



# PRE-APPLICATION MEETING

P.O. Box 2002  
Buena Vista, CO 81211  
719-395-8643  
www.buenavistaco.gov

|                 |
|-----------------|
| Project Address |
| Submit Date     |
| Town Use Only   |

## CONTACT INFORMATION

Applicant Name \_\_\_\_\_ Applicant Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

## LOCATION INFORMATION

Address or Parcel Number: \_\_\_\_\_ Zone District \_\_\_\_\_

Nearest Intersection/Cross Street: \_\_\_\_\_

## DESCRIPTION OF PROPOSED DEVELOPMENT PROJECT

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please allow three working days to process your request. Such period may be extended if extenuation circumstances exist. (Per Colorado Statute)

## LEGAL DISCLAIMER

I hereby certify that I have read and examined all application submitted at this time and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. It is my responsibility to review the approved plans and any comments that are contained thereon and see that the structure and/or project is built in compliance with all applicable codes

Applicant Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

Owners Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

# For Town Staff Only

Date Submitted: \_\_\_ / \_\_\_ / 20 \_\_\_

Date Reviewed: \_\_\_ / \_\_\_ / 20 \_\_\_

Reviewer Name: \_\_\_\_\_

Planning Approval: \_\_\_\_\_

Notes

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Admin Approval: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / 20 \_\_\_