clerk	3,448.25	3,291.35	4,000.00
01-120-4414	Information Technology - Clerk	2,705.00	1,100.00	3,000.00
01-120-4416	Marketing & Printing - Clerk	244.63	2,330.25	500.00
01-120-4432	Dues & Memberships - Clerk	885.00	260.00	500.00
01-120-4480	Travel & Training - Clerk	1,561.63	2,622.13	5,000.00
Clerk Expenditures		75,790.69	74,197.78	87,211.56
01-125-4101	Wages - Court	37,088.40	35,028.90	39,291.86
01-125-4110	FICA & Medicare - Court	2,828.18	2,673.26	2,988.89
01-125-4112	Unemployment - Court	111.91	105.79	117.88
01-125-4114	Retirement Contributions - Court	632.84	607.59	772.26
01-125-4116	Health & Life Insurance - Court	4,013.19	3,870.21	5,111.88
01-125-4205	Postage & Shipping - Court	205.55	202.50	350.00
01-125-4211	Supplies - Court	14.70	125.00	100.00
01-125-4290	Miscellaneous - Court	0.00	0.00	150.00
01-125-4408	Jury	120.00	63.00	120.00
01-125-4410	Legal - Court	29,339.00	21,027.04	22,000.00
01-125-4440	Merchant Fees	69.48	105.29	0.00
01-125-4499	Litigation	0.00	10,377.94	0.00
Court Expenditures		74,423.25	74,186.52	71,002.77



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-130-4101	Wages - Administrator	124,861.48	173,701.43	143,064.95
01-130-4110	FICA & Medicare - Administrator	8,901.09	12,379.44	10,851.15
01-130-4112	Unemployment - Administrator	372.68	519.28	429.19
01-130-4114	Retirement Contributions - Administrator	2,957.93	4,881.50	4,255.35
01-130-4116	Health & Life Insurance - Administrator	28,340.15	37,600.94	20,725.92
01-130-4211	Supplies - Administrator	411.78	389.39	300.00
01-130-4231	Fuel - Administrator	502.72	672.73	250.00
01-130-4232	Vehicle Maintenance & Repair - Administrator	56.00	33.00	50.00
01-130-4280	Meetings & Food - Administrator	1,788.46	511.72	900.00
01-130-4345	Telephone - Administrator	463.79	765.95	1,850.00
01-130-4410	Legal-Administrator	31,151.42	24,606.28	17,000.00
01-130-4414	Information Technology - Administrator	0.00	100.00	100.00
01-130-4415	Professional Fees-Outside Service - Administrator	73,232.50	50,245.59	35,600.00
01-130-4416	Marketing & Printing - Administrator	7,416.24	3,538.97	2,200.00
01-130-4432	Dues & Memberships - Administrator	920.00	1,149.00	1,100.00
01-130-4480	Travel & Training - Administrator	7,238.88	5,706.86	2,500.00
Administration Expenditures		288,615.12	316,802.08	241,176.56
01-135-4101	Wages - Finance	56,102.50	106,442.35	120,491.46
01-135-4106	Over-Time	17.43	0.00	0.00
01-135-4110	FICA & Medicare - Finance	3,779.90	7,359.48	9,139.00
01-135-4112	Unemployment - Finance	167.50	319.36	361.47
01-135-4114	Retirement Contributions - Finance	1,658.27	3,166.09	3,583.92
01-135-4116	Health & Life Insurance - Finance	15,190.65	24,756.82	25,185.69
01-135-4205	Postage & Shipping - Finance	2,170.07	231.70	500.00
01-135-4211	Supplies - Finance	1,098.32	1,170.46	1,000.00
01-135-4280	Meetings & Food - Finance	0.00	506.51	350.00
01-135-4290	Miscellaneous - Finance	(230.98)	426.56	0.00
01-135-4410	Legal-Finance	560.00	0.00	450.00
01-135-4411	Audit - Finance	8,823.00	8,100.00	9,000.00
01-135-4414	Information Technology - Finance	9,167.08	21,246.53	24,000.00
01-135-4415	Professional Fees-Outside Service - Finance	9,389.73	9.80	100.00
01-135-4416	Marketing & Printing - Finance	312.92	2,054.63	1,900.00
01-135-4432	Dues & Memberships - Finance	486.00	239.00	500.00
01-135-4460	County Treasurer's Fees	8,014.19	7,941.11	7,600.00
01-135-4480	Travel & Training - Finance	4,994.35	3,878.99	3,000.00
Finance Expenditures		121,700.93	187,849.39	207,161.55
01-140-4140	Workers Compensation - Town Hall	4,233.88	3,160.71	2,781.16
01-140-4205	Postage & Shipping - Town Hall	0.00	1,929.56	1,200.00
01-140-4211	Supplies - Town Hall	4,950.48	2,666.98	2,500.00
01-140-4290	Miscellaneous - Town Hall	25.00	101.75	200.00
01-140-4341	Utilities - Town Hall	7,474.66	7,798.53	7,800.00
01-140-4345	Telephone - Town Hall	5,795.56	5,219.07	3,800.00
01-140-4385	Liability Insurance - Town Hall	10,414.36	11,686.96	11,694.90
01-140-4414	Information Technology - Town Hall	1,738.68	229.78	600.00
01-140-4501	Equipment Leases - Town Hall	6,560.12	1,900.32	6,400.00
01-140-4514	Furniture & Fixtures - Town Hall	170.68	1,033.53	700.00
01-140-4560	Building Maintenance & Repairs - Town Hall	527.94	1,750.09	5,000.00
Town Hall Expenditures		41,891.36	37,477.28	42,676.06



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-150-4114	Placeholder for 457 Employer match			9,000.00
01-150-4252	Chamber Events & Main Street Coordinator			10,000.00
01-150-4290	American Legion--Fireworks	4,000.00	0.00	4,000.00
01-150-4291	Flagpoles	0.00	1,707.50	0.00
01-150-4548	Park Bench for Memorial Program	3,431.12	2,792.93	2,000.00
01-150-4902	Beautification Committee Expenses	10,832.06	10,530.00	14,740.00
01-150-4903	Trails Advisory Board Expenses	2,875.00	3,880.76	3,500.00
01-150-4904	Boys and Girls Club	0.00	0.00	5,000.00
01-150-4905	Boyscout Operation Flagpole	1,270.50	835.00	835.00
01-150-4906	Tree Advisory Board Expenses	624.63	544.40	1,500.00
01-150-4908	BV Main Street	2,037.55	7,225.00	5,000.00
01-150-4910	Support to Community Based Organiztions	20,850.00	18,310.00	
	Alliance Agains Domestic Abuse			4,040.00
	Buena Vista Event Cooperative			1,285.00
	Chaffee Housing Trust			4,640.00
	The Chaffee Shuttle			3,875.00
	elevateHER			2,250.00
	Full Circle Restorative Justice			1,415.00
	Greater Arkansas River Nature Association			450.00
	Reserve for mid-year requests			4,450.00
			22,405.00	
01-150-4911	CC Economic Development	14,260.00	5,000.00	5,000.00
01-150-4912	Recycling Program	0.00	6,705.00	11,011.00
01-150-4915	Adopt-A-Tree Program	5,629.47	5,477.67	6,000.00
01-150-4916	Grant Match Commitments	39,883.93	0.00	0.00
01-150-4917	Chaffee County Housing Admin	0.00	0.00	11,500.00
01-150-4920	Chamber Building Water & Trash	1,786.62	1,885.65	2,000.00
01-150-4925	BV Heritage	0.00	5,000.00	10,000.00
01-150-4930	Public Parking Lease	250.00	250.00	250.00
01-150-4931	Town Clean-up Day Costs	115.43	0.00	1,000.00
01-150-4932	BVStrong Community Dinner	0.00	75.00	3,000.00
01-150-4933	After-Prom	0.00	500.00	500.00
01-150-4990	Transfer to Airport			40,000.00
01-150-4990	Transfers to Capital Improvement Fund	285,461.00	355,155.00	279,440.00
	Public Support	393,307.31	425,873.91	447,681.00
01-160-4101	Wages - IT	30,851.81	62,119.91	70,602.92
01-160-4106	Over-Time	213.75	0.00	0.00
01-160-4110	FICA & Medicare - IT	2,120.26	4,523.48	5,355.07
01-160-4112	Unemployment - IT	92.66	185.98	211.81
01-160-4114	Retirement Contributions - IT	819.31	1,086.17	2,100.03
01-160-4116	Health & Life Insurance - IT	7,804.80	11,660.49	5,117.58
01-160-4345	Telephone - IT	0.00	0.00	0.00
01-160-4414	Information Technology - IT	31,552.38	21,898.01	31,000.00
01-160-4415	Professional Fees- Outside Service - IT	3,500.00	13,056.85	15,000.00
01-160-4432	Dues & Memberships - IT	0.00	70.00	100.00
01-160-4480	Travel & Training - IT	0.00	0.00	2,000.00
01-160-4511	Computer Replacements	22,391.45	19,500.00	19,800.00
01-160-4540	Tools & Equipment - IT	2,974.47	0.00	1,000.00
	Information Technology Expenditures	102,320.89	134,100.89	152,287.41



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-210-4101	Wages - Police	531,794.44	608,326.49	732,974.05
01-210-4106	Over-Time	34,525.57	7,883.24	20,000.00
01-210-4110	FICA & Medicare - Police	10,837.06	11,929.45	13,864.84
01-210-4112	Unemployment - Police	1,698.80	1,851.87	2,258.92
01-210-4114	Retirement Contributions - Police	1,275.40	1,468.44	1,883.28
01-210-4116	Health & Life Insurance - Police	118,724.61	125,775.68	150,416.64
01-210-4117	Pension Contribution - FPPA Police	50,169.31	59,773.58	65,528.95
01-210-4140	Workers Compensation - Police	40,365.88	22,642.01	22,725.77
01-210-4160	Employment Screening	295.00	102.00	555.00
01-210-4205	Postage & Shipping - Police	760.21	489.46	650.00
01-210-4211	Supplies - Police	6,968.33	9,062.21	8,250.00
01-210-4231	Fuel - Police	12,466.09	13,191.25	15,400.00
01-210-4232	Vehicle Maintenance & Repair - Police	8,183.79	5,185.12	9,000.00
01-210-4233	Equipment Repairs & Maintenance - Police	1,019.65	1,610.94	1,760.00
01-210-4260	Investigations	4,814.49	588.64	6,625.00
01-210-4266	Firearms	3,530.39	3,796.08	4,840.00
01-210-4275	Uniforms - Police	4,300.23	4,458.96	6,220.00
01-210-4280	Meetings & Food - Police	1,339.58	628.22	825.00
01-210-4290	Miscellaneous - Police	532.95	3,287.71	200.00
01-210-4341	Utilities - Police	10,150.85	9,433.35	10,900.00
01-210-4345	Telephone - Police	11,574.81	9,937.51	9,187.00
01-210-4385	Liability Insurance - Police	16,662.96	19,872.45	18,711.84
01-210-4410	Legal-Police	1,026.00	644.90	3,000.00
01-210-4414	Information Technology - Police	7,724.46	6,674.01	11,800.00
01-210-4415	Professional Fees- Outside Service - Police	200.00	0.00	400.00
01-210-4416	Marketing & Printing - Police	3,390.70	3,607.89	3,000.00
01-210-4432	Dues & Memberships - Police	2,580.75	2,226.60	2,464.00
01-210-4435	Building & Equipment Lease - Police	33,508.32	33,508.32	33,508.32
01-210-4451	Prisoner Custody/Medical	12,743.43	11,197.01	9,900.00
01-210-4480	Travel & Training - Police	12,762.71	10,041.93	12,100.00
01-210-4514	Furniture & Fixtures - Police	1,022.17	598.67	1,000.00
Police Expenditures		946,948.94	989,793.99	1,179,948.61
01-220-4211	Supplies - Public Safety Complex	3,437.13	2,822.26	2,500.00
01-220-4341	Utilities - Public Safety Complex	8,435.22	7,844.22	9,000.00
01-220-4345	Telephone - Public Safety Complex	972.20	1,268.56	2,400.00
01-220-4560	Building Maintenance & Repairs - Pub Safety Comp	8,383.61	4,192.58	4,000.00
Pub Safety Complex Expenditures		21,228.16	16,127.62	17,900.00
01-230-4101	Wages - Fire	125,972.32	158,966.39	163,642.13
01-230-4105	Wages-Incident Deployment-Fire	10,177.50	33,285.85	15,000.00
01-230-4106	Over-Time	1,496.60	0.00	4,000.00
01-230-4110	FICA & Medicare - Fire	8,529.43	5,746.22	3,163.44
01-230-4112	Unemployment - Fire	416.66	588.24	547.93
01-230-4114	Retirement Contributions - Fire	2,407.89	276.11	0.00
01-230-4116	Health & Life Insurance - Fire	27,419.66	31,586.69	28,728.36
01-230-4118	Penison Contribution - FPPA Fire	22,800.00	4,739.49	15,975.71
01-230-4140	Workers Compensation - Fire	5,292.35	6,216.62	5,114.00
01-230-4180	Volunteer Stipend - Fire	1,415.00	3,630.00	10,000.00



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-230-4205	Postage & Shipping - Fire	126.58	103.00	200.00
01-230-4211	Supplies - Fire	15,322.76	4,678.83	6,000.00
01-230-4212	Medical Supplies	0.00	2,581.29	7,000.00
01-230-4231	Fuel - Fire	2,644.45	2,752.33	3,000.00
01-230-4232	Vehicle Maintenance & Repair - Fire	6,733.47	5,407.34	6,000.00
01-230-4233	Equipment Repairs & Maintenance - Fire	4,951.74	2,747.13	5,500.00
01-230-4264	Fire Prevention	2,104.04	2,697.39	2,500.00
01-230-4275	Uniforms - Fire	12,461.25	4,463.29	10,000.00
01-230-4280	Meetings & Food - Fire	779.58	865.73	700.00
01-230-4290	Miscellaneous - Fire	(20.00)	0.00	0.00
01-230-4345	Telephone - Fire	1,889.46	2,476.74	3,604.00
01-230-4385	Liability Insurance - Fire	6,486.10	7,103.74	7,016.94
01-230-4410	Legal-Fire	1,548.00	2,008.50	1,500.00
01-230-4414	Information Technology - Fire	1,834.72	2,928.88	3,500.00
01-230-4415	Professional Fees- Outside Service - Fire	13,751.89	20,420.50	15,000.00
01-230-4416	Marketing & Printing - Fire	1,526.57	1,532.18	1,500.00
01-230-4421	Brush Truck Deployment	3,233.47	9,302.60	3,000.00
01-230-4422	Deployment Expenses		555.13	
01-230-4427	Compliance	7,316.62	5,124.49	5,000.00
01-230-4432	Dues & Memberships - Fire	852.58	3,354.35	3,000.00
01-230-4480	Travel & Training - Fire	12,662.42	9,427.86	10,000.00
01-230-4540	Tools & Equipment - Fire	29,762.40	12,594.41	15,000.00
Fire Expenditures		331,895.51	348,161.32	355,192.51
01-310-4101	Wages - Planning	159,873.15	170,238.92	195,086.60
01-310-4110	FICA & Medicare - Planning	12,128.28	12,934.90	14,796.87
01-310-4112	Unemployment - Planning	479.62	511.07	585.26
01-310-4114	Retirement Contributions - Planning	3,212.34	4,977.58	5,802.69
01-310-4116	Health & Life Insurance - Planning	36,544.83	35,972.50	40,941.60
01-310-4211	Supplies - Planning	1,839.61	1,178.14	1,500.00
01-310-4231	Fuel - Planning	0.00	30.00	100.00
01-310-4275	Uniforms - Planning	597.18	343.66	800.00
01-310-4280	Meetings & Food - Planning	641.60	229.56	1,000.00
01-310-4290	Miscellaneous - Planning	32.00	52.72	100.00
01-310-4402	Recording & Public Notices - Planning	538.57	1,215.51	2,000.00
01-310-4410	Legal-Planning	26,150.08	39,672.93	40,000.00
01-310-4414	Information Technology - Planning	2,489.99	4,092.53	9,000.00
01-310-4415	Professional Fees- Outside Service - Planning	23,540.35	20,759.41	25,000.00
01-310-4416	Marketing & Printing - Planning	496.60	943.58	1,000.00
01-310-4432	Dues & Memberships - Planning	838.00	909.00	1,500.00
01-310-4480	Travel & Training - Planning	2,092.61	3,363.41	4,500.00
01-310-4901	Planning Commission Expense	939.90	0.00	2,500.00
Planning Expenditures		272,434.71	297,425.42	346,213.03
01-320-4211	Supplies - Community Center	2,400.13	1,424.50	1,500.00
01-320-4341	Utilities - Community Center	11,594.57	9,631.60	9,500.00
01-320-4385	Liability Insurance - Community Center	4,165.76	4,674.80	4,677.96
01-320-4414	Information Technology - Community Center	1,018.87	0.00	0.00
01-320-4514	Furniture & Fixtures - Community Center	963.18	(43.20)	500.00
01-320-4560	Building Maintenance & Repairs - Comm'ty Cntr	684.63	1,806.57	2,000.00
Community Center Expenditures		20,827.14	17,494.27	18,177.96



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-330-4211	Supplies - BVTV	25.86	554.59	1,000.00
01-330-4414	Information Technology - BVTV	25.90	0.00	3,000.00
BVTV Expenditures		51.76	554.59	4,000.00
01-410-4101	Wages - Public Works	239,050.15	176,575.05	194,990.96
01-410-4106	Over-Time	1,518.47	0.00	1,500.00
01-410-4110	FICA & Medicare - Public Works	17,204.08	12,435.24	14,798.34
01-410-4112	Unemployment - Public Works	721.53	526.43	589.47
01-410-4114	Retirement Contributions - Public Works	6,431.89	4,074.13	5,402.21
01-410-4116	Health & Life Insurance - Public Works	54,846.69	43,873.20	48,397.35
01-410-4140	Workers Compensation - Public Works	12,270.41	1,729.72	2,255.12
01-410-4150	Drug Testing	122.50	234.00	500.00
01-410-4205	Postage & Shipping - Publoc Works	0.00	5.07	100.00
01-410-4211	Supplies - Public Works	2,904.62	1,930.63	2,600.00
01-410-4231	Fuel - Public Works	7,044.53	5,948.59	7,000.00
01-410-4232	Vehicle Maintenance & Repair - Public Works	2,272.75	3,024.23	3,000.00
01-410-4233	Equipment Repairs & Maintenance - Public Works	5,011.73	5,040.22	8,600.00
01-410-4272	Signs - Public Works	4,291.13	2,967.66	4,000.00
01-410-4275	Uniforms - Public Works	1,408.81	247.04	1,000.00
01-410-4280	Meetings & Food - Public Works	37.37	119.96	200.00
01-410-4340	Street Light Electricity	66,656.39	60,833.62	70,000.00
01-410-4341	Utilities - Public Works	14,776.71	15,432.35	16,000.00
01-410-4345	Telephone - Public Works	7,791.33	5,724.17	3,714.00
01-410-4385	Liability Insurance - Public Works	9,828.08	10,968.02	10,915.24
01-410-4410	Legal-Public Works	356.73	0.00	800.00
01-410-4412	Engineering - Public Works	0.00	378.00	1,500.00
01-410-4414	Information Technology - Public Works	1,811.08	1,600.00	3,000.00
01-410-4415	Professional Fees - Outside Service		13.70	
01-410-4416	Marketing & Printing - Public Works	1,922.31	1,696.94	1,500.00
01-410-4420	Vehicle Maintenance from outside service - PW	171.44	0.00	500.00
01-410-4432	Dues & Memberships - Public Works	185.00	530.00	600.00
01-410-4480	Travel & Training - Public Works	259.67	100.00	2,000.00
01-410-4501	Equipment Leases - Public Works	2,186.34	2,474.42	2,200.00
01-410-4514	Furniture & Fixtures - Public Works	378.99	432.46	500.00
01-410-4540	Tools & Equipment - Public Works	1,474.92	513.12	1,500.00
01-410-4560	Building Maintenance & Repairs - Pub Works	138.55	1,275.04	2,000.00
Public Works Expenditures		463,074.20	360,703.01	411,662.69
01-415-4140	Workers Compensation - Streets	12,701.64	8,021.75	8,370.52
01-415-4385	Liability Insurance - Streets	3,471.44	3,895.64	3,898.30
01-415-4575	Street Maintenance	14,161.01	14,429.84	13,000.00
Street Maintenance Expenditures		30,334.09	26,347.23	25,268.82
01-510-4101	Wages - Parks	72,601.98	87,795.21	117,031.84
01-510-4106	Over-Time	1,654.99	0.00	3,400.00
01-510-4110	FICA & Medicare - Parks	5,322.82	6,600.09	8,922.35
01-510-4112	Unemployment - Parks	223.02	264.41	361.30
01-510-4114	Retirement Contributions - Parks	1,352.09	427.85	1,394.62
01-510-4116	Health & Life Insurance - Parks	13,316.98	9,127.33	11,516.70



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-510-4140	Workers Compensation - -Parks	8,467.76	7,432.21	7,975.14
01-510-4211	Supplies - Parks	4,868.59	14,785.21	10,000.00
01-510-4231	Fuel - Parks	3,957.14	3,042.24	4,000.00
01-510-4232	Vehicle Maintenance & Repair - Parks	1,768.72	390.50	2,000.00
01-510-4233	Equipment Repairs & Maintenance - Parks	1,684.72	597.73	2,000.00
01-510-4242	Park Maintenance	40,213.83	14,092.66	30,000.00
01-510-4247	Fertilizers / Top Soil	11,062.50	18,120.86	16,000.00
01-510-4275	Uniforms - Parks	637.99	16.09	400.00
01-510-4290	Miscellaneous - Parks	28,300.00	890.29	400.00
01-510-4341	Utilities - Parks	30,699.55	31,552.60	31,500.00
01-510-4385	Liability Insurance - Parks	2,777.16	3,116.52	3,118.64
01-510-4410	Legal-Parks	36.00	0.00	100.00
01-510-4415	Professional Fees - Outside Service		13.70	
01-510-4416	Marketing & Printing - Parks	229.00	20.92	250.00
01-510-4423	Tree Pruning	17,423.00	0.00	22,000.00
01-510-4432	Dues & Memberships - Parks	350.00	140.00	400.00
01-510-4480	Travel & Training - Parks	390.00	129.20	750.00
01-510-4501	Equipment Leases - Parks	0.00	26.95	500.00
01-510-4535	Tools & Equipment - Parks	132.40	212.48	100.00
01-510-4560	Building Maintenance & Repairs - Parks	1,391.77	864.28	2,000.00
Parks Expenditures		248,862.01	199,659.33	276,120.58
01-520-4140	Workers Compensation - Cemetery	1,058.47	353.19	84.48
01-520-4211	Supplies - Cemetery	98.48	33.59	250.00
01-520-4231	Fuel - Cemetery	0.00	0.00	150.00
01-520-4233	Equipment Repairs & Maintenance - Cemetery	55.98	0.00	150.00
01-520-4341	Utilities - Cemetery	2,211.39	2,169.95	2,200.00
01-520-4404	Recording & Public Notices - Cemetery	0.00	0.00	100.00
Cemetery Expenditures		3,424.32	2,556.73	2,934.48
01-550-4101	Wages - Recreation	90,558.07	99,209.63	114,745.50
01-550-4106	Over-Time	24.72	0.00	
01-550-4110	FICA & Medicare - Recreation	6,895.22	7,589.57	8,718.14
01-550-4112	Unemployment - Recreation	271.74	297.64	344.24
01-550-4114	Retirement Contributions - Recreation	1,734.73	2,390.30	2,731.05
01-550-4116	Health & Life Insurance - Recreation	17,297.56	17,506.76	20,447.52
01-550-4205	Postage & Shipping - Recreation	0.00	0.00	
01-550-4211	Supplies - Recreation	586.32	1,090.31	900.00
01-550-4231	Fuel - Recreation	519.61	650.63	1,000.00
01-550-4341	Utilities - Recreation	4,027.50	4,199.05	4,200.00
01-550-4345	Telephone - Recreation	256.69	915.12	1,542.00
01-550-4385	Liability Insurance - Recreation	694.27	779.12	779.66
01-550-4401	Contract Labor	4,158.25	14,538.50	8,000.00
01-550-4410	Legal-Recreation	234.00	39.00	500.00
01-550-4412	Engineering - Recreation	0.00	0.00	0.00
01-550-4415	Professional Fees- Outside Service - Recreation	5,076.94	417.85	300.00
01-550-4416	Marketing & Printing - Recreation	5,518.20	5,613.48	5,750.00
01-550-4432	Dues & Memberships - Recreation	280.00	210.00	1,000.00
01-550-4440	Merchant Fees - Recreation	507.22	857.27	1,000.00
01-550-4480	Travel & Training - Recreation	1,793.26	1,635.60	2,000.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
01-550-4701	Special Interests Trips & Events	5,722.24	3,992.24	5,000.00
01-550-4702	Outdoor Recreation	1,509.67	1,160.11	1,000.00
01-550-4703	Fitness & Martial Arts	0.00	80.88	2,000.00
01-550-4704	Sports & Athletics	16,269.87	12,400.43	25,000.00
01-550-4705	Fine Arts	470.00	0.00	300.00
01-550-4706	BVBA Expenses	0.00	3,619.90	8,000.00
Recreation Expenditures		164,406.08	179,193.39	215,258.10
Total Expenditures: General Fund		3,668,552.05	3,743,692.46	4,150,197.06
Projects Carried over from Fund Balance				
	American Legion - 2018 unused public support			4,000.00
General Fund Balance Increase (Decrease)		72,756.62	324,253.87	527.65
Fund: 02 - Water Enterprise Fund				
Revenue				
02-710-3235	Construction Water	100.00	0.00	150.00
02-710-3330	Water Sales - General Customers	884,993.55	906,189.33	938,889.66
02-710-3331	Water Sales Town	20,431.49	23,958.45	21,675.77
02-710-3332	Water Sales Others	9,206.03	10,183.00	9,766.68
02-710-3335	Late Payment Penalty	9,170.00	8,830.00	15,000.00
02-710-3340	Sale of Meters, Accessories, Freight, & materials	10,047.93	35,418.32	16,000.00
02-710-3343	Cut-Off Fees		40.00	0.00
02-710-3360	Water Supply Protection Fees	2,700.00	2,250.00	2,000.00
02-710-3662	Property lease income	400.00	400.00	400.00
02-710-3701	Miscellaneous	45,375.59	43,829.33	30,608.00
02-710-3705	NSF Fees	200.00	140.00	250.00
02-710-3725	Refunded Expenditures	0.00	944.35	900.00
02-710-3770	State & Local Grants	0.00	63,535.85	500,000.00
02-710-3790	Interest	1,487.18	860.62	1,200.00
02-730-3610	System Development Fees	248,327.00	424,629.00	150,000.00
02-730-3770	Engineering Grant	22,259.32	47,150.75	0.00
02-730-3791	Interest	4,012.59	2,894.76	2,500.00
02-730-3793	Debt	0.00	116,384.20	1,724,875.12
Total Revenue: Water Fund		1,258,710.68	1,687,637.96	3,414,215.22
Expenditures				
02-710-4101	Wages - Water Operations	279,429.34	238,100.98	255,360.44
02-710-4106	Over-Time	4,754.97	0.00	0.00
02-710-4110	FICA & Medicare - Water Operations	20,492.52	17,375.90	19,368.50
02-710-4112	Unemployment - Water	853.58	715.86	766.08
02-710-4114	Retirement Contributions - Water	7,469.52	5,643.70	7,595.49
02-710-4116	Health & Life Insurance - Water Operations	61,555.75	56,326.04	63,584.49
02-710-4140	Workers Compensation - Water Operations	11,643.17	5,525.86	7,090.89
02-710-4205	Postage & Shipping - Water Operations	10,312.63	9,187.56	10,000.00
02-710-4211	Supplies - Water Operations	2,975.08	4,755.93	5,000.00
02-710-4220	Licenses & Permits - Water	0.00	0.00	500.00
02-710-4231	Fuel - Water Operations	4,884.54	5,030.42	5,000.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
02-710-4232	Vehicle Maintenance & Repair - Water Operations	1,372.65	908.90	1,500.00
02-710-4233	Equipment Repairs & Maintenance - Water Operat	6,450.91	2,304.53	12,000.00
02-710-4236	Goods for Resale -Cost of Goods Sold	0.00	52,883.49	26,900.00
02-710-4275	Uniforms - Water	910.53	693.99	600.00
02-710-4280	Meetings & Food - Water	40.98	111.90	100.00
02-710-4290	Miscellaneous - Water	10.99	0.00	500.00
02-710-4345	Telephone - Water Operations	2,189.33	2,901.43	2,047.00
02-710-4385	Liability Insurance - Water	4,978.78	5,809.74	5,457.62
02-710-4403	Recording & Public Notices - Water	520.00	0.00	520.00
02-710-4410	Legal-Water	26,558.74	20,158.25	25,000.00
02-710-4411	Audit - Water	4,303.70	4,700.00	5,000.00
02-710-4412	Engineering - Water	32,041.68	35,266.67	35,000.00
02-710-4414	Information Technology - Water	10,214.77	5,583.73	10,400.00
02-710-4415	Professional Fees- Outside Service - Water Ops	5,321.82	3,285.62	20,000.00
02-710-4416	Marketing & Printing - Water	4,769.02	4,158.67	3,700.00
02-710-4424	Laboratory Fees	3,217.50	1,812.00	4,000.00
02-710-4432	Dues & Memberships - Water	1,410.00	1,040.00	1,500.00
02-710-4440	Merchant Fees-Water	1,601.47	2,485.62	1,450.00
02-710-4480	Travel & Training - Water	2,774.47	1,633.27	3,400.00
02-710-4540	Tools & Equipment - Water Ops	1,002.13	339.95	500.00
02-710-4561	Water Infrastructure Maint <\$5000	0.00	0.00	1,000.00
02-715-4211	Supplies - Water Treatment	26,511.88	37,675.37	27,500.00
02-715-4233	Equipment Repairs & Maintenance - Water Plant	65.30	0.00	2,500.00
02-715-4286	Water Purchases	4,507.68	0.00	6,000.00
02-715-4341	Utilities - Water	15,926.78	9,594.21	16,000.00
02-715-4415	Professional Fees- Outside Service - Water Treat	90.00	0.00	500.00
02-715-4435	Building & Equipment Lease - Water Treatment	70.00	0.00	150.00
02-715-4540	Tools & Equipment - Water Treatment		229.11	
02-715-4823	Water Rights	8,514.52	5,068.81	10,000.00
02-715-4824	Feasibility Study	0.00	76,402.50	0.00
02-715-4825	Surface Plant Rehab	0.00	10,219.12	24,780.88
02-720-4813	Equipment Purchases - Water	3,268.03	0.00	168,000.00
02-720-4829	Distribution System Replacement	10,551.63	3,774.00	696,226.00
02-730-4414	IT Services - Water	0.00	0.00	3,000.00
02-730-4549	Water tank 750,000	0.00	119,775.00	1,010,225.00
02-730-4550	Water Tank Recoating	0.00	0.00	118,450.00
02-730-4551	Gorrel Meadow Headgate Replacement			15,708.00
02-730-4552	Ivy League Improvements	0.00	0.00	10,300.00
02-730-4555	Gallery Collection System Soil Work			6,500.00
02-730-4562	Water Well #3	912.74	0.00	490,000.00
02-730-4803	Engineering - Capital	5,934.32	61,334.41	0.00
02-730-4804	Surface Plant Sandblasting and Painting	5,117.50	0.00	35,000.00
02-730-4820	Water Infrastructure Rehab and Upgrade	0.00	0.00	85,000.00
02-730-4821	Hydrant Replacement Program	0.00	0.00	20,000.00
02-730-4828	New Distribution infrastructure	1,350.00	212,412.86	0.00
02-740-4610	1998 Debt Service Principal	0.00	84,274.55	53,496.32
02-740-4620	1998 Debt Service Interest	7,118.58	2,390.64	11,532.23
02-740-4650	Debt Issuance Cost	0.00	15,000.00	0.00
Total Expenditures: Water Fund		603,999.53	1,126,890.59	3,345,708.95
Water Fund Balance Increase (Decrease)		654,711.15	560,747.37	68,506.28



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
Fund: 03 - Capital Improvement Fund				
Revenue				
03-100-3790	Interest	8,460.40	6,981.19	15,000.00
03-100-3870	Transfer from General Fund	285,461.00	355,155.00	279,440.00
03-100-3701	Sunset Vista IV park proceeds			50,201.00
03-150-3701	Pass-Through Grants	0.00	45,000.00	0.00
03-415-3652	Sidewalk Program	1,879.00	4,625.00	5,000.00
03-415-3770	State & Local Grants	0.00	0.00	-
	GOCO grant for park			337,299.00
	DOLA grant for Trans/Trail Master Plan			25,000.00
	GOCO grant for Trans/Trail Master Plan			25,000.00
03-510-3739	Donations	5,000.00	0.00	0.00
03-510-3746	Donations for Whitewater	0.00	0.00	3,500.00
03-510-3765	Chaffee County Conservation Trust Fund Grant	0.00	0.00	49,000.00
03-510-3770	State & Local Grants For BLM Trails	0.00	0.00	141,000.00
03-510-3773	TAP - Trans. Altern. Program Arizona Trail	0.00	0.00	489,248.00
03-510-3870	Transfers from CTF	60,000.00	0.00	61,000.00
Total Revenue: Capital Improvement Fund		360,800.40	411,761.19	1,480,688.00
Expenditures				
03-140-4514	Furniture & Fixtures - Town Hall	23,287.60	13,577.00	0.00
03-140-4560	Building Maintenance & Repairs - Town Hall	79.34	0.00	0.00
03-140-4813	Equipment Purchases - Town Hall	49,275.20	0.00	0.00
03-140-4855	Server - Town Hall	0.00	0.00	0.00
03-160-4414	Information Technology - Capital Fund	0.00	0.00	0.00
03-210-4810	Vehicle Purchase - Police	39,655.78	39,477.99	53,000.00
03-210-4813	Equipment - SRO	0.00	46,553.51	0.00
03-210-4856	Hand Held Radios	6,296.98	0.00	7,000.00
03-210-4857	Emergency Generator	0.00	18,460.30	0.00
03-210-4858	Video Surveillance Police	0.00	0.00	0.00
03-230-4810	Vehicle Lease-Purchase - Fire	31,304.03	0.00	84,000.00
03-230-4812	Specialized Equipment Purchase	18,128.69	0.00	28,000.00
03-230-4813	Equipment Purchases - Fire	41,376.95	0.00	7,000.00
03-230-4860	Rescue Equipment	20,000.00	0.00	0.00
03-310-4814	Wayfinding	24,534.00	28,662.86	30,000.00
03-310-4851	Transportation & Trail Master Plan			75,000.00
03-320-4560	Building Maintenance & Repairs - Comm'ty Cntr	13,494.33	3,090.00	20,000.00
03-320-4813	Emergency Generator - Community Center			21,000.00
03-410-4813	Equipment Purchases - Public Works	15,723.63	805.74	0.00
03-410-4819	Recycling Center Improvements			8,000.00
03-415-4859	Bridge Infrastructure Improvements/Sidewalks	0.00	0.00	0.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
03-415-4861	Street Reconstruction > \$5000	324.28	0.00	0.00
03-415-4864	Landscape/Irrig./Lighting	0.00	0.00	0.00
03-415-4865	Annual Street Maintenance	609.23	0.00	0.00
03-415-4867	TAP Transportation Alt. Program	0.00	0.00	611,500.00
03-415-4871	Small Projects - Streets	8,840.66	0.00	0.00
03-415-4877	Hwy 24 Improvements	413,362.29	0.00	0.00
03-510-4814	Safe Route to School	0.00	0.00	24,000.00
03-510-4841	Park Infrastructure - Capital	52,308.12	10,629.45	40,000.00
03-510-4843	Park Maintenance	7,083.00	0.00	0.00
03-510-4845	Whitewater Park Infrastructure	4,900.00	10,450.54	7,000.00
03-510-4846	Sunset Vista Park and Trail	491,089.76	23,395.27	387,500.00
03-510-4848	Park & Rec Amenities	23,182.10	7,395.00	0.00
03-510-4849	Cemetery Rehab & Site Improvements	84.22		20,000.00
03-510-4851	Trail Construction-CTF Project	8,813.45	58,651.44	10,000.00
03-515-4843	Park Maintenance-Rodeo Grounds	6,848.07	6,919.25	13,000.00
03-550-4851	ADA Accessible Trails - CTF Project	0.00	0.00	10,000.00
	Carry over			8,000.00
03-550-4852	BLM Trail Maintenance and Expansion-CTF Project	0.00	0.00	10,000.00
	BLM Trail Grant Expenditure			141,000.00
03-550-4853	Skatepark Border - CTF Project	0.00	0.00	12,000.00
03-550-4854	Outdoor Volleyball Rehab - CTF Project	0.00	0.00	12,000.00
03-550-4850	Town Amenity Website	0.00	3,000.00	0.00
Total Expenditures: Capital Improvement Fund		1,300,601.71	271,068.35	1,639,000.00
2018 Projects Carried over from Fund Balance				
	Arizona Trail			73,312.00
	Safe Routes			24,000.00
	ADA Accessible Trails			8,000.00
	Rodeo Grounds Improvements			13,000.00
	Softball Field Lights			40,000.00
Total 2018 Projects Carried over from Fund Balance				158,312.00
Capital Improvement Fund Balance Increase		(939,801.31)	140,692.84	0.00
Fund: 35 - Street Fund				
Revenue				
35-100-3141	Town Sales Tax	421,175.97	477,205.86	482,734.41
35-415-3701	Sunset Vista IV Sidewalks	0.00	25,000.00	0.00
Total Revenue: Street Fund		421,175.97	502,205.86	482,734.41
Expenditures				
35-415-4654	Bond Paying Agent Fees - Street Fund	250.00	250.00	250.00
35-415-4862	Sidewalk Construction & Repair	5,683.00	18,415.47	25,000.00
35-415-4868	Street Improvements Capital	14,600.00	95,016.41	280,509.41
35-415-4891	Debt Service Principal	95,000.00	100,000.00	100,000.00
35-415-4892	Debt Service Interest	83,757.28	78,975.00	76,975.00
Total Expenditures: Street Fund		199,290.28	292,656.88	482,734.41
Street Fund Balance Increase (Decrease)		221,885.69	209,548.98	0.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
Fund: 04 - Conservation Trust Fund				
Revenue				
04-590-3160	Lottery proceeds	27,341.45	14,666.17	30,000.00
04-590-3792	Interest	2,031.87	1,862.70	2,000.00
Total Revenue: Conservation Trust Fund		29,373.32	16,528.87	32,000.00
Expenditures				
04-590-4101	Wages - Conservation Trust Fund	0.00	0.00	0.00
04-590-4110	FICA & Medicare - Conservation Trust Fund	0.00	0.00	0.00
04-590-4112	Unemployment - Conservation Trust Fund	0.00	0.00	0.00
04-590-4990	Transfer to Capital Improvement Fund	60,000.00	0.00	61,000.00
Total Expenditures: Conservation Trust Fund		60,000.00	0.00	61,000.00
Use of Fund Balance for Projects				30,000.00
Conservation Trust Fund Balance Increase (Decrease)				1,000.00
Fund: 05 - Alternative Energy Enterprise Fund				
Revenue				
05-600-3329	EV Charging Revenue	280.00	445.00	450.00
05-600-3770	State & Local Grants	0.00	0.00	0.00
Total Revenue: Alternative Energy Fund		280.00	445.00	450.00
Expenditures				
05-600-4341	Electricity	415.14	302.69	300.00
05-600-4410	Legal-Alternative Energy	594.00	0.00	0.00
05-600-4440	Flex Billing Fee - Alternative Energy	28.00	44.50	45.00
Total Expenditures: Alternative Energy Fund		1,037.14	347.19	345.00
Alternative Energy Fund Balance Increase (Decrease)		(757.14)	97.81	105.00
Fund: 06 - Stormwater Enterprise Fund				
Revenue				
06-900-3303	Stormwater Fees	54,520.99	60,963.95	66,000.00
Total Revenue: Stormwater Fund		54,520.99	60,963.95	66,000.00
Expenditures				
06-900-4290	Miscellaneous	68.00	0.00	0.00
06-900-4410	Legal-StormWater	756.00	0.00	0.00
06-900-4866	Stormwater Improvements	0.00	9,300.00	90,036.00
Total Expenditures: Stormwater Fund		824.00	9,300.00	90,036.00
Use of Fund Balance for Projects				24,036.00
Stormwater Fund Balance Increase (Decrease)		53,696.99	51,663.95	0.00



TOWN OF BUENA VISTA
2019 ADOPTED BUDGET
JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
Fund: 07 - Airport Enterprise Fund				
Revenue				
07-810-3141	Fuel Tax Refund	2,610.02	4,771.24	2,700.00
07-810-3301	Vending Machine Fees	15.28	0.00	0.00
07-810-3350	Fuel Sales Jet A	337,498.99	349,409.25	341,513.23
07-810-3351	Fuel Sales 100 LL		62,553.56	
07-810-3353	Supplies/Additive/Flowage	256.00	105.00	500.00
07-810-3354	Passenger Supplies	0.00	459.62	500.00
07-830-3325	Auto Parking	1,075.00	289.00	2,000.00
07-830-3326	Landing	1,565.00	2,680.00	1,500.00
07-830-3328	Facility Contract Fees	0.00	6,768.04	6,000.00
07-830-3333	Tie Down & Ramp	11,656.31	13,931.90	3,500.00
07-830-3336	Testing Services	900.00	0.00	36,510.00
07-830-3338	Towing and GPU Fees	405.00	310.00	500.00
07-830-3341	Executive Hanger Rent	18,648.00	16,875.00	8,000.00
07-830-3344	Hanger Lease			11,280.00
07-830-3355	After Hours Charge	1,125.00	2,765.15	2,040.00
07-830-3661	Ground Lease Town Property	22,701.02	9,285.00	10,103.00
07-830-3691	Office & Room Rentals	2,130.00	540.00	3,000.00
07-830-3714	Insurance proceeds	244.00	0.00	0.00
07-830-3725	Refunded Expenditures	0.00	900.00	0.00
07-830-3728	Fuel Excise Rebate	3,040.48	3,782.41	3,000.00
07-830-3768	Chaffee County Contribution	25,000.00	25,000.00	25,000.00
07-830-3790	Interest	4.16	0.00	0.00
07-830-3870	Transfers from General Fund	0.00	0.00	40,000.00
07-850-3775	FAA Annual Entitlement Grant	29,915.72	0.00	0.00
07-850-3776	CDOT Grant Match for FAA Grant	12,168.87	0.00	0.00
07-850-3782	SRE Building	535,745.00	0.00	0.00
07-850-3783	Sale of Fuel Truck	0.00	15,000.00	0.00
Total Revenue: Airport Enterprise Fund		1,006,703.85	515,425.17	497,646.23
Expenditures				
07-810-4217	Items for Resale	0.00	341.90	300.00
07-810-4218	POL for Resale	0.00	0.00	200.00
07-810-4441	Fuel for Resale-JetA	160,586.80	77,057.94	155,996.85
07-810-4447	Fuel for Resale-100LL			66,800.00
07-810-4442	Fuel Testing	520.24	159.86	300.00
07-810-4443	Gain/Loss on Sale of Fuel	0.00	0.00	0.00
07-810-4446	Sales Taxes Paid	0.00	21,863.61	0.00
07-830-4101	Wages - Airport Operations	118,138.28	121,401.61	151,531.39
07-830-4106	Over-Time	228.64	0.00	500.00
07-830-4110	FICA & Medicare - Airport Operations	8,980.21	8,795.23	11,527.46
07-830-4112	Unemployment - Airport	355.31	364.45	456.09
07-830-4114	Retirement Contributions - Airport	2,027.63	992.78	2,949.69
07-830-4116	Health & Life Insurance - Airport Operations	13,788.39	20,998.64	24,979.98
07-830-4140	Workers Compensation - Airport Operations	9,526.20	11,073.42	10,540.03
07-830-4205	Postage & Shipping - Airport Operations	853.65	33.00	200.00



TOWN OF BUENA VISTA

2019 ADOPTED BUDGET

JANUARY 1 - DECEMBER 31, 2019

		2017 Total Activity	2018 Projected Activity	2019 Total Budget
07-830-4210	Passenger Snack-Supplies-Sundries			900.00
07-830-4211	Supplies: Toiletry-Cleanin - Airport Operations	6,447.07	5,020.17	2,000.00
07-830-4220	Licenses & Permits - Airport	185.00	338.22	185.00
07-830-4228	Airfield Maint-Supplies		4,713.94	2,000.00
07-830-4229	Fuel Isl/Truck/Tank Maint-Supplies		419.08	2,000.00
07-830-4231	Fuel - Airport Vehicles	3,284.54	2,443.15	2,600.00
07-830-4232	Vehicle Maintenance & Repair - Airport Operations	601.00	2,281.99	2,000.00
07-830-4275	Uniforms - Airport	829.55	383.02	600.00
07-830-4280	Meetings & Food - Airport	1,131.97	792.05	1,800.00
07-830-4290	Office Supplies	0.00	0.00	250.00
07-830-4341	Utilities - Airport	21,689.69	18,951.22	22,000.00
07-830-4345	Telephone - Airport	5,228.00	4,315.65	3,640.00
07-830-4380	PC / Liability Insurance - Airport	0.00	7,664.00	7,300.00
07-830-4385	Liability Insurance - Airport	18,351.09	12,550.33	11,694.90
07-830-4410	Legal-Airport	8,189.60	7,946.52	1,000.00
07-830-4411	Audit - Airport	3,783.30	4,200.00	4,400.00
07-830-4414	Information Technology - Airport	3,221.84	55.00	1,200.00
07-830-4415	Professional Fees- Outside Service - Airport	4,889.65	27.40	1,000.00
07-830-4416	Marketing & Printing - Airport	11,584.14	4,825.96	1,500.00
07-830-4432	Dues & Memberships - Airport	794.00	444.50	500.00
07-830-4233	Equipment Repairs & Maintenance - Airport	5,955.67	6,972.28	500.00
07-830-4435	Building & Equipment Lease - Airport	28,253.00	26,253.00	24,000.00
07-830-4438	Weather Operations & AWOS	77.22	1,124.93	1,500.00
07-830-4440	Merchant Fees - Airport	9,996.33	11,449.14	6,000.00
07-830-4480	Travel & Training - Airport	2,194.95	644.95	1,200.00
07-830-4514	Furniture & Fixtures - Airport	2,523.60	184.17	500.00
07-830-4560	Building Maintenance & Repairs - Airport	7,666.99	4,066.52	500.00
07-830-4564	Exec Hangar Maint-Supplies - Airport	23.99	0.00	500.00
07-850-4870	Self Serve Fuel Terminal - Phase 1	0.00	0.00	20,000.00
07-850-4875	Facility & Land Acquisition	0.00	0.00	0.00
07-850-4876	Fuel Farm Rehab	0.00	0.00	0.00
Total Expenditures: Airport Enterprise Fund		461,907.54	391,149.63	549,551.39
2018 Project carried over from fund balance				20,000.00
Airport Fund Balance Increase (Decrease)		544,796.31	124,275.54	(31,905.16)
Total Revenue:All Funds		6,872,873.88	7,262,914.33	10,120,458.56
Total Expenses:All Funds		6,379,101.02	5,835,105.10	10,318,572.80
Overall Fund Balance Increase (Decrease)		493,772.86	1,427,809.23	(198,114.24)



Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses – expenses incurred but not due until a later date.

Allocate – to divide a lump-sum appropriation into parts, which are designated for expenditure by specific organization units and/or specific purposes, activities, or objects.

Annual Budget – a budget applicable to a single fiscal year.

Appropriation – a legal authorization granted by Town Board of Trustees for the funds of the Town permitting expenditures and obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Assess – to value property officially for the purpose of taxation.

Assessed Valuation – a valuation set upon real estate or other property by a government as a basis for levying taxes.

Bond – a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates. The difference between a note and a bond is the latter runs for a longer period of time and requires greater legal formality.

Bond Issue – a form of borrowing money for major capital projects. The town obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Bonded Debt – the portion of indebtedness represented by outstanding bonds.

Budget – a financial plan which estimates proposed expenditures for a given period and the proposed methods of financing them.

Capital Outlays – expenditures which result in the acquisition of or addition to fixed assets.

Carryover – appropriations not expended in the year authorized and made available by appropriation in the subsequent budget year.

Enterprise Fund – a fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by fees and operated similar to a private business. TABOR defines an Enterprise Fund as “A government-owned business authorized to issue its own revenue bonds and receiving less than ten percent (10%) of its annual revenue in grants from all Colorado state and local government.”

Fixed Assets – assets of long-term character that are intended to continue to be held or used, such as land, buildings, improvements, other than buildings, machinery, and equipment.



APPENDIX

Glossary of Terms

Fund – a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances and changes therein, which are segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance – the fund equity available for appropriation.

Fund Equity – the excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

Governmental Accounting Standards Board (GASB) – the independent agency established as the official body designated to set accounting and financial reporting standards for state and local governments.

Grants – contributions of gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Intergovernmental Revenues – revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Lease-Purchase Agreement – financial arrangement which permits the Town to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

Level of Service – used generally to define the existing or current services, programs, and facilities provided by government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending upon needs, alternatives, and available resources. To continue a given level of service into future years assumes that objectives, type, and quality will remain unchanged. For example, as the number increases, it is necessary either to increase resources or to improve productivity in order to maintain the same number of weekly collections.

Long-term Debt – debt with a maturity of more than one year after the date of issuance.

Mill Levy – rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent.

Modified Accrual Basis – a basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Ordinance – a formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.



Reserve – (1) an accounting used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserve for Debt Service – an account used to segregate a portion of fund balance for debt service. Fund resources legally restricted to the payment of general long-term debt principal and interest amounts maturing in future years.

Resolution – an order of a legislative body requiring less legal formality than an ordinance or statute.

Restricted Assets – assets, usually of an enterprise fund, that may not be used for normal operating purposes because of the requirements of regulatory authorities, provisions in bond indentures, or other legal agreements, but that need not be accounted for in a separate fund.

Revenue Bonds – bonds whose principal and interest are payable exclusively from earnings of a public enterprise.

Supplemental Appropriation – an appropriation by the town board of trustees when there is a need to transfer budgeted and appropriated moneys from one fund to another fund, or if, during the fiscal year, the governing body or any spending agency of such local government received unanticipated revenue or revenues not assured at the time of the adoption of the budget.



TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 86

Series 2018

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019 AND ENDING ON THE LAST DAY OF DECEMBER 2019.

WHEREAS, the Board of Trustees of the Town of Buena Vista has requested the Town Treasurer to prepare and submit a proposed budget to said governing body at the proper time; and,

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was delivered to the Board of Trustees of the Town of Buena Vista on October 9, 2018, open for inspection by the public at the Buena Vista Town Hall located at 210 E. Main Street Buena Vista, Colorado, public hearings were held on October 23, 2018, November 13, 2018, November 27, 2018 and December 11, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO:

Section I. That estimated expenditures for each fund are as follows:

General Fund Expenditures	\$ 3,870,757	
General Fund Transfers to Other Funds	\$ 279,440	
Total General Fund Expenditures		\$ 4,150,197
Water Fund Operating Expenditures		\$ 3,345,709
Capital Improvement Fund Expenditures		\$ 1,639,000
Street Fund Expenditures		\$ 482,734
Conservation Trust Fund Expenditures	\$ 0	
Conservation Trust Fund Transfer to Capital Improvement Fund	\$ 61,000	
Total Conservation Trust Fund Expenditures		\$ 61,000
Electric Vehicle Charging Fund Expenditures		\$ 345
Storm Water Management Fund Expenditures		\$ 90,036
Airport Fund Operating Expenditures		\$ 549,552
Total All Funds		
Current Expenses	\$ 9,938,133	
Transfers to Other Funds	\$ 380,440	
Total All Funds		\$10,318,573



APPENDIX

Adoption Resolution

Section 2. That estimated revenues for each fund are as follows:

Total General Fund Revenues		\$4,146,725
Total Water Fund Revenues		\$3,414,215
<u>Capital Improvement Fund:</u>		
Transfer from General Fund and CTF	\$ 340,440	
Capital Improvement Revenue	<u>\$ 1,140,248</u>	
Total Capital Improvement Fund Revenues		\$ 1,480,688
Total Street Fund Revenues		\$ 482,734
Total Conservation Trust Fund Revenues		\$ 32,200
Total Electric Vehicle Charging Fund Revenues		\$ 450
Storm Water Management Fund Revenues		\$ 66,000
<u>Airport Fund:</u>		
Transfer from General Fund	\$ 40,000	
Airport Fund Revenues	<u>\$ 457,646</u>	
Total Airport Fund Revenues		\$ 497,646
Total Revenues - All Funds	\$ 9,740,019	
Total Inter-Fund Transfers	\$ 380,440	
Total Uses of Fund Balances-All Funds	<u>\$ 198,114</u>	
Total Sources all Funds		<u>\$10,318,573</u>

Section 3. That the Budget as submitted and hereinabove summarized by fund, hereby is approved and adopted by the Town of Buena Vista for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records of the Town of Buena Vista, Colorado.

RESOLVED, APPROVED AND ADOPTED this 11th day of December, A.D., 2018.

Town of Buena Vista


Duff Lacy, Mayor

ATTEST


Paula Barnett, Town Clerk





**TOWN OF BUENA VISTA, COLORADO
RESOLUTION NO. 87**

Series 2018

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Buena Vista have adopted the annual budget in accordance with the Colorado Local Government Budget Law, on December 11, 2018; and,

WHEREAS, the Board of Trustees has made provision therein for revenues, reserves and fund balances in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and,

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues, reserves, and fund balances provided in the budget to and for the purposes described below, so as not to impair the operation of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenues, reserves and fund balances of each fund, to each fund, for the purpose stated:

General Fund Expenditures	\$ 3,870,757	
General Fund Transfers to Other Funds	\$ <u>279,440</u>	
Total General Fund Expenditures		\$ 4,150,197
Water Fund Operating Expenditures		\$ 3,345,709
Capital Improvement Fund Expenditures		\$ 1,639,000
Street Fund Expenditures		\$ 482,734
Conservation Trust Fund Expenditures	\$ 0	
Conservation Trust Fund Transfer to Capital Improvement Fund	\$ <u>61,000</u>	
Total Conservation Trust Fund Expenditures		\$ 61,000
Electric Vehicle Charging Fund Expenditures		\$ 345
Storm Water Management Fund Expenditures		\$ 90,036
Airport Fund Operating Expenditures		\$ 549,551
Total All Funds		
Current Expenses	\$ 9,938,133	
Transfers to Other Funds	\$ <u>380,440</u>	
Total All Funds		<u>\$10,318,573</u>



APPENDIX

Appropriation Resolution

RESOLVED, APPROVED AND ADOPTED this 11th day of December, A.D., 2018.

Town of Buena Vista



Duff Lacy, Mayor

ATTEST:



Paula Barnett, Town Clerk





APPENDIX

Mill Levy Resolution

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 88 Series 2018

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2019 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE 2019 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Buena Vista is adopting the 2019 annual budget in accordance with the Local Government Budget Law, on December 11, 2018; and,

WHEREAS, the amount of money necessary to balance the budget for general operating purposes is \$423,214.00; and,

WHEREAS, the 2018 net total taxable valuation for assessment for the Town of Buena Vista as certified by the County Assessor is \$57,962,430; and,

WHEREAS, the mill levy limit has been calculated in accordance with the Taxpayers Bill of Rights.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO:

Section 1: That for the purpose of meeting all general operating expenses of the Town of Buena Vista during the 2019 budget year, there is hereby levied a tax of 11.141 mills, with a temporary property tax credit/temporary mill levy rate reduction as authorized by C.R.S. 39-1-1 11.5 of 3.839 mills, resulting in a mill levy of 7.302 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2019.

Section 2: That the Town Treasurer/Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Chaffee County, Colorado, the mill levies for the Town of Buena Vista as hereinabove determined and set, but as recalculated as needed upon receipt of the final certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

RESOLVED, APPROVED AND ADOPTED this 11th day of December, AD., 2018.

TOWN OF BUENA VISTA


Duff Lacy, Mayor

ATTEST:


Paula Barnett, Town Clerk





APPENDIX

Mill Levy

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Chaffee County, Colorado.

On behalf of the Town of Buena Vista

the Board of Trustees
(taxing entity)^A

of the Town of Buena Vista
(governing body)^B

(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 57,962,430 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 57,962,430
(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/11/2018 for budget/fiscal year 2019
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>11.141</u> mills	\$ <u>645717</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< <u>3.839</u> > mills	\$ < <u>222,503</u> >
SUBTOTAL FOR GENERAL OPERATING:	<u>7.302</u> mills	\$ <u>423,214</u>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	<u>7.302</u> mills	\$ <u>423,214</u>

Contact person: Michelle Stoke Daytime phone: (719) 581-1035
(print)
Signed: Michelle Stoke Title: Treasurer

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).