



# 2023

## TOWN OF BUENA VISTA — RENEWAL — Business License APPLICATION

### TOWN USE ONLY

Date Paid: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

CC  Cash  Check # \_\_\_\_\_

Received By: \_\_\_\_\_

The Buena Vista Business License Fee is **\$30.00**. Renewals are due by January 31st, after which there is a **\$15 late fee**.  
*Valid from approval date to December 31, 2023. Tree Service & Home Occ. businesses require a supplemental license.*

**Mail complete application and fee (payable to "Town of Buena Vista") to:**  
 Town of Buena Vista  
 Attn: Deputy Town Clerk  
 PO Box 2002, Buena Vista, CO 81211

**Drop complete application and fee to:** 210 E. Main Street, Buena Vista, CO  
 In-person renewals can pay by check, cash or credit card.  
 We **DO NOT** accept credit cards for license fees over the phone.  
 Questions? **Call** (719) 581-1026  
**Email:** [deputyclerk@buonavistaco.gov](mailto:deputyclerk@buonavistaco.gov)

### BUSINESS INFORMATION

Business License Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_

Type of Ownership:  Individual  Company  LLC  Corporation  Assoc./Club  Other: \_\_\_\_\_

Physical Address of Business: \_\_\_\_\_

(Street, City, State, Zip)

Did the physical business location change from the previous licensing year?  NO  YES

Mailing Address of Business: \_\_\_\_\_

(Street, City, State, Zip)

Business Phone: \_\_\_\_\_

Owner Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*This email address receives annual renewal notice!*

### ADDITIONAL INFORMATION

State Sales Tax # (if not applicable, explain why): \_\_\_\_\_

Is this a Home Occupation?:  NO  YES If yes, # of employees who do not reside in the home: \_\_\_\_\_

*Supplemental license required, [click here](#) for form* Home Occupation Standards: [Chapter 16, Article 16.03, Section 3.3.4.B](#)

Type of business:  Wholesale  Retail  Service  Non-profit  Other: \_\_\_\_\_

Principal Goods or Services Provided: \_\_\_\_\_

Website Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

*I declare, under the penalty of perjury, that this application has been examined by me; that the statements made herein are made in good faith pursuant to applicable tax laws and regulations, and to the best of my knowledge and belief are true, correct, and complete.*

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

**TOWN  
USE  
ONLY**

New business location?  NO  YES If NO, signoffs are not needed.

Planning Department Signoff: \_\_\_\_\_ Date: \_\_\_\_\_

Code Enforcement Signoff: \_\_\_\_\_ Date: \_\_\_\_\_

Water Department Signoff: \_\_\_\_\_ Date: \_\_\_\_\_

Change of use notification required?  NO  YES If yes, enter date business owner was provided form: \_\_\_\_\_