

**MINUTES OF A REGULAR MEETING
OF THE
BOARD OF TRUSTEES
OF THE
TOWN OF BUENA VISTA, COLORADO**

January 10, 2012

CALL TO ORDER

A Regular meeting of the Board of Trustees was called to order at 7:00 PM on Tuesday, January 10, 2012, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Joel Benson. Present were Mayor Pro Tem Keith Baker, Trustees Norm Nyberg, Robert Flint, Duff Lacy, Town Administrator Sue Boyd, Town Treasurer Michael Hickman, Attorney Jeff Parker, Public Works Director Rich Landreth, Police Chief Jimmy Tidwell, Town Planner Michael Yerman, and Town Clerk Mary Jo Bennetts. Trustee Jerry Steinauer arrived at 7:03 PM. Trustee Carrie Carey arrived at 7:04 PM.

ROLL CALL

Town Clerk Mary Jo Bennetts proceeded with the roll call and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Benson led in the Pledge of Allegiance.

AGENDA ADOPTION

Mayor Benson requested to move the discussion item (G) on funding options for Hwy. 24 and other street projects to the first Business Item on the Agenda since Troy Bernberg is present for discussion.

Motion #1 by Trustee Lacy, seconded by Trustee Flint, to adopt the Agenda as amended.

Motion carried.

CONSENT AGENDA

A. Minutes

1. Regular Meeting – December 13, 2011
2. Planning and Zoning – December 7, 2011
3. Trails Board – December 6, 2011
4. Rec Board – November 9, 2011

B. Police Chief Report

- C. Should the Board approve adoption of Resolution #1, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, DESIGNATING THE PLACE FOR THE POSTING OF NOTICES CONCERNING THE MEETINGS OF THE BOARD OF TRUSTEES, PLANNING AND ZONING COMMISSION, AND ADVISORY BOARDS**"?
- D. Should the Board approve adoption of Resolution #2, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, REAFFIRMING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS**"?
- E. Should the Board approve adoption of Resolution #3, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPOINTING MARCUS TRUSTY TO A THREE YEAR TERM ON THE BUENA VISTA RECREATION ADVISORY BOARD**"?
- F. Should the Board approve adoption of Resolution #4, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE UPPPER ARKANSAS AREA COUNCIL OF GOVERNMENTS CONCERNING PARTICIPATION IN THE UPPER ARKANSAS AREA REGIONAL RECYCLING PROGRAM**"?

- G. Should the Board recommend approval of the Northern Chaffee County Library District Board of Trustees to re-appoint Edith Sillars to another five-year term to end December 31, 2016?

Trustee Baker stated that he would like to see administrative approval when there is a necessary regulation, such as the recent FedEx fencing, to be more time efficient. Town Planner Yerman added that we should also look at deer fencing. He said there were comments from people on the FedEx fencing, so it was necessary to bring that to Planning and Zoning for discussion.

- H. **Motion #2** by Trustee Flint, seconded by Trustee Nyberg, to approve the Consent Agenda as presented. **Motion carried.**

PUBLIC COMMENT

Joe Sandmann, new intern for the Town of Buena Vista Planning Dept., introduced himself. He is a student at the University of Cincinnati and will be working at Town Hall for the next three months. Right now he is working on the Hwy. 24 project. He is excited to be here and the Board welcomed him.

BUSINESS ITEMS

Discussion regarding funding options for Hwy. 24 and other street projects.

Sue Boyd introduced the street plan. A public meeting is scheduled for this Thursday. An updated spreadsheet was in the packet. Street projects with the bond and projects without the bond were both included. A handout was provided to the Board, which was a bar graph, giving a visual of the spreadsheets. Explanation of the bar graphs was given. Estimated total cost of projects that could move forward sooner rather than later with approval of "bond authority" is \$1.8 million. The second bar graph chart reflects all projects on the list for 2012. Accelerating street projects and the fund balance was discussed. The documents are made with the assumption that the Town will be successful in getting the CDOT enhancement grant. If there is no bond, we will need to set aside \$150,000 a yr. to save enough to do the big projects in the future. Treasurer Hickman spoke about the spreadsheet with the bond and spreading the projects out over five years, along with the spreadsheet without the bond and the differences.

Troy Bernberg of Stifel Nicolaus spoke to the Board about trade-offs if you issue the entire bond at one time vs. several different issuances. If the Town issues the bond four different times as projects come up, the concern is individual costs every time you issue those bonds. The Town will end up paying more each time to issue, than all at once. There is also an interest rate risk. Rates can go up over time. The big question for Trustees is how much do you want to get done and how quickly do you want to get it done. The very large projects would need the bond. Other projects can be done over time without the bond. If you issue the bond this year, there is a low cost and 3 yrs. to spend money. The borrowing rate on the investment side is low. If you have \$1.8 million in the bank, you will earn at most 1% on investing those monies, while paying 4 ½% on the bond. There is a cost of carrying that bond, once issuing it. Discussion continued about interest rate and the timeline on projects.

Mayor Benson asked about projects that could not be done if there is no bond. Boyd said we will need to account for minimum reserve. If there is not a bond, there will be a need to prioritize projects and large projects will need to have money set aside each year. Gregg Dr. and Rodeo Road cannot be done without the bond. It would be 2017 before those projects could be started.

Trustee Flint felt explanation given by Troy Bernberg was good. The way he hears it, the best way to go is to go with whole amount. Bernberg replied that the bond money does help you to do the projects sooner. The Town can get projects done with both scenarios. Need to keep in mind that rates will go up. Issuing the bond at one time results in the benefits of low cost and getting projects done. There is a concern with saving up reserve and then having to spend it all. Flint feels the bond is good for Town.

Trustee Steinauer feels bond rates will begin to go up. He doesn't think we are going big enough and would like to go with \$3 million. Borrow it all and do everything we can in 3 yrs. Bump up payment to 200,000. The Town can pay the bond off early if possible.

Trustee Baker agrees with Steinauer. Baker thinks the big projects, especially Gregg Dr., will pay off in economic benefits for the Town. He expressed concern about level of service the Town will get from the person that may come after Bernberg. Bernberg answered that he expects a long-standing relationship with the Town. There was also concern about staff moving on and the progress of the projects. Boyd

replied that we are trying to build something that any professional will be able to sustain. There will be a limitation on how fast we can get projects out and will need to look at how manageable it will be. Discussion of projects followed, including the funding mechanism of ½% sales tax. This will be a community decision. Bonds build things and we need to stress what the projects can do for the community. Presentation to the community will be Thurs. night at 6:00 PM. There was a consensus among the Trustees to borrow more to get projects done quicker. Boyd discussed concepts of smaller projects. The list of projects for 2012 remains the same. Benson asked about Cedar and East Main St. Boyd explained the small portion of East Main and that Cedar included drainage and paving. Steinauer stated we need to do as much as we can in 2012. On p. 121 regarding developer contributions, he would like more explanation on that. Boyd spoke about Colorado Center and the concept of developers contributing, along with the question of the Town paying for everything. It is a concept that needs to be looked at, especially how we proceed with Gregg Dr.

PUBLIC HEARING REGARDING THE 2011 AMENDED BUDGET

- Should the Board approve adoption of Resolution #5, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING AN AMENDED SUPPLEMENTAL BUDGET FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2011 AND ENDING ON THE LAST DAY OF DECEMBER 2011**"?
- Should the Board approve adoption of Resolution #6, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING SUPPLEMENTAL APPROPRIATIONS FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2011 AND ENDING OF THE LAST DAY OF DECEMBER 2011**"?

Town Treasurer Hickman introduced the Resolutions for the 2011 Amended Budget and gave explanation. He pointed out changes for the end of the year amendment.

Mayor Benson opened the public comment section of the Public Hearing at 8:07 PM, with none received.

Trustee Steinauer questioned p.48; two items regarding medical costs under the general and water fund. Hickman said it was due to changes in the Planning Dept. and Public Works staffing.

Motion #3 by Trustee Flint, seconded by Trustee Baker, to approve adoption of Resolution #5, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING AN AMENDED SUPPLEMENTAL BUDGET FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2011 AND ENDING ON THE LAST DAY OF DECEMBER 2011.**

Roll call vote: Steinauer, Aye; Nyberg, Aye; Lacy, Aye; Flint, Aye; Carey, Aye; Baker, Aye.

Motion carried.

Motion #4 by Trustee Flint, seconded by Trustee Steinauer, to approve adoption of Resolution #6, Series 2012, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING SUPPLEMENTAL APPROPRIATIONS FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2011 AND ENDING OF THE LAST DAY OF DECEMBER 2011.**

Roll call vote: Lacy, Aye; Flint, Aye; Steinauer, Aye; Nyberg, Aye; Baker, Aye; Carey, Aye.

Motion carried.

PUBLIC HEARING – Should the Board approve adoption of Ordinance #1, Series 2012, entitled "**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, ADDING A NEW SUBSECTION 15.5 TO SECTION 18-22(a) OF THE BUENA VISTA MUNICIPAL CODE TO UPDATE FIRE SPRINKLER**

REQUIREMENTS IN THE INTERNATIONAL BUILDING CODE, 2006 EDITION FOR GROUP R STRUCTURES”?

Town Planner Yerman introduced the Ordinance and explained the fire and building code changes and the need for the Ordinance. The amended county IGA – discussion is now larger – may be delayed.

Mayor Benson opened the Public Hearing to public comment at 8:15 PM, with none received.

Trustee Carey asked about building code on older buildings. Yerman explained building code at time of building the structure, change of use, mixed use, and apartment building exceptions to current code.

Motion #5 by Trustee Nyberg, seconded by Trustee Baker, to approve adoption of Ordinance #1, Series 2012, entitled **“AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, ADDING A NEW SUBSECTION 15.5 TO SECTION 18-22(a) OF THE BUENA VISTA MUNICIPAL CODE TO UPDATE FIRE SPRINKLER REQUIREMENTS IN THE INTERNATIONAL BUILDING CODE, 2006 EDITION FOR GROUP R STRUCTURES.**

Motion carried.

Should the Board approve adoption of Resolution #7, Series 2012, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AUTHORIZING THE TOWN ADMINISTRATOR OR HER DESIGNEE TO DESIGNATE THE ASSIGNED PORTION OF ALL GOVERNMENTAL FUND BALANCES FOR THE TOWN FINANCIAL STATEMENTS FOR 2011 AND SUBSEQUENT YEARS”?**

Town Treasurer Hickman introduced the Resolution and talked about GASB Statement 54. This was added to address a problem that was pointed out in our fund balance and it will come into compliance with GASB 54.

Trustee Steinauer asked about the CAFR in the resolution. Hickman answered it takes care of any future CAFRs. He also wanted to know why the Town Administrator is listed as the Chief Financial Officer, instead of the Treasurer. Hickman replied that Administrator is the highest level and will designate the Treasurer to take action. Mayor Benson noted the incorrect spelling of “Trustees” in the Resolution.

Motion #6 by Trustee Baker, seconded by Trustee Flint, to approve adoption of Resolution #7, Series 2012, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AUTHORIZING THE TOWN ADMINISTRATOR OR HER DESIGNEE TO DESIGNATE THE ASSIGNED PORTION OF ALL GOVERNMENTAL FUND BALANCES FOR THE TOWN FINANCIAL STATEMENTS FOR 2011 AND SUBSEQUENT YEARS.**

Motion carried.

Should the Board approve adoption of Resolution #8, Series 2012, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION AND THE TOWN OF BUENA VISTA CONCERNING THE USE OF ENHANCEMENT FUNDS FOR CONSTRUCTION OF BICYCLE AND PEDESTRIAN FACILITIES”?**

Public Works Director explained the amendment to the agreement between the Town and CDOT. It is to clear up a technicality.

Motion #7 by Trustee Steinauer, seconded by Trustee Lacy, to approve adoption of Resolution #8, Series 2012, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT BETWEEN THE COLORADO DEPARTMENT OF TRANSPORTATION AND THE TOWN OF BUENA VISTA CONCERNING THE USE OF ENHANCEMENT FUNDS FOR CONSTRUCTION OF BICYCLE AND PEDESTRIAN FACILITIES.**

Motion carried.

Discussion of the revised Personnel Policies for the Town of Buena Vista.

Administrator Boyd introduced the discussion. Revision of personnel policies began with Christine DeChristopher. The Board is being presented with the preliminary draft. Sick leave donation program is

incorporated. Staff is looking for feedback from the Trustees. The policy draft will be taken to employees for feedback and then brought back for formal adoption. Treasurer Hickman noted that p. 86 outlines the sick leave donation program. He gave explanation of its rules and benefits. The request for a sick leave donation has to be approved first, before the request is put out to the full-time employees. It is a way for employees to help other employees without cost to the Town. The differences of a sick leave bank and sick leave donation were discussed.

Trustee Steinauer questioned the wording on p. 81, #8. He also noted that on p. 84, he feels the 20 min. response time is too long. Staff will investigate response time further. He asked about the highlighted area on p. 86; this is a federal ruling. On p. 89, Steinauer disagrees with 10 days of paid vacation. On p. 90, 3rd bullet on top, he feels the wording is wrong and should be "health care providers" or "physician and dental". Trustees agree on the term "health care provider". Steinauer stated that health insurance for Trustees and Mayor is missing. Hickman was asked to do numbers on that coverage. Hickman talked about part-time employees and Trustees falling under that heading. Attorney Parker added he would have to look at language to apply to the Trustees.

Trustee Lacy stressed that on p.102, there should be no cell phones or mobile communication device allowed while driving. Chief Tidwell added that his officers are to pull over to the side of the road to take any calls.

Mayor Benson noted that on p. 81, #3, definition of Employee: "Municipal Judge" should be included with "Town Attorney" as **not** being an employee. He also questioned on p.84, regarding Nepotism, what is the control for the Town Administrator, since Boyd is the hiring authority. That issue will be looked into further. P. 86 talks about a Human Resources Manager, but there is no definition of HR manager. P. 87 #2, Benson asked about the wording, "if so requested". On p. 102, it was noted that social media can be used for town purposes or if it is part of your job, but not personally. Benson asked about employment after Town staff leaves; he feels there is a need for a "no compete" clause, as when a staff member leaves employment and goes to work for a contractor or developer that they may have done a review for in the last six months. Attorney Parker will look into legality of that issue. Treasurer Hickman noted on p. 84, there may need to be clarification on time period involving turning in sexual harassment complaints. Parker doesn't think you can put in a definite time frame. You can't force someone to file a complaint in a timelier manner, but the investigation needs to begin immediately.

Discussion regarding 2011 accomplishments and 2012 work plan.

Administrator Boyd introduced the 2011 status report.

Trustee Carey asked about the security cameras at airport. Boyd replied there are some questions being raised with Airport Board members and there have also been contractor issues. The issues will be discussed and a contract will come back. The system has not been installed. There have been delays because some on Airport Board question if it is necessary. Carey stated that the security system is necessary. She also inquired about the cameras that were going to be put on Town Hall. The cameras could not be installed on the Town Hall and they have been mounted on the Buffalo Joe building. Trustee Lacy asked about the roof repairs on the treatment plant (p. 110) Landreth stated that the project has had some leaks; there were repairs made, and then more leaks. The contractor is working on resolution of problems.

Trustee Steinauer asked about the apron taxi expansion project on p. 113. On p. 107, there is another reference to this project. The apron expansion was completed, but the asphalt did not meet the specifications in the contract. Contractor asked if the Town would accept it, in return for help with projects elsewhere in Town. Two critical issues: By not meeting specs, it would reduce life of asphalt by half. It was also a CDOT funded project, so it needs to be completed to its specs. If it was the FAA, they would not allow it. Recommendation is to go back and have the contractor do necessary repair in the spring. The balance due the contractor has not been paid.

Mayor Benson asked about Texaco and AVAC. Boyd said AVAC is working on it. Benson added that there is need to work on mission and job packet for new Trustees. An annual strategic planning retreat in June was suggested by Boyd. Benson wants to complete the Baldrige work. Policy and handbook needs to be finished up.

2012 priorities

Steinauer – p. 114 asked about question marks by South Main development agreement. There is an obligation of public restrooms on South Main, and there was discussion of trading the paving of South Main for the public restrooms requirement. There is a need to get some clarity during the first quarter. Language regarding the public restrooms is very gray.

Boyd – County IGA/Joint Planning Commission is a 4th quarter priority if you want it to move forward.

Steinauer – Regarding South Main, he would like to see something ongoing that says before Filing 2, parking should again be looked at on South Main. The parking is a problem now, and will become worse with more building. Lacy suggested that it is addressed in the PUD. Yerman gave input on additional parking requirements.

Benson – p. 114 – completion of the skate park would be good before Memorial Day. That is the plan.

Lacy – security cameras – would like to know why Airport Board does not think security is important.

Baker – “complete street plan” should be “complete streets policy” on p. 113.

Boyd – p. 115 – there is a degree of effort going into emergency operations plan – significant project.

Carey asked when the water treatment report will be ready. Landreth answered in February.

Benson mentioned meetings with Planning and Zoning; Boyd pointed out semi-annual meetings are planned. He would also like to see meetings of the Trustees with people in business and development community.

Lacy commented on electronic packets and the need for others besides the Trustees that get the packets; 19 packets are presently printed. It would only make sense if we could do everything electronically.

Discussion regarding appointment of Trustee liaisons to Advisory Boards and designation of official Town representatives to community based boards and/or activities.

The Tree Board is now meeting during the day, so Lacy cannot do that. Tree Board meetings have also started meeting every month now. Landreth is on the Tree Board. Steinauer does try to go to water conservation district meetings at times. Work session for joint airport discussion on the 26th. Administrator and one elected official invited to attend. Steinauer will be attending the work session. Carey can do Beautification. UAACOG Board – elected official to represent municipalities for Chaffee County – Steinauer might be interested.

Trustees expressed an interest in getting a BV person on the Arkansas River Basin Roundtable. Boyd said she can investigate that.

STAFF REPORTS

Town Administrator/Airport

- Proposing a June retreat for elected officials for strategic planning.
- 26th of January meeting about airports. Municipalities are being asked to cover the cost of a specialist to participate in retreat regarding joint management of airports. Steinauer and Boyd plan to attend. Buena Vista would contribute 1/3 of the \$3000 cost. County and Salida have already agreed to share the cost. \$1000 would be our share.

Motion #8 by Trustee Flint, seconded by Trustee Baker to give \$1000 for the specialist for the January 26 airport meeting. Roll call vote: Carey, Aye; Steinauer, Aye; Baker, Aye; Lacy, Aye; Nyberg, Aye; Flint, Aye. **Motion carried.**

Motion #9 by Trustee Nyberg, seconded by Trustee Lacy to endorse sending Town Administrator Boyd and Trustee Steinauer to the January 26 meeting. **Motion carried.**

- Town buildings – follow up conversation –the hospital is interested in talking to Town. Inter-agency committee to explore possible acquisition of HRRMC building next to the Community Center. Hospital Board members to meet with Town Board members, Boyd and Hickman to explore possibilities. Benson and Carey will participate.
- Economic Development document in packet. Open for public comment. Creative District was discussed. Grant application due on the 31st of Jan.

- Airstream group – looking at Rodeo Grounds or Gunnison for their annual gathering. Policy questions will come up. Liquor is one of the issues. The event will take place the last weekend in July.
- 5th Tuesday is the 31st County-wide meeting at the Steamplant. RSVP to Clerk.

Town Treasurer

- Treasurer Hickman noted the Town expenditures.
- Trustee Lacy stressed that we need to buy local if we can.

Town Planner

- Planner Yerman stated that the year started off busy with development calls.
- Hwy. 24 update – staff is working on the transportation enhancement plan – sidewalks. Grant is due Jan. 31. Resolution for approval of grant will be presented at next meeting.
- The P&Z will be discussing a complete street policy and resolution; an update will be provided at the next meeting.
- Planning Intern Joey Sandmann just started this week.

Public Works

- Submitted final test results this week to CDPHE.
- Met with BLM to discuss the cooperative management agreement for the Whitewater Park and Whipple Trail.
- Insurance claim filed and we are waiting to hear from CIRSA.

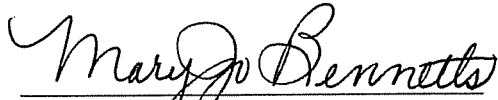
TRUSTEE/STAFF INTERACTION

- Trustee Lacy – paving of Arkansas. Mr. Crymble was told he would have to pay an assessment if Arkansas is paved. Administrator Boyd stated there was some miscommunication. The Code is not clear. Water line would need to be put down under the street and extension of utilities. Attorney Parker stated the Town is allowed to assess the property owners if the improvements benefit the owners, but it doesn't have to happen. Boyd stated it will have to be a policy decision.
- Trustee Lacy asked Public Works when grading, request to hit S. Pleasant that runs by the school barn.
- Trustee Baker – Trails Committee – progress going well on the new trail and working on new poop stations for the trails. Prisons are working on the design. New signs will be going up.
- Mayor Benson – Rec Board meeting – bike team requested to use Town insurance regarding a summer event. Boyd said the problem is the bike team is not an organization; she is trying to guide them.
- Mayor Benson asked about changing the code on deer fencing and barbed wire – Yerman will work with that.
- Mayor Benson mentioned the County level discussion regarding off highway vehicles on some County roads. He wondered if BV wanted to be included in the meetings. The Town could write a letter of opinion or go to the meeting. Trustees were split on their opinions of off highway vehicles. Baker felt the Town should have a presence at meeting. Tidwell stated he opposes off road vehicles in Town. The meeting is about what County roads could possibly be open to off highway vehicles; CR 371 is one of the roads being discussed.
- Mayor Benson wondered about the possibility of camping in the parks or at the rodeo grounds. Boyd said working on park policies is in the 2012 plan.
- Boyd advised Trustees if they have any comments on the Economic Development Plan included in the packet to give their input to Michael Yerman.

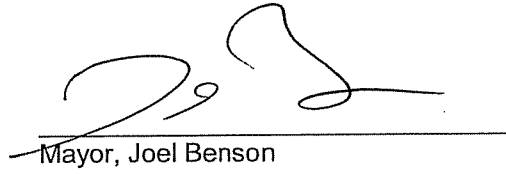
ADJOURNMENT

Motion #10 by Trustee Flint, seconded by Trustee Nyberg, noting that there being no further business to come before the Board, declared that the meeting be adjourned at 10:00 PM. Motion carried.

Respectfully submitted:



Mary Jo Bennetts
Town Clerk



Mayor, Joel Benson