



MEMORIAL ONLY APPLICATION / MT. OLIVET CEMETERY

RETURN TO: TOWN OF BUENA VISTA
PO BOX 2002
210 EAST MAIN ST
BUENA VISTA, CO 81211
DEPUTYCLERK@BUENAVISTACO.GOV

Please fill out in full and return to the Town Clerk's office at least 48 hours prior to placement and/or service.

This form is for memorials only. If interment of a casket or cremains is needed, please complete the Burial Application.

The Clerk shall issue no placement order until written application containing the following information is furnished.

Decedent to be memorialized

Name: _____

Maiden Name, if applicable: _____ Age: _____ Gender: _____

Date of Birth: _____ Date of Death: _____

Place of Death: _____

Decedent's Residential Address at time of death: _____

Site where memorial is to be located

Block Number: _____ Lot Number: _____ Site Letter: _____

Please complete the follow section if a graveside memorial service is to take place:

Service Information

Date: _____ Hour of service: _____

Other important information regarding service

Information submitted by: _____ Relationship to deceased: _____

Mailing Address: _____ Phone #: _____

If decedent is the owner of this and/or other cemetery sites, and you would like to have ownership of the site(s) transferred to someone else, please fill out a Site Transfer Application.

EVIDENCE OF OWNERSHIP

If neither the decedent to be memorialized nor the person making application for the memorial is shown on the records of the Town to be the owner of the site requested for the memorial, the Clerk shall require the applicant to furnish competent evidence sufficient to demonstrate either that the owner of the site as shown on the Town records has authorized the requested memorial, or that the decedent or the applicant (or his/her principal) is the successor-in-interest of the record owner of the site. In the event that the record owner of the site is deceased, the Clerk may, as a condition to issuance of the memorial order, require the applicant to hold the Town harmless against any subsequent claims brought against the Town for the same site.

Signature: _____ Date: _____