



1. **Familiarity with the Law:** Applicant acknowledges that it has been provided with a copy of Section 11-111 of the Buena Vista Municipal Code entitled "Use of Public Places" (See Page 3) and that Applicant has read and become familiar with such law. Further, by signing this Agreement, Applicant agrees to become bound by the terms, provisions and requirements of the said Section 11-112 of the Buena Vista Municipal Code.
2. **Payment of Costs:** The Applicant hereby agrees to pay to the Town upon request, or within 30 days thereafter, the actual costs incurred by the Town in providing any additional municipal services that may be required as a result of which shall arise from Applicant's use of the street(s). Such costs may include any regular or overtime salaries for Town personnel, and the use of Town equipment and fuel for such equipment.
3. **Insurance:** The Applicant shall pay for and provide public liability and spectator's insurance in the amounts of \$150,000/per occurrence and \$600,000/general aggregate. Such coverage must be in full force and effect throughout the entire time Applicant uses the street(s). If, for any reason, the required insurance is not in full force and effect on the dates and times specified in Paragraph 1 of this Agreement, the Town's permission to use the street(s) shall be deemed to have been revoked and Applicant shall not be permitted to use the street(s). Evidence of the required insurance shall be submitted with the application.
4. **Conduct of Applicant:** Applicant shall see that all members, guests, participants, spectators and others, shall act in a responsible manner at all times while using the street(s). The special event(s) sponsored by the Applicant shall be held in such a manner so as to cause the least amount of disturbance to those persons residing near the street(s) and to minimize the damage to public property.
5. **Damages:** Applicant hereby assumes financial responsibility for all damage done to public property during the time Applicant uses the street(s) and Applicant agrees to pay for any damage to public property during such usage.
6. **Revocation of Permit:** This permit may be revoked at any time by the Town.
7. **Authority:** The undersigned person represents and warrants to the Town that he/she is fully authorized to execute this Permit on behalf of the Applicant.
8. **Attendance:** If attendance at this event is expected to exceed 50 or more people, a Special Events Permit is required in addition to this permit.

**REQUIREMENT:** A diagram of the proposed Parade Route/Street Closure is required. (*Diagram should be presented on a separate page and submitted with this request.*)

APPLICANT:

By: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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**FOR THE TOWN OF BUENA VISTA**

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Town Administrator

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Chief of Police

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Fire Chief

Approved by: \_\_\_\_\_ Date of Approval: \_\_\_\_\_  
Public Works Director

*Date Fee Paid:* \_\_\_\_\_ *Payment Method:* \_\_\_\_\_ *By:* \_\_\_\_\_

