



**MINUTES OF THE BUENA VISTA BOARD OF TRUSTEES  
Pinon Room, Community Center 715 E. Main Street  
Tuesday, February 11, 2020**

**MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES ARE A TRANSCRIPT OF THE GOVERNING BODY'S ACTIONS RATHER THAN A VERBATIM RECORD OF DELIBERATIONS.**

**Work Session at 6:00 PM – Architectural Guidelines, Historical Preservation Commission and Planning and Zoning Commission**

In attendance for the Work Session were Mayor Pro Tem Libby Fay, Trustees Lawanna Best, Mark Jenkins, Cindie Swisher, and David Volpe. Also present were Historic Preservation Commission (HPC) members Katy Welter, John O'Brien, Daniel Courtright, Vic Kuklin, Planning and Zoning Commission members Preston Larimer, Lynn Schultz-Writsel, Craig Brown, and Thomas Dumas. Town Administrator Phillip Puckett, Principal Planner Mark Doering, and Paula Barnett Town Clerk were also in attendance.

Katy Welter and Dan Courtright reviewed with the Trustees that the goals of the Architectural Design Guidelines (ADG) are to:

- Maintain potential for historic districting by providing a resource to aid in preserving existing historic structures that could be considered as “contributing” to a historic district.
- Provide property owners and developers with a reference for design options that will maintain historic integrity and eligibility for local, state and/or federal incentives for historic preservation.
- Protect the sense of time and place conveyed by the collection of historic buildings on East Main Street, enhance livability, and protect investments and economic value of Buena Vista’s historic character.
- To retain a small-town image and atmosphere, encourage pedestrian activity, and to protect the significant views and existing sense of community.

The ADG would apply to the design, construction, modification, rehabilitation and/or maintenance of all structures on historic East Main Street which is defined as the area between the intersection of Main Street and Highway 24 to the west and the intersection of East Main Street and South Main Street to the east, as well as one block both north and south to include alleys.

Courtright stated on February 6, 2020 the HPC unanimously voted to recommend to the Trustees that the Architectural Design Guidelines be implemented first as a guideline with the intent that they be developed into a requirement over time. By implementing the ADG as guidelines first would maximize flexibility during initial adoption, minimize impact of unintended effects, and preserve the opportunity for future regulatory adoption options based on practical experience.

Members of the Board of Trustees, Planning and Zoning Commission, and Historic Preservation Commission had lengthy conversation related to building heights. The Unified Development Code (UDC) requires that no building be higher than 40 feet, and the proposed height restriction in the ADG is 30 feet with a 3-foot parapet. The group discussed the area affected by the guidelines be split into two zones with the dividing line at Court Street. The zone east of the courthouse would have more relaxed building height regulations, while the height restrictions west of the courthouse would be more restricted to preserve sightlines when facing east and the view of the Collegiate Peaks when facing west.

Courtright stated that he will make the suggested changes to the draft ADG, and submit the revised document to the Trustees and Planning and Zoning Commission for comments/edits. He reviewed the proposed timeline for approval and adoption of the ADG.

- Incorporate the Trustees and Planning and Zoning Commissioners requested edits no later than February 28, 2020
- Release Final Draft for public review no later than March 11, 2020
- At the discretion of the Trustees, hold final public question/comment session(s) in mid-March
- Return draft to the Trustees with public comments (public comments will remain separate from draft until and unless Board directs as a condition of adoption)
- Trustees formally consider ADG for formal adoption no later than April 30, 2020, making the ADG the Town's official Architectural Design Guidelines for Historic East Main

A regular meeting of the Board of Trustees was called to order by Mayor Pro Tem Libby Fay, at 7:00 pm, Tuesday, February 11, 2020 at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado having previously been noticed in accordance with the Colorado Open Meetings Law.

**ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Duff Lacy	Mayor	Absent
Lawanna Best	Trustee	Present
Libby Fay	Trustee	Present
Mark Jenkins	Trustee	Present
Norm Nyberg	Trustee	Present
Cindie Swisher	Trustee	Present
David Volpe	Trustee	Present

**Town Staff Present:**

Town Administrator Phillip Puckett  
 Police Chief Jimmy Tidwell  
 Principal Planner Mark Doering  
 Airport Manager Jack Wyles  
 Town Clerk Paula Barnett

Treasurer Michelle Stoke  
 Fire Chief Dixon Villers  
 Public Works Direct Shawn Williams  
 Recreation Director Earl Richmond

**PLEDGE OF ALLEGIANCE**

Boy Scout Troop 67 led the pledge of allegiance.

**PROCLAMATIONS**

Mayor Pro Tem Fay read a proclamation declaring May 21, 2020 as Arbor Day, a proclamation declaring February 16<sup>th</sup> thru February 22<sup>nd</sup> Buena Vista Kindness Week, and a proclamation honoring the 100<sup>th</sup> anniversary of the League of Women Voters.

**AGENDA ADOPTION**

**MOTION NO. 1:**

MOVE TO APPROVE THE AGENDA.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Best
<b>SECONDER:</b>	Trustee Volpe
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)*

**A. Minutes**

- 1. BoT Regular Meeting – January 28, 2020
- 2. Beautification Board – November 7, 2019
- 3. Recreation Board – January 8, 2020

**B. Police Chief Report**

**C. Fire Chief Report**

**D. Intergovernmental Agreement (IGA) with Chaffee County Clerk Lori Mitchell to use the ballot drop-off boxes at the Buena Vista Motor Vehicle Branch office during the April 2020 Municipal Election.**

**E. Letter from Northern Chaffee County Library District Board of Trustees notifying the Town of Buena Vista that Kathy Keidel has been appointed to the Library Board.**

**F. Adoption of Resolution No. 9, Series 2020 entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, RE-APPOINTING MARCUS TRUSTY, GARY CROWDER, AND DANIELLE RYAN AS REGULAR VOTING MEMBERS OF THE RECREATION ADVISORY BOARD.”**

**G. Adoption of Resolution No. 10, Series 2020 entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, RE-APPOINTING TOM LIVERMAN, ROY GERTSON, PATTI CLARKE, KATHY HOERLEIN, AND DAN MURRAY AS REGULAR VOTING MEMBERS OF THE TREE ADVISORY BOARD.”**

**MOTION NO. 2:**

MOVE TO APPROVE THE CONSENT AGENDA.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Swisher
<b>SECONDER:</b>	Trustee Jenkins
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**PUBLIC COMMENT**

Amy Eckstein, 119 Meadow Lane, Buena Vista shared with the Board the old school gymnasium on Main Street is a 6,000 square foot historical building that could be a beneficial space for the community, and encouraged the Trustees to explore options to find partners to restore and maintain the building.

Karen Dils, 29940 County Road 353E, Buena Vista thanked the Board for stepping up to the thankless job of Town Trustee. Dils expressed her concern with the number of short-term rental (STR) properties in town, and encouraged the Trustees to explore limiting the number of STR's allowed in town as a step to avoid losing Buena Vista's small-town character. Dils also encouraged the Trustees to continue their ongoing support of the Boys & Girls Clubs, and is looking forward to the collaboration of the Board, Town Staff, generous donors, and members of the community to develop a multi-use building for the Boys & Girls Clubs.

## **BUSINESS ITEMS**

### **Boys & Girls Clubs of Chaffee County**

Town Administrator Phillip Puckett reviewed with the Board that he, Trustee Jenkins, and Trustee Best attended a meeting with Brian Beaulieu from Boys & Girls Club and representatives from the Economic Development Corporation to discuss the possibility of utilizing Town owned property to build a multi-use building. Puckett stated Staff is seeking input from the Board to see if they are interested in exploring the project, and invited Beaulieu to discuss aspects of the proposed facility.

Beaulieu thanked the Trustees for their long-time support and dedication to the Boys & Girls Clubs of Chaffee County. He shared the Board of Directors and several members of the community are in the process of developing a long-term strategic plan to design and construct a building for the kids and community. Beaulieu stated although the goal still lacks specifics at this point, they are committed to do whatever it takes to continue serving kids in Buena Vista and have already begun raising funds for the project.

Beaulieu stated there is a sense of urgency to the project since the Club does not have a long-term home and does not know how long they will be able to utilize the school. The plan is to construct a new 9,000 to 14,000 square-foot gymnasium with classroom spaces. During the school year, the Boys & Girls Club is open for four hours after school, and in the summer it operates nine hours daily, Monday through Friday. Beaulieu stated the Directors of the Boys & Girls Club are committed to working with the Town and the Recreation Department to allow programs and events to be held at the facility on evenings, weekends, and possibly during the day when it is not being utilized for Boys & Girls Club. Currently the Recreation Department utilizes facilities at the Buena Vista Schools and Darren Patterson Christian Academy for recreation programs and events.

Trustee Jenkins asked if senior citizens will be allowed to utilize the facility, and Beaulieu replied the building would be designed to meet the needs of residents of all ages, and it would not be a "recreation center" by name but would function as one.

Trustee Jenkins asked how the ownership of the land would be handled, and Puckett stated when a town owned parcel of land has been identified that meets the criteria, legal agreements will be drawn up to ensure the interests of both parties are covered now, and in the future, and would ensure that the Buena Vista Recreation Department would have use of the building for programs and events.

Trustee Nyberg stated he sees the ongoing activities of the Boys & Girls Club at Avery Parsons Elementary School on a daily basis throughout the year, and feels the club is one of the best things this town has for kids, and with the continually increasing number of children and adults in the community, a new facility is needed.

The Trustees agreed that Town should proceed forward in partnering with the Boys & Girls Club of Chaffee County on a new, permanent space for the club which would also be used as a recreation area by the town on evenings and weekends.

**MOTION NO. 3:**

MOVE TO APPROVE HAVING STAFF EXPLORE OPTIONS AND THE LEGALITIES TO UTILIZE TOWN OWNED LAND FOR THE SITE OF A NEW BOYS & GIRLS CLUB.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Best
<b>SECONDER:</b>	Trustee Jenkins
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**Paws for LEOs**

Puckett reviewed with the Trustees approximately a year ago Marianne Maes, CEO and Founder of Paws for LEOs met with the Board and shared her vision of partnering with the Town to provide police officers, fire fighters, and first responders with a service dog specially trained to work with individuals impacted by post-traumatic stress disorder (PTSD) when the need arises. Puckett stated Maes will provide an update on the organization's current efforts and vision for the future.

Maes shared with the Board that she is continually working with and training her dogs to be of service to law enforcement, fire fighters, emergency personnel, and community members in crisis situations. Maes shared in November there was a tragic incident involving a Chaffee County Sheriff Officer, and it was her honor to be able to bring the dogs to the police/sheriff stations and observe how the dogs provided comfort and peace to those in need. Maes stated she has been contacted by a law enforcement agency outside of Chaffee County requesting details of the Paws for LEOs program and the possibility of acquiring a dog. Maes stated it is her mission to provide dogs when, and where needed.

Maes shared with the Trustees now that the puppies are older and are out and about attending public events, she would like the Board to consider allowing Emy be referred to as “The Town Dog”, and to allow the use of the Town logo on the dogs vest.

Trustee Jenkins asked if there is a financial and/or insurance liability to the Town if the dog is referred to as “The Town Dog”. Puckett stated there is no financial commitment from the Town, and if an incident occurs and the dog is placed with an officer, it would be a personal cost to the officer. Puckett shared he has discussed possible liability issues with Town Attorney Jeff Parker, and he stated there is very minimal or no insurance liability risk to the Town, although he recommends a resolution be drafted and adopted by the Trustees outlining the Town’s and Paws for LEOs responsibilities and restrictions.

**MOTION NO. 4:**

MOVE TO DIRECT STAFF TO DRAFT A RESOLUTION FOR BOARD APPROVAL OUTLINING THE GUIDELINES FOR PAWS FOR LEOs USE OF THE TOWN LOGO, AND THE PROGRAMS RELATIONSHIP WITH THE TOWN.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Jenkins
<b>SECONDER:</b>	Trustee Swisher
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**Trails Advisory Board Trail Recommendations**

Alex Ware, member of the Trails Advisory Board met with the Trustees to review the recommendations for trails in 2020.

**Recommendation 1: Install wayfinding signage for the new Farm Trail**

The Farm Trail will connect the new Farm development with Brady Road to provide a safe route to school for children residing in The Farm. Children walking to school can use the Farm Trail instead of walking on County Road 317. The Farm Trail is on a Town water line easement between two homes. Public Works Director Shawn Williams has spoken with both homeowners and received agreements for use of the easement for a trail.

The Trails Advisory Board recommends that the Town install signage for this trail matching other Town trails consisting of boulders at both ends of the trail with the trail name sign attached to the boulder. The estimated cost to complete this project is \$10,000.00 with funding coming from the Trail Construction and Maintenance budget line item.

**Recommendation 2: Construct a rock stairway from the upper Arkansas Trail to the Whitewater Trail**

The upper Arkansas River Trail has numerous “social trails” created by folks who want to access the river, but do not know where to do so by an established trail. The social trails are steep and once started, continue to erode into the bank. The Trails Advisory Board is working with the Public Works and Recreation Departments on Best Management Practices (BMPs) to avert use of the social trails and allow for restoration. The first BMP is to install barriers consisting of posts connected by rope, with the barriers serving as an indicator that the trail should not be used.

A second BMP is to create another access route that is easier and safer to use to reach the river. Recreation Director Earl Richmond has identified a proposed location for a rock stairway that would provide additional access to the river. He has received a bid in the amount of \$4,500.00 to complete the construction. The Trails Advisory Board recommends that the Town allocate funding for the rock stairway that will provide easy and safe access from the Arkansas River Trail to the river. Puckett stated if approved, funding for this project would be a Capital Project expenditure.

**Recommendation 3: Formally name the new connector trail from the South Main Boulder Park to the Arkansas River Trail the “Logan Connector” and install signage.**

The area between the South Main Boulder Park parking area and the Arkansas River trail has been a social road and was undergoing severe erosion. As his Eagle Scout project, Logan Trenkle constructed a connector stair trail using materials on site which now provides an attractive access from the Boulder Park to the Arkansas River Trail and the Whitewater Trail and cures the unsightly erosional scar.

To recognize Logan Trenkle’s effort in improving the Town landscape and trail/river access, the Trails Advisory Board recommends that this connector trail be designated Logan Connector and signage added that is consistent with Town trail designation signage.

**MOTION NO. 05:**

MOVE TO APPROVE THE TRAILS ADVISORY BOARD 2020 TRAIL RECOMMENDATIONS.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Best
<b>SECONDER:</b>	Trustee Volpe
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**Adoption of Resolution No. 11, Series 2020 entitled "A RESOLUTION OF THE TOWN OF BUENA VISTA, COLORADO, APPROVING A NOTICE OF AWARD TO DL PROPERNICK CONCRETE FOR THE 2020 RAILROAD STREET IMPROVEMENTS PROJECTS."?**

Public Works Director Shawn Williams reviewed with the Board that in 2019 Public Works began reviewing the infrastructure needs for Railroad Street/ Collegiate Heights which became a street improvement project to rehabilitate and improve existing street and street amenity infrastructure, and is included as a project in the 2020 Street Fund Projects. Staff, with assistance from RG and Associates, designed, advertised and produced a request for proposal for the project and received one partial bid proposal from DL Propernick Concrete in the amount of \$142,870.00 which includes the concrete installation and grading portion of the project bid schedule, and reflects estimated engineering cost which keeps the project within the entire projected budget. The scope of the concrete project includes new sidewalks, curb and gutter, stormwater retention grading, concrete cross pans, ADA Pedestrian crossing ramps, and driveway installations at alleys

Although no formal bids were received for asphalt installations, and will still need to be provided, Staff has identified alternative resources and solutions which include Public Works Staff providing striping, new sign installations, drainage improvements, demolition of existing sidewalks, traffic control, and general support and project management, which will allow for significant cost savings associated to this project.

Williams reviewed funding the \$142,870.00 for the concrete portion of the Railroad Street/ Collegiate Heights project would be drawn from the following budget line items.

- 2020 Street Fund Budget                      \$68,870.00
- 2020 Safe Routes                                 \$24,000.00
- Sidewalk Construction and Repair         \$25,000.00
- Stormwater Fund                                 \$25,000.00

**MOTION NO. 06:**

MOVE TO APPROVE THE NOTICE OF AWARD TO DL PROPERNICK CONCRETE FOR THE CONCRETE AND GRADING INSTALLATION PORTIONS OF THE RAILROAD STREET/COLLEGIATE HEIGHTS IMPROVEMENT PROJECT.

<b>RESULT:</b>	<b>ROLL CALL</b>	<b>CARRIED</b>
<b>MOVER:</b>		Trustee Volpe
<b>SECONDER:</b>		Trustee Nyberg
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg Swisher, Volpe	

**Public Hearing – Supplement Amendments to the 2019 Budget**

Mayor Pro Tem Fay opened the Public Hearing and Town Treasurer Stoke reviewed with the Board that through the last half of 2019, the Town received unanticipated additional revenues, and the Trustees approved additional expenditures requiring a final budget amendment to be adopted and to appropriate funds to cover these changes.

No public comment was received and Mayor Pro Tem Fay closed the Public Hearing.

**MOTION NO. 07:**

MOVE TO APPROVE ADOPTING AN AMENDED AND SUPPLEMENTAL BUDGET FOR THE TOWN OF BUENA VISTA FOR THE 2019 CALENDAR YEAR.

<b>RESULT:</b>	<b>ROLL CALL</b>	<b>CARRIED</b>
<b>MOVER:</b>		Trustee Best
<b>SECONDER:</b>		Trustee Swisher
<b>AYES:</b>	Best, Fay Jenkins, Nyberg, Swisher, Volpe	

**MOTION NO. 08:**

MOVE TO APPROVE ADOPTING THE SUPPLEMENT APPROPRIATIONS FOR THE TOWN OF BUENA VISTA 2019 BUDGET.

<b>RESULT:</b>	<b>ROLL CALL</b>	<b>CARRIED</b>
<b>MOVER:</b>		Trustee Volpe
<b>SECONDER:</b>		Trustee Best
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe	

**Revise the 2020 Fee Schedule to add a fee for the use of Paul’s Lot**

Recreation Director Earl Richmond reviewed with the Trustees a request to add Paul’s Lot (the overflow parking lot just east of the BV Pump Track) to the 2020 Fee Schedule. Richmond stated the space can host approximately 15 RV’s, 20 tent sites and about 30 vehicles with the proper configurations and is already being utilized by special event organizers at no charge since the facility is not on the Fee Schedule. Richmond stated Staff is proposing a rate of \$80.00 for a half-day (up to 4 hours) or \$130.00 for the entire day (more than 4 hours), with the suggested fees based on the current rates of the other Town owned park/lot facilities.

Richmond also shared with the Board that Staff is recommending Town not allow the Day Use Parking Lot (just east of Paul’s Lot and along the Arkansas River) to be reserved by private parties or for special events. Richmond stated the Day Use Area is a highly used access zone for locals and guests alike to recreate at the Buena Vista River Park, and in the past, special event organizers have used this space as part of their special event camping plan at no cost. The lot only houses seven designated camping spots and Staff feels it is

more important to allow continued public access to the River Park over closing it for special event organizers during the very busy summer season.

The Board agreed with Richmond's recommendation.

**MOTION NO. 09:**

MOVE TO APPROVE ADDING PAUL'S LOT TO THE FEE SCHEDULE, AND TO NOT ALLOW CAMPING IN THE DAY USE PARKING LOT.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Jenkins
<b>SECONDER:</b>	Trustee Swisher
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**Buena Vista School Parking Lot License Agreement**

Town Administrator Puckett reviewed with the Board the License Agreement with the Buena Vista School District for use of the parking lot north of the School Administration Building, and the lot north of the Maintenance Shop on North Court Street from Memorial Day through the start of the next school year.

**MOTION NO. 10:**

MOVE TO APPROVE THE PARKING LOT LICENSE AGREEMENT WITH THE BUENA VISTA SCHOOL DISTRICT.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Nyberg
<b>SECONDER:</b>	Trustee Swisher
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

**CDOT Grant Agreement for the Runway Pavement Maintenance Project**

Airport Manager Jack Wyles reviewed with the Board the Central Colorado Regional Airport (CCRA) has been awarded the Colorado Department of Transportation Division of Aeronautics grant for runway pavement maintenance in the amount of \$350,000.00. The grant has a \$38,880.00 Town match which was approved in the 2020 Budget.

Puckett stated Dribble Engineering, the airport engineering firm contracted by the Town applied for the grant, and Staff is excited about the upcoming project and improvements to the airport.

**MOTION NO. 11:**

MOVE TO APPROVE THE STATE AVIATION GRANT AGREEMENT WITH THE COLORADO DEPARTMENT OF TRANSPORTATION-DIVISION OF AERONAUTICS.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Best
<b>SECONDER:</b>	Trustee Nyberg
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg Swisher, Volpe

**STAFF REPORTS**

1. Town Administrator - Highlights of the report in the packet were reviewed and Puckett responded to Trustee comments and questions.

Puckett reviewed the Operations and Capital work plan for 2020 with the Trustees and stated the projects are funded in the budget and represent significant resource commitments. Puckett also reminded the Board the work plans do not include day to day activities such as Special Events, Recreation Programming, licensing/permitting, development reviews, training, and elections. Quarterly updates will be provided to the Board and significant issues or blockers will be identified more frequently.

Puckett shared in preparation for the March 5<sup>th</sup> Strategic Planning Session, staff is preparing a draft report showing projects/accomplishments categorized by our Key Outcome Areas from 2017-2024. The report will be shared with the Board in advance of the meeting with the hope that edits/input discussed during the session are used as a tool to help the Board evaluate which areas should take priority for the 2021 budget cycle.

Puckett reviewed with the Board the BV Safety Core Committee met on January 29<sup>th</sup> and toured the BV Fire Station, and the group will meet again on February 12<sup>th</sup> to tour the Police Station and the Community Center.

Puckett shared as anticipated, questions regarding the relationship between BV Fire and Chaffee County Fire have surfaced during the committee discussions. Staff is focusing on educating people about the history of the two entities along with the current operating model. To keep this process focused and not veering off on a tangent, Puckett wanted to be sure the Board is comfortable and in agreement with the following:

- Evaluation of the County emergency providers has taken place in the past including the 2012 Evaluation and Feasibility Study. This study made recommendations to look at merger opportunities and establishment of common standards/equipment/etc.

- This study led to the formation of a countywide Operations Committee to look at the feasibility of forming a single Fire Authority across the County. This group met from mid-2013 and concluded in March 2014. The committee, with input and direction from the elected officials, concluded with the following:
  1. A merger of the agencies was not pursued. Difference in tax models, control of service, and differing priorities were all factors in the decision
  2. Automatic aid agreement between BV Fire and Chaffee County Fire were implemented June 2014. The MOU outlines response protocols, equipment availability, joint training, communications, incident command and incident reporting. \*\*Staff will be reviewing this MOU with Chaffee County Fire this month to make sure it is still correct.
  3. Standardized protocols were developed and implemented between all agencies. This included training and certification requirements and coordination of third-party testing of fire equipment and apparatus.
- When the Town moved BVPD out of the current Fire Station in 2014 it was recommended that the Fire Station be demolished based on its condition. Town never completed the effort to find another location for BV Fire.
- Since 2015 the Town has made a commitment to increasing investment in BV Fire to ensure Town provides high quality and reliable emergency response to citizens and visitors. This includes responding to medical calls, structure fires, local natural disaster management, hazmat, Airport Testing and incidents, law enforcement assist, commercial building inspections, STR inspections, swift water/river incidents, CPR/First Aid training for our community
- The Town of Buena Vista recognizes that the current Fire Station is insufficient and is not meeting requirements for staff safety, space and location egress/ingress.
- The 2020 process is to evaluate our facilities and equipment needs, and is not intended to revisit decisions made by prior Boards. The goal is to create a facility plan to meet the needs of Town staff, citizens and visitors now and in the future.

The Trustees were in total agreement that the goal of the BV Safety Core Committee and the Board, is to proceed forward in evaluating facilities and equipment needs, creating a facility plan to meet those needs, and exploring funding options to ensure the project can be completed.

2. Town Treasurer - Highlights of the report in the packet were reviewed and Stoke responded to Trustee comments and questions.

3. Airport Manager - Highlights of the report in the packet were reviewed and Wyles responded to Trustee comments and questions.

4. Public Works Director – Highlights of the report in the packet were reviewed and Williams responded to Trustees comments and questions.

5. Recreation Director- Highlights of the report in the packet were reviewed and Richmond responded to Trustees comments and questions.

**TRUSTEE/STAFF INTERACTION**

Trustees and Staff reported on or commented about recent and upcoming events, activities and topics.

Trustee Jenkins and Town Administrator Puckett followed up with the Public Comment by Amy Eckstein regarding the old school gymnasium. Puckett stated the school district owns the building, and school administration has explored grants and funding option to cover the estimated cost of 1.6 million dollars to restore the building and has determined the structure does not meet their needs. The Boys & Girls Club considered the building as a location for their new site and concluded the structure does not meet their needs. Trustee Volpe will reach out to Amy Eckstein to review the topic.

**MOTION NO. 12:**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THAT THE MEETING BE ADJOURNED AT 9:36 PM.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Trustee Best
<b>SECONDER:</b>	Trustee Nyberg
<b>AYES:</b>	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

Respectfully submitted:

  
\_\_\_\_\_  
Paula Barnett, Town Clerk

  
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Libby Fay, Mayor Pro Tem

