



APPLICATION FOR A SPECIAL EVENT LIQUOR PERMIT

Submit with \$100 Fee to the Town of Buena Vista

RETURN TO: TOWN CLERK
PO BOX 2002
210 E MAIN ST
BUENA VISTA, CO 81211
BVCLERK@BUENAVISTACO.GOV

In order to qualify for a Special Event Liquor Permit, you MUST be a nonprofit AND one of the following:

- Social
- Fraternal
- Patriotic
- Athletic
- Political
- Religious Institution
- Political Candidate
- Philanthropic Institution
- Municipality owning Art Facilities
- Chartered Branch, Lodge, or Chapter of a National Organization or Society

Type of Special Event Liquor Permit Applicant is Applying for:

- Fermented Malt Beverage
- Malt, Vinous, and Spirituous Liquor

Name of Applicant Organization or Political Candidate: _____

Mailing Address of Organization or Political Candidate: _____

State Sales Tax Number (required): _____

Name/Address of Proposed Location for Special Event: _____

Name of Officer of Organization: _____ Date of Birth: _____

Home Address: _____ Cell Phone: _____

Event Manager: _____ Date of Birth: _____

Home Address: _____ Cell Phone: _____

Has Applicant Organization or Political Candidate been issued a Special Event Liquor Permit this calendar year?

- No
- Yes: for how many days? _____

Are premises now licensed under the State liquor and beer code?

- No
- Yes: to whom? _____

Does the Applicant have possession or written permission for the use of the premises to be licensed? Yes No

List Below the Exact Date(s) and Hours for which Application is being made for Permit

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Date: _____ Hours: From _____ To: _____

Oath of Applicant

I declare under penalty of perjury to the second degree that I have read the foregoing application and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: _____ Title: _____ Date: _____

Report and Approval of Local Licensing Authority

The foregoing application has been examined and the premises, business conducted, and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S. as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Printed Name of Representative: _____ Title: _____

Signature of Representative of Town of Buena Vista: _____ Date: _____

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ◇ \$100.00 application fee, payable to the Town of Buena Vista
- ◇ Diagram of the area to be licensed on paper not larger than 8 ½" x 11". This diagram must reflect bars, walls, partitions, ingress, egress, and dimensions. NOTE: If the event is to be held outside, please submit evidence of intended control (i.e., fencing, ropes, barriers, etc.).
- ◇ Written narrative describing how the applicant will control the area.
- ◇ Copy of deed, lease, or written permission of owner for use of the premises
- ◇ Certificate of good corporate standing (nonprofit) issued by the Secretary of State within the last two years; or,
 - ◇ If not incorporated, a nonprofit charter; or
 - ◇ If a political candidate, attach copies of reports and statements that were filed with the Secretary of State.
- ◇ Liability Insurance (if applicable)

Application must be submitted to the local licensing authority at least **30 days prior to the event.**

The premises to be licensed must be posted at least **10 days prior to the public hearing.**

C.R.S. 44-5-102

A special event permit issued under this article 5 may be issued to an organization, whether or not presently licensed under articles 3 and 4 of this title 44, that has been incorporated under the laws of this state for purposes of a social, fraternal, patriotic, political, educational, or athletic nature, and not for pecuniary gain; or is a regularly chartered branch, lodge, or chapter of a national organization or society organized for the purposes specified in subsection (1) (a)(I) of this section and is nonprofit in nature; or is a regularly established religious or philanthropic institution; or is a state institution of higher education; or is a political candidate who has filed the necessary reports and statements with the secretary of state pursuant to article 45 of title 1; or is any municipality, county, or special district. Notwithstanding any law to the contrary, and subject to this article 5, the state or local licensing authority may issue a special event permit to a state agency, the Colorado wine industry development board, created in section 35-29.5-103, or an instrumentality of a municipality or county that promotes alcohol beverages manufactured in the state; or tourism in an area of the state where alcohol beverages are manufactured.