



**Minutes of the Regular Meeting
of the Airport Board
March 15, 2022
Airport conference room and via Zoom Meeting**

I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, March 15, 2022 by Chair Dan Courtright. Additional Board Members present were Dennis Heap, Bob Dimmitt, Wayne Lee, Airport Manager Jack Wyles. Attending by Zoom Meeting were Taylor Albrecht, Jerry Steinauer, Mark Muller, and Andy Krawciw.

Board members not present: None

II. Pledge of Allegiance

Courtright led in the Pledge of Allegiance.

III. Public Comment

There was no public comment.

The agenda was revised to move the "Fuel Pricing Presentation" from New Business to Old Business and add "Hangar Development" to Old Business. Heap made a motion to adopt the revised agenda, seconded by Dimmitt and unanimously approved.

IV. Approval of Minutes

Heap moved and Lee seconded a motion to approve the February 15, 2022 minutes which was unanimously approved.

V. Reports

A. Operations

Wyles reported on airport activity during the past month. They will re-visit hiring another line technician in April. Agusta plans significant testing operations with the AW101 and AW139 in August and September. Bore hole testing was done last week in preparation for the ramp rehabilitation project. The airport acquired a Buena Vista Fire brush truck that will be used as an ARFF asset. This will allow the airport to retain fees for ARFF during testing operations. Airport operations continue to be good with fuel sales above 2021 levels.

B. Financial

The FAA is coming out with a new funding. For the next five years, CCRA qualifies for \$157,000 each year until 2027. If funds are allowed to be accumulated, may use them to install a new fuel island. Otherwise, there are many projects that can be accomplished.

Heap asked if the financial reports the Board received are the same as those on the BV

website. Wyles responded that the data on ClearGov may be a bit behind these reports.

VI. Old Business

A. Fuel Price Follow Up

Fuel prices are increasing significantly and will probably impact piston operations but not turbine. Courtright pointed out that the airport is still being customer focused and reflected in the pricing. Price increases are currently being made between loads, which should help with any "sticker shock" that would be felt with a large price increase. They are reviewing market pricing on a regular basis including other airports in the valley and Front Range as well.

It may be helpful to get data on aircraft coming to CCRA as a fuel alternative including airports like ASE. It appears that this is happening.

B. Hangar Development

A discussion regarding hangar development included Krawciw asking about parties who are currently interested, which include Jed Selby and Fading West. Some meetings have been held, and Mr. Selby is interested in a Letter of Intent. Will be looking into an updated Standard Lease. Would be best to be well prepared and have "shovel ready" if possible.

C. Ramp Rehab

Wyles said the environmental study has been completed. Construction will begin in 2023. This year will include expenses for the design phase and they intend to let out for contracts this calendar year as well. There was discussion about addressing any interim work that might be necessary if some of the existing cracks become a safety issue. None of them do at the moment according to Dibble Engineering.

VII. New Business

A. Airport Safety Conversation

Courtright led this conversation, which included discussion about the ramp, fuel island spills and such. Courtright emphasized that safety must be the number one consideration of the advisory board and operations. This includes hazard identification, risk assessment and management. Courtright noted that the board is very sensitive to the potential of adding work to the airport staff and encouraged Wyles to speak up if it did so, and that the board members should volunteer to help.

B. Open House – Date Selection

After discussion and with consideration to helicopter testing activities, it was decided that October 15, 2022 will be the date of the next airport public open house.

VIII. Other Business

There was no other business to be brought before the board.

IX. Adjournment

Dimmitt motioned and Lee seconded a motion to adjourn, which was unanimous at 9:55 am.

The next Board meeting is Tuesday, April 18, 2022.

RESPECTFULLY SUBMITTED:



CHAIR DAN COURTRIGHT



SECRETARY TAYLOR ALBRECHT