



## Minutes of the Regular Meeting of the Airport Board August 18, 2020

### I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, August 18, 2020 by Chair Dennis Heap. Due to the COVID-19 pandemic, the meeting was held in person at the Airport conference room and remotely using Zoom Meeting. Additional Board Members attending were Taylor Albrecht, Mal Sillars, Jerry Steinauer, Dan Courtright, Wayne Lee and Bob Dimmitt. Airport Manager Jack Wyles also attended.

Board members not present were Mark Muller, and Town Trustee Liaison Dave Volpe.

Chair Heap introduced new Board member Wayne Lee who then gave a briefing of his background and experience.

### II. Pledge of Allegiance

Heap led in the Pledge of Allegiance.

### III. Public Comment

There was no public comment.

### IV. Approval of Minutes – July 21, 2020

Dimmitt moved and Albrecht seconded a motion to approve the minutes of the July 21, 2020 meeting. Unanimously approved.

### V. Reports

#### A. Operations

Wyles gave an overview of the July operations report. They are still a bit behind last year but have substantially increased. 100LL sales is far above last year's levels. With upcoming testing activities operations will significantly improve.

Jack and Tadd will go to Denver to attend the surplus equipment sale on August 19. They hope to acquire a truck and possibly a large snow plow.

Both Apache testing teams are scheduled in October and November. Agusta will likely be here but the dates are moving targets. One team is located in the U.S. but the other is in Italy and subject to continued travel restrictions

#### B. Financial

Wyles indicated that the Town is still operating on a more austere budget, including the Airport. Heap asked if Agusta had paid their bill from last year to which Wyles answered no, but they have located the right contacts and are making weekly contact. The new

testing contracts have been amended to include some up-front payment and late payment fees.

## **VI. Old Business**

### **A. Runway Rehabilitation Project**

The project is still on schedule for a September 8 start and will include runway closures during the month. While this will impact fixed-wing operations, helicopter operations should be able to continue.

Jarod from Dibble Engineering attended at this point and discussed the project. Heap asked if the weight-bearing figures for the runway could be increased. Jarod indicated this is not in the plan for now but we are able to do some larger aircraft operations on a limited basis up to 100,000 pounds. The runway is certified for 30,000 pounds for sustained operations.

Jarod said the project will be done by the same contractor as Harriet Alexander Field in Salida used. They were very impressed with the job there. He said the seal coat is very heavy duty and hopes to have extra material that can be used on the connectors and perhaps some of taxiway A.

### **B. FAA CARES Act**

Wyles indicated that Town Treasurer Michelle has access to the FAA portal where payments are made. He was not certain whether we had received payment yet.

### **C. August Appreciation BBQ**

Wyles and crew did an outstanding job hosting this event on August 13. Seven aircraft showed up and Wyles thinks a total of 100 people attended even without public promotion. Heap mentioned that the crews he spoke with really enjoy and look forward to this event. Fuel sales more than compensated for the cost of the event, and there was a lot of work involved for the small crew.

### **D. AvFuel Supplier Consideration**

The Town executed the contract to change provider from World Fuel to AvFuel. The World Fuel contract requires a 30-day notice for fuel and 90 days for the truck. The AvFuel representative is located in Pagosa Springs and has been very responsive, unlike the experience with World Fuel. Their point-of-sale system is much simpler and the move should not have any additional cost. The replacement truck will be of the same vintage and there is a credit in the contract to help offset the cost to return the World Fuel truck. The switchover should take place October 1 for fuel and in February 2021 for the truck.

## **VII. New Business**

There was no new business to discuss.

## **VIII. Other Business**

### **A. Drone Flying Park Approval**

Albrecht reported that the Town has approved this project as of August 11. The next step is to execute an agreement then construction will begin. He then gave an overview of the project and reviewed the possible impact on airport operations, which are negligible.

**B. 2020 UAS Roundup**

Heap mentioned that this event has been postponed due to uncertainty around COVID-19 and health department requirements. The date has been rescheduled for April 12-13, 2021.

**A. Adjournment**

Dimmitt moved and Steinauer seconded a motion to adjourn. Unanimously approved, the meeting adjourned at 9:49am.

The next Board meeting is Tuesday September 15, 2020, 8:30am at the Airport conference room if available, and via Zoom Meeting.

RESPECTFULLY SUBMITTED:

  
CHAIR DENNIS HEAP  
SECRETARY TAYLOR ALBRECHT