



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
August 23, 2022**

Regular Meeting at 7:00 PM

The Board of Trustee meetings are held at the Community Center and are open to the public.
Staff and the Public are encouraged to attend the meeting virtually.
715 E. Main Street, Buena Vista, Colorado

To attend the meeting virtually or to participate in Public Comment and/or Public Hearings,
you must connect to the video conference.

Conferencing Access Information: <https://us02web.zoom.us/j/88075048459> Password: 971317
Listen via phone at 1-301-715-8592 Meeting ID: 880 7504 8459 Password: 971317

THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting, including modifications.

V. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – August 9, 2022
2. Trails Advisory Board – July 5, 2022
3. Airport Advisory Board - July 19, 2022
4. Recreation Advisory Board – July 20, 2022

B. Town Clerk Report - July

C. Structure Agreement With ACA Products

Staff requests Board to authorize the Town Administrator to sign the Structure Agreement with ACA Products.

VI. PUBLIC COMMENT

Citizen participation where the public can sign up prior to the start of the meeting to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Fay asks for Public

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office and www.buenavistaco.gov on Friday, August 19, 2022

*Comment, click the raise hand button in the webinar control panel, or by phone press *9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to bvclerk@buenavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

VII. STAFF REPORTS

1. Town Administrator
2. Town Treasurer
3. Planning Director
4. Public Works Director
5. Recreation Supervisor

VIII. BUSINESS ITEMS

A. Town Administrator Appointment and Agreement

Should the Board of Trustees approve the adoption of Resolution No. 63, Series 2022, entitled, **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPOINTING LISA PARNELL-ROWE TO THE POSITION OF TOWN ADMINISTRATOR AND APPROVING AN EMPLOYMENT AGREEMENT WITH LISA PARNELL-ROWE?**

The Board will consider appointing Lisa Parnell-Rowe as Town Administrator and approving an employment agreement. (Estimated time – 5 minutes)

B. Living Distance Requirements for Town Administrator

Should the Board of Trustees approve the adoption of Ordinance No. 24, Series 2022, entitled, **AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA AMENDING SECTION 2-47(E) OF THE BUENA VISTA MUNICIPAL CODE?**

The Board will consider an amendment to the Municipal Code requiring the Town Administrator to reside within a fifteen-minute normal drive time radius of the Town Hall and no greater than fifteen miles in the distance. (Estimated time – 5 minutes)

C. Demonstration of Case-Specific Water Demand Calculation Tool

Staff will give a short demonstration of a new tool created by Wright Water Engineers for two unique planning situations: with well depletions and for higher demand commercial/mixed-use spaces. (Estimated time – 10 minutes)

D. Colorado Water Resources and Power Development Authority

Should the Board of Trustees approve the adoption of Ordinance No. 25, Series 2022, entitled, **AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE LOAN AGREEMENT BETWEEN THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY AND THE TOWN OF BUENA VISTA, COLORADO, ACTING BY AND THROUGH THE TOWN OF BUENA VISTA WATER ACTIVITY ENTERPRISE AND AUTHORIZING THE MAYOR AND THE TOWN ADMINISTRATOR TO EXECUTE RELATED DOCUMENTS?**

The Board will consider approving the loan agreement with Colorado Water Resources and Power Development Authority for costs associated with expanding and improving the Town's existing water treatment facility and installing a new infiltration gallery. (Estimated time – 5 minutes)

IX. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

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X. Executive Session

“To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), regarding potential litigation.”

XI. ADJOURNMENT

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