

**MINUTES FOR THE MEETING
OF THE RECREATION
ADVISORY BOARD**

Wednesday, August 17, 2022

CALL TO ORDER:

A special meeting of the Recreation Advisory Board was held on Wednesday, August 17th, 2022 at the Community Center, 715 E Main Street and remotely via Google Hangouts. Mckenzie called the meeting to order at 7:32am.

Roll Call

Members in attendance were Marcus Trusty, Mckenzie Lyle, Danielle Ryan, Luke Urbine, Jan Johnson and Rick Bietermann. Also in attendance were Recreation Supervisor Shane Basford, Recreation Administrative Assistant Jenny Depew, Programs Coordinator Tucker Wildeson, and Reservations and Trustee Devin Rowe. No one attended for public comment.

APPROVAL OF THE AGENDA:

Luke Urbine motioned to approve the agenda. Danielle Ryan seconds and motion passes unanimously.

Approval of the Minutes

Danielle Ryan motioned to approve July minutes.

McKenzie Lyle seconded.

Motion passes unanimously.

Public Comment

Nothing brought forward in public comment.

New Business

- I. Crossman Addition Input - Joseph Teipel
 - a. South Main - Planned Unit Development
 - i. Discussion on recreation use for ¼ acre open space near the skate park
 - ii. Keep it recreation
 - iii. We are looking for a facility that doesn't replicate what we already have available to the town like an outdoor inline hockey court, paved pump track, etc.
 - b. Crossman's Addition
 - i. Around 26 acres of residential land – about 1 acre of open space
 - ii. One 1/3 acre park/playground is proposed
 - 1. Need playground for that population because closest playground is McPhelmy Park, but it is too far away.

- iii. Open space/green space/shared lawn is proposed like in the farm
 - iv. Need trail connectivity to keep cyclists off the highway
 - v. The RAB recommends Crossman's Addition build 100% of the open space/parks instead of paying 1/3 fees in lieu of.
 - vi. The RAB recommends pushing the location of the park away from the highway to keep kid traffic off the highway and connected to existing bike routes.
- II. Virtual RAB Meeting Option
 - a. Would involve more set-up time prior to the meeting
 - b. Can make it available to
 - c. ACTION: ADD to the bottom of the agenda – if you request a virtual option 3 days prior to the meeting we will make a virtual option available.
 - d. ACTION: ADD meeting times/dates to RAB Webpage
- III. Capital Improvement Project Priorities
 - a. R/C Airstrip Maintenance needs to be added to annual Rec Budget - \$800/year – or would it be in the Parks Budget?
 - b. ACTION: Reach out to RC Airstrip group for an itemized list of annual maintenance and costs. Also, ask if they have completed any repairs since our last meeting with them or need the \$2100 reimbursement.
 - c. ACTION: Chicago Ranch should be added to the long-term list.
 - d. McGinnis Gym floor – should be added to list?
 - e. ACTION: Do an email survey of highest priorities from RAB members ASAP
 - f. Need to define: What is the parks section of public works responsibility vs. rec department responsibility to maintain/build/fix?
- IV. McGinnis Gym Renovation - Ideas for Town Uses
 - a. Had engineers out yesterday for roof and ground level – assessed that it is worth saving
 - b. Schools will have a lease/purchase agreement
 - c. Gym floor size is about 80ft/50ft
 - d. Need to define rec dept use / needs for renovation
 - i. Youth Basketball Practices 1x/week
 - ii. Pickleball – 2 courts
 - iii. Need to talk through – if Rec pays to resurface it, will school district guarantee long term future rec department access?

Ongoing Business

- I. Recreation Staff Report Discussion
 - a. Department restructuring
 - i. Hope have a fulltime Special Events position plus a part-time Facility Rentals position
- II. Sunset Vista Park - Review Design & Next Steps
- III. Board Pulse
 - a. Devon – water plant expansion moving forward, childcare facility in Carbon Street area approved

- b. Shane – Applications for Special Events Coordinator closes next Monday
- c. Rick – Boys and Girls Club still needs additional funding from town and potential help managing the facility – Need Town to talk directly with BGC about needs/expectations

Next

ADJOURNMENT: Mckenzie Lyles motioned to adjourn at 9:07am.

Respectfully submitted:

Mckenzie Lyle, Chair

Jenny Depew, Recreation Department

A handwritten signature in blue ink, appearing to read "M Lyle", is written over two horizontal lines. The signature is stylized and cursive.